



Board of Vocational Nursing and Psychiatric Technicians
 2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945
 P (916) 263-7800 | F (916) 263-7855 | www.bvnpt.ca.gov
 BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR



ENFORCEMENT COMMITTEE MEETING MINUTES

March 26, 2024

Via WebEx

Time: 3PM –3:15PM

Board Members Present Via Teleconference:

Mr. Ken Maxey, Public Member, Chair
 Ms. Lessie Moore, PT Licensee Member

Staff Present Via Teleconference:

Ms. Yamaguchi, Executive Officer
 Ms. Wood, Enforcement Division Chief
 Mr. Swenson, Board General Counsel
 Ms. Schieldge, Board Regulations Counsel
 Ms. Archibald, Enforcement Manager
 Mr. Prouty, Enforcement Manager
 Mr. Weiler, Probation Manager

1. Call to Order and Introduction of Committee Members: Mr. Maxey called the meeting to order at 2:59 p.m.
2. Roundtable with Enforcement Managers (00:42)
 - a. Statistics Review of each unit within the Division (00:50)
 - i. Intake and Enhanced Unit (01:03)
 1. **Ms. Archibald** provided stats and updates for Intake and Enhanced Screening
 - ii. Licensee Applicant Case Review Unit (02:40)
 1. **Ms. Wood** provided stats and updates for Licensing Application, Complaint & Review
 - iii. Special Investigations (03:25)
 1. **Ms. Wood** provided stats and updates for the Special Investigation Unit
 - iv. Discipline (04:11)
 1. **Mr. Prouty** provided stats and updates for Discipline Unit
 2. **Mr. Maxey** asked if additional staffing will be required if case load increases.
 3. **Mr. Prouty** stated it may not be necessary. We're in good condition to take additional cases.

- v. Probation (06:35)
 1. **Mr. Weiler** provided stats and updates for Probation Unit. Vault is the new drug testing contractor.
 2. **Ms. Moore** asked about at home testing with Vault.
 3. **Mr. Weiler** confirmed that at home testing is available and went over the process.
3. Continuing Education Audit (9:15)
 - a. **Ms. Yamaguchi** reported there is a delay due to current backlog. Working with Information Technology to get the cache of renewing licensees cleared. Small sample for audit is expected to be sent out by next month.
4. Nightingale update (10:58)
 - a. **Ms. Wood** went over the Nightingale update. We have 202 cases, 181 closed, 21 still open. Most of the open cases are pending other boards findings. Some are denials from BRN which are currently with the Special Investigations Unit.
5. Regulatory Updates (11:52)
 - a. Disciplinary Guidelines
Ms. Schiedge reported that it's currently under review at Consumer Services And Housing Agency (CSHA). She had a meeting with the Director on 3/21/24, and we should get the report from CSHA soon. Next report/update will be presented at the May Board Meeting.
6. Suggestions for Future Agenda Items (13:45)
 - a. **Mr. Maxey** asked about PSA.
 - b. **Ms. Wood** stated we are waiting for Education to complete its PSA as we are directed by Public Affairs to do one at a time. Our PSA is priority of precedential decisions. This will be included in Future Agenda Item if the committee wishes.
7. Schedule next Enforcement Committee Meeting (15:00)
 - a. 7/16/2024 – 3 p.m.
8. Adjournment (16:00) – 3:15 p.m.

The mission of the California Board of Vocational Nursing and Psychiatric Technicians (Board) is to protect the public. Public protection is paramount to the Board and its highest priority in exercising its licensing, regulatory, and disciplinary functions. Towards this end, the Board ensures that only qualified persons are licensed vocational nurses and psychiatric technicians by enforcing education requirements, standards of practice, and by educating consumers of their rights.