CALIFORNIA DEPARTMENT OF CONSUMER AFFAIRS
BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR
Board of Vocational Nursing and Psychiatric Technicians
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DATE	November 10, 2026
TO	Boards Members
REVIEWED BY	Judith D. McLeod DNP, CPNP Supervising Nursing Education Consultant (SNEC)
PREPARED BY	Tara Devila, MSN-Ed, RN, PHN, SMQT, CHEP Nursing Education Consultant (NEC)
SUBJECT	Consideration of Recommendation to Place Program on Provisional Approval
PROGRAM	Northern California Nursing Academy Vocational Nursing Program (Program) (Program Director: Alberto Verdad, Daly City, San Mateo County, Private)
BOARD MEETING	November 19-20, 2026

Please note: Board Nursing Education Consultants make recommendations. The recommendations are forwarded to the Education and Practice Committee for review and recommendation or to the Executive Officer or full Board for action.

BACKGROUND:

On February 25, 2025, a Notice of Violation letter was issued to the Program due to five violations found during the continued approval visit. Four of the five violations were subsequently corrected. One outstanding violation remained in regard to Instructional Plan (IP). The Program did make subsequent attempts to complete the instructional plan, but it was never received complete and in final form.

On December 16, 2025, the Executive Officer approved two classes (one full-time day and one full-time evening) to begin on January 6, 2026. These classes subsequently began on January 6, 2026.

On December 17, 2025, the Program Director submitted a signed acknowledgment of the Executive Officer letter dated December 16, 2026. The Executive Officer decision letter outlined the Program requirements which included:

1. Requiring the Program to request class admissions, by submitting all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the start date.
2. Submission of the Term 1 instructional plan (IP) no later than February 2, 2026.
3. Notification of the NEC in the event the class is displaced from clinical sites.

On February 9, 2026, there was an email chain between the Program Director and the NEC. The Program Director stated, “I know I failed to deliver the whole Term 1 IP based on the deadline.” Attached was one week of the IP, and a request for the NEC to check the first week, and a statement that the rest of Term 1 would be sent before February 13, 2026. The NEC reviewed the first week of the Term 1 IP, informed the Program Director the first week was sufficient and was looking forward to receiving the IP by February 13, 2026. No submission was received on February 13, 2026.

On February 18, 2026, the NEC inquired about the lack of a submission. The Program Director responded, “I sincerely apologize for not meeting the agreed deadline of the submission.” Three weeks of the IP were submitted, and a one-week extension was requested. A complete IP was never received. The NEC sent subsequent emails following up on the status of the IP, but these emails went unanswered.

On September 15, 2026, the Program Director submitted documents for the annual report process. The enrollment table indicated that two classes (one full-time day and one full-time evening) were admitted on July 14, 2026. The Program does not have a pattern of admission and is required to request all class admissions per California Code of Regulations, Title 16, Section 2530(k) and Program requirements stated in the Executive Officer Decision letter dated December 16, 2025. The Program Director subsequently acknowledged that the two classes were started without Board approval.

On October 8, 9 and 12, 2026, the NEC conducted a virtual site visit. Three violations were identified. A Notice of Violation letter was issued on October 15, 2026, outlining three violations for class admissions without Board approval, exceeding the number of students allowed at a clinical site, and noncompliance NCLEX-PN® average annual pass rates for six consecutive quarters.

STAFF ANALYSIS:

The Program has four outstanding violations, one of which has remained uncorrected since issued on February 25, 2025. The violation for class admissions without Board approval is unable to be corrected until the classes graduate in August 2027.

The Program’s average annual NCLEX-PN® pass rates for first-time candidates have been noncompliant with California Code of Regulations, Title 16, Section 2530(l) for six of the previous eight quarters, and these quarters have been consecutive.

The NEC reviewed and analyzed the documents provided by the Program Director to verify adequate resources including clinical facilities and classrooms to accommodate the students’ learning needs and ability to meet the Program’s approved objectives. The Program has 10 current active faculty members. While the current number of faculty is adequate for the current student enrollment, during the site visit, it was found that two groups of students were sent home from theory classes as there were no instructors available. One of these groups was sent home on September 23, 2026, and September

30, 2026; the other group of students was sent home on October 1, 2026. Additionally, another group of 22 students who needed maternity and pediatric clinical experience were sent to the clinical site in groups of eleven; however, the Board approved clinical site verification form indicated capacity for only five students. Another group of students was recently displaced from clinical site for the first two weeks, and the Program Director did not notify the NEC.

STAFF RECOMMENDATIONS:

1. Place Northern California Nursing Academy Vocational Nursing Program on provisional approval for a two-year period beginning November 20, 2026, and issue a certificate accordingly.
2. Require the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

1. Submit violation corrections as outlined in the Notice of Violation letter dated October 15, 2026.
2. Submit comprehensive analysis reports: (1) in three months, with a submission date no later than March 1, 2027, (2) in twelve months, no later than November 1, 2027, and (3) in eighteen months, no later than May 1, 2028**.** The reports must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
    a. Terminal Objectives
    b. Evaluation of Current Curriculum including:
        1) Instructional Plan
        2) Daily Lesson Plans for each Term
    c. Student Policies including:
        1) Admission Criteria
        2) Screening and Selection Criteria
        3) Attendance Policy
        4) Remediation Policy
        5) Evaluation Methodology for Student Progress including evaluation of clinical practice
        6) Credit Granting Policy
    d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected student enrollment.
    e. Faculty Meeting Methodology

f. Documentation of resources, including faculty and facilities, for all terms for all current cohorts.

3. Notify the NEC in the event a current class is displaced from clinical sites or in the event of instructor shortages in the classroom or skills setting within five working days.
4. Admit no additional classes without prior approval by the Board.
5. Require the Program, when requesting approval to admit students, to:
   a. Submit all documentation in final form, free of errors and including all required information, using the forms provided by the BVNPT, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
   b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
   c. Ensure that the Program maintains an average annual pass rate that is compliant with the California Code of Regulations, Title 16, Section 2530(l).
6. Provide a maximum of ten students for each instructor. The California Code of Regulations, Title 16, Section 2534(d) states: "for supervision of clinical experience, there shall be a maximum of 15 students for each instructor." Recommendation of one instructor for a maximum of ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
7. Submit Term 1 Vocational Nursing or Psychiatric Technician Program Curriculum Content - Instructional Plans (Form 55M-2W) in final form (complete, accurate, and free of errors) no later than January 15, 2027.
8. Submit a monthly evaluation of the interventions implemented to improve the average annual NCLEX-PN® pass rates. The report must include an analysis of the Program's interventions and their effectiveness using objective quantifiable data (i.e., concrete metrics such as raw numbers and percentages), as well as identification of any new causative factors affecting the average annual pass rates and implementation of additional interventions as needed. Reports shall be submitted monthly due by the first of the month, beginning December 1, 2026.
9. Comply with all of the approval standards set forth in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code Section 2880, and in Article 5 of California Code of Regulations, Title 16, commencing with Section 2525.
10. Any material changes in circumstances affecting any information contained in the documents submitted by the Program to the Board require the Program to notify the NEC immediately, in writing, per California Code of Regulations, Title 16, Section 2526(g).

RELEVANT PROGRAM ELEMENTS

Enrollment

California Code of Regulations, Title 16, Section 2530(k) states:

> The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of students per class and/or increase the frequency of class admissions include but are not limited to: (1) Sufficient program resources as specified in Section 2530(a). (2) Adequacy of clinical experience as specified in Section 2534. (3) Licensure examination pass rates as specified in Section 2530(l).

The Program is approved to offer a full-time 48-week class. Board approval is required to admit students. The Program recently began two classes of students in July 2026 without Board approval.

The following table represents current student enrollment based on class starts and completion dates. The table indicates a maximum enrollment of 50 students for the period July 2025 through July 2026.

ENROLLMENT DATA TABLE

Class Start Dates	Class Completion Dates	Number of Students Admitted	Number of Students Current	Number of Graduated	Total Enrolled
7/14/25 Eve (10/8/26)		22	22		22
	10/8/26 (7/14/25)			- 22	22 – 22 = 0
1/5/26 Day *(3/27/27)		9	9		9
1/5/26 Eve *(3/27/27)		13	13		9 + 13 = 22
7/14/26 Day *(8/29/27)		15	13		22 + 13 = 35
7/14/26 Eve *(8/29/27)		15	15		35 + 15 = 50

*Indicates projected graduation date

Licensing Examination Statistics

California Code of Regulations, Title 16, Section 2530(l) states:

> The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.

The following statistics, furnished by Pearson Vue and published by the National Council of State Boards of Nursing as "Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction," for the period October 2024 through September 2026 specify the pass percentage rate for graduates of the Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®) and the variance from the state average annual pass rates.

NCLEX-PN® LICENSURE EXAMINATION DATA

Quarterly Statistics					Annual Statistics		
Quarter	# Candidates in Quarter	# Passed in Quarter	% Passed in Quarter	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate CCR §2530(l)	Variance from State Average Annual Pass Rate
Oct – Dec 2024	4	2	50%	81%	79%	84%	-5
Jan – Mar 2025	2	2	100%	82%	73%	83%	-10
Apr – Jun 2025	5	2	40%	81%	65%	82%	-17
Jul – Sep 2025	5	3	60%	81%	64%	81%	-17
Oct – Dec 2025	6	3	50%	80%	59%	81%	-22
Jan – Mar 2026	3	0	0%	80%	50%	80%	-30
Apr – Jun 2026	5	3	60%	83%	63%	81%	-18
Jul – Sep 2026	1	1	100%	80%	67%	81%	-14

*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the most current data available (July– September 2026), the Program's average annual pass rate is 67 percent. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 81 percent. The average annual pass rate for the Program is 14 percentage points below the state average percentage points below the state average annual pass rate.

Faculty and Facilities

California Code of Regulations, Title 16, Section 2534(d) states:

> For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.

The current number of approved faculty totals 10, including the Program Director. The Program Director has 40 percent teaching duties and 60 percent administrative duties. Of the total faculty, 10 are designated to teach clinical. Based upon a maximum enrollment of 50 students, five instructors are required for clinical supervision. While the current number of faculty is adequate for the current student enrollment, during the site visit, it was found that two groups of students were sent home from theory classes on three different dates as there were no instructors available.

California Code of Regulations, Title 16, Section 2534(b) states, in part:

> Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.

Submitted documentation demonstrates the availability of clinical resources; however, further evaluation is needed to determine if all clinical resources are being utilized in a manner consistent with Board-approved clinical capacity and are sufficient to support the Program's current enrollment and clinical learning objectives.

Program Inspection

In accordance with Section 2883 of the California Business and Professions Code, it is the Board's duty, through an official representative, to inspect or review all schools of vocational nursing in California. Written reports of the representatives' visit, or inspection, shall be made to the Board. Such inspections determine Program compliance with Article 5 of the California Code of Regulations, Title 16.

Northern California Nursing Academy, Vocational Nursing Program, was reviewed to determine compliance with Article 5 of the California Code of Regulations, Title 16. The findings are seen within the table below.

ARTICLE 5 – SCHOOLS OF VOCATIONAL NURSING		VIOLATIONS
2526.	Procedure for Approval	
1- 4	Program Application Information	
5	Disciplinary History	
6	Organizational Chart	
7	Geographic Narrative	
8	Philosophy of Program	
9	Conceptual Framework	
10	Clinical Facility Placement	
11	Terminal Objectives	
12	Course Outlines for Each Course	
13	Instructional Plan **(Previously issued on February 24, 2025)**	**X**
14	Daily Lesson Plans	
15	Evaluation Methodology for Curriculum	
16	Verification of Faculty Qualifications	
17	Evaluation Methodology for Clinical Facilities	
18	Admission Criteria	
19	Screening and Selection Criteria	
20	Student Services List	
21	Number of Students	
22	Evaluation Methodology for Student Progress	
23	Remediation	
24	Attendance Policy	
25	Grievance Policy	
26	Required Notices (Contacting Board, Grievance Policy, credit granting, a list of approved clinical facilities)	
27	Credit Granting	
28	Transfer Credit	
29	Competency Based Credit	

30	Program Resources	
31	Faculty Meeting Minutes	
32	Education Equivalency (High School Graduation)	
33	Program Hours	
34	Preceptorship	
35	BPPE Approval (Private School Only)	
36	Fee Reduction request (if applicable)	
2527	Reports	
2529	Faculty Qualifications	
2530	General Requirements **2530(k) Class Admissions**	**X**
2530	General Requirements **2530(l) Average Annual Pass Rates**	**X**
2532	Curriculum Hours	
2533	Curriculum Content	
2534	Clinical Experience **2534(a) Clinical Facility Use**	**X**
2535	Credit for Previous Education and Experience	

Interview with Faculty

An interview was conducted with three clinical faculty members and one theory faculty member. The newest faculty member had been teaching for ten months; the most experienced faculty member had been teaching for five years. The faculty reported that they all worked well together and felt it was a strong team. They value the smaller classes. They reported that classroom instruction is scheduled three days per week using a team-teaching approach, with three faculty members assigned to each cohort and one faculty member providing instruction each day. They reported having the resources to do their jobs well. They were able to verbalize most policies and regularly attend faculty meetings.

Interview with Students

An interview was conducted with three student groups: Term 1 Evening, Term 2 Day, and Term 2 Evening. Most students unanimously reported they would recommend the Program to family members or friends. However, some students reported they would not recommend the Program. The students reported having plenty of supplies, resources, and tutoring. Students reported enjoying their clinical rotations and performing applicable skills during patient care, stating their hands-on clinical experiences are mirroring what

they learned in class and skills lab. Students reported missed theory classes are made up with assignments and missed clinical days with additional clinical time.

Students reported classroom instruction is scheduled three days per week using a team-teaching approach, with three faculty members assigned to each cohort and one faculty member providing instruction each day. When asked about any improvements they would recommend for the Program, the students reported “more staffing” so they can “stay on track” as when a regularly scheduled faculty member is out sick or on vacation, there is not always a replacement faculty member to cover the classroom setting. The students reported recently being sent home from classes on September 23, 30, and October 1, 2026, due to lack of instructors.

Interview with Program Director

A discussion with the Program Director took place throughout the site visit, and at the end of the day. All elements of the site inspection were addressed, and the Program Director verbalized understanding of the violations identified. The Program Director stated the plan of correction and timeframe to submit the plan to the BVNPT.

Concerns

Program Director Administrative Time versus Teaching Time

The current Program Director was approved on May 21, 2025. He reported being scheduled to teach classes once per week on Thursday mornings, with an intended workload of 85 percent administration time and 15 percent teaching time. However, since assuming the role, the Program Director has regularly covered theory classes, resulting in a workload of 60 percent administration time and 40 percent teaching time. The Program does not have an Assistant Program Director and the Program Director reported limited time to work on the Instructional Plan due to covering theory classes.

Unauthorized Class Initiation and Admission Frequency Requirements

As detailed in this report and in the violations below, the Program initiated two classes in July 2026 without Board approval. Since there was no Program request to begin the classes, the NEC could not evaluate the required criteria in California Code of Regulations, Title 16, Section 2530(k), including adequacy of faculty and facilities, for Executive Officer consideration. At the time, the Program’s average annual pass rates demonstrated five quarters of noncompliance with California Code of Regulations, Title 16, Section 2530(l), failing to meet the criteria for increased admission frequency.

Violation #1:

California Code of Regulations, Title 16, Section 2530(k) states:

> The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to

evaluate a school's request to increase the number of students per class and/or increase the frequency of class admissions include but are not limited to:
(1) Sufficient program resources as specified in Section 2530(a).
(2) Adequacy of clinical experience as specified in Section 2534.
(3) Licensure examination pass rates as specified in Section 2530(*l*).

Violation: On September 15, 2026, the Program Director submitted an enrollment table as a part of the annual report process. The enrollment table indicted that two classes (one full-time day and one full-time evening) were admitted on July 14, 2026. The Program does not have a pattern of admission and is required to request all class starts per the Executive Officer Decision letter dated December 16, 2025.

On October 3, 2026, the NEC sent a clarification email regarding the class start dates to the Program Director and subsequently interviewed the Program Director via phone. During the interview, the Program Director verified the start dates of July 14, 2026, for the two classes, and acknowledged that they were started without BVNPT approval. A follow up email was sent to the Program Director on October 6, 2026, that included the Executive Officer Decision letter dated December 16, 2025, that outlines the program requirements to request class admissions.

On October 7, 2026, the Program Director responded to the NEC's email. In the email, the Program Director acknowledged admitting two classes without Board approval and was taking "full responsibility for the error."

Status: The violation **is not corrected.**

Violation #2:

California Code of Regulations, Title 16, Section 2530(l) states:

> The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.

Violation: The Program's average annual NCLEX-PN® pass rates for first-time candidates have been noncompliant with California Code of Regulations, Title 16, Section 2530(l) for six of the previous eight quarters, and these six quarters have been consecutive.

Status: This violation is **not corrected.**

Violation #3:

California Code of Regulations, Title 16, Section 2534(a) states:

> Schools shall apply on a form provided by the Board for approval of each clinical facility prior to use.

Violation: On October 15, 2020, the Board approved a clinical facility form for maternity and pediatric rotations, with a maximum capacity of five students.
During the concurrent documentation review and interview with the Program Director, the clinical rotation schedule and Program Director confirmed that 11 students were sent to the clinical site at one time, exceeding the capacity documented on the Board-approved form by six students.

Status: The violation is **not corrected.**

ATTACHMENTS:

Attachment A: Program History

Northern California Nursing Academy
Vocational Nursing Program

Program History

- On February 23, 2021, the Executive Officer granted initial approval to the Northern California Nursing Academy Vocational Nursing Program for the four-year period beginning February 23, 2021 and issued a certificate accordingly and approved the Northern California Nursing Academy Vocational Nursing Program's request to begin a vocational nursing program with an initial full-time class of 18 students on April 5, 2021, only, graduating May 29, 2022 and approved the Program's 54-week curriculum, three 18-week terms of 1636 hours, including 682 theory hours and 954 clinical hours.

PROGRAM REQUIREMENTS:

1. Required the Program to obtain prior approval before admission of subsequent classes to maintain compliance with the California Code of Regulations, Title 16, Section 2526(c) that states:

   "A Board representative shall make a survey visit prior to graduation of the initial class. A program shall not commence another class without prior Board approval."

2. The Program Director documents that adequate resources, i.e., faculty and facilities, are available to support the proposed class of students.
3. Notify the NEC in the event a current class is displaced from clinical sites.
4. Board staff will monitor the Program by tracking its licensure examination pass rate each quarter, the number of graduates taking the licensure examination, reviewing Annual Reports submitted by the Program Director, and conducting Continuing Approval Surveys.
5. Required the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing at Section 2525.

- On May 31, 2022, the Executive Officer rendered the following decisions:

1. Approved the Program's request to admit a full-time class of 30 students to commence on September 5, 2022, with a graduation date of November 19, 2023, to replace the first class of students scheduled to graduate on August 14, 2022.
2. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

1. Required the Program Director to submit the 2022 quarterly faculty meeting minutes to the NEC, after each meeting, to demonstrate compliance of curriculum review as per the Program's evaluation methodology for curriculum.

2. Required the Program Director to submit documentation of admission criteria to the NEC for each student admitted to the September 2022 class, prior to the class start.
3. Notify the NEC in the event a current class is displaced from clinical sites.
4. Obtain BVNPT approval prior to the admission of each class.
5. Required the Program, when requesting approval to admit students, to:
    a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
    b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
    c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).
6. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16. commencing at Section 2525.
7. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.

- On September 23, 2023, the Executive Officer rendered the following decisions:
    1. Approved the Program's request to admit a full-time class of 20 students to commence on November 13, 2023, with a graduation date of February 22, 2025, to replace the class that graduates on November 19, 2023.
    2. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

1. Required the Program to submit documentation of the tracking of students, which will be due monthly on the first of each month. The following elements must be addressed in the tracking documentation:
    a. List of all students per class, including name, cohort number, and graduation date beginning with Cohort One.
    b. List the NCLEX-PN® licensure examination dates and results (pass/fail).
2. Required the Program to submit documentation evaluating each of the Spring 2023 interventions implemented by the Program Director with a submission date of no later than December 9, 2023. The following elements must be addressed in the documentation:
    a. Systematic tracking tool to monitor students after graduation.
    b. Process to assist students in applying early for NCLEX-PN® exam.

c. NCLEX-PN® preparation process including in-house NCLEX-PN® Bootcamp, Next Generation quiz and exam questions, and the ATI "Green Light" program.

3. Notify the NEC in the event a current class is displaced from clinical sites.
4. Obtain BVNPT approval prior to the admission of each class.
5. Continued to require the Program, when requesting approval to admit students, to:
   a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
   b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
   c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).
6. Comply with all of the approval standards set forth in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
7. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.

- On July 23, 2024, the Executive Officer rendered the following decisions:
  1. Approved the Program's request to admit a full-time evening class of 30 students to commence on September 9, 2024, with a graduation date of November 28, 2025.
  2. Approved the Program's request to admit a full-time day class of 30 students to commence on September 23, 2024, with a graduation date of December 12, 2025.
  3. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

1. Notify the NEC in the event a current class is displaced from clinical sites.
2. Obtain BVNPT approval prior to admission of each class.
3. Continued to require the Program, when requesting approval to admit students, to:
   a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
   b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.

c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).

4. Comply with all of the approval standards set forth in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
5. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.

- On May 21, 2025, a new Program Director was approved.
- On June 10, 2025, the Executive Officer rendered the following decisions:
  1. Granted continued full approval for the Northern California Nursing Academy Vocational Nursing Program for a four-year period beginning February 23, 2025, and issue a certificate accordingly.
  2. Approved the Program's request to admit a full-time evening class of 30 students to commence on July 14, 2025, with a graduation date of August 23, 2026, to replace the class graduated on February 22, 2025.
  3. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

1. Submit evidence of corrective action to the BVNPT by July 1, 2025, addressing the two outstanding violations noted in the Notice of Violation letter dated February 25, 2025.
2. Notify the NEC in the event a current class is displaced from clinical sites.
3. Obtain BVNPT approval prior to the admission of each class.
4. Continued to require the Program, when requesting approval to admit students, to:
   a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
   b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
   c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
5. Comply with all of the approval standards set forth in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
6. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.

- On December 16, 2025, the Executive Officer rendered the following decisions:
    1. Approved the Program's request to admit a full-time day class of 30 students to commence on January 6, 2026, with a graduation date of February 21, 2027, to replace the class graduated on December 12, 2025.
    2. Approved the Program's request to admit a full-time evening class of 30 students to commence on January 6, 2026, with a graduation date of February 21, 2027, to replace the class graduated on November 28, 2025.
    3. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

1. Submit a monthly evaluation of the interventions implemented to improve the average annual NCLEX-PN® pass rates. The report must include an analysis of the Program's interventions and their effectiveness, as well as identification of any new causative factors affecting average annual pass rates and implementation of additional interventions as needed. Reports shall be submitted by the 15th of the month.
2. Submit Term 1 instructional plan no later than February 2, 2026.
3. Notify the NEC in the event a current class is displaced from clinical sites.
4. Continued to require the Program, when requesting approval to admit students, to:
    a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
    b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
    c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).
5. Continued to require the Program to maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).
6. Continued to require the Program to comply with all of the approval standards set forth in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
7. Any material changes in circumstances affecting any information contained in the documents submitted by the Program to the Board require the Program to notify the NEC immediately, in writing, per California Code of Regulations, Title 16, Section 2526(g).