



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR  
**Board of Vocational Nursing and Psychiatric Technicians**  
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<b>DATE</b>	May 6, 2022
<b>TO</b>	Board Members
<b>REVIEWED BY</b>	Beth DeYoung, MPH, RN Lead Nursing Education Consultant (LNEC)
<b>PREPARED BY</b>	Faye Silverman, MSN/Ed., RN, WOCN, PHN Nursing Education Consultant (NEC)
<b>SUBJECT</b>	Consideration of Provisional Approval, Request for Approval of Curriculum Revision, Request to Admit Students
<b>PROGRAM</b>	Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program (Program) (Director: Dr. Larisa Revzina, San Mateo, San Mateo County, Private)

Please note: The NECs make recommendations. The recommendations are forwarded to the Executive Officer Review, the Education and Practice Committee, or the full Board for action.

**PROGRAM REQUESTS:**

The Program has requested to be removed from provisional approval and returned to full approval.

The Program has requested approval of a full-time curriculum revision, effective July 5, 2022. The proposed curriculum consists of 616 theory hours and 954 clinical hours, totaling 1570 hours.

The Program has requested approval to admit a full-time day class of 25 students to commence on July 5, 2022, with an expected graduation date of July 28, 2023, to replace the class which will graduate on July 29, 2022.

The Program has requested approval to admit a full-time evening class of 25 students to commence on July 5, 2022, with an expected graduation date of July 28, 2023, to replace the class which will graduate on July 29, 2022.

**BACKGROUND:**

On August 21, 2020, the Board placed the Program on provisional approval for a two-year period due to non-compliance with regulatory requirements related to annual NCLEX-PN® pass rates being significantly below the state average annual pass rate for first-time candidates.

## **STAFF ANALYSIS:**

The NEC reviewed and analyzed the documents provided by the Program Director to verify adequate resources including clinical facilities and classrooms to accommodate the students' learning needs and ability to meet the Program's approved objectives for the enrolled and projected student population.

The Program Director told the NEC that some of the approved clinical facilities have required a student quarantine period during which no students are allowed at the clinical site for up to two weeks after a staff member or patient at the clinical facility test positive for COVID-19. The Program Director stated she will notify the NEC in the event a current class is displaced from clinical sites for any reason. The Program currently conducts theory on campus and accomplishes clinical hours utilizing both live clinical simulation and direct patient care clinical rotations to meet the clinical objectives per the instructional plan.

The Program's current annual NCLEX-PN® pass rate is 78 percent. The annual state average is 73 percent. The average annual pass rate for the Program is five percentage points above the state average annual pass rate.

## **STAFF RECOMMENDATIONS:**

Please note: These are not NEC decisions, rather the recommendations presented at the Executive Officer Review, the Education and Practice Committee, and/or the full Board.

1. Approve the Program's request to be removed from provisional approval and returned to full approval for a four-year period and issue a certificate accordingly.
2. Approve the Program's full-time curriculum revision, effective July 5, 2022. The proposed curriculum consists of 616 theory hours and 954 clinical hours, totaling 1570 hours.
3. Approve the Program's request to admit a full-time day class of 25 students to commence on July 5, 2022, with an expected graduation date of July 28, 2023, to replace the class which will graduate on July 29, 2022.
4. Approve the Program's request to admit a full-time evening class of 25 students to commence on July 5, 2022, with an expected graduation date of July 28, 2023, to replace the class which will graduate on July 29, 2022.
5. Require the Program to comply with all program requirements listed below.

## **PROGRAM REQUIREMENTS**

1. Require the Program to obtain BVNPT approval prior to admitting any additional classes.

2. Require the Program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using the forms provided, no later than two months prior to the requested start date for the class.
  - b. Document adequate resources i.e., faculty and facilities, available to support each admitted class of students.
3. Comply with Section 2534(d) of the California Code of Regulation, Title 16, which states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."
4. Notify the NEC in the event a current class is displaced from clinical sites.
5. Maintain an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
6. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.

## **RELEVANT PROGRAM ELEMENTS**

### **Enrollment**

Section 2530(k) of the California Code of Regulations, Title 16, states:

"(k) The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of students per class and/or increase the frequency of class admissions include but are not limited to: (1) Sufficient program resources as specified in Section 2530(a). (2) Adequacy of clinical experience as specified in Section 2534. (3) Licensure examination pass rates as specified in Section 2530(l)".

The program is approved to offer a 52-week full-time class. Board approval is required before the admission of each class.

The following table represents current and projected student enrollment based on current and proposed class starts and completion dates. The table indicates a maximum enrollment of 100 students for the period July 2021 through July 2022.

## ENROLLMENT DATA TABLE

Class Start Dates	Class Completion Dates	Number of Students Admitted	Number of Students Current	Number of Graduated	Total Enrolled
7/6/21 (VN Cohort 65 AM) (* 7/29/2022)		25	12		12
7/6/21 (VN Cohort 66 PM) (* 7/29/2022)		25	12		12 + 12 = 24
1/3/22 (VN Cohort 67 AM) (* 1/27/2023)		25	17		24 + 17 = 41
1/3/22 (VN Cohort 68 PM) (* 1/27/2023)		25	9		41 + 9 = 50
7/5/22 (VN Cohort 69 AM) (* 7/28/2023) (Proposed)		25			50 + 25 = 75
7/5/22 (VN Cohort 70 AM) (* 7/28/2023) (Proposed)		25			75 + 25 = 100

\*Indicates projected graduation date

### **Licensing Examination Statistics**

Section 2530(l) of the California Code of Regulations, Title 16, states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first-time candidates of approved vocational nursing schools for the same period.”

The following statistics, furnished by Pearson Vue and published by the National Council of State Boards of Nursing as “Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction,” for the period April 2020 through March 2022, specify the pass percentage rate for graduates of the Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®) and the variance from the state average annual pass rates.

## NCLEX-PN® Licensure Examination Data

Quarterly Statistics					Annual Statistics*		
Quarter	# Candidates	# Passed	% Passed	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate CCR §2530(l)	Variance from State Average Annual Pass Rate
Apr-Jun 2020	21	14	67%	81%	67%	79%	-12
Jul-Sept 2020	13	8	62%	75%	66%	78%	-12
Oct-Dec 2020	19	16	84%	75%	73%	77%	-4
Jan-Mar 2021	19	14	74%	73%	72%	76%	-4
Apr-Jun 2021	18	13	72%	72%	74%	74%	0
Jul-Sept 2021	2	2	100%	70%	78%	72%	+6
Oct-Dec 2021	9	7	78%	73%	75%	72%	+3
Jan-Mar 2022	3	3	100%	76%	78%	73%	+5

\*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the most current data available (January – March 2022), the program’s average annual pass rate is 78 percent. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 73 percent. The average annual pass rate for the Program is five percentage points above the state average annual pass rate.

### **Faculty and Facilities**

Section 2534(d) of the California Code of Regulations, Title 16, states:

“For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.”

The current number of Board-approved faculty totals 18, including the director, the assistant director and one additional faculty. The director and assistant director have 100 percent administrative duties and no teaching responsibilities. Of the total faculty, 15 are designated to teach clinical. Based upon a maximum proposed enrollment of 100 students, seven instructors are required for clinical supervision. The utilization of faculty at clinical facilities is such that clinical instruction is covered adequately.

Section 2534(b) of the California Code of Regulations, Title 16, states:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student

assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.”

Submitted documentation indicates the program has sufficient clinical facilities to afford the number, type, and variety of patients that will provide clinical experience consistent with Board-approved competency-based objectives and theory being taught for current and proposed student enrollment.

### **Other Considerations**

On January 20, 2022, the Program Director submitted documentation requesting approval of a revised curriculum. No changes were made to the program’s philosophy, conceptual framework, or terminal objectives. Below is the current and proposed curriculum outline.

Curriculum Content	Prior Curriculum Totals	Proposed Curriculum Totals
Anatomy & Physiology	56	56
Nutrition	32	32
Psychology	15	32
Growth & Development	(15)	13
Fundamentals of Nursing	88	45.75
Nursing Process	4	13.75
Communication	(30)	13.50
with pts with psych disorders	14	4.75
Patient Education	12	9
Pharmacology	94	88
Medical/Surgical Nursing	128	97.5
Communicable Disease	22	12.5
Gerontological Nursing	15	34
Rehabilitation Nursing	(12)	4.5
Maternity Nursing	48	43
Pediatric Nursing	48	32
Leadership and Supervision	(12)	11
Ethics & Unethical Cond.	(15)	5.75
Critical Thinking	(51)	26.75
Culturally Congruent Care	(9)	2.5
End-of-Life Care	(11)	3.5
NCLEX Review		40
Total Theory Hours	616	616

Breakout of Clinical Hours by Topic Area:

Topic	Prior Curriculum Hours	Proposed Curriculum Hours
Fundamentals	244	244
Medical-Surgical	458	522
Pediatrics	40	75
Maternity	134	75
Leadership & Supervision	78	38
Totals	954	954

The Program's curriculum had not been revised in since 2013. Several forms were outdated, and the prior instructional plan did not contain objectives. The simulation activities did not contain measurable objectives. The Program revised its instructional plan before starting a new vocational nursing program in Sacramento and is currently having all other affiliated vocational nursing programs adopt the newly revised curriculum.

**ATTACHMENTS:**

Attachment A: Program History

# Attachment A, Agenda Item 5.C.I

## GURNICK ACADEMY OF MEDICAL VOCATIONAL NURSING PROGRAM

### Program History

- On February 4, 2005, the Executive Officer approved the Gurnick Academy of Medical Arts, San Mateo, request to begin a vocational nursing program with the admission of 45 students into a full-time class starting on February 7, 2005, with a projected graduation date of March 10, 2006.

The Executive Officer also approved the program's curriculum with a total of 1530 hours, including 576 theory and 954 clinical hours.

- On November 7 – 8, 2005, the assigned consultant completed an onsite inspection of the program to determine compliance with regulatory requirements.
- On February 3, 2006, the Executive Officer approved initial full accreditation<sup>1</sup> for the Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program for the period February 3, 2006, through February 2, 2010, and issued a certificate accordingly.

The Executive Officer approved the program's request to admit 45 students into the full-time class starting February 20, 2006, to replace the class graduating on March 10, 2006.

The Board also approved the program's request to admit 45 students into a second full-time class starting August 14, 2006, with a projected completion date of September 30, 2007, thereby increasing the frequency of admissions.

- On May 31, 2007, the Board notified the Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program, that their average annual pass rates had fallen 10 percentage points below the state annual average for the past four (4) quarters.
- On June 30, 2007, the director submitted a plan to improve pass rates.
- On July 11, 2007, correspondence was sent to the director verifying that the February 2007 class start had begun without prior Board approval.
- On July 30, 2007, the director submitted an explanation regarding the February 2007 class starting without prior Board approval. The director stated she now understands the process and plans to request ongoing admissions in October.

- On August 9, 2007, the Board notified the Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program, that their annual average pass rate had fallen 10 percentage points below the state annual average for the past five quarters.
- On October 10, 2007, the Executive Officer approved the Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program request to admit 45 students into a full-time class beginning on October 15, 2007, to replace students graduating September 30, 2007.

The Executive Officer approved the program's request for ongoing admissions, to replace graduating classes, only, for the Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program with the following stipulations:

- a. No additional classes are added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions includes two full-time classes of 45 students each calendar year.
  - b. The director documents that adequate resources, i.e., faculty and facilities are available to support each admitted class of students.
- On February 2, 2009, the Executive Officer approved continued full accreditation for the Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program for the period February 3, 2010, through February 2, 2014, and issued a certificate; accordingly, and approved the program's request to increase the frequency of admissions to four (4) full-time classes of 30 students per year, beginning with morning and evening classes commencing January 6, 2010; and,

Approved ongoing admissions, to replace graduating classes, only, for the Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program with the following stipulations:

- a. No additional classes are added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions includes four full-time classes of 30 students each calendar year.
  - b. The director documents that adequate resources, i.e., faculty and facilities are available to support each admitted class of students.
- On June 22, 2012, the Executive Officer Approve the Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program's request to increase the number of students per class from 30 students to 36 students, beginning with morning and evening classes commencing July 9, 2012; and approved the program's request to increase the maximum number of students admitted per class to replace graduating classes only, with the following stipulations:

- a. No additional classes are added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions includes two (2) full-time classes, one (1) am and one (1) pm, of 36 students each in January and two (2) full-time classes, one (1) am and one (1) pm, of 36 students each in July of each year; and,
  - b. The director documents that adequate resources, i.e., faculty and facilities are available to support each admitted class of students; and
  - c. The program's average annual pass rates remain no more than ten (10) percentage points below state average annual pass rates.
- On February 5, 2014, the Executive Officer approved continued full accreditation for the Gurnick Academy of Medical Arts, San Medical Arts, San Mateo, Vocational Nursing Program for the period February 3, 2014, through February 2, 2018, and issued a certificate accordingly. Continue approval of the program's ongoing admission pattern to replace graduating classes only, with the following stipulations:
  - a. No additional classes are added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions includes two (2) full-time classes, one (1) am and one (1) pm, of 36 students each in January and two (2) full-time classes, one (1) am and one (1) pm, of 36 students each in July of each year; and,
  - b. The director documents that adequate resources, i.e., faculty and facilities are available to support each admitted class of students; and
  - c. The program's average annual pass rates remain no more than ten (10) percentage points below state average annual pass rates.
- On July 31, 2018, the Board of Vocational Nursing and Psychiatric Technicians (Board), considered the consultant's report relative to Gurnick City Academy of Medical Arts, San Mateo, Vocational Nursing Program, Consideration of Continued Approval. The following Decisions were rendered: Continue approval of the Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program for four years beginning February 2, 2018, and issue a certificate accordingly. Continue approval of the program's ongoing admission pattern with the following stipulations:

No additional classes are added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions include two full-time classes, one morning and one evening, of 36 students each in January and two full-time classes, one morning and one evening of 36 students each in July of each year; and b. the director documents that adequate resources, i.e., faculty and facilities are available to support each admitted class of students; and the program's average annual pass rates remain no more than ten percentage points below state average annual pass rates.

Continue to monitor the program's licensure examination pass rates.

The Board's decisions on July 31, 2018, were communicated in writing to the program by letter dated August 6, 2018.

By letter dated June 11, 2020, the program was notified that the approval of its ongoing admissions was rescinded and that it would be required to obtain Board approval before admitting students.

By letter dated July 7, 2020, the Executive Officer withdrew the letter dated June 11, 2020; recalled and annulled the order in the letter dated June 1, 2020, rescinding approval of the program's ongoing admissions and requiring the program to obtain Board approval before admitting students; and reinstated the letter dated August 6, 2018, approving the ongoing admissions of students, pending further action by the Board.

- On August 21, 2020, the Board of Vocational Nursing and Psychiatric Technicians (Board), considered the consultant's report relative to Gurnick City Academy of Medical Arts, San Mateo, Vocational Nursing Program, Consideration of Continued Approval. The following Decisions were rendered:
  - Place Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program on provisional approval for the two years beginning August 21, 2020; and issue a certificate accordingly.
  - Issue a notice of change in Approval Status to the program identifying specific areas of non-compliance and requirements for correction as referenced in Section 2526.1 and Section 2530(l) of the California Code of Regulations.
  - Require the program to submit an action plan to correct their NCLEX-PN® first-time testers' pass rate by October 1, 2020.
  - Require the program to admit no additional classes without prior approval by the Board.
  - Require the program to submit a report to the Board in six months, no later than March 15, 2021, and fifteen months, no later than June 15, 2022. The report must include a comprehensive analysis of the program, the timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
    - a. Terminal Objectives
    - b. Evaluation of Current CurriculumPlease submit:
    - 1- Instructional Plan
    - 2- Theory and Clinical Objectives for each Term
    - 3- Lesson Plans for each Term

- c. Student Policies to include:
    - 1- Admission Policy
    - 2- Screening and Selection Policy
    - 3- Attendance and Remediation Policy
    - 4- Evaluation of Student Achievement
    - 5- Credit Granting Policy
  - d. Evaluations of Approved Clinical Facilities which determine adequacy in number and variety to accommodate current and projected students.
  - e. Evaluations of Theory and Clinical Faculty
  - f. Methodologies for:
    - 1- Faculty Meetings
    - 2- Clinical Evaluations
  - g. Evaluations of interventions implemented to increase the program's annual average pass rates.
- Require the program to provide no less than one instructor for every ten students in clinical experiences.
  - Require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code, section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2526.
  - Require the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval.
  - Place the program on the Board's August 2022 agenda for reconsideration of provisional approval.
  - On November 8, 2020, the Board of Vocational Nursing and Psychiatric Technicians (Board), considered the consultant's report relative to Gurnick City Academy of Medical Arts, San Mateo, Vocational Nursing Program, Consideration of Continued Approval. The following Decisions were rendered:
    - 1. Allow Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program's request to begin a full-time day class of 25 students to commence on January 4, 2021, with an expected graduation date of January 28, 2022.
    - 2. Allow Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program's request to begin a full-time evening class of 25 students to commence on January 4, 2021, with an expected graduation date of January 28, 2022.
    - 3. Comply with all program requirements listed below.

## PROGRAM REQUIREMENTS

1. Continue the requirement for the program to submit a report to the Board in six months, no later than March 15, 2021, and fifteen months, no later than June 15, 2022. The report must include a comprehensive analysis of the program, the timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
  - a. Terminal Objectives
  - b. Evaluation of Current Curriculum  
Please submit:
    - 1- Instructional Plan
    - 2- Theory and Clinical Objectives for each Term
    - 3- Lesson Plans for each Term
  - c. Student Policies to include:
    - 1- Admission Policy
    - 2- Screening and Selection Policy
    - 3- Attendance and Remediation Policy
    - 4- Evaluation of Student Achievement
    - 5- Credit Granting Policy
  - d. Evaluations of Approved Clinical Facilities which determine adequacy in number and variety to accommodate current and projected students.
  - e. Evaluations of Theory and Clinical Faculty
  - f. Methodologies for:
    - 1- Faculty Meetings
    - 2- Clinical Evaluations
  - g. Evaluations of interventions implemented to increase the program's annual average pass rates.
2. Admit no additional classes without prior approval by the Board.
3. Continue to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."
4. Notify the NEC in the event a current class is displaced from clinical sites.
5. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
6. Demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
7. When requesting approval to admit students, to:

- a. Submit all documentation in final form, by the fifteenth day of the second month preceding the month of the Board meeting at which the request will be considered.
- b. Provide documentation demonstrating adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
- c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the Vocational Nursing Rules and Regulations.
- d. On November 8, 2020, Board of Vocational Nursing and Psychiatric Technicians (Board), considered the consultant's report relative to Gurnick City Academy of Medical Arts, San Mateo, Vocational Nursing Program, Consideration of Continued Approval. The following Decisions were rendered:
  - On May 21, 2021, the Board of Vocational Nursing and Psychiatric Technicians (Board), considered the consultant's report relative to Gurnick City Academy of Medical Arts, San Mateo, Vocational Nursing Program; Request to Admit Students. The following Decisions were rendered:
    1. Approve Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program's request to begin a full-time day class of 25 students to commence on July 6, 2021, with an expected graduation date of July 29, 2022.
    2. Approve Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program's request to begin a full-time evening class of 25 students to commence on January 6, 2021, with an expected graduation date of July 29, 2022.
    3. Comply with all program requirements listed below.

### PROGRAM REQUIREMENTS

1. Continue the requirement for the program to submit a report to the NEC no later than June 15, 2022. The report must include a comprehensive analysis of the program, the timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
  - a. Terminal Objectives
  - b. Evaluation of Current Curriculum
    - Please submit:
      - 4- Instructional Plan
      - 5- Theory and Clinical Objectives for each Term
      - 6- Lesson Plans for each Term
  - c. Student Policies to include:
    - 6- Admission Policy
    - 7- Screening and Selection Policy
    - 8- Attendance and Remediation Policy

- 9- Evaluation of Student Achievement
  - 10- Credit Granting Policy
  - d. Evaluations of Approved Clinical Facilities which determine adequacy in number and variety to accommodate current and projected students.
  - e. Evaluations of Theory and Clinical Faculty
  - f. Methodologies for:
    - 1- Faculty Meetings
    - 2- Clinical Evaluations
  - g. Evaluations of interventions implemented to increase the program's annual average pass rates.
2. Admit no additional classes without prior approval by the Board.
  3. Continue to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."
  4. Notify the NEC in the event a current class is displaced from clinical sites.
  5. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
  6. Demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
  7. When requesting approval to admit students, to:
    - e. Submit all documentation in final form, by the fifteenth day of the second month preceding the month of the Board meeting at which the request will be considered.
    - f. Provide documentation demonstrating adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
    - g. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the Vocational Nursing Rules and Regulations.
- On November 8, 2021, the Board of Vocational Nursing and Psychiatric Technicians (Board), considered the consultant's report relative to Gurnick City Academy of Medical Arts, San Mateo, Vocational Nursing Program; Request to Admit Students. The following Decisions were rendered:
6. Approve Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program's request to begin a full-time day class of 25 students to commence on

January 3, 2022, with an expected graduation date of January 27, 2023, to replace the class which will graduate on January 28, 2022.

7. Approve Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program's request to begin a full-time evening class of 25 students to commence on January 3, 2022, with an expected graduation date of January 27, 2023, to replace the class which will graduate on January 28, 2022.
8. Comply with all program requirements listed below.

### PROGRAM REQUIREMENTS

1. Continue to require the program to submit a comprehensive analysis report, with a submission date no later than June 15, 2022. The report must include a comprehensive analysis of the program, the timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
  - b. Terminal Objectives
  - c. Evaluation of Current Curriculum including:
    - 7- Instructional Plan
    - 8- Theory & Clinical Objectives for each Term
    - 9- Lesson Plans for each Term
  - d. Student Policies including:
    - 11-Admission Policy
    - 12-Screening and Selection Policy
    - 13-Attendance & Remediation Policy
    - 14-Evaluation of Student Achievement
    - 15-Credit Granting Policy
  - e. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected students.
  - e. Evaluations of Faculty
  - f. Methodologies for:
    - 1- Faculty Meetings
    - 2- Clinical Evaluations
  - g. Documentation of required clinical resources for all terms for all current cohorts.
2. Admit no additional classes without prior approval by the Board.
3. Require the Program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
  - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.

- c. Ensure that the program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations.
4. Continue to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." The recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
5. Notify the NEC in the event a current class is displaced from clinical sites.
6. Continue the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professions Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16, Section 2526.
7. Continue the program's requirement to demonstrate incremental progress in NCLEX-PN® examination pass rates. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval.