

# Agenda Item 7.B.II



BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR

**Board of Vocational Nursing and Psychiatric Technicians**  
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<b>DATE</b>	November 12, 2024
<b>TO</b>	Board Members
<b>REVIEWED BY</b>	Judith D. McLeod DNP, CPNP, RN Supervising Nursing Education Consultant (SNEC)
<b>PREPARED BY</b>	Jessica Gomez MBA/HCM, MSN, RN, PHN Nursing Education Consultant (NEC)
<b>SUBJECT</b>	Request to Admit Students
<b>PROGRAM</b>	Career Care Institute, Oxnard, Vocational Nursing Program (Program) (Program Director: Jessica Colborn, Oxnard, Ventura County, Private)

Please note: Board Nursing Education Consultants make recommendations. The recommendations are forwarded to the Education and Practice Committee for review and recommendation or to the Executive Officer or full Board for action.

## **PROGRAM REQUEST:**

Admit a full-time day class of 20 students to commence on December 9, 2024, with a graduation date of April 19, 2026, to replace the class graduating on October 7, 2024.

## **BACKGROUND:**

On August 20, 2024, the Program Director submitted a request to admit students with the supporting documentation.

On September 3, 2024, the Executive Officer denied the request to admit students due to the Program's history of low pass rate and an increase in the number of students requested and placed the Program on the November Board Meeting Agenda. Additionally, the Program was required to submit a comprehensive analysis of the vocational nursing program no later than September 23, 2024, that identified:

1. Terminal Objectives
2. Steps to increase the average annual pass rate.
  - a. Provide evidence of faculty development, evaluation, and qualifications,
  - b. Provide evidence of evaluation of clinical sites,
  - c. Evaluation of the admission policy,
  - d. Evaluation and methodology for the screening and selection criteria, and submit supporting documents,
  - e. Provide evidence of the methodology for evaluation of curriculum and supply supporting documents.

3. Faculty meeting methodology, and evidence of meetings held.
4. Evaluation methodology for evaluation of student progress,
5. Remediation methodology, with provided evidence of student's remediation.
6. Names of students and cohorts for all currently enrolled classes and of the last two graduating classes,
  - a. Names of students who have repeated more than one term.
  - b. Names of students and terms or classes repeated for all currently enrolled students and the last two graduating classes.
  - c. Number of students for the last three years graduating cohorts that were submitted as graduates and non-graduates of the Program.
7. Identify the Program's attrition rate, by identifying all students who have repeated terms due to failure of the previous term.
8. Evaluation of attendance methodology and evidence of student make up of missed clinical and theory hours for currently enrolled students.

On September 24, 2024, the Program Director submitted the required comprehensive program analysis. Documents included a plan of action to increase pass rate.

On October 7, 2024, the NEC conducted an on-site program inspection to identify initiation of Program Director's plans to increase pass rates. One violation was identified.

### **STAFF ANALYSIS:**

The NEC reviewed and analyzed the documents provided by the Program to verify adequate resources including clinical facilities and classrooms to accommodate the students' learning needs and ability to meet the Program's approved objectives.

The NEC reviewed and analyzed the Program analysis documents submitted. Submitted documentation by the Program Director substantiates adequate resources including faculty and facilities for students to achieve programmatic learning objectives. Submitted documents provided a plan to increase the average annual pass rate. Program site visit identified plan has been implemented. One violation was identified.

### **STAFF RECOMMENDATIONS:**

1. Approve the Program's request to admit a full-time day class of 20 students to commence on December 9, 2024, with a graduation date of April 19, 2026, to replace the class graduating on October 7, 2024.
2. Require the Program to comply with all requirements listed below.

## **PROGRAM REQUIREMENTS**

1. Notify the NEC in the event a current class is displaced from clinical sites.
2. Obtain BVNPT approval prior to the admission of each class.
3. Continue to require the Program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
  - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
  - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).
4. Comply with all approval standards set forth in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
5. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.

## **RELEVANT PROGRAM ELEMENTS**

### **Enrollment**

California Code of Regulations, Title 16, Section 2530(k) states:

The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of students per class and/or increase the frequency of class admissions include but are not limited to: (1) Sufficient program resources as specified in Section 2530(a). (2) Adequacy of clinical experience as specified in Section 2534. (3) Licensure examination pass rates as specified in Section 2530(l).

The Program is approved to offer a 62-week full-time day or evening class. BVNPT approval is required prior to the admission of each class.

The following table represents current and projected student enrollment based on current and proposed class starts and completion dates. The table indicates a maximum enrollment of 138 students for the period June 2023 through October 2024.

### ENROLLMENT DATA TABLE

Class Start Dates	Class Completion Dates	Number of Students Admitted	Number of Students Current	Number of Graduated	Total Enrolled
6/23 FT Day *(10/24)		33	27		27
10/23 FT Eve *(2/25)		35	26		27 + 26 = 53
12/23 FT Day *(5/25)		37	30		53 + 30 = 83
4/24 FT Eve *(7/25)		32	29		83 + 29 = 112
7/24 FT Day *(10/25)		35	32		112 + 32 = 144
	10/24 (6/23)			-26	144 - 26 = 118
12/24 FT Day *(4/26) Proposed		20			118 + 20 = 138

\*Indicates projected graduation date

### **Licensing Examination Statistics**

California Code of Regulations, Title 16, Section 2530(l) states:

The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.

The following statistics, furnished by Pearson Vue and published by the National Council of State Boards of Nursing as “Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction,” for the period October 2022 through September 2024, specify the pass percentage rate for graduates of the Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®) and the variance from the state average annual pass rates.

## NCLEX-PN® LICENSURE EXAMINATION DATA

Quarterly Statistics					Annual Statistics		
Quarter	# Candidates in Quarter	# Passed in Quarter	% Passed in Quarter	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate CCR §2530(l)	Variance from State Average Annual Pass Rate
Oct – Dec 2022	18	10	56%	75%	59%	73%	-14
Jan – Mar 2023	30	20	67%	73%	63%	72%	-9
Apr – Jun 2023	32	26	81%	85%	64%	75%	-11
Jul – Sep 2023	14	10	71%	86%	70%	78%	-8
Oct – Dec 2023	19	12	63%	84%	72%	81%	-9
Jan – Mar 2024	38	31	82%	87%	77%	86%	-9
Apr – Jun 2024	12	9	75%	85%	75%	85%	-10
Jul – Sept 2024	25	21	84%	83%	78%	85%	-7

\*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the most current data available (July- September 2024), the Program's average annual pass rate is 78 percent. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 85 percent. The average annual pass rate for the Program is seven percentage points below the state average annual pass rate.

### **Faculty and Facilities**

California Code of Regulations, Title 16, Section 2534(d) states:

For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.

The current number of approved faculty totals 17, including the Program Director. The Program Director has 100 percent administrative duties. Of the total faculty, 16 are designated to teach clinical. Based upon a maximum proposed enrollment of 138 students, 10 instructors are required for clinical supervision. The utilization of faculty at clinical facilities is such that clinical instruction is covered adequately.

California Code of Regulations, Title 16, Section 2534(b) states:

Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.

Submitted documentation indicates the Program has sufficient clinical facilities to afford the number, type and variety of patients that will provide clinical experience consistent with approved competency-based objectives and theory being taught for the current and proposed student enrollment.

### **OTHER CONSIDERATIONS:**

On September 24, 2024, the Program Director submitted documents containing the required comprehensive program analysis to increase the Program's pass rate.

Documents included:

- A list of all current students, and the names of the students admitted to the last two graduating classes and the Program attrition rate.
- Required policies with examples of policies in use.
- Unannounced clinical site inspections during scheduled clinical rotations.
- Instructor observations while teaching and evaluations of instructors.
- Evaluation of the curriculum including lesson plans and the instructional plan.
- Evaluations and observations of faculty teaching, Faculty meeting minutes, and demonstration of faculty development.

The Program Director identified developing or improving:

- The Programs terminal objectives
- The Curriculum
- Faculty development

Submitted changes included:

- A new admission policy
- A new remediation policy

In completing the analysis, it was identified that there was a need to change the Program's philosophy.

### **Average Annual Pass Rate**

According to the Program Director 's report, the pass rate identifies if the Program is adequately preparing students for licensure and entry-level nursing practice. The current pass rate is 75 percent which is 10 percentage points below the state average annual pass rate. The Program's pass rate indicates that areas in the Program need to be strengthened.

### **Curriculum Evaluation:**

The completed evaluation of current curriculum verifies that it meets the requirements of the NCLEX-PN® test plan and students' readiness to complete and pass the exam. Advisory Board meeting minutes were reviewed to identify concerns regarding student and graduates' preparedness to be safe entry level vocational nurses.

### **Curriculum Weaknesses:**

- 1- The curriculum does not adequately address cultural competency and diversity in care.
- 2- The curriculum does not adequately address health care disparities with a focus on vulnerable populations.
- 3- The curriculum does not adequately address documentation especially electronic documentation.
- 4- The curriculum was noted to not adequately address clinical decision making, communication, ethical and legal responsibilities.

### **Plan:**

- 1- Curriculum revision is in process to address weaknesses and enhance critical thinking, cultural competency, and ethical decision making.
- 2- The Program is implementing the use of DocuCare® into curriculum.
- 3- The Program plans to revise the curriculum objectives to ensure they are clearly defined, measurable, achievable, relevant, and the instructors can effectively assess student learning and overall success.
- 4- The Program plans to include case-based learning scenarios and simulation that requires the students to apply decision making and prioritization of patient care.

### **Attrition Rate Evaluation:**

The Program Director evaluated the attrition rate of the currently enrolled students. All students were reported together and the delineation of specific causes of attrition were not specified. Some identified reasons for attrition included: academic failure, personal reasons, and financial hardships. The Program has a high-stakes testing policy to identify students who did not receive the green light from ATI who have an increased risk of failing the NCLEX-PN® examination and will progress as non-graduates. The

Program Director has not followed the policy and all of the students in the last five classes who completed the Program has been identified as graduates of the program.

**Attrition Rate of Currently Enrolled Students by Level**

<b>JUNE 2023 CLASS</b>	
<b>Level One</b> Total # of Students Enrolled 33	
<b># of Students Dropped</b>	<b>Reason for Drop</b>
2	Academic Failure
2	Conduct
1	Medical Reason
Total # of drops in Level One - 5	Attrition Rate Level One (5/33) X100 = <b>15.15%</b>
<b>Level Two</b> # of Continuing Students 28	
<b># of Students Dropped</b>	<b>Reason for Drop</b>
1	Medical Reason
Total # of drops in Level Two – 1	Attrition Rate Level two (1/28) X100= <b>3.57%</b>
<b>Level Three</b> # of Continuing Students 28	
<b># of Students Dropped</b>	<b>Reason for Drop</b>
1	Academic Failure
Total # of Drops in Level Three 1	Attrition Rate Level Three (1/27) X100= <b>3.70%</b>
<b>Level Four</b> # of Continuing students 27	
<b># of Students Dropped</b>	<b>Reason for Drop</b>
0	0
Total # of drops in Level Four – 0	Attrition Rate Level Four 0
<b>Completed Program Total # of Students 27</b>	<b>Cohort Attrition Rate (7/ ((33+28+27+27)/4) X100=24.34% Total</b>
	<b>(3/ ((33+28+27+27)/4) X100=10.43 Academic Failure</b>

<b>OCTOBER 2023 CLASS</b>	
<b>Level One</b> Total # of Students Enrolled 35	
<b># of Students Dropped</b>	<b>Reason for Drop</b>
4	Academic Failure
1	Conduct
1	Medical Reason
1	Personal Reason
Total # of drops in Level One 7	Attrition Rate Level One (7/35)/100 = <b>20%</b>
<b>Level Two</b> # of Continuing Students 28	
<b># of Students Dropped</b>	<b>Reason for Drop</b>
0	0
Total # of drops in Level Two - 0	Attrition Rate Level Two <b>0%</b>
<b>Level Three</b> # of Continuing Students 28	
<b># Students Dropped</b>	<b>Reason for Drop</b>



1	Academic Failure
1	Medical Reason
Total # of Drops in Level Three 2	Attrition Rate Level Three $(2/((33+27+26+26)/4)) \times 100 = 7.14\%$
<b>Level Four # of Continuing Students 26</b>	
<b># Students Dropped</b>	<b>Reason for Drop</b>
0	Students Still in Level Four
	Attrition Rate Level Four 0
<b>Total # of Students Remaining in Program 26</b>	Attrition Rate to Date $(9/((35+28+28+26)/4)) \times 100 = 30.76\%$ <b>Total</b> $(5/((35+28+28+26)/4)) \times 100 = 17.09\%$ <b>Academic Failure</b>

<b>DECEMBER 2023 CLASS</b>	
<b>Level One Total # of Students Enrolled</b> 37	
<b># of Students Dropped</b>	<b>Reason for Drop</b>
3	Academic
2	Medical Reason
1	Personal Reason
Total # of Drops in Level One - 6	Attrition Rate Level One $(6/37) \times 100 = 16.21\%$
<b>Level Two # of Continuing Students 31</b>	
<b># of Students Dropped</b>	<b>Reason for Drop</b>
1	Personal Reason
Total # of Drops in Level Two - 1	Attrition Rate Level One $(1/31) \times 100 = 3.22\%$
<b>Level Three # of Continuing Students 30</b>	
0	Students Still in Level Three
<b>Total # of Students Remaining in Program 30</b>	Attrition Rate to Rate to Level 3 $7/((37+31+30)/4) \times 100 = 28.57\%$ <b>Total</b> $3/((37+31+30)/4) \times 100 = 12.24\%$ <b>Academic Failure</b>

<b>APRIL 2024 CLASS</b>	
<b>Level One Total # of Students Enrolled</b> 35	
<b># of Students Dropped</b>	<b>Reason for Drop</b>
2	Academic Failure
1	Conduct
Total # of Drops in Level One - 3	Attrition Rate Level One $(3/35) \times 100 = 8.57\%$
<b>Level Two # of Continuing Students 29</b>	
0	Students Still in Level 2
	Class Attrition Rate for Level One $(3/32) \times 100 = 9.37\%$
	$(2/32) \times 100 = 6.25\%$ <b>Academic Failure</b>

<b>JULY 2024 Class</b>	
32 students admitted and 32 students remain in the class	Class Attrition to date <b>0%</b>

**Plan:**

The Program Director developed and initiated a plan to decrease attrition. The plan includes:

- 1- Analysis of the reasons students are struggling, allowing for targeted interventions or curriculum adjustments.
- 2- Students struggling academically will be placed in mandatory study hall and have weekly meetings with the Dean of Academics to provide early intervention and prevent student academic failure.
- 3- All assignments that are submitted will be graded and returned to students promptly and reviewed with an instructor if needed.

**Faculty Development**

The Program Director identified that included with the changes in the curriculum and increased requirements for remediation of the students, the faculty will require faculty development.

**Plan:**

- 1- Provide professional development to the faculty regarding best practices in teaching cultural competency and diversity in healthcare.
- 2- Faculty will receive support in adopting new teaching methods and technologies.
- 3- Faculty will receive training is adopting case-based learning scenarios and simulation.

**Program On-Site Inspection**

On October 7, 2024, the Program’s assigned NEC completed an onsite inspection which included a campus tour, an unannounced visit to a clinical site, interviews with students and faculty, evaluation of the Program’s remediation and student progression, and student and faculty files.

**Campus Tour**

The campus is clean, and well supplied. There is adequate parking for the students and the parking lot is well lit for evening classes. All school certificates are hanging in the admission area along with the BVNPT continued approval certificate.

The skills lab has adequate space and supplies. There are two sinks with hot and cold running water and six beds which includes four adult, one child and one infant manikins.

There are two designated classrooms for the Program. There are 40 student chairs and 20 double occupancy desks, an instructor area with a computer, desk and supplies, a white board, projector, and screen in each classroom. One classroom in the back had three manikins for demonstration during class or for skills check-off.

### **Instructor Interviews**

Three instructors were interviewed. The instructors have taught for the Program from eight to three months. Each described the orientation process as following a seasoned faculty for one month prior to having their own class of students. Professional development is available for faculty.

### **Student Interviews**

Two classes of students were interviewed. The first class of students graduate in January 2025. All students stated they would recommend the program to their friends or family members. Five of the students had been recommended to the program by their friends. The students stated that when they miss 15 minutes of class, they are required to make up all of the hours scheduled for the class or clinical that day.

The second class of students had eight of 25 students that would not recommend the program. The students stated the program is unorganized when providing dates for clinical make up of scheduled holidays.

### **Program Files**

The Program files provided contained faculty meeting minutes, faculty and student information, clinical placement forms, attendance with make-up, and ATI remediation. It was identified that the Program Director had implemented the submitted plan to increase the average annual pass rate. All admission and attendance policies were being followed. One violation was identified.

### **VIOLATION #1**

California Code of Regulations, Title 16, Section 2530 (i) states:

The school shall evaluate student performance to determine the need for remediation or removal from the program.

Violation:           The Program's remediation for struggling students consists of only a discussion of the student's life situations that may cause difficulty in allotting adequate time to study, but no evaluation of student knowledge, developing a plan to study specific areas of weakness or reevaluation of knowledge after remediation was completed. Additionally, ATI remediation forms were pre-filled out. Each form identified that the student failed remediation prior to remediation

starting. The results were not readdressed after the ATI remediation was completed.

Status: The Violation is **not** corrected.

**ATTACHMENTS:**

Attachment A: Program History

## **CAREER CARE INSTITUTE, OXNARD VOCATIONAL NURSING PROGRAM**

### **Program History**

- On November 2, 2004, the Executive Officer approved Career Care Institute, Ventura to begin a vocational nursing program with an initial class of 50 students on November 15, 2004, only. The Program's curriculum was approved for 1564 hours, including 588 theory, and 976 clinical hours.
- On September 16, 2005, the Executive Officer approved initial full accreditation for Career Care Institute, Ventura, Vocational Nursing Program for the period from September 16, 2005, through September 15, 2009, and issued a certificate accordingly and approved the Program's request to admit a full-time daytime class of 50 students starting February 21, 2006, only, to replace students graduating February 10, 2006, and approved the Program's request to admit a full-time evening class of 50 students on September 19, 2005, only.
- On June 27, 2006, a new Program Director was approved.
- On August 9, 2006, the Executive Officer approved the Program's request to admit a full-time class of 50 students starting January 3, 2007, only, to replace students graduating December 18, 2006.
- On January 3, 2007, a new Program Director was approved.
- On April 12, 2007, the Executive Officer approved the Program to admit a full-time class of 50 students, on June 4, 2007, only, replacing the class graduating May 24, 2007.
- On April 10, 2008, the Executive Officer approved the Career Care Institute, Ventura, Vocational Nursing Program to admit a full-time class of 50 students, on May 12, 2008, only, replacing the class graduating May 4, 2008. Approved a pattern of admission to replace graduating classes, only, with the following stipulations:
  - a. No additional classes are added to the Program's current pattern of admission without prior Board approval. The Program's current pattern of admission includes admission of two full-time classes that are each 16 months long. These classes start approximately five months apart. Each of these classes will be replaced at the time of graduation. In this pattern of admission, there will be no more than two classes running concurrently and no more than 50 students enrolled in each class at any given time.
  - b. The Program Director documents that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.

- On September 3, 2009, the Board approved continued full accreditation for the Career Care Institute, Ventura, Vocational Nursing Program for the period September 16, 2009, through September 15, 2013, and issued a certificate accordingly.
- On January 7, 2010, the Executive Officer approved the Career Care Institute, Ventura Vocational Nursing Program request for a pattern of admission for full-time classes of 45 students every quarter, to replace graduating classes, beginning with classes admitted on March 1, 2010, June 28, 2010, and October 18, 2010, with the following stipulations:
  - a. No additional classes are added to the Program's current pattern of admission without prior Board approval. The Program's current pattern of admission includes admission of three full-time classes that are each 16 months long. These classes start approximately three months apart. Each of these classes will be replaced at the time of graduation. In this pattern of admission, there will be no more than three classes running concurrently and no more than 45 students enrolled in each class at any given time.
  - b. The Program Director documents that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
- On July 17, 2013, the Executive Officer continued full approval of the Career Care Institute, Ventura, Vocational Nursing Program for the period September 16, 2013, through September 15, 2017, and issued a certificate accordingly, and continued approval of the Program's pattern of admission of full-time classes of 45 students every quarter, to replace graduating classes with the following stipulations:
  - a. No additional classes are added to the Program's pattern of admission without prior Board approval. The Program's pattern of admission will include admission of one class of 45 students four times per year, only, admitting in February, June, September, and December, to replace graduating classes.
  - b. The Program Director documents that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
  - c. The Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
- On April 21, 2016, a new Program Director was approved.
- On July 22, 2016, the Executive Officer placed the Program on the Education and Practice Committee's Agenda for consideration of placement on provisional approval, and:
  - a. Immediately rescinded approval of the Program's pattern of admission of full-time classes of 45 students every quarter to replace graduating classes.
  - b. Required the Program to admit no additional classes unless approved by the Board.

- c. Required the Program to correct all violations identified during the onsite inspections and submit a report identifying implemented interventions and timelines no later than August 12, 2016.
- On August 17, 2016, a new Program Director was approved.
- On November 4, 2016, the Board placed Career Care Institute, Ventura, Vocational Nursing Program on provisional approval for the two-year period from November 4, 2016, through November 29, 2018, and issued a notice to the Program to identify specific area of non-compliance and requirements for correction as referenced in of California Code of Regulations, Title 16, Section 2526.1.
  - 1- Denied the request to admit a class of 30 students commencing on October 24, 2016, expected to graduate on February 8, 2018.
  - 2- The Program was required to correct existing violations identified during the onsite inspection, and submit a report providing evidence of implemented interventions, to include the following no later than December 16, 2016.
    - a. Implementation of the approved methodology, including timeline for admission and screening of Program applicants.
    - b. Implementation of the board approved instructional plan, and evidence all faculty members have access and understand the use of the instructional plan.
    - c. Implementation of the approved attendance policy to include identification of students for whom absences are identified that were assigned and completed make-up hours.
    - d. Instruction that demonstrates a correlation between theory and clinical experiences for enrolled students.
    - e. Identification and implementation of the process for providing local resources for tutoring and counseling students.
    - f. Active administration by a Board - approved Program Director.
    - g. Instructional calendar that specifies a schedule for the provision of theory and correlated clinical rotations consistent with the curriculum for enrolled students.
    - h. Identification and implementation of a process for providing sufficient resources, faculty, clinical facilities, library, staff and support services, physical space, skills laboratory, and equipment to achieve the Program's objectives.
    - i. Implementation of the approved methodology, including a timeline for implementation of the evaluation of student progress and performance and to determine the need for remediation or removal from the Program.
    - j. Submission of a plan of correction that eliminates future noncompliance by reporting faculty terminations within the time prescribed by regulation.
  - 3- Required the Program to admit no additional classes without prior approval by the Board. Required the Program Director to submit, under penalty of perjury, the names of all enrolled students, date of admission, placement in the



curriculum, and expected date of graduation within 15 days of the commencement of a class.

- 4- Required the Program to submit a report to the Board no later than seven months, but no later than June 1, 2017, and twenty – one months, but no later than August 1, 2018. The report must include a comprehensive analysis of the Program, specific actions taken to improve Program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
    - a. Admission Criteria.
    - b. Screening and Selection Criteria.
    - c. Terminal Objectives.
    - d. Curriculum Objectives.
    - e. Instructional Plan.
    - f. Theory and Clinical Objectives for Each Course.
    - g. Lesson Plans for Each Course.
    - h. Textbooks.
    - i. Attendance Policy.
    - j. Remediation Policy.
    - k. Evaluations of Theory and Clinical Faculty.
    - l. Evaluations of Theory Presentations.
    - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
    - n. Evaluation of Student Achievement.
    - o. Current Enrollment
  - 5- Required the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code, section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, commencing at Section 2525.
  - 6- Required the Program to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval. Placed the Program on the Board's November 2018 agenda for reconsideration of provisional approval.
- On January 23, 2017, The Board made the following recommendations:
    - 1- Denied the request for approval to admit one full – time class of 40 students on March 13, 2017, and graduating July 5, 2018, to replace the class that graduated January 26, 2016.
    - 2- Required the Program to correct existing violations identified and submit a report providing evidence of implemented interventions, to include the following no later than April 1, 2017.
      - a. Identification and implementation of a process for providing sufficient resources, faculty, clinical facilities (Including sick children), library, staff and

- support services, physical space, skills laboratory, and equipment to achieve the Program's objectives.
- b. Identification and implementation of a Teacher Assistant schedule as to ensure each teacher assistant shall work under the direction of an approved instructor. No more than one teacher assistant may be assigned to each instructor. Each teacher assistant shall assist the instructor in skills lab and clinical teaching only. The instructor to whom the teacher assistant is assigned shall be available to provide direction to the teacher assistant as needed.
- 3- Required the Program Director to submit faculty/student clinical assignments for the following content areas for all currently enrolled students no later than March 1, 2017
    - a. Fundamentals of Nursing.
    - b. Medical Surgical Nursing.
    - c. Obstetric Nursing.
    - d. Pediatric Nursing.
  - 4- Continued to require the Program to provide a maximum of ten students to each instructor in clinical experiences.
  - 5- Continued to require the Program to admit no additional classes without prior approval by the Board.
  - 6- Continued to require the Program Director to submit, under penalty of perjury, the names of all enrolled students, date of admission, placement in the curriculum, and expected date of graduation within 15 days of the commencement of a class.
  - 7- Continued the requirement established at the November 2016 Board meeting to require the Program to submit a report to the Board no later than seven months, but no later than June 1, 2017, and twenty – one months, but no later than August 1, 2018. The report must include a comprehensive analysis of the Program, specific actions taken to improve Program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
    - a. Admission Criteria.
    - b. Screening and Selection Criteria.
    - c. Terminal Objectives.
    - d. Curriculum Objectives.
    - e. Instructional Plan.
    - f. Theory and Clinical Objectives for Each Course.
    - g. Lesson Plans for Each Course.
    - h. Textbooks.
    - i. Attendance Policy.
    - j. Remediation Policy.
    - k. Evaluations of Theory and Clinical Faculty.
    - l. Evaluations of Theory Presentations.

- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
    - n. Evaluation of Student Achievement.
    - o. Current Enrollment.
  - 8- Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code, section 2880, and Article 5 of commencing at California Code of Regulations, Title 16, commencing at section 2525.
  - 9- Continued to require the Program to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
  - 10-Placed the Program on the November 2018 schedule for reconsideration of provisional approval.
- On August 25, 2017, The Board approved the following recommendations:
    1. Approved the request for approval to admit one full – time class of 30 students beginning September 11, 2017, and graduating January 18, 2018, to replace the class that graduated June 4, 2017.
    2. Approved the request for approval to admit one full – time class of 30 students beginning October 9, 2017, and graduating February 17, 2018, to replace the class that graduated September 14, 2017.
    3. Continued to require the Program to provide a maximum of ten students to each instructor in clinical experiences.
    4. Continued to require the Program to admit no additional classes without prior approval by the Board.
    5. Continued to require the Program Director to submit, under penalty of perjury, the names of all enrolled students, date of admission, placement in the curriculum, and expected date of graduation within 15 days of the commencement of a class.
    6. As previously required by the Board, the Program must submit a report to the Board no later than seven months, but no later than June 1, 2017, and twenty-one months, but no later than August 1, 2018. The report must include a comprehensive analysis of the Program, specific actions taken to improve Program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
      - a. Admission Criteria.
      - b. Screening and Selection Criteria.
      - c. Terminal Objectives.
      - d. Curriculum Objectives.
      - e. Instructional Plan.
      - f. Theory and Clinical Objectives for Each Course.
      - g. Lesson Plans for Each Course.

- h. Textbooks.
  - i. Attendance Policy.
  - j. Remediation Policy.
  - k. Evaluations of Theory and Clinical Faculty.
  - l. Evaluations of Theory Presentations.
  - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
  - n. Evaluation of Student Achievement.
  - o. Current Enrollment
- b. Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing with section 2525.
  - c. Continued to require the Program to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
  - d. Placed the Program on the November 2018 schedule for reconsideration of provisional approval.
- In December 2017, the Board reviewed documents for the Program Career Care Institute, Ventura to change its name to Career Care Institute, Oxnard. All documents had been submitted by the Program Director to substantiate the name change.
  - On January 4, 2018, a new Program Director was approved.
  - On August 24, 2018, The Board approved the following recommendations:
    1. Granted full approval for Career Care Institute, Oxnard, Vocational Nursing Program for the four - year period form August 25, 2018 and issued a certificate accordingly.
    2. Admit one full – time evening class of 40 students beginning September 10, 2018 and graduating January 19, 2019. This was not a replacement class; this was an additional cohort.
    3. Admit one full – time day class of 40 students beginning October 15, 2018, and graduating February 23, 2020. This was not a replacement class; this was an additional cohort.
    4. Continued to require the Program to admit no additional classes without prior approval by the Board.
    5. Required the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of California Code of Regulations, Title 16 commencing at Section 2525.
    6. Continued to require the Program, when requesting approval to admit students, to:

- a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
  - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
- On March 19, 2019, The Executive Officer approved the following recommendations:
  1. Admit one full – time day class of 40 students beginning March 25, 2019, and graduating July 19, 2020. This class replaced the class which will graduate on January 23, 2019.
  2. Continued to require the Program to admit no additional classes without prior Board approval.
  3. Continued to require the Program, when requesting approval to admit students, to:
    - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
    - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
  4. Required the Program’s requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of California Code of Regulations, Title 16 commencing at Section 2525.
- On June 14, 2019, The Executive Officer approved the following recommendations:
  2. Admit one full – time evening class of 40 students beginning June 24, 2019, graduating October 11, 2020. This class replaced the class which graduated on January 23, 2019.
  3. Continued to require the Program to admit no additional classes without prior Board approval.
  4. Continued to require the Program, when requesting approval to admit students, to:
    - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
    - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
    - c. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
  5. Required the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing at Section 2525.

- On September 17, 2019, a new Program Director was approved.
- On October 15, 2019, The Executive Officer approved the following recommendations:
  1. Admit one full – time day class of 40 students beginning December 2, 2019, and graduating April 4, 2021. This class replaced the class which will graduate on January 12, 2020.
  2. Continued to require the Program to admit no additional classes without prior Board approval.
  3. Continued to require the Program, when requesting approval to admit students, to:
    - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
    - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
    - c. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
  4. Required the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16 commencing at Section 2525.
- On March 6, 2020, The Executive Officer approved the following recommendations:
  1. Admit one full – time evening class of 35 students beginning March 30, 2020, and graduating July 25, 2021. This class replaced the class which graduated on February 16, 2020.
  2. Continued to require the Program to admit no additional classes without prior Board approval.
  3. Continued to require the Program, when requesting approval to admit students, to:
    - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
    - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
    - c. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
  4. Required the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing at Section 2525.

- On October 1, 2020, The Executive Officer approved the following recommendations:
  1. Approved Career Care Institute Inc., Oxnard, Vocational Nursing Program's request to begin a full-time day class of 35 students commencing on October 5, 2020, with an expected graduation date of January 23, 2022.
  2. Required the Program to comply with the requirements below.

**PROGRAM REQUIREMENTS**

1. Notify the NEC in the event a current class is displaced from clinical sites.
2. Obtain Board approval prior to the admission of each class.
3. Continued to require the Program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
  - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
  - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).
5. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.

- On January 26, 2021, the Executive Officer approved the following recommendations:
  - 1 Approved Career Care Institute Inc., Oxnard, Vocational Nursing Program's request to begin a full-time evening class of 35 students, commencing on February 1, 2021, with expected graduation date of May 29, 2022, to replace the class that graduated on November 8, 2020.
  - 2 Required the Program to comply with the requirements below.

**PROGRAM REQUIREMENTS-**

1. Notify the NEC in the event a current class is displaced from clinical sites.
2. Obtain BVNPT approval prior to the admission of each class.
3. Continued to require the Program, when requesting approval to admit students, to:
  - a- Submit all documentation in final form, using the forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
  - b- Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.

- c- Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).
- 5 Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
- On June 17, 2021, a new Program Director was approved.
- On August 10, 2021, The Executive Officer approved the following recommendations:
  1. Approved the Program's request to admit a full-time day class of 40 students commencing on August 30, 2021, graduating on December 18, 2022, to replace the class that graduated on May 26, 2021.
  2. Required the Program to comply with the requirements below.

#### PROGRAM REQUIREMENTS

1. Notify the NEC in the event a current class is displaced from clinical sites.
  2. Obtain BVNPT approval prior to the admission of each class.
  3. Continued to require the Program, when requesting approval to admit students, to:
    - a. Submit all documentation in final form, using the forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
    - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
    - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).
  4. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
- On October 5, 2021, The Executive Officer approved the following recommendations:
    1. Approved the Program Director's request to admit a full-time evening class of 40 students commencing on November 1, 2021, graduating on March 5, 2023, to replace the class that will graduate on October 17, 2021.
    2. Required the Program to comply with the requirements below.

#### PROGRAM REQUIREMENTS

1. Notify the NEC in the event a current class is displaced from clinical sites.
2. Obtain BVNPT approval prior to the admission of each class.
3. Continued to require the Program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.



- b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
    - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
  - 4. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
  - 5. Board staff would continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On June 14, 2022, The Executive Officer approved the following recommendations:
    1. Approved the Program's request to admit a full-time day class of 30 students commencing on June 20, 2022, graduating on October 8, 2023, to replace the class that graduated on March 27, 2022.
    2. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS-

1. Notify the NEC in the event a current class is displaced from clinical sites.
  2. Obtain BVNPT approval prior to the admission of each class.
  3. Continued to require the Program, when requesting approval to admit students, to:
    - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
    - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
    - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
  4. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
  5. Board staff would continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On July 12, 2022, the Executive Officer approved the recommendations:
    1. Granted continued full approval for the Career Care Institute, Oxnard, Vocational Nursing Program for a four-year period beginning August 25, 2022, and issued a certificate accordingly.
    2. Approved the Program's request to admit a full-time evening class of 40 students commencing on August 15, 2022, graduating on December 3, 2023, to replace the class that graduated on July 24, 2022.
    3. Required the Program to comply with all requirements listed below.

### PROGRAM REQUIREMENTS-

1. Notify the NEC in the event a current class is displaced from clinical sites.
  2. Obtain BVNPT approval prior to the admission of each class.
  3. Continued to require the Program, when requesting approval to admit students, to:
    - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
    - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
    - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).
  5. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
  6. Board staff would continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On November 1, 2022, the Executive Officer approved the following recommendations:
    - 1 Approved the Program's request to admit a full-time day class of 40 students to commence on December 19, 2022, with a graduation date of August 28, 2024, to replace the class that will graduate on December 18, 2022.
    - 2 Required the Program to comply with all requirements listed below.

### PROGRAM REQUIREMENTS

1. Notify the NEC in the event a current class is displaced from clinical sites.
2. Obtain BVNPT approval prior to the admission of each class.
3. Continued to require the Program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
  - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
  - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).
4. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.

5. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On February 16, 2023, the Campus Director informed the BVNPT that the Program Director would be on a medical leave for an undetermined time due to illness. The Assistant Program Director would be covering the Program and performing the Program Director duties during her absence.
  - On February 28, 2023, the Executive Officer approved the following recommendations:
    1. Approved the Program's request to admit a full-time class of 40 students to commence on March 20, 2023, with a graduation date of July 14, 2024. This is a replacement class for the cohort that graduated on December 18, 2022.
    2. Required the Program to comply with all requirements listed below.

#### PROGRAM REQUIREMENTS

1. Notify the NEC in the event a current class is displaced from clinical sites.
  2. Obtain BVNPT approval prior to the admission of each class.
  3. Continued to require the Program, when requesting approval to admit students, to:
    - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
    - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
    - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
  4. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
  5. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On May 9, 2023, the Executive Officer approved the following recommendations:
    1. Approved the Program's request to admit a full-time day class of 40 students to commence on June 19, 2023, with a graduation date of October 8, 2024.
    2. Required the Program to comply with all requirements listed below.

## PROGRAM REQUIREMENTS

1. Continued to require the Program to notify the NEC in the event a current class is displaced from clinical sites.
  2. Continued to require the program to obtain BVNPT approval prior to the admission of each class.
  3. Continued to require the Program, when requesting approval to admit students, to:
    - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
    - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
    - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
  4. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
  5. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On August 29, 2023, the Executive Officer rendered the following decisions:
    1. Approved the Program's request to admit a full-time day class of 40 students to commence on October 2, 2023, with a graduation date of February 2, 2025.
    2. Required the Program to comply with all requirements listed below.

## PROGRAM REQUIREMENTS

1. Required the Program to notify the NEC in the event a current class is displaced from clinical sites.
2. Required the Program to obtain BVNPT approval prior to the admission of each class.
3. Continued to require the Program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
  - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
  - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
4. Required the Program to comply with all approval standards set forth in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and

Professions Code Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.

5. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On October 16, 2023, a new Program Director was approved.
  - On November 7, 2023, the Executive Officer rendered the following decisions:
    1. Approved the Program's request to admit a full-time day class of 40 students to commence on December 18, 2023, with a graduation date of June 10, 2025, to replace the class graduating on December 3, 2023.
    2. Required the Program to comply with all requirements listed below.

#### PROGRAM REQUIREMENTS

1. Required the Program to notify the NEC in the event a current class is displaced from clinical sites.
  2. Obtain BVNPT approval prior to the admission of each class.
  3. Continued to require the Program, when requesting approval to admit students, to:
    - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
    - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
    - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
  4. Required the Program to comply with all approval standards set forth in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
  5. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On March 19, 2024, the Executive Officer rendered the following decisions:
    1. Approved the Program's request to admit a full-time evening class of 35 students to commence on April 29, 2024, with a graduation date of August 17, 2025, to replace the class graduating on April 27, 2024.
    2. Required the Program to comply with all requirements listed below.

## PROGRAM REQUIREMENTS

1. Required the program to notify the NEC in the event a current class is displaced from clinical sites.
  2. Required the program to obtain BVNPT approval prior to the admission of each class.
  3. Continued to require the Program, when requesting approval to admit students, to:
    - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
    - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
    - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
  4. Comply with all approval standards set forth in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
  5. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On April 30, 2024, the Executive Officer rendered the following decisions:
    1. Approved the Program's request to admit a full-time day class of 40 students to commence on July 15, 2024, with a graduation date of October 26, 2025, to replace the class graduating on July 14, 2024.
    2. Required the Program to comply with all requirements listed below.

## PROGRAM REQUIREMENTS

1. Required the Program Director to notify the NEC in the event a current class is displaced from clinical sites.
2. Required the Program Director to obtain BVNPT approval prior to the admission of each class.
3. Continued to require the Program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
  - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
  - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).

4. Comply with all approval standards set forth in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
  5. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On September 3, 2024, the Executive Officer rendered the following Decisions.
    1. Denied the Program's request to admit a full-time day class of 40 students to commence on October 21, 2024, with a graduation date of March 1, 2026, to replace the class graduating on October 7, 2024.
    2. Placed the Program on the November 22, 2024, Board Meeting Agenda for placement on provisional approval.
    3. Required the Program to comply with all requirements listed below.

### **PROGRAM REQUIREMENTS**

1. Required the Program Director to notify the NEC in the event a current class is displaced from clinical sites.
2. Continued to require the Program to obtain BVNPT approval prior to the admission of each class.
3. Continued to require the Program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
  - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
  - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
4. Required the Program Director to submit a comprehensive analysis of the vocational nursing program no later than September 23, 2024, that identifies:
  - a. Terminal Objectives
  - b. What steps you are taking to bring up your average annual pass rate.
    - 1- Provide evidence of faculty development, evaluations, and qualifications,
    - 2- Provide evidence of evaluation of clinical sites,
    - 3- Evaluation of the admission policy,
    - 4- Evaluation and methodology for screening and selection criteria, and submit supporting documents,
    - 5- Evaluate and provide evidence of Methodology of evaluation of curriculum and supply supporting documents.

- c. Faculty meeting methodology, and evidence of meetings held,
  - d. Identify the program attrition rate, by identifying all students who have repeated terms due to failure of term.
    - 1- Evaluation of Methodology evaluation of student progress,
    - 2- Evaluation of remediation methodology, provided evidence of student's remediation,
    - 3- Names of students and cohorts for all currently enrolled classes and of the last two graduating classes,
    - 4- Names of students who have repeated more than one term.
    - 5- Names of students and terms or classes repeated for all currently enrolled students and the last two graduating classes.
    - 6- Number of students for the last three years graduating cohorts that were submitted as graduates and non-graduates of the program.
  - e. Evaluation of attendance methodology and evidence of student make up of missed clinical and theory hours and how they were made up for all missed hours for currently enrolled students.
- 5. Comply with all approval standards set forth in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
  - 6. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.