



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR
Board of Vocational Nursing and Psychiatric Technicians
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DATE	November 8, 2022
TO	Board Members
REVIEWED BY	Beth DeYoung, MPH, RN Supervising Nursing Education Consultant (SNEC)
PREPARED BY	Sharlene dela Rosa MSN RN Nursing Education Consultant (NEC)
SUBJECT	Request to Admit Students
PROGRAM	Healthcare Career College Vocational Nursing Program (Program) (Program Director: Maria Teresa Ibarra, Bellflower, Los Angeles County, Private)

Please note: The NECs make recommendations. The recommendations are forwarded to the Executive Officer Review, the Education and Practice Committee or the full Board for action.

PROGRAM REQUEST:

Admit a full-time class of 20 students to commence on March 13, 2023, with a graduation date of June 10, 2024.

BACKGROUND:

On September 2, 2022, the NEC received a request with supporting documentation from the Program Director with a request to admit a full-time class of 20 students.

STAFF ANALYSIS:

The NEC reviewed and analyzed the documents provided by the Program Director to verify adequate resources including clinical facilities and classrooms to accommodate the students’ learning needs and ability to meet the Program’s approved objectives.

This Program was initially placed on provisional approval for a two-year period on August 20, 2021, due to non-compliance with regulatory requirements, specifically, the NCLEX-PN® pass rates were significantly below the state average annual pass rate for first-time candidates. Currently, the Program’s average annual pass rate is 71 percent, one percentage point below the state average annual pass rate.

STAFF RECOMMENDATIONS:

1. Approve the Program's request to admit a full-time class of 20 students to commence on March 13, 2023, with a graduation date of June 10, 2024.
2. Require the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

1. Continue to require the Program to submit a comprehensive analysis report in six months, with a submission date no later than February 1, 2023. The report must include a comprehensive analysis of the Program, a timeline for implementation, and the effect of the employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1- Instructional Plan
 - 2- Daily Lesson Plans for each Term
 - c. Student Policies including:
 - 1- Admission Criteria
 - 2- Screening and Selection Criteria
 - 3- Attendance Policy
 - 4- Remediation Policy
 - 5- Evaluation Methodology for Student Progress including evaluation of clinical practice
 - 6- Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected student enrollment.
 - e. Faculty Meeting Methodology
 - f. Documentation of resources, including faculty and facilities, for all terms for all current cohorts.
2. Admit no additional classes without prior approval by the Board.
3. Require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.

4. Continue to provide no less than one instructor for every ten students in clinical experiences. Section 2534(d) of the California Code of Regulations, Title 16, state: “For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.” Recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
5. Notify the NEC in the event a current class is displaced from clinical sites.
6. Continue the Program’s requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professionals Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16.
7. Continue the Program’s requirement to demonstrate incremental progress in NCLEX-PN® licensure examination pass rates. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program’s approval.
8. Board staff will continue to monitor the Program’s effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program’s licensure examination pass rates each quarter.

RELEVANT PROGRAM ELEMENTS

Enrollment

Section 2530(k) of the California Code of Regulations, Title 16 states:

“The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of students per class and/or increase the frequency of class admissions include but are not limited to: (1) Sufficient program resources as specified in Section 2530(a). (2) Adequacy of clinical experience as specified in Section 2534. (3) Licensure examination pass rates as specified in Section 2530(l)”.

The Program is approved to offer a full-time class of 60 weeks. Board approval is required prior to the admission of each class.

The following table represents current and projected student enrollment based on current and proposed class starts and completion dates. The table indicates a maximum enrollment of 80 students for the period August 2021 through March 2023.

ENROLLMENT DATA TABLE

Class Start Dates	Class Completion Dates	Number of Students Admitted	Number of Students Current	Number of Graduated	Total Enrolled
8/23/2021 *(12/15/2022)		16	13		13
3/15/2022 *(6/9/2023)		14	9		13+9=22
7/11/2022 *(10/10/2023)		20	18		22+18=40
10/31/2022 *(2/5/2024)		20			40+20=60
3/13/2023 *(6/10/2024) Proposed		20			60+20=80

*Indicates projected graduation date

Licensing Examination Statistics

Section 2530(l) of the California Code of Regulations, Title 16 states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

The following statistics, furnished by Pearson Vue and published by the National Council of State Boards of Nursing as “Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction,” for the period October 2020 through September 2022, specify the pass percentage rate for graduates of the Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®) and the variance from the state average annual pass rates.

NCLEX-PN® LICENSURE EXAMINATION DATA

Quarterly Statistics					Annual Statistics		
Quarter	# Candidates in Quarter	# Passed in Quarter	% Passed in Quarter	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate CCR §2530(l)	Variance from State Average Annual Pass Rate
Oct - Dec 2020	7	3	43%	75%	53%	77%	-24
Jan - Mar 2021	4	1	25%	73%	47%	76%	-29
Apr - Jun 2021	3	3	100%	72%	50%	74%	-24
Jul - Sept 2021	11	9	82%	75%	64%	72%	-8
Oct - Dec 2021	4	3	75%	73%	73%	72%	+1
Jan - Mar 2022	1	1	100%	76%	84%	73%	+11
Apr – Jun 2022	2	1	50%	70%	78%	72%	+6
Jul - Sept 2022	No testers	N/A	N/A	70%	71%	72%	-1

*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the most current data available (July – September 2022), the Program’s average annual pass rate is 71 percent. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 72 percent. The average annual pass rate for the Program is one percentage point below the state average annual pass rate.

Faculty and Facilities

Section 2534(d) of the California Code of Regulations, Title 16 states:

“For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.”

The current number of approved faculty totals 15, including the Program Director, Assistant Program Director, and one additional faculty. The Program Director has 100 percent administrative duties. Of the total faculty, 12 are designated to teach clinical.

At the August 2017 Board meeting, the Program was required to provide no less than one instructor for every ten students in clinical experiences. Based upon a maximum proposed enrollment of 80 students, eight instructors are required for clinical supervision. The utilization of faculty at clinical facilities is such that clinical instruction is covered adequately.

Section 2534(b) of the California Code of Regulations, Title 16 states:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.”

Submitted documentation indicates the Program has sufficient clinical facilities to afford the number, type and variety of patients that will provide clinical experience consistent with Board-approved competency-based objectives and theory being taught for current and proposed student enrollment.

ATTACHMENTS:

Attachment A: Program History

Attachment A, Agenda Item 5.B.III

HEALTHCARE CAREER COLLEGE VOCATIONAL NURSING PROGRAM

Program History

- On May 14, 2008, the Executive Officer approved InfoTech Career College's request to begin a vocational nursing program with an initial class of 30 students commencing May 19, 2008, only, with a projected graduation date of August 11, 2009; and approved the Program curriculum for 1560 hours, including 600 theory, and 960 clinical hours.
- On September 9, 2008, a new Program Director was approved.
- On March 11, 2009, a new Program Director was approved.
- On July 6, 2009, a new Program Director was approved.
- On July 13, 2009, the Board received the Program's Program Records Survey.
- On July 20 – 21, 2009, the Program was inspected for compliance with regulatory requirements for initial approval. Fourteen (14) violations of the California Code of Regulations were identified. Recommendations for correction of each violation and a timeline for correction were discussed.
- On August 28, 2009, the Board forwarded correspondence to the Program Director relative to the absence of required corrections of violations identified during the survey visit. A response was requested by September 10, 2009.
- On September 10, 2009, the Board received the Program's response to identified survey violations.
- On October 5, 2009, the assigned consultant met with the Program Director relative to the proposed corrections of the fourteen (14) violations identified during the July 20 – 21, 2009 survey visit. Required revisions were specified. The Program Director agreed to submit the required revised documents to correct all previously identified violations by Friday, October 30, 2009.
- On November 2, 2009, the Board received the Program's revised documents addressing violations identified during the survey visit.
- On December 16, 2009, the assigned consultant, per telephone conference call, advised the Program Director that the submitted information did not completely address violations identified during the July 2009 survey visit. Corrections specified during the visit and during the October 5, 2009, meeting were reiterated. Additional revisions were requested by Tuesday, December 29, 2009.

- On December 30, 2009, the Board received the Program's final revisions addressing violations identified during the survey visit.
- On January 7, 2010, the Executive Officer approved initial full accreditation for the InfoTech Career College Vocational Nursing Program for the period from January 6, 2010, through January 5, 2014, and issued a certificate accordingly and approved the Program's request to admit a class of 30 students commencing February 1, 2010, to replace students graduating August 24, 2009. That class was projected to graduate March 7, 2011.
- On March 1, 2010, the Board received electronic correspondence from the school owner advising of the Program Director's termination.
- On March 2, 2010, the SNEC discussed the Program's status with Ashok Garg, President, and Owner. Mr. Garg advised that commencement of the next class would be delayed due to the lack of financial aid. The owner projected the start of that class for August 2010.
- On October 1, 2010, the Board received correspondence from A. Garg reporting the school's plans to admit a class on October 25, 2010, and the hiring of a new Program Director.
- On October 5, 2010, the Board forwarded correspondence per certified mail to A. Garg relative to the lack of submission of an application for a new Program Director and information relative to the planned class.
- On November 30, 2010, a new Program Director was approved.
- On December 4, 2010, the Program was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rate for the past four (4) quarters. The Program Director was requested to submit a written plan for improving the Program's NCLEX-PN® pass rates by December 20, 2010.
- On December 29, 2010, the Board received correspondence from the Program Director and supporting documents related to the Program's plan to increase licensure pass rates.
- February 17, 2011, the Program was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rate for the past five (5) quarters. The Program was requested to submit a written plan for improving their NCLEX-PN® pass rates by March 4, 2011.
- On March 4, 2011, the Board received correspondence from the Program Director and supporting documents related to the Program's plan to increase licensure pass rates.

- On May 16, 2011, the Program was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rates for the past six (6) quarters. The Program was requested to submit a written plan for improving their NCLEX-PN® pass rates by June 3, 2011.
- On April 13, 2011, a new Program Director was approved.
- On June 15, 2011, a new Program Director was approved.
- On November 10, 2011, the Board placed the InfoTech Career College Vocational Nursing Program on provisional accreditation for the two-year period from November 10, 2011, through November 30, 2013, and issue a notice to the Program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1(e) of the California Code of Regulations, Title 16. The Board denied the Program's request for approval to admit a class of 30 full-time day students on January 17, 2012, graduating on March 23, 2013, and required the Program to admit no additional students unless approved by the full Board. The Program was required to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate for four consecutive quarters.

Additionally, the Program was required to submit follow-up reports in 9 months, but no later than August 1, 2012, and 21 months, but no later than August 1, 2013. The reports must include a comprehensive analysis of the Program, specific actions taken to improve Program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment.

Further, the Board required the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526. The Program is required to continue to demonstrate incremental progress in correcting

the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval. Failure to take any of these corrective actions may cause the full Board to revoke the Program's approval. The Program was placed on the November 2013 Board agenda for reconsideration of provisional approval.

- On November 22, 2011, the Board forwarded to the Program Director the *Notice of Change in Approval Status*.
- On January 19, 2012, the assigned consultant forwarded correspondence requesting submission of fifteen (15) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On January 20, 2012, the Program Director submitted fifteen (15) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On February 6, 2012, the Board approved InfoTech Career College Vocational Nursing Program's request for approval to admit a class of 15 full-time, day students on April 9, 2012, only, graduating on July 1, 2013; and required the Program to admit no additional students unless approved by the full Board.
- On September 4, 2012, the Board received the Program's comprehensive analysis.
- On December 13, 2012, the assigned consultant forwarded correspondence requesting submission of eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On December 28, 2012, the Program Director submitted eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On February 22, 2013, the Board denied the Program's request for approval to admit a class of 30 full-time, day students on March 25, 2013, graduating on May 30, 2014, and required the Program to admit no additional students unless approved by the full Board.
- On March 27, 2013, the assigned consultant requested submission of two (2) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On March 29, 2013, the Program Director submitted two (2) copies and a CD of the requested documents.
- On May 10, 2013, the Board approved the Program's request for approval to admit a class of 20 full-time, day students on June 3, 2013, graduating on August 11, 2014,

to replace a class that graduated on August 21, 2012; and required the Program to admit no additional students unless approved by the full Board.

- On June 5, 2013, the assigned consultant forwarded correspondence requesting submission of two (2) copies and a CD of pertinent documents and subsequent actions taken to correct identified problems that they desire Board members to consider by June 13, 2013.
- On June 17, 2013, the Program Director submitted two (2) copies and a CD of the requested documents.
- On August 1, 2013, the Board received the Program's comprehensive analysis.
- On September 13, 2013, the Board deferred action on the Program's request to admit a class of 30 full-time, students on November 11, 2013, graduating on January 7, 2015, to the November 2013 Board meeting; and required the Program to admit no additional students unless approved by the full Board.
- On November 22, 2013, the Board denied InfoTech Career College Vocational Nursing Program's request to admit a class of 30 full-time, students on February 10, 2014, graduating on April 22, 2015 to replace the class that graduated on August 27, 2012; and, approved the Program to admit a class of 20 full-time students on February 10, 2014, only, graduating on April 22, 2015 to replace the class that graduated on August 27, 2012; and, extended provisional approval for the Info Tech Career College Vocational Nursing Program for a one (1) year period from November 22, 2013, through November 30, 2014 and issued a notice to the Program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1(e) of the California Code of Regulations; and, required the Program to admit no additional classes without prior approval by the full Board; and required the Program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate; and required the Program to submit a follow-up report in nine (9) months but no later than August 1, 2014. The report must include a comprehensive analysis of the Program, specific actions taken to improve Program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Current Student Enrollment.
 - b. Admission Criteria.
 - c. Screening and Selection Criteria.
 - d. Terminal Objectives.
 - e. Curriculum Objectives.
 - f. Instructional Plan.
 - g. Theory and Clinical Objectives for Each Course.
 - h. Lesson Plans for Each Course.
 - i. Textbooks.
 - j. Attendance Policy.
 - k. Remediation Policy.

- l. Evaluations of Theory and Clinical Faculty.
- m. Evaluations of Theory Presentations.
- n. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- o. Evaluation of Student Achievement.
- p. Evaluation of Outreach Attempts to Reach Prior Graduates who have not Taken the Licensure Examination; and, advised

Failure to show progress shall constitute cause for revocation of provisional approval; and required the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2525; and required the Program to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval; and, advised that failure to take any of these corrective actions may cause the full Board to revoke the Program's approval; and placed the Program on the November 2014 Board agenda for reconsideration of provisional approval.

- On October 20, 2014, the Board received the Program's comprehensive analysis. This report was due to the Board by August 1, 2014.
- On November 21, 2014, the Board approved the Program's request to admit a class of 30 full-time students on December 1, 2014, only, graduating on January 26, 2016 to replace the class that graduated on August 26, 2013; and, extended InfoTech Career College's Vocational Nursing Program provisional approval for a one (1) year period from December 1, 2014, through November 30, 2015, and issued a notice to the Program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1(e) of the California Code of Regulations, Title 16 and required the Program to admit no additional students unless approved by the full Board; and required the Program to submit a follow-up report in nine (9) months, but no later than August 1, 2015. The report must include an updated comprehensive analysis of the Program, identifying specific actions taken to improve Program pass rates that have worked and those that needed revision and why. The following elements must be addressed in the analysis.
 - a. Admission Criteria.
 - b. Screening and Selection Criteria.
 - c. Terminal Objectives.
 - d. Curriculum Objectives.
 - e. Instructional Plan.
 - f. Theory and Clinical Objectives for Each Course.
 - g. Lesson Plans for Each Course.
 - h. Textbooks.
 - i. Attendance Policy.
 - j. Remediation Policy.
 - k. Evaluations of Theory and Clinical Faculty.

- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment; and

Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526; and continued to require the Program to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval; and advised that failure to show progress shall constitute cause for revocation of provisional approval and, failure to take any of these corrective actions may cause the full Board to revoke the Program's approval; and placed the Program on the November 2015 Board agenda for reconsideration of provisional approval.

- On December 10, 2014, the Board forwarded the Extension of Notice of Provisional Approval.
- On May 15, 2015, the Full Board approved the Program's request to admit a class of 22 full-time students on June 29, 2015, only, graduating on September 23, 2016, to replace the class that graduated on May 21, 2015; and continued the Program's requirement to admit no additional students unless approved by the full Board.
- On October 15, 2015, the Board approved a new Program Director.
- On November 20, 2015, the Board extended the provisional approval of InfoTech Career College Vocational Nursing Program for the one (1) year period from December 1, 2015 through November 31, 2016, and issue a certificate accordingly; and approved the Program's request to admit a class of 20 full-time students on February 22, 2016, only, graduating on July 17, 2017 to replace the class scheduled to graduate on February 20, 2016; and required the Program Director to submit, under penalty of perjury, the names of all enrolled students, dates of admission, placement in the curriculum, and expected dates of graduation by March 14, 2016; and continued the Program's requirement to admit no additional students unless approved by the full Board; and required the Program to submit a follow-up report in three (3) months, but no later than February 15, 2016. The report must include an updated comprehensive analysis of the Program, identifying specific actions taken to improve Program pass rates that have worked and those that needed revision and why. The following elements must be addressed in the analysis.
 - a. Admission Criteria.
 - b. Screening and Selection Criteria.
 - c. Terminal Objectives.
 - d. Curriculum Objectives.
 - e. Instructional Plan.

- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment.

Additionally, the Program was required to continue to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code, section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2526; and continued to require the Program to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval. The Program was placed on the agenda of the Board's November 2016 meeting, for reconsideration of provisional approval.

- On August 19, 2016, the Board denied the Info Tech Career College Vocational Nursing Program's request for early termination of provisional approval; and:
 1. Continued the Program's provisional approval as previously determined by the Board through November 31, 2016.
 2. Denied the Program's request to admit a class of 20 full-time students on September 6, 2016, graduating on February 15, 2018.
 3. Required the Program to obtain adequate Board approved clinical facilities as to number, type, and variety of patients treated to afford students clinical experiences in all areas specified by Section 2533.
 4. Required the Program Director to submit, under penalty of perjury, the names of all enrolled students, dates of admission, placement in the curriculum, and expected dates of graduation by September 15, 2016.
 5. Continued the Program's requirement to admit no additional students unless approved by the Board.
 6. Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code, Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
 7. Continued to require the Program to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
 8. Placed the Program on the agenda of the Board's November 2016 meeting, for reconsideration of provisional approval.
- On October 18, 2016, a new Program Director was approved.

- On November 4, 2016, the Board Extend Info Tech Career College Vocational Nursing Program's provisional approval for a one - year period from November 30, 2016 through November 29, 2017, and send notice accordingly and,
 1. Denied the Program's request to admit a class of 20 full-time students on November 7, 2016, graduating on March 29, 2018.
 2. Continued to require the Program Director to submit, under penalty of perjury, the names of all enrolled students, dates of admission, placement in the curriculum, and expected dates of graduation no later than 15 days after commencement of any class.
 3. Continued the Program's requirement to admit no additional students unless approved by the full Board.
 4. Continued to require the Program to complete the evaluation of the current curriculum and complete the major curriculum revision prior to admission of additional students.
 5. Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code, section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
 6. Continued to require the Program to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
 7. Placed the Program on the agenda of the Board's February 2017 meeting, for reconsideration of the Program's status.

- On February 10, 2017, the full Board continued Info Tech Career College Vocational Nursing Program's provisional approval for the one - year period from November 30, 2016, through November 29, 2017, as determined by the Board on November 4, 2016
 - 1- Denied the Program's request to admit a class of 30 full-time students on February 20, 2017, graduating on March 30, 2018.
 - 2- Approved the Program's admission of a class of 20 full-time students on February 20, 2017, graduating on March 30, 2018.
 - 3- Continued to require the Program Director to submit, under penalty of perjury, the names of all enrolled students, dates of admission, placement in the curriculum, and expected dates of graduation no later than 15 days after commencement of any class.
 - 4- Continued the Program's requirement to admit no additional students unless approved by the full Board.
 - 5- Approved the Program's major curriculum revision including 1840 total Program hours, 696 theory hours, and 1144 clinical hours.
 - 6- Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code, Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
 - 7- Continued to require the Program to demonstrate sustained incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.

- 8- Placed the Program on the agenda of the Board's November 2017 meeting, for reconsideration of the Program's status.
- On August 25, 2017, the full Board approved the revised recommendations as follows:
 - 1- Approve Healthcare Career College's request to admit 20 students commencing on September 18, 2017, and expected to graduate November 2, 2018, only. To replace the students who graduated June 2017.
 - 2- Continue to require the Program to admit no additional students unless approved by the full Board.
 - 3- Continue to require the Program to provide no less than one (1) instructor for every ten (10) students in clinical experiences.
 - 4- Require the Program Director to submit, under penalty of perjury, the names of all enrolled students, date of admission, placement in the curriculum, and expected date of graduation by September 15, 2017.
 - 5- Continue the Program's requirement to bring its average annual pass rate to no more than (10) ten percentage points below the State average annual pass rate.
 - 6- Continue to require the Program to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress the full Board may revoke the Program's approval.
 - 7- Continue to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
 - 8- Failure to take any of these corrective actions may cause the full Board to revoke the Program's approval.
- On November 17, 2017, the Full Board rendered for following decisions:
 1. Granted full approval for the Healthcare Career College, Vocational Nursing Program for the four - year period form November 17, 2017, through November 16, 2021, and issue a certificate accordingly
 2. Required the Program to obtain Board approval prior to the admission of each class.
- On February 6, 2018, the Executive officer rendered the following decisions:
 1. Approved the Healthcare Career College's request to admit a class of 20 students with 2 alternates to commence on March 12, 2018, with the projected graduation date of May 10, 2019, only. This is not a replacement class.
 2. Approved the Program's request to admit a class of 20 students with 2 alternates to commence on July 16, 2018, with the projected graduation date of August 30, 2019, only; to replace the class graduating on April 6, 2018.
 3. Required the Program to obtain Board approval prior to the admission of each class.
- On September 18, 2018, the Executive Officer rendered the following decisions.
 1. Approve the Program's request to admit a class of 20 students and two alternate students on November 5, 2018, with a projected graduation date of December 11, 2019.

2. Approve the Program's request to admit a class of 20 students and two alternate students, beginning February 12, 2019, with the expected graduation date of April 3, 2020. This is not a replacement class.
 3. Deny the Program's request for ongoing admissions of three classes of 20 students and two alternate students per year.
- On January 2, 2019, a new Program Director was approved.
 - On April 23, 2019, a new Program Director was approved.
 - On October 29, 2019, the Executive Officer rendered the following decisions
 1. Approve the Program's request to admit a class of 20 students and two alternate students on November 12, 2019, with a projected graduation date of January 15, 2021, to replace the students who graduated on August 30, 2019.
 2. Continue the Program's requirement to obtain Board approval prior to admission of any additional classes.
 3. Continue to require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
 - Continue to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
 - On March 3, 2020, the Executive Officer rendered the following decision:
 1. Approve the Program's request to admit a class of 20 students and two alternate students on March 23, 2020, with a projected graduation date of May 14, 2021. The class will replace the students who graduated on January 5, 2020.
 2. Continue the Program's requirement to obtain Board approval prior to admission of any additional classes.
 3. Continue to require the Program, when requesting approval to admit students, to:

- a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
4. Continue to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
- On July 13, 2020, a new Program Director was approved.
 - On April 13, 2021, a new Program Director was approved.
 - On June 29, 2021, the Executive Officer rendered the following decision:
 1. Deny Healthcare Career College Vocational Nursing Program's request to admit a full-time class of 20 students to commence on July 12, 2021, with a graduation date of September 30, 2022, to replace the class that graduated on June 4, 2021.
 2. Approve Healthcare Career College Vocational Nursing Program's request to admit a full-time class of 16 students to commence on July 12, 2021, with a graduation date of September 30, 2022, to replace the class that graduated on June 4, 2021.
 3. Place the Program on the July 2021 Education and Practice Committee agenda for consideration of placement on provisional approval.
 4. Comply with all Program requirements listed below.

PROGRAM REQUIREMENTS:

1. Continue the Program's requirement to obtain approval prior to admission of each class.
2. Continue to require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.

- c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
- 3. Continue to require the Program to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) of the California Code of Regulations, Title 16 states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." The recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
- 4. Notify the NEC in the event a current class is displaced from clinical sites.
- 5. Continue to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
- 6. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On July 19, 2021, the Education Committee rendered the following decisions:
 - 1. Place the Program on the agenda for the August 2021 Board meeting for consideration of placement on provisional approval.
 - 2. Comply with all Program requirements listed below.

PROGRAM REQUIREMENTS:

- 1. Continue the Program's requirement to obtain approval prior to admission of each class.
- 2. Continue to require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
- 3. Continue to require the Program to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) states, "For supervision

of clinical experience, there shall be a maximum of 15 students for each instructor.” The recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.

4. Notify the NEC in the event a current class is displaced from clinical sites.
 5. Continue to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
 6. Board staff will continue to monitor the Program’s effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program’s licensure examination pass rates each quarter.
- On July 30, 2021, a new Program Director was approved.
 - On August 10, 2021, the Board approved the following:
 1. Place the Healthcare Career College, Vocational Nursing Program on provisional approval for the two-year period beginning August 20, 2021; and issue a certificate accordingly.
 2. Comply with all Program requirements listed below.

PROGRAM REQUIREMENTS:

1. Require the Program to have one faculty member designated as Program Director.
2. Require the Program Director to submit an action plan to improve their NCLEX-PN® pass rate.
3. Require the Program to submit a comprehensive analysis report in six months, no later than February 15, 2022, and in eighteen months, no later than February 15, 2023, respectively. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1- Instructional Plan
 - 2- Theory & Clinical Objectives for each Term
 - 3- Lesson Plans for each Term
 - c. Student Policies including:
 - 1- Admission Policy
 - 2- Screening and Selection Policy

- 3- Attendance & Remediation Policy
 - 4- Evaluation of Student Achievement
 - 5- Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected students.
 - e. Evaluations of Faculty
 - f. Methodologies for:
 - 1- Faculty Meetings
 - 2- Clinical Evaluations
 - g. Documentation of required clinical resources for all terms for all current cohorts.
4. Require the Program to obtain Board approval prior to admission of each class.
 5. Require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
 6. Continue to require the Program to provide no less than one instructor for every ten students in clinical experiences.
 7. Notify the NEC in the event a current class is displaced from clinical sites.
 8. Continue the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16, Section 2526.
 9. Require the Program to demonstrate incremental progress in the NCLEX-PN® examination pass rates. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
 10. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
 11. Place the Program on the Board's August 2023 agenda for reconsideration of provisional approval.

- On December 1, 2021, a new Program Director was approved.
- On February 8, 2022, the Board approved the following:
 1. Approve the Program's request to admit a full-time class of 20 students to commence on February 28, 2022, with a graduation date of June 9, 2023.
 2. Comply with all Program requirements listed below.

PROGRAM REQUIREMENTS

1. Continue to require the Program to submit a comprehensive analysis report in 12 months, with a submission date no later than February 1, 2023. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 1. Instructional Plan
 2. Theory & Clinical Objectives for each Term
 3. Lesson Plans for each Term
 - c. Student Policies including:
 - 1- Admission Policy
 - 2- Screening and Selection Policy
 - 3- Attendance & Remediation Policy
 - 4- Evaluation of Student Achievement
 - 5- Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected students.
 - e. Evaluations of Faculty
 - f. Methodologies for:
 - 1- Faculty Meetings
 - 2- Clinical Evaluations
 - g. Documentation of required clinical resources for all terms for all current cohorts.
2. Admit no additional classes without prior approval by the Board.
3. Require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.

4. Continue to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) of the California Code of Regulations, Title 16, states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." Recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
 5. Notify the NEC in the event a current class is displaced from clinical sites.
 6. Continue the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professionals Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16, Section 2526.
 7. Continue the Program's requirement to demonstrate incremental progress in NCLEX-PN® examination pass rates or other violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
- On May 6, 2022, the Board approved the following:
 1. Approve the Program's request to admit a full-time class of 20 students to commence on July 11, 2022, with a graduation date of October 10, 2023.
 2. Require the Program to comply with all program requirements listed below.

PROGRAM REQUIREMENTS

1. Continue to require the Program to submit a comprehensive analysis report in nine months, with a submission date no later than February 1, 2023. The report must include a comprehensive analysis of the Program, the timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1- Instructional Plan
 - 2- Theory & Clinical Objectives for each Term
 - 3- Lesson Plans for each Term
 - c. Student Policies including:
 - 1- Admission Policy
 - 2- Screening and Selection Policy
 - 3- Attendance & Remediation Policy
 - 4- Evaluation of Student Achievement
 - 5- Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected students.

- e. Evaluations of Faculty
 - f. Methodologies for:
 - 1- Faculty Meetings
 - 2- Clinical Evaluations
 - g. Documentation of required clinical resources for all terms for all current cohorts.
2. Admit no additional classes without prior approval by the Board.
 3. Require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
 4. Continue to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) of the California Code of Regulations, Title 16, states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." The recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate students' clinical performance.
 5. Notify the NEC in the event a current class is displaced from clinical sites.
 6. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
 7. Continue the Program's requirement to demonstrate incremental progress in NCLEX-PN® examination pass rates. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
 8. Continue the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professions Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16, Section 2526.
- On August 2, 2022, the Board approved the following:
 1. Approve the Program's request to admit a full-time class of 20 students to commence on October 31, 2022, with a graduation date of February 5, 2024.

2. Require the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

1. Continue to require the Program to submit a comprehensive analysis report in six months, with a submission date no later than February 1, 2023. The report must include a comprehensive analysis of the Program, a timeline for implementation, and the effect of the employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1- Instructional Plan
 - 2- Theory & Clinical Objectives for each Term
 - 3- Lesson Plans for each Term
 - c. Student Policies including:
 - 1- Admission Policy
 - 2- Screening and Selection Policy
 - 3- Attendance & Remediation Policy
 - 4- Evaluation of Student Achievement
 - 5- Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected students.
 - e. Evaluations of Faculty
 - f. Methodologies for:
 - 1- Faculty Meetings
 - 2- Clinical Evaluations
 - g. Documentation of required clinical resources for all terms for all current cohorts.
2. Admit no additional classes without prior approval by the Board.
3. Require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
4. Continue to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) of the California Code of Regulations, Title 16, states, "For supervision of clinical experience, there shall be a maximum of 15

students for each instructor.” The recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.

5. Notify the NEC in the event a current class is displaced from clinical sites.
6. Continue the Program’s requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professions Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16.
7. Continue the Program’s requirement to demonstrate incremental progress with NCLEX-PN® licensure examination pass rates. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program’s approval.
8. Board staff will continue to monitor the Program’s effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program’s licensure examination pass rates each quarter.