



Board of Vocational Nursing and Psychiatric Technicians
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| | |
|--------------------|--|
| DATE | May 7, 2024 |
| TO | Board members |
| REVIEWED BY | Judith McLeod DNP, CPNP, RN Lean Nursing Education Consultant (LNEC) |
| PREPARED BY | Roberta Thomson Ed.D. RN Nursing Education Consultant (NEC) |
| SUBJECT | Consideration of Provisional Approval and Request to Admit Students. |
| PROGRAM | Summit College Vocational Nursing Program (Program) (Program Director: Alicia Lamour, San Bernardino, San Bernardino County, Private) |

Please note: Board Nursing Education Consultants make recommendations. The recommendations are forwarded to the Education and Practice Committee for review and recommendation or to the Executive Officer or full Board for action.

PROGRAM REQUEST:

Admit a full-time class of 25 students to commence on May 28, 2024, with a graduation date of May 23, 2025, to replace the class that graduated December 1, 2023.

Admit a part-time class of 20 students to commence on May 28, 2024, with a graduation date January 4, 2026, to replace the class that graduated December 23, 2023.

BACKGROUND:

On April 5, 2024, The Program Director submitted a request, with supporting documentation, to admit a full-time class of 40 students and a Part-time class of 30 students. This request was revised following the receipt of Quarter One 2024 NCLEX-PN® pass rates for first time candidates.

STAFF ANALYSIS:

The Program did not demonstrate full compliance with Article 5 of the California Code of Regulations, Title 16. Three violations were identified. The San Bernardino campus and its affiliate in El Cajon are approved for identical policies and curriculum. The Program Director will revise and submit documents and policies that are not in compliance for both campuses by June 1, 2024.

The Program’s average annual NCLEX-PN® pass rates for first time candidates have remained at 10 to 12 percent below the state average annual pass rate for six quarters

A comprehensive program analysis and corrective plan of action has not resulted in incremental improvement.

Board staff will continue to monitor the Program’s effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program’s licensure examination pass rates each quarter.

Site Visit

In accordance with Section 2883 of the California Business and Professions Code, it is the Board’s duty, through an official representative, to inspect or review all schools of vocational nursing in California. Written reports of the representatives’ visit, or inspection, shall be made to the Board. Such inspections determine Program compliance with Article 5 of the California Code of Regulations, Title 16.

Summit College, San Bernardino, Vocational Nursing Program was reviewed to determine compliance with Article 5 of the California Code of Regulations, Title 16. The findings are seen within the table below. The Nursing Education Consultant was not able to complete a full program inspection, because the Program Director was not in town for the visit. However, three violations were identified.

| ARTICLE 5 – SCHOOLS OF VOCATIONAL NURSING | VIOLATIONS |
|--|-------------------|
| 2526. Procedure for Approval | |
| 1-4 Program Application Information | |
| 5 Disciplinary History | |
| 6 Organizational Chart | |
| 7 Geographic Narrative | |
| 8 Philosophy of Program | |
| 9 Conceptual Framework | |
| 10 Clinical Facility Placement | |
| 11 Terminal Objectives | |
| 12 Course Outlines for Each Course | |
| 13 Instructional Plan | |
| 14 Daily Lesson Plans | |
| 15 Evaluation Methodology for Curriculum | |
| 16 Verification of Faculty Qualifications | x |

| | |
|---|----------|
| 17 Evaluation Methodology for Clinical Facilities | |
| 18 Admission Criteria | X |
| 19 Screening and Selection Criteria | |
| 20 Student Services List | |
| 21 Number of Students | |
| 22 Evaluation Methodology for Student Progress | |
| 23 Remediation | |
| 24 Attendance Policy | |
| 25 Grievance Policy | |
| 26 Required Notices (Contacting Board, Grievance Policy, credit granting, a list of approved clinical facilities) | |
| 27 Credit Granting | |
| 28 Transfer Credit | |
| 29 Competency Based Credit | |
| 30 Program Resources | |
| 31 Faculty Meeting Minutes | |
| 32 Education Equivalency (High School Graduation) | |
| 33 Program Hours | |
| 34 Preceptorship | |
| 35 BPPE Approval (Private School Only) | |
| 36 Fee Reduction request (if applicable) | |
| 2527 Reports | |
| 2529. Faculty Qualifications | X |
| 2530. General Requirements | |
| 2532. Curriculum Hours | |
| 2533. Curriculum Content | |
| 2534. Clinical Experience | |
| 2535. Credit for Previous Education and Experience | |

STAFF RECOMMENDATIONS:

1. Place the Summit College San Bernardino, Vocational Nursing Program on provisional approval for two years starting May 17, 2023.
2. Approve the Program's request to admit a full-time class of 25 students to commence on May 28, 2024, with a graduation date of May 23, 2025, to replace the class that graduated on December 1, 2023.
3. Approve the Program's request to admit a part-time class of 20 students to commence on May 28, 2024, with a graduation date January 4, 2026, to replace the class that graduated on December 23, 2023.
4. Require the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

1. Correct the current violations and submit required documentation on or before June 1, 2024.
2. Notify the NEC in the event a current class is displaced from a clinical site.
3. Provide a maximum of ten students for each instructor in clinical experiences. The California Code of Regulations, Title 16, Section 2534(d) states: "for supervision of clinical experience, there shall be a maximum of 15 students for each instructor." Recommendation of a maximum of ten students for each instructor in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
4. Require the Program to submit a comprehensive analysis report in six months, with a submission date no later than November 1, 2024, in twelve months with a submission date no later than May 1, 2025, and in nineteen months but no later than February 1, 2025. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1- Instructional Plan
 - 2- Daily Lesson Plans for each Term
 - c. Student Policies including:
 - 1- Admission Criteria
 - 2- Screening and Selection Criteria
 - 3- Attendance Policy
 - 4- Remediation Policy

- 5- Evaluation Methodology for Student Progress including evaluation of clinical practice
 - 6- Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected student enrollment.
 - e. Faculty Meeting Methodology
 - f. Documentation of resources, including faculty and facilities, for all terms for all current cohorts.
5. Admit no additional classes without prior approval by the Board.
6. Require the Program, when requesting approval to admit students, to:
- a. Submit all documentation in final form, using the forms provided by the BVNPT, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with the California Code of Regulations, Title 16, Section 2530(l).
7. Continue the Program's requirement to comply with all of the approval standards in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code, Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.

RELEVANT PROGRAM ELEMENTS

Enrollment

California Code of Regulations, Title 16, Section 2530(k) states:

The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of students per class and/or increase the frequency of class admissions include but are not limited to: (1) Sufficient program resources as specified in Section 2530(a). (2) Adequacy of clinical experience as specified in Section 2534. (3) Licensure examination pass rates as specified in Section 2530(l).

The Program is approved to offer a 46-week full-time class and 84-week part-time class. Board approval is required prior to the admission of each class.

The following table represents current and projected student enrollment based on current and proposed class starts and completion dates. The table indicates a maximum enrollment of 112 students for the period October 2022 through January 2026.

ENROLLMENT DATA TABLE

| Class Start Dates | Class Completion Dates | Number of Students Admitted | Number of Students Current | Number of Graduated | Total Enrolled |
|--|------------------------|-----------------------------|----------------------------|---------------------|----------------|
| 10/10/22 PT *(5/19/24) | | 33 | 29 | | 29 |
| 3/6/23 PT *(10/13/24) | | 20 | 14 | | 29+14 = 43 |
| 6/12/2023 FT *(6/7/24) | | 20 | 13 | | 43+13 = 56 |
| 8/7/2023 PT *(3/16/25) | | 20 | 18 | | 56+18 = 74 |
| 9/11/2023 FT *(9/6/24) | | 25 | 22 | | 74+22 = 96 |
| | 5/19/24 (10/10/22) | | | -29 | 96-29 = 67 |
| 5/28/2024 PT *(1/4/26) Proposed | | 20 | | | 67+20 = 87 |
| 5/28/2024 FT *(5/23/25) Proposed | | 25 | | | 87+25 = 112 |

*Indicates projected graduation date

Licensing Examination Statistics

California Code of Regulations, Title 16, Section 2530(I) states:

The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.

The following statistics, furnished by Pearson Vue and published by the National Council of State Boards of Nursing as “Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction,” for the period January through March 2024, specify the pass percentage rate for graduates of the Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®) and the variance from the state average annual pass rates.

NCLEX-PN® LICENSURE EXAMINATION DATA

| Quarterly Statistics | | | | | Annual Statistics | | |
|----------------------|-------------------------|---------------------|---------------------|---------------------------|----------------------------------|---|--|
| Quarter | # Candidates in Quarter | # Passed in Quarter | % Passed in Quarter | State Quarterly Pass Rate | Program Average Annual Pass Rate | State Average Annual Pass Rate CCR §2530(l) | Variance from State Average Annual Pass Rate |
| Apr – Jun 2022 | 43 | 25 | 58% | 70% | 64% | 72% | -8% |
| Jul --Sep 2022 | 40 | 27 | 68% | 71% | 65% | 72% | -7% |
| Oct – Dec 2022 | 24 | 14 | 58% | 75% | 63% | 73% | -10% |
| Jan – Mar 2023 | 47 | 30 | 64% | 73% | 62% | 72% | -10% |
| Apr – Jun 2023 | 22 | 15 | 68% | 85% | 65% | 75% | -10% |
| Jul – Sep 2023 | 24 | 18 | 75% | 86% | 66% | 78% | -12% |
| Oct – Dec 2023 | 21 | 17 | 81% | 84% | 70% | 81% | -11% |
| Jan – Mar 2024 | 38 | 30 | 79% | 87% | 76% | 86% | -10% |

*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the most current data available (Jan – March 2024), the Program’s average annual pass rate is 76 percent. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 86 percent. The average annual pass rate for the Program is 10 percentage points below the state average annual pass rate.

Faculty and Facilities

California Code of Regulations, Title 16, Section 2534(d) states:

For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.

The current number of approved faculty totals 20, including the Program Director. The Program Director has 100 percent administrative duties for both Summit College, San Bernardino and Summit College, El Cajon campuses. Of the total faculty, 15 are designated to teach clinical. Based upon a maximum proposed enrollment of 112 students, 12 instructors are required for clinical supervision to meet a maximum of ten students to each instructor during clinical experiences. The utilization of faculty at clinical facilities is such that clinical instruction is covered adequately.

California Code of Regulations, Title 16, Section 2534(b) states:

Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in

the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.

Submitted documentation indicates the Program has sufficient clinical facilities to afford the number, type and variety of patients that will provide clinical experience consistent with Board-approved competency-based objectives and theory being taught for current and proposed student enrollment.

Violations

California Code of Regulations title 16, section 2526(j)(1) requires an institution, as a condition for the continued approval of a postsecondary school or educational program offering a course of instruction in vocational nursing, to submit a completed "Continuing Approval Application for a Vocational Nursing School or Program," Form 55M-15 (New 04/2022), the requirements of which are incorporated by reference into the section.

Violation #1

Form 55M – 17, at Section 18 on Page 6: Admission Criteria, requires the Program submit a policy that outlines the requirements and procedures for admission to the program.

Violation: School administrators described a current admission procedure for the vocational nursing program that differs from the approved criteria and provided to students in the handbook.

Status: The violation **is not corrected.**

Violation # 2

California Rule and Regulations, Title 16, Section 2529 states: that one person is responsible to actively administer the program and be approved by the BVNPT.

Violation: The Program Director was absent from the campus and designated the program administrative assistant as program contact in her absence. This staff member is not an approved faculty member and is unable to actively administer the program when the Program Director is not available.

Status: The Violation **is not corrected**

Violation # 3

California Rules and Regulations, Title 16 Section 2529(b) states:

Each vocational nursing program shall have one faculty member, designated as the director who meets the requirements of subsection(c)(1) herein, who actively administers the program. The director is responsible for compliance with all regulations in Chapter 1, Article 5, commencing with section 2525.

(2) The Assistant Director shall meet the same requirements as the Director.

Violation: The Program Director's time is divided between the two Summit College campuses that are 110 miles apart. An instructor identified to administer the Program in the Director's absence at San Bernardino has not been approved as an Assistant Director when the Program Director is not on site. The individual designated to oversee the vocational nursing program is approved as an instructor to teach theory and clinical only.

Status: The violation **is not corrected**.

ATTACHMENTS:

Attachment A: Program History

Attachment A

SUMMIT COLLEGE, SAN BERNARDINO VOCATIONAL NURSING PROGRAM

Program History

- In March 1995, the Board approved Summit Career College's request to commence a vocational nursing program on April 3, 1995. The initial class began with 57 students.
- On March 22, 1996, the Board approved full accreditation for the Summit Career College Vocational Nursing Program. Additionally, the Board approved the Program's request to admit a class of 34 students on March 25, 1996, and May 27, 1996. Admissions were contingent upon approval of adequate clinical facilities.
- On May 24, 1996, the Board approved the Program's request to admit a class of 34 students on September 23, 1996.
- On November 15, 1996, the Board approved the Program's request to admit a class of 34 students on January 6, 1997. The Program was directed to submit a plan to reduce attrition and improve the pass rates on the licensure examination.
- On April 4, 1997, the Board approved the Program's request to admit a class of 34 students on April 7, 1997. The Program was directed to submit a written report addressing faculty hires and terminations, student utilization of the remediation program for each class, and evaluation of students' ability to achieve objectives in the clinical facilities to which they are assigned and attrition.
- On June 27, 1997, the Board approved the Program's request to admit a class of 34 students on August 4, 1997. The Program was directed to submit a written report addressing faculty hires and terminations and student utilization of the remediation program for each class for the period May 1997 through August 1997, an evaluation of students' ability to achieve objectives in the clinical facilities to which they are assigned and attrition.

Additionally, the Program was requested to submit a detailed explanation of how students who required remediation were identified and remediated (from March 1997 to the present). The Program was asked to describe how student vocational nurses are assisted to perform manual and technical skills proficiently and safely within the standards of nursing practice and how student vocational nurses are assisted to safeguard patient/client health and safety.

- On September 19, 1997, the Board approved the Program's request to admit a class of 48 students on November 3, 1997. The Program was directed to submit a

written report by October 3, 1997, addressing faculty hires and terminations for the period September 4, 1997, through October 3, 1997. The Director was also requested to submit student attrition data to the Board to include attrition due to theory and clinical failure.

- On January 30, 1998, the Board approved the Program's request to admit 48 students on February 16, 1998, only. A follow-up report on attrition and examination statistics was scheduled for presentation at the September 1998 Board meeting.
- On April 17, 1998, the Board approved the Program's request to admit a class of 48 students on May 1, 1998. The Program's request for an August 10, 1998, class was scheduled for consideration at the June 1998 Board meeting. The Program's request for a November 2, 1998, class was scheduled for consideration at the September 1998 Board meeting.
- On June 26, 1998, the Board approved the Program's request to admit 48 students on August 10, 1998.
- On August 17, 1998, the Board was notified by the school administration that the Program Director of the Vocational Nursing Program was no longer employed by the school.
- On August 20, 1998, a new Program Director was approved.
- On September 11, 1998, the Board approved the Program's request to admit 48 students on November 2, 1998.
- On January 22, 1999, the Board approved the Program's request to admit 60 students on February 22, 1999, and ratified authorizations effective October 30, 1998, for revisions of the Grading, Attendance and Remediation Policies.
- On April 16, 1999, the Board approved the Program's request to admit 60 students on May 24, 1999.
- On June 25, 1999, the Board approved the Program's request to admit 60 students on August 23, 1999.
- On September 17, 1999, the Board approved the Program's request to admit 60 students on November 22, 1999, only, with grave reservations. The Board directed the Program to perform a detailed analysis of all Program elements to determine causes of poor student performance on the licensure examination and identify written solutions, goals, and timelines to ensure improvement of examination pass rates by December 1, 1999.
- On November 19, 1999, the Board deferred action on the Program's request to

admit 60 full-time students on March 6, 2000, to the February 2000 Board meeting.

- On February 4, 2000, the Board approved the Program's request to admit 60 students on March 6, 2000.
- On April 14, 2000, the Board approved the Program's request to admit 60 students on May 22, 2000, and the Program's request to exceed 50 percent evening hours for clinical experience. The Board requested the Director to submit a written report to the Board which evaluates the Program's utilization of more than 50 percent evening hours for clinical experience by July 15, 2000. The report was to include a comparison of patient census with the number of students per clinical day per facility, assessment of the adequacy of patient diagnosis as they relate to student clinical objectives for the specific clinical day per facility, and assessment of student attrition caused by failure in the clinical area.
- On June 16, 2000, the Board denied the Program's request to admit 60 students on September 5, 2000, and directed that a subsequent request for admission of a class be considered at the September 2000 Board meeting. After the meeting, the Program Director submitted a request to meet with the Board to discuss its decision to deny the Program's request. The meeting was held at the Board's Sacramento office.
- On September 29, 2000, the Board approved the Program's request to replace graduating students with 60 full-time students on October 2, 2000, one time only.
- On November 17, 2000, the Board approved the Program's request to replace graduating students with 60 full-time students on December 4, 2000, only.
- On February 2, 2001, the Board approved the Program's request to replace graduating students with 60 full-time students on March 12, 2001, only.
- On April 27, 2001, the Board approved the Program's request to admit 60 full-time students on May 21, 2001, and postponed consideration of the Program's request to admit 60 full-time students on September 10, 2001, until September 2001 Board meeting.
- On September 7, 2001, the Board approved the Program's request to admit 60 full-time students on September 10, 2001, only.
- On October 1, 2001, a new Program Director was approved.
- On November 16, 2001, the Board approved the Program's request to admit 60 full-time students on December 10, 2001, only.

- On February 8, 2002, the Board approved the Program's request to admit 70 full-time students on March 25, 2002, only.
- On June 28, 2002, the Board ratified the Executive Officer's action to approve replacement of students who graduated June 17, 2002, with 70 students, commencing May 20, 2002.
- On September 6, 2002, the Board approved the Program's request to admit 70 students on September 9, 2002, only, replacing the class that graduated on September 16, 2002; approved the Program's request to begin a part-time weekend Program with 70 students on October 2, 2002, only and denied the Program's request for a pattern of admission.
- On November 8, 2002, the Board approved the Program's request to admit 70 full-time students on December 2, 2002, only, replacing students who graduated on December 16, 2002.
- On February 21, 2003, the Board approved the Program's continued accreditation for the four-year period from February 21, 2003, through February 20, 2007, and issued a certificate, accordingly and approved the Program's request to admit 72 full-time students on March 10, 2003, only, replacing the class that graduated on March 31, 2003, and denied the Program's request to begin a second part-time weekend class with 72 students on March 5, 2003.
- On April 11, 2003, the Board approved the Program's request to admit 72 full-time students on June 9, 2003, only, replacing the class that graduated on June 16, 2003, and approved the Program's request to begin a second part-time weekend class with 72 students on April 14, 2003, only, graduating on December 1, 2004.
- On June 20, 2003, the Board approved the Program's request to admit 72 full-time students on September 8, 2003, only, replacing the class that graduated on September 15, 2003 and directed Summit Career College Vocational Nursing Program to perform a detailed analysis of all Program elements to determine the cause of declining student performance on the licensure examination and in addition, develop a plan identifying goals and a timeline for improving NCLEX-PN® licensure examination pass rates no later than October 3, 2003.
- On September 19, 2003, the Board denied the recommendation to permit the Program to begin a third part-time class of 72 students commencing September 22, 2003, and graduating April 27, 2005. The Board directed the Program to perform a detailed analysis pertaining to the discrepancy between the number of students admitted to each class and the number of students who take the NCLEX-PN® examination and to develop a plan identifying goals and a timeline for improving the number of students who take the NCLEX-PN® examination after completing the Program. This information is to be added to the analysis requested by the Board at the June 20, 2003, Board meeting and shall be presented to the Board no later than

November 7, 2003. The Board directed the Program to perform a review of all clinical objectives for relevancy and currency as well as establish a method by which the Program will monitor how and when clinical objectives are being met, presenting this information to the Board no later than November 7, 2003.

- On November 7, 2003, the Program rehired its former Program Director who was instrumental in delivering the Program's higher pass rates over the period from April 2001 to October 2001. With the rehiring of the former Program Director, the current Program Director assumed the position of Assistant Director.
- On November 12, 2003, the Board received the requested detailed analysis and plan pertaining to the discrepancy between the number of students admitted to each class and the number of students who take the NCLEX-PN® examination after completing the Program. The response also included a review of how, when, and where the clinical objectives were being met. The response was reviewed and found to be comprehensive and complete.
- On November 19, 2003, the Executive Officer approved the admission of 72 full-time students on December 1, 2003, only, replacing students who graduated December 14, 2003. The Executive Officer also approved the Program's request to begin a third part-time class of 72 students starting November 17, 2003, only, and graduating June 20, 2005. Admission of this class reflected an increase in the frequency of admission.

After reviewing the detailed analysis response, the Board requested the Program to submit progress reports from the quarterly curriculum review committee meetings and from the advisory Board meetings starting in March of 2004. The Board also requested the Program to submit an evaluation of its strategic plan to increase the number of test-takers in March of 2005, after completion of the first class that receives instruction during an entire Program cycle with the strategic plan in place.

- On February 20, 2004, the Board approved the Program's request to admit a full-time class of 72 students starting on March 8, 2004, only, replacing students who graduated March 15, 2004.
- In April 2004, the Board was notified of a change of Program Director.
- On May 14, 2004, the Board approved the Program's request to admit 72 full-time students on June 7, 2004, replacing students who graduated on June 14, 2004. The Board approved the Program's request to admit 72 part-time students on May 24, 2004, replacing students who graduate on May 19, 2003.

The Board approved a pattern of admission to replace graduating classes only, for the Program with the stipulation that no additional classes are to be added to the Program's current pattern of admission without prior Board approval. The Program's

current pattern of admission includes four full-time classes and four part-time classes per year. Each full-time and part-time class admits 72 students.

- On September 10, 2004, the Board approved continued accreditation for the Program for the four-year period from February 21, 2003, through February 20, 2007, and issued a certificate accordingly.

The Board denied the Program's request to admit 72 part-time students commencing on March 5, 2003, only and graduating on October 13, 2004. This would result in an increased pattern of admission in the part-time Program.

- On February 4, 2005, the Board approved the Program's request to admit 72 students into an additional full-time class starting on March 14, 2005.

The Board also approved the Program's request to admit 72 students into an additional part-time class starting February 22, 2005.

- On September 16, 2005, the Board approved the Program's request to increase student enrollment in the full-time and part-time classes from 72 to 96 students per class.
- On February 6, 2006, the Board was notified of a change of Program Director.
- On August 9, 2006, the Board granted continued accreditation for the Summit Career College, Colton, Vocational Nursing Program for the four-year period from February 20, 2007, through February 19, 2011, and issued a certificate accordingly.
- On September 18, 2006, the Board notified the Program that their annual pass rate had fallen more than ten percentage points below the state annual average pass rate for the past four quarters.
- On September 26, 2006, the Program notified the Board of a change of Program Director.
- On October 11, 2006, the Board was notified of a change of Program Director.
- On November 1, 2006, the Program Director submitted a pass rate improvement/strategy plan.
- On December 12, 2006, the Board notified Summit Career College, Colton, Vocational Nursing Program that their annual pass rate had fallen more than ten percentage points below the state annual average pass rate for the past five quarters.

- On February 16, 2007, the Program submitted a revised plan of Improvement.
- On March 21, 2007, the Board notified the Program that their annual pass rate had fallen more than ten percentage points below the state annual average pass rate for the past six quarters.
- On April 11, 2007, the Program Director submitted an update to the plan of improvement for pass rates.
- On May 31, 2007, the Board notified the Program that their annual pass rate had fallen more than ten percentage points below the state annual average pass rate for the past seven quarters.
- On August 8, 2007, the Board notified the Program that their annual pass rate had fallen more than ten percentage points below the state annual average pass rate for the past eight quarters. Therefore, the Program would be considered for provisional approval at the February 2008 Board meeting.
- On December 3, 2007, the Program Director submitted a report analyzing the improvement plan and summarizing what the Program Director and faculty have observed to be successful.
- On December 17, 2007, the Academic Dean of the Summit Career College, Colton, Vocational Nursing Program requested Board approval of Sybil Damon as Director of the Summit Career College, Colton, Vocational Nursing Program. Dr. Damon was reinstated as Director on December 17, 2007.
- On February 1, 2008, the Board placed the Program on provisional accreditation for the two-year period from February 1, 2008, through January 31, 2010, and issued a notice to the Program identifying specific areas of non-compliance and requirements for corrections referenced in California Code of Regulations, Title 16, Section 2526.1. The Program was placed on the agenda for the September 2009 Board meeting for reconsideration of the Program's accreditation status.
- On March 12, 2008, the Board issued the Program a notice identifying areas of non-compliance and requirements for corrections.
- On May 12, 2009, a new Program Director was approved.

- On June 3, 2009, the assigned Nursing Education Consultant met with the campus Director, new Program Director, and education specialist relative to the Program's status.
- On June 24, 2009, the Board forwarded correspondence to the Program advising that the Board would reconsider its accreditation status at the September 11, 2009, meeting. A comprehensive report was requested by July 17, 2009.
- On July 20, 2009, the Board received the Program's comprehensive report.
- On October 7, 2009, the Board extended the provisional accreditation of Summit Career College, Colton, Vocational Nursing Program for the one-year period from September 17, 2009, through September 30, 2010, and issued a notice to the Program to identify specific areas of noncompliance and requirements for correction as referenced in California Code of Regulations, Title 16, Section 2526.1(e). The Program was required to show documented progress by submitting a follow-up report in 10 months. The report must include a comprehensive analysis of the Program, specific actions taken to improve Program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
 1. Current Student Enrollment.
 2. Admission Criteria.
 3. Screening and Selection Criteria.
 4. Terminal Objectives.
 5. Curriculum Objectives.
 6. Instructional Plan.
 7. Theory and Clinical Objectives for Each Course.
 8. Lesson Plans for Each Course.
 9. Textbooks.
 10. Attendance Policy.
 11. Remediation Policy.
 12. Evaluations of Theory and Clinical Faculty.
 13. Evaluations of Theory Presentations.
 14. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 15. Evaluation of Student Achievement.

Additionally, the Board rescinded approval of the pattern of admission for full-time and part-time classes effective immediately. The Program must obtain prior Board approval to admit future classes. The Program must comply with all accreditation standards in article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's regulations, commencing at California Code of Regulations, Title 16, commencing at Section 2525.

- On October 29, 2009, a new Program Director was approved.
- On November 4, 2009, the Executive Officer approved the Program's request to admit a full-time class of 96 students to commence November 9, 2009, only, graduating November 12, 2010, to replace students scheduled to graduate November 6, 2009. Additionally, the Program's request to admit a part-time class of 96 students commencing December 23, 2009, only, and graduating July 22, 2011, to replace students scheduled to graduate December 6, 2009, was approved.
- On March 1, 2010, the Executive Officer approved the Program's request to admit a full-time class of 96 students to commence March 1, 2010, only, graduating March 4, 2011, to replace students who graduated February 5, 2010; and approved the Program's request to admit a part-time class of 96 students commencing May 19, 2010, only, graduating December 17, 2011, to replace students scheduled to graduate May 7, 2010.
- On July 8, 2010, the Executive Officer approved the Program's request to admit a full-time class of 96 students commencing June 30, 2010 only, graduating June 24, 2011, to replace students who graduated May 7, 2010 and approved the Program's request to admit a full-time class of 96 students commencing August 9, 2010 only, graduating August 12, 2011, to replace students scheduled to graduate August 6, 2010; and approved the Program's request to admit a part-time class of 96 students commencing October 12, 2010 only, graduating May 15, 2012, to replace students scheduled to graduate October 10, 2011; and continue to require the Program to obtain Board approval prior to the admission of each class.
- On September 16, 2010, the full Board approved accreditation of Summit Career College, Colton, Vocational Nursing Program for the four-year period from September 16, 2010, through September 15, 2014, and issued a certificate accordingly. Additionally, the Board continued the Program's requirement to obtain Board approval prior to the admission of each class.
- In December 2013, the Accrediting Council for Continuing Education (ACCET) rendered a decision limiting the Program's admissions to no more than 120 students between December 23, 2013, and April 2014.
- In January 2014, the Board became aware of ACCET's December 2013 decisions. Board staff researched the number of students that had been admitted to the Program and discovered that the Program had failed to obtain Board approval prior to the admission of each class as required by the Board on September 16, 2010. Information from the Director verified that since November 2010 the Program had admitted eighteen classes without prior Board approval resulting in the admission of a total of 1,257 students.
- On January 24, 2014, the Executive Officer issued a *Notice of Violation* to the Summit Career College, Colton, Vocational Nursing Program for noncompliance with

California Code of Regulations, Title 16, Section 2530(k) and denied the Program's request to admit a full – time class of 60 students commencing January 27, 2014, only, graduating January 23, 2015, to replace the class that graduated on January 7, 2014; and placed the Program on the February 2014 Board Meeting Agenda for Consideration of Multiple Violations of the California Code of Regulations, Title 16, Section 2530(k) and Consideration of Request to Admit Students and continued to require the Program to obtain Board approval prior to the admission of each class.

- On February 28, 2014, the Board approved the following recommendations:
 - 1 Approved Summit Career College, Colton, Vocational Nursing Program's request to admit a full – time class of 60 students commencing March 3, 2014, only, graduating March 2015. The requested class will replace the class that graduated on January 7, 2014.
 - 2 Issued a written notice to the Program stating that future violations of California Code of Regulations, Title 16, Section 2530(k), as evidenced by the admission of classes without prior authorization by the Board, may result in placement of the Program on provisional approval.
 - 3 Continued to require the Program to obtain Board approval prior to the admission of each class.
- On March 3, 2014, the Board received correspondence from the Director requesting approval to admit 60 students on March 24, 2014. Subsequently, the Director changed the original requested start date from March 24, 2014, to May 27, 2014, and added another request to admit an additional full – time class of 60 students on June 9, 2014.
- On March 19, 2014, the Board President (per teleconference), Executive Officer, and Supervising Nursing Education Consultant met with Jay Murvine, owner, Summit Career Colleges, relative to his concerns regarding the accuracy of information contained in an anonymous document that was presented as public comment during the February 28, 2014, Board meeting. Additionally, Mr. Murvine requested reconsideration of the decision to defer to the full Board action on the Program's request to admit additional students.

Following the meeting, the Board received correspondence from Mr. Murvine requesting reconsideration of the Board President's decision to defer to the full Board action on the Program's request to admit additional students.

- On March 20, 2014, the Board received correspondence from Mr. Murvine expressing disagreement relative to the “decision to deny our request for a start on March 24, 2014.”

- On March 24, 2014, the Executive Officer forwarded electronic correspondence to Mr. Murvine advising of the following:
 1. As stated in the Board's electronic correspondence of March 19, 2014, the request for reconsideration was denied by the Board President.
 2. The President reaffirmed that decision.
 3. The Program's request would be considered by the Board on May 16, 2014.
- On May 16, 2014, the Board approved Summit Career College, Colton, Vocational Nursing Program's request to admit a part – time class of 60 students commencing May 27, 2014, only, graduating December 2015, to replace the class that graduated on March 23, 2014; and approved the Program's request to admit a full – time class of 60 students commencing June 9, 2014, only, graduating June 5, 2015, to replace the class that graduated on May 2, 2014; and continued to require the Program to obtain full Board approval prior to the admission of each class.
- On July 1, 2014, the Board received a request to admit students as follows:
 1. A full-time class of sixty students beginning September 15, 2014, graduating September 11, 2015 to replace the class graduating September 12, 2014
 2. A full-time class of sixty students beginning December 15, 2014, graduating December 11, 2015 to replact the class graduating January 13, 2014
 3. A full-time class of sixty students to start March 16, 2015, ending March 11, 2016 to replace the class graduating March 6, 2015
 4. A part-time class of sixty students to start October 27, 2015, ending June 5, 2016 to replace the class graduating August 17, 2014
 5. A part-time class of sixty students to March 23, 2015, ending October 30, 2016 to replace the class graduating January 11, 2015
- On July 7, 2014, the Board received ACCET correspondence dated April 25, 2014, setting forth the decision of the ACCET Commission to continue the Programmatic Show Cause for the Summit Career College, Colton, Vocational Nursing Program and to continue enrollment limitations at this campus, such that the Vocational Nursing Program was limited to 120 newly enrolled students between the time of the letter (dated April 25, 2014) and the Commission's August 2014 meeting.
- On September 12, 2014, the Board rendered the following decisions:
 1. Approved Summit Career College, Colton, Vocational Nursing Program's request to admit a full-time class of sixty students beginning September 15, 2014, graduating September 11, 2015, only, to replace the class graduating September 12, 2014.

2. Approved Summit Career College, Colton, Vocational Nursing Program's request to admit a part-time class of sixty students to start October 27, 2014, ending June 5, 2016, only, to replace the class graduating August 17, 2014.
 3. Deferred to the Executive Officer a decision regarding Summit Career College, Colton, Vocational Nursing Program's request to admit a full-time class of sixty students beginning December 15, 2014, graduating December 11, 2015, only, to replace the class graduating January 13, 2014.
 4. Deferred to the Executive Officer a decision regarding Summit Career College, Colton, Vocational Nursing Program's request to admit a full-time class of sixty students to start March 16, 2015, ending March 11, 2016, only, to replace the class graduating March 6, 2015.
 5. Deferred to the Executive Officer a decision regarding Summit Career College, Colton, Vocational Nursing Program's request to admit a part-time class of sixty students to March 23, 2015, ending October 30, 2016, only, to replace the class graduating January 11, 2015
 6. Required the Program to obtain approval of the Executive Officer prior to the admission of each class.
- On October 24, 2014 the Executive Officer continued full approval for the Summit Career College, Colton, Vocational Nursing Program for the period September 15, 2014, through September 14, 2018, and directed staff to issue a certificate; accordingly, and continued to require the Program to obtain approval by the Board prior to the admission of each class.
 - On October 28, 2014, the Board received a request to delay the December 2014 admission until January 12, 2015.
 - On December 30, 2014, the Board received from the Program a copy of the ACCET decision dated December 23, 2014.
 - On January 12, 2015, the Board received a letter from ACCET regarding their recent decisions.
 - On January 21, 2015, the Executive Officer approved the following recommendations:

Approved Summit Career College, Colton, Vocational Nursing Program's request to admit one full – time class of sixty students to start January 20, 2015, ending January 15, 2016, only, to replace the class that graduated January 13, 2014 and continued the Program's requirement to obtain Board approval prior to the admission of each class and continued to require the Program Director to document those

adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.

- On April 1, 2015, the Executive Officer approved the following recommendations:
 1. Approved Summit Career College, Colton, Vocational Nursing Program's request to admit one part – time class of sixty students to start March 23, 2015, ending October 30, 2016, only, to replace the class that graduated January 11, 2015.
 2. Deferred the Summit Career College, Colton, Vocational Nursing Program's request to admit one full – time class of sixty students to start April 27, 2015, ending April 22, 2016, only, to replace the class that will graduate March 6, 2015.
 3. Continued the Program's requirement to obtain Board approval prior to the admission of each class.
 4. Continued to require the Program to document those adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
- On April 16, 2015, the Board received communication from ACCET regarding removing enrollment limitations.
- On April 27, 2015, the Executive Officer rendered the following decisions:
 1. Approved the Summit Career College, Colton, Vocational Nursing Program's request to admit one full – time class of sixty students to start April 29, 2015, ending April 24, 2016, only, to replace the class that will graduate March 6, 2015.
 2. Continued the Program's requirement to obtain Board approval prior to the admission of each class.
 3. Continued to require the Program Director to document those adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
- On April 29, 2015, Board and Program representative met at Board headquarters to review Programmatic concerns regarding the admission process.
- On June 19, 2015, the Acting Executive Officer approved the following:

Approved the Summit College, Colton, Vocational Nursing Program's request to admit one full – time class of sixty students to start August 3, 2015, ending July 29,

2016, only, and approved the Summit College, Colton, Vocational Nursing Program's request to admit one part-time class of sixty students to start August 31, 2015, ending April 9, 2017, only, and approved the Summit College, Colton, Vocational Nursing Program's request to admit one full – time class of sixty students to start November 2, 2015, ending October 28, 2016, only, and continued the Program's requirement to obtain Board approval prior to the admission of each class, and continued to require the Program Director to document that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.

- On January 14, 2016, the Acting Executive Officer approved the following:

Denied the Summit College, Colton, Vocational Nursing Program's request for approval to admit one part-time class of 60 students beginning January 25, 2016, graduating September 3, 2017, to replace the class that will graduate January 10, 2016, and denied the Program's request for approval to admit one full-time class of 60 students beginning February 1, 2016, graduating January 27, 2017, to replace the class that will graduate January 22, 2016, and require the Program, when requesting approval to admit students, to:

1. Submit all documentation in final form, and using the forms provided by the Board, no later than two months prior to the month in which the first date of class is requested.
2. Update all clinical facility applications that were approved greater than five years prior to the requested start date of a class such that current contact information is provided for the purpose of verifying available placements for proposed students,
3. Provide documentation of clinical placements in a manner that is consistent with the Board-approved Instructional Plans for full- and part-time Programs.

- On March 1, 2016, the Acting Executive Officer approved the following:

Denied the Summit College, Colton, Vocational Nursing Program's request for approval to admit one part-time class of 44 students beginning March 7, 2016, graduating October 15, 2017, and denied the Program's request for approval to admit one full-time class of 44 students beginning March 7, 2016, graduating March 3, 2017, and required the Program to submit for Board approval documentation of adequate clinical facilities to support the currently enrolled students in a manner that is consistent with Board-approved Instructional Plan; due no later than April 1, 2016, and required the Program, when requesting approval to admit students, to:

1. Submit all documentation in final form, and using the forms provided by the Board, no later than two months prior to the month in which the first date of class is requested.

2. Provide documentation of clinical placements in a manner that is consistent with the Board-approved Instructional Plans for full- and part-time Programs.
 3. Continued the Program's requirement to obtain Board approval prior to the admission of each class and continue to require the Program Director to document those adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
- On April 13, 2016, the Executive Officer approved the Summit College, Colton, Vocational Nursing Program's request for approval to admit one part-time class of 54 students beginning May 23, 2016, graduating December 31, 2017, only and approved the Program's request for approval to admit one full-time class of 54 students beginning May 23, 2016, graduating May 29, 2017, only and required the Program to submit a report analyzing factors related to high attrition rates, as noted by Program enrollment data, and plans to improve Program completion rates. Due no later than May 31, 2016, and required the Program, when requesting approval to admit students, to:
 1. Submit all documentation in final form, and using the forms provided by the Board, no later than two months prior to the month in which the first date of class is requested.
 2. Provided documentation of clinical placements in a manner that is consistent with the Board-approved Instructional Plans for full- and part-time Programs.
 3. Continued the Program's requirement to obtain Board approval prior to the admission of each class.
 4. Continued to require the Program Director to document those adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - On September 20, 2016, the Executive Officer Approved the following:
 - 1 Denied Summit College, Colton, Vocational Nursing Program's request for approval to admit one full-time class of 54 students and five alternates beginning September 26, 2016, graduating September 27, 2017, and denied Summit College, Colton, Vocational Nursing Program's request for approval to admit one part-time class of 54 students and 5 alternates beginning October 17, 2016, graduating August 18, 2017; and required the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, and using the forms provided by the Board, no later than two months prior to the month in which the class is requested.

- b. Provide documentation of clinical placements in a manner that is consistent with the Board-approved Instructional Plans for full- and part-time Programs.
4. Continued the Program's requirement to obtain Board approval prior to the admission of each class.
5. Required the Program to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress the full Board may revoke the Program's approval.
6. Continued to require the Program Director to document those adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
7. Required the Program to submit the following, no later than October 19, 2016.
 1. A proposed policy for evaluation of clinical facilities and plan for consistent implementation
 2. A proposed policy for admission, selection, and screening of applicants to the Program and steps to ensure consistent implementation of the policy.
 3. Proposed policy for attendance, with specific attendance limits, and appropriate make-up and plan for consistent implementation of the policy
 4. Proposed policy for evaluation methodology of student progress for theory and clinical to demonstrate mastery of knowledge, skills, and abilities prior to advancing in the Program and determination of the need for remediation or termination from the Program including but not limited to:
 - a) Plan for early identification of student deficiencies.
 - b) Limits on the number of failed courses and terms allowed.
 - c) Specific parameters that are not contingent upon the Program Director's discretion.
 - d) Timeline for implementation.
 - e) List of criteria for measuring student performance in both theory and clinical.
 - f) Objectives to be achieved.
 - g) Follow-up and documentation of outcomes

5. Plan for improvement of student retention and completion rates.

- On November 1, 2016, the Executive Officer approved the following:
 - 1 Approved the request to approve Summit College, Colton, Vocational Nursing Program request to admit one full-time class of 54 students and five alternates beginning November 7, 2016, and graduating November 3, 2017, to replace the class that graduated April 29, 2016.
 - 2 Approved Summit College, Colton, Vocational Nursing Program request admit one part – time class of 54 students and five alternates on November 7, 2016, and graduating June 17, 2018, to replace the class that graduated June 5, 2016.
 - 3 Approved Summit College, Colton, Vocational Nursing Program request to admit one full-time class of 54 students and five alternates beginning January 23, 2017, and graduating January 19, 2018, to replace the class that graduated July 29, 2016.
 - 4 Denied Summit College, Colton, Vocational Nursing Program request to admit one full-time class of 54 students and five alternates beginning April 24, 2017, and graduating April 20, 2018, to replace the class that graduated October 28, 2016.
 - 5 Denied Summit College, Colton, Vocational Nursing Program request to admit one part – time class of 54 students and five alternates on March 27, 2017, and graduating November 4, 2018, to replace the class that graduated November 13, 2016.
 - 6 Continued the Program’s requirement to obtain Board approval prior to the admission of each class and continue to require the Program Director to document those adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
- On March 30, 2017, the Acting Executive Officer approved the following:
 - 1 Approved Summit Career College, Colton, Vocational Nursing Program’s request to admit one part – time class of 54 students and five alternates on April 3, 2017,

and graduating November 11, 2018, to replace the class that graduated November 13, 2016.

- 2 Approved the Program's request to admit one full-time class of 54 students and five alternates beginning May 8, 2017, and graduating May 4, 2018, to replace the class that graduated October 28, 2016.
 - 3 Approved the Program's request to admit one full-time class of 54 students and five alternates beginning August 7, 2017, and graduating August 3, 2018, to replace the class that graduated May 19, 2017.
 - 4 Approved the Program's request to admit one part – time class of 54 students and five alternates on August 28, 2017, and graduating April 7, 2018, to replace the class that graduated April 9, 2017.
 - 5 Continued the Program's requirement to obtain Board approval prior to the admission of each class. Continued to require the Program Director to document those adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
- On November 2, 2017, the Acting Assistant Executive Officer approved the following:
 - 1 Approved the Summit College, Colton, Vocational Nursing Program's curriculum revisions to include 1586 total Program hours, including 632 theory hours and 954 clinical hours for both the 52-week full-time and 84-week part-time classes.
 - 2 Approved the Program's request to admit one full-time class of 54 students and five alternates beginning November 6, 2017, and graduating November 2, 2018, to replace the class that graduated November 7, 2016.
 - 3 Approved the Program's request to admit one part – time class of 54 students and five alternates on January 22, 2018, and graduating September 1, 2019, to replace the class that graduated December 31, 2017.
 - 4 Continued the Program's requirement to obtain Board approval prior to the admission of each class.
 - 5 Continued to require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.

- On February 6, 2018, the Executive Officer approved the following:
 - 1 Denied the Program's request to admit one full-time class of 54 students and five alternates beginning February 5, 2018, and graduating February 1, 2019, to replace the class that will graduate on February 2, 2018.
 - 2 Denied the Program's request to admit one full-time class of 54 students and five alternates on April 2, 2018, and graduating March 29, 2019, to replace the class that will graduate on May 4, 2017.
 - 3 Approved the Program to admit one full-time class of 40 students and four alternates beginning April 2, 2018, and graduating March 29, 2019, to replace the class that will graduate on May 4, 2017.
 - 4 Continued the Program's requirement to obtain Board approval prior to the admission of each class.
 - 5 The approved Program Director is to submit documentation of the revised remediation process which will be implemented on or before February 23, 2018.
 - 6 Continued to require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.

- On June 5, 2018, the Executive Officer approved the following:
 1. Approved the Program to admit one part – time class of 40 students and four alternates on June 18, 2018, graduating January 26, 2020, to replace the class that will graduate on December 31, 2017.
 2. Approved the Program to admit one full-time class of 40 students and four alternates beginning July 2, 2018, graduating June 28, 2019, to replace the class that will graduate on February 2, 2018,

3. Continued the Program's requirement to obtain Board approval prior to the admission of each class.
 4. Continued to require the Program, when requesting approval to admit students, to:
 - a) Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b) Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
- On December 18, 2018, the Executive Officer approved the following:
 1. Approved the Program to admit one full-time class of 50 students and five alternates beginning January 7, 2019, and graduating January 3, 2020, to replace the class that graduated on November 2, 2018: only.
 2. Required the Program to admit no additional classes without prior approval by the Board.
 3. Required the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
 4. Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
 - On April 2, 2019, the Executive Officer approved the following:
 1. Approved the Program's request to admit one full-time class of 40 students and four alternates beginning April 8, 2019, and graduating April 3, 2020, to replace the class that graduated on March 29, 2019.
 2. Approved the Program's request to admit one part-time class of 40 students and four alternates beginning April 8, 2019, and graduating November 15, 2020, to replace the class that graduates on April 7, 2019, only.
 3. Required the Program to admit no additional classes without prior approval by the Board.

4. Required the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).

 5. Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
- On August 6, 2019, the Executive Officer approved the following:
 1. Approved the Program's request to admit one full-time class of 45 students and four alternates beginning August 12, 2019, and graduating August 7, 2020, to replace the class that graduated on June 28, 2019.
 2. Approved the Program's request to admit one full-time class of 45 students and four alternates beginning November 11, 2019, and graduating November 6, 2020, to replace the class that graduates on September 27, 2019.
 3. Approved the Program's request to admit one part-time class of 45 students and four alternates beginning September 3, 2019, and graduating April 11, 2021, to replace the class that graduates on September 1, 2019: only.
 4. Required the Program to admit no additional classes without prior approval by the Board.
 5. Required the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - d. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).

6. Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
- On December 20, 2019, the Executive Officer approved the following:
 - Approved the Program's request to admit one full-time class of 40 students and four alternates beginning February 10, 2020, and graduating February 5, 2021, to replace the class that will graduate on January 3, 2020.
 - Approved the Program's request to admit one full-time class of 40 students and four alternates beginning May 11, 2020, and graduating May 7, 2021, to replace the class that graduates on April 3, 2020.
 - Approved the Program's request to admit one part-time class of 40 students and four alternates beginning January 27, 2020, and graduating September 5, 2021, to replace the class that graduates on January 26, 2020.
 - Approved the Program's request to admit one part-time class of 40 students and four alternates beginning June 22, 2020, and graduating January 30, 2022, to replace the class that graduates on June 21, 2020,
 - Approved a pattern of admission of four full-time classes of 40 students and four alternates each per year, to replace graduating classes only.
 - Approved a pattern of admission of four part-time classes of 40 students and four alternates each per year, to replace graduating classes only.
 - Approved the Program's pattern of admission with the following stipulations:
 - No additional classes are added to the Program's pattern of admission without prior Board approval. The Program's pattern of admission includes the admission of four full time and four part time cohorts a year of 40 students, to replace graduating students only.
 - The Program Director documents that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - The Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).
 - Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.

- On April 20, 2020, Summit College Colton submitted an address and name change to:

Summit College, San Bernardino
804 East Brier Drive,
San Bernardino, CA 92408

- On September 4, 2020, a new Program Director was approved.
- On October 26, 2020, the Board approved the following:
 1. Rescinded Summit College, San Bernardino, Vocational Nursing Program's pattern of admission of four full time and four part time classes a year of 40 students, to replace graduating students only.
 2. Required the Program to comply with the requirements listed below.

PROGRAM REQUIREMENTS:

1. Required the Program to submit an action plan to demonstrate adequate live patient clinical resources.
2. Required the Program to submit an action plan to demonstrate online clinical resources for the student to obtain up to 50 percent of assigned clinical hours. This action plan will also need to demonstrate adequate instructor training for these resources.
3. Required the Program to admit no additional classes without prior approval by the Board.
4. Notify the NEC in the event any current class is displaced from clinical sites.
5. The Program is required, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2585(l).

6. Required the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code, section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, commencing at Section 2525.
- On December 12, 2020, a new Program Director was approved.
 - On August 10, 2021, the Executive Officer approved the following:
 1. Approved the Program's request to admit a full-time day class of 20 students to commence on August 16, 2021, with a graduation date of August 12, 2022. This class will replace the class which graduated on August 6, 2021.
 2. Required the Program to comply with the requirements listed below.

PROGRAM REQUIREMENTS:

1. Required the Program to admit no additional classes without prior approval by the BVNPT.
 2. Notify the NEC in the event any current class is displaced from clinical sites.
 3. Continued to require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
 4. Required the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professionals Code, section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, commencing at Section 2525.
- On February 8, 2022, the Executive Officer approved the following:
 1. Approved the Program's request to admit a full-time day class of 30 students to commence on February 14, 2022, with an expected graduation date of February 10, 2023. This class is in addition to the three existing full-time day classes.
 2. Required the Program to comply with the requirements listed below.

PROGRAM REQUIREMENTS:

- 1 Required the Program to admit no additional classes without prior approval by the BVNPT.
 - 2 Notify the NEC in the event any current class is displaced from clinical sites.
 - 3 Continued to require the Program, when requesting approval to admit students, too:
 - a. Submit all documentation in final form, using the forms provided, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
 - 4 Required the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professionals Code, section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, commencing at Section 2525.
- On April 19, 2022, the Executive Officer approved the following:
 1. Approved the Program's request to admit a full-time day class of 20 students to commence on May 16, 2022, with an expected graduation date of May 12, 2023. This class will replace the class which will graduate on April 22, 2022.
 2. Approved the Program's request to admit a part-time evening class of 20 students to commence on May 16, 2022, with an expected graduation date of December 23, 2023. This class will replace the which graduated on January 30, 2022.
 3. Required the Program to comply with the requirements listed below.

PROGRAM REQUIREMENTS:

1. Notify the NEC in the event a current class is displaced from clinical sites.
2. Obtain BVNPT approval prior to the admission of each class.
3. Continued to require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.

- b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
- 4. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing at Section 2525.
- 5. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On November 15, 2022, the Executive Officer approved the following:
 1. Approved the Program's request to admit a full-time day class of 40 students to commence on December 5, 2022, with an expected graduation date of December 1, 2023. This class will replace the class which will graduate on November 11, 2022.
 2. Required the Program to comply with the requirements below.

PROGRAM REQUIREMENTS:

1. Required the Program to obtain BVNPT approval prior to admission of any additional classes.
 2. Notify the NEC in the event a current class is displaced from clinical sites.
 3. Required the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
- On October 9, 2022, a new Program Director was approved.
 - On January 31, 2023, the Executive Officer approved the following:
 1. Approved the program to admit a full-time day class of 20 students to commence on March 13, 2023, with an expected graduation date of March 8, 2024, replacing the class that graduates on February 10, 2023.

2. Approved the program to admit a part-time evening class of 20 students to commence on March 6, 2023, with an expected graduation date of October 13, 2024, replacing the class that graduated on November 20, 2022.
3. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

- 1 Required the Program to obtain BVNPT approval prior to admission of any additional classes.
 - 2 Notify the NEC in the event a current class is displaced from clinical sites.
 - 3 Required the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
 - 4 Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing at Section 2525.
- On July 18, 2023, the Executive Officer approved the following:
 - 1 Approved the program to admit a part-time day class of 20 students to commence on August 7, 2023, with an expected graduation date of March 16, 2025, replacing the class that graduates on June 25, 2023.
 - 2 Approved the program to admit a full-time day class of 20 students to commence on September 11, 2023, with an expected graduation date of September 6, 2024, replacing the class that graduated on August 11, 2023.
 - 3 Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

- 1 Required the Program to obtain BVNPT approval prior to admission of any additional classes.
- 2 Notify the NEC in the event a current class is displaced from clinical sites.

- 3 Required the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
- 4 Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.