



Board of Vocational Nursing and Psychiatric Technicians  
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 BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR



## ENFORCEMENT COMMITTEE MEETING AGENDA

September 18, 2024

Via WebEx

Time: 3PM –5PM  
OR UNTIL COMPLETION OF BUSINESS

### Board Members

#### Present Via

#### Teleconference:

Mr. Ken Maxey, Public Member, Chair  
 Ms. Leslie Moore, PT, Licensee Member

### Staff Present

#### Via Teleconference:

Ms. Elaine Yamaguchi, Executive Officer  
 Ms. Mark Ito, Assistant Executive Officer  
 Ms. Antoinette Wood, Enforcement Division Chief  
 Mr. Ken Swenson, DCA Legal Counsel  
 Ms. Kristy Schieldge, DCA Legal Counsel  
 Mr. Jay Prouty, Discipline Manager  
 Ms. Stacie Higashi, Supervising Special Investigator  
 Ms. Rachel Vierra, Probation Manager  
 Mr. Eric Delgado, LACRU Supervisor  
 Ms. Brittany Hudson, IESU Manager

1. Call to Order and Introduction of Committee Members: **Mr. Maxey** called the meeting to order at 3:03 p.m.
2. Roundtable with Enforcement Managers (00:45)
  - a. Statistics Review of each unit within the Division
    - i. Intake and Enhanced Unit (01:10)
      1. **Ms. Wood** provided stats and updates for Intake and Enhanced Screening Unit
    - ii. Licensee Applicant Case Review Unit (02:05)
      1. **Ms. Wood** provided stats and updates for Licensing Applicant Case Review Unit
    - iii. Special Investigations (03:09)
      1. **Ms. Higashi** provided stats and updates for the Special Investigations Unit
    - iv. Discipline (03:55)
      1. **Mr. Prouty** provided stats and updates for Discipline Unit
    - v. Probation (05:11)



