

## MEMORANDUM

**DATE** July 22, 2022

**TO** Board Members

**FROM** Elaine Yamaguchi  
Executive Officer

**SUBJECT** Executive Officer's Report: August 2022

### **Board Meeting**

With the approval of SB 189, we are able to convene and conduct our August 2022 business meeting virtually. This exemption is in effect until June 30, 2023 and may be revisited by the Legislature next year. The Executive Committee will discuss the Board's calendar and make a recommendation for our future meetings.

This meeting is scheduled for one full day via WebEx and will cover our standard official business.

### **Operations**

Personnel work has been at the forefront these last two months. Enforcement and Licensing have each welcomed quite a few new team members, and Education is starting the process to hire our new NECs and support staff. And of course, I will be interviewing candidates for our new Assistant Executive Officer the week before the Board meeting.

Related to that, I'm happy to announce that our new Personnel Liaison, Cheryl DeCristofaro started work this week. She comes to us with twenty years of HR work and worked in the DCA world awhile. A big vote of thanks to Ms. Lyman and Enforcement Chief Wood, who did a remarkable job in keeping all the paperwork flowing until Ms. DeCristofaro could start.

### **Communications**

We have been sending communications to Board members at both email addresses to ensure that the information reaches you. If you have not connected with our office to get your DCA email set up, please do so as soon as possible. If you have already done so and would like to receive email only at the DCA address, please let me know. We need to have the whole Board on the DCA system no later than September 1. This protects both the Board and the Board members.

### **Budget and Finance**

We have attached the Board's most current Fund Condition report and have invited our colleagues from the DCA Budget Office to provide updates and answer questions.

### **Department of Consumer Affairs Updates**

Mr. Brian Clifford from DCA's Executive Office will provide a brief update from DCA and answer any questions the Board members might have.

### **Implementation of Sunset Legislation**

I am happy to announce that the Emergency Regulations package was adopted by the Office of Administrative Law on June 27, 2022 and is posted on our website. This was a heavy lift, and I commend the team for their extraordinary work, most especially our Legislation and Regulations Specialist Doris Pires and our Regulations Counsel Kristy Schieldge.

We are also making solid progress on moving the Fee Schedule regulations package, and will provide a status update for the Board at the meeting

### **National Council of State Boards of Nursing (NCSBN)**

The annual Delegate Assembly is scheduled for August 17-19. Dr. Mountain and I will both be attending virtually. This meeting is NCSBN's elections and business meeting.

Please don't hesitate to call or email with any questions or suggestions, or if you need help with anything.

Thanks, everyone. We're looking forward to the meeting.