

Agenda Item #5.C.I.



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR
Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945
www.bvnpt.ca.gov



DATE	October 26, 2020
TO	<input checked="" type="checkbox"/> Board Members <input type="checkbox"/> Education and Practice Committee <input type="checkbox"/> Executive Officer Review
FROM	<input checked="" type="checkbox"/> Education and Practice Committee <input type="checkbox"/> Executive Officer <input type="checkbox"/> SNEC <input type="checkbox"/> LNEC
REVIEWED BY	Beth DeYoung, MPH, RN Lead Nursing Education Consultant (LNEC)
PREPARED BY	Faye Silverman, MSN, Ed, RN, PHN, WOCN Nursing Education Consultant (NEC)
SUBJECT	Consideration of Provisional Approval
PROGRAM	Summit College, San Bernardino, Vocational Nursing Program (Program) (Director: Dr. Lauren Jones, San Bernardino, San Bernardino County, Private)

Please note: The NECs make recommendations. The recommendations are forwarded to one or more: the Executive Officer Review, the Education and Practice Committee or the full Board for action.

PROGRAM REQUEST:

This Program is presented to the Board for consideration for placement on provisional approval.

BACKGROUND:

On December 20, 2019, the Executive Officer approved a pattern of admissions which includes four full time day classes of 40 students per year to replace graduated classes only, and four part time eve/weekend classes of 40 per year to replace graduated classes only. In December 2019 the program showed adequate resources to accommodate 320 students.

In June 2020, the program admitted a part-time evening class and in August 2020 the program admitted a full-time day class without adequate clinical resources. This program currently does not have an approved COVID-19 plan to utilize online resources for clinical

experiences, nor does this program have adequate live patient clinical sites to accommodate the current enrollment of 260 students.

STAFF ANALYSIS:

The program director provided documents indicating that the program did not have adequate resources for current students. This includes the lack of clinical facilities to accommodate the students learning needs and ability to meet the program's Board approved objectives with sufficient live patient clinical placement during the COVID-19 pandemic.

This program has one cohort getting ready to graduate in November 2020 and currently they have only obtained 107 live patient clinical hours of the 954 total clinical hours. (Attachment B)

Due to the COVID 19 pandemic, there has been a loss of clinical placements and resources for nursing students. Until the COVID-19 pandemic is resolved and the program can evaluate the existing resources and assure there are adequate resources for the current classes, it is recommended that the program be placed on provisional approval and no additional classes be approved at this time.

STAFF RECOMMENDATIONS:

Please note: These are not NEC decisions, rather the recommendations presented at the Executive Officer Review, the Education and Practice Committee and/or the full Board for action.

1. Rescind Summit College, San Bernardino, Vocational Nursing Program's ongoing admissions of four full time and four part time cohorts a year of 40 students, to replace graduating students only.
2. Comply with all program requirements listed below.

PROGRAM REQUIREMENTS:

1. Require the program to submit an action plan to demonstrate adequate live patient clinical resources.
2. Require the program to submit an action plan to demonstrate an online clinical resource for the student to obtain up to 50 percent of assigned clinical hours. This action plan will also need to demonstrate adequate instructor training for this resource.
3. Require the program to admit no additional classes without prior approval by the Board.

4. Notify the NEC in the event any current class is displaced from clinical sites.
5. The program is required, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the program maintains an average annual pass rate that is compliant with Section 2585(l) of the Vocational Nursing Rules and Regulations.
6. Require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code, section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2526.

RELEVANT PROGRAM ELEMENTS

Enrollment

Section 2530(k) of the Vocational Nursing Rules and Regulations states:

“(k) The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of students per class and/or increase the frequency of class admissions include but are not limited to: (1) Sufficient program resources as specified in Section 2530(a). (2) Adequacy of clinical experience as specified in Section 2534. (3) Licensure examination pass rates as specified in Section 2530(l)”.

The program offers a 52-week full-time and an 84-week part-time curriculum. The following table represents current student enrollment based on the current class starts and completion dates. The table indicates a maximum enrollment of 260 students for the period of September 2019 through August 2020.

ENROLLMENT DATA TABLE

Class Start Dates	Class Completion Dates	Number of Students Admitted	Number of Students Current	Number of Graduated	Total Enrolled
9/3/19 PT Eve	4/11/21	45	24		24
11/12/19 FT Day	11/6/20	45	48		24 + 48 = 72
1/27/20 PT Eve	9/5/21	45	38		72 + 38 = 110
2/10/20 FT Day	2/5/21	40	35		110 + 35 = 145
5/11/20 FT Day	5/7/21	40	30		145 + 30 = 175
6/22/20 PT Eve	1/30/22	40	41*		175 + 41 = 216
8/10/20 FT Day	8/6/21	40	44*		216 + 44 = 260

*Cohorts not in clinical and have no more than 10 percent alternate students

Licensing Examination Statistics

California Code of Regulations Section 2530(l) states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

The following statistics, furnished by Pearson Vue and published by the National Council of State Boards of Nursing as “Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction,” for the period July 2018 through September 2020, specify the pass percentage rate for graduates of the Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®) and the variance from state average annual pass rates.

NCLEX-PN® Licensure Examination Data

Quarterly Statistics				Annual Statistics *			
Quarter	# Candidates	# Passed	Percent Passed	State Average Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate [CCR 2530(1)]	Variance from State Average Annual Pass Rate
Jul-Sep 2018	42	30	71%	71%	68%	76%	-8
Oct-Dec 2018	44	32	73%	79%	74%	79%	-5
Jan-Mar 2019	54	39	72%	80%	73%	81%	-8
Apr-Jun 2019	43	36	84%	83%	75%	81%	-6
Jul-Sep 2019	33	27	82%	79%	77%	79%	-2
Oct-Dec 2019	26	23	88%	79%	80%	79%	+1
Jan-Mar 2020	69	56	81%	78%	83%	79%	+4
Apr-Jun 2020	36	17	47%	81%	75%	79%	-4
Jul-Sep 2020	29	15	52%	75%	69%	78%	-9

*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the most current data available (July – September 2020), the program’s average annual pass rate is 69 percent. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 78 percent. The average annual pass rate for the Program is nine percentage points below the state average annual pass rate.

Faculty and Facilities

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

“For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.”

The total number of Board approved faculty is 61, including the director, one instructor who teaches theory only, and three teacher assistants. The director has 100 percent administrative duties. Of the total faculty, 56 instructors are designated to teach in the clinical area. Based on a maximum enrollment of 260 students, eighteen instructors are required for clinical supervision. The utilization of faculty at clinical facilities is such that clinical instruction is covered adequately.

Section 2534(b) of the Vocational Nursing Rules and Regulations states:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.”

Submitted documentation indicates that the program does not have sufficient clinical facilities to afford the number, type and variety of patients that will provide clinical experience consistent with Board-approved competency-based objectives and theory being taught for current and proposed students.

Currently due to the Covid-19 pandemic, the program’s Board approved clinical facilities have denied students access. The program has not submitted an alternate COVID-19 clinical plan. The program has been bringing students on campus to skills lab for all clinical hours. The students have received minimal live patient clinical hours.

Other Considerations

The previous program director resigned mid-August 2020. The previous program director stated that students were in clinical. Multiple attempts to obtain the COVID-19 clinical plan from the previous program director. The NEC was unsuccessful. The previous program director assured the NEC that all classes were in clinical/skills lab and that she was rotating classes through the clinical sites they were able to attend due to the COVID-19 pandemic.

The new program director was approved September 4, 2020. On September 10, 2020 upon review of the seven cohorts, four full time day cohorts and three part time eve weekend cohorts, it was noted that after the previous program director left and prior to the new program director arriving, several students were readmitted into the November 2019 full-time day class. The total of the students is currently 48 which is three students over the BVNPT approved number of 45 for that class. Notice of violation was sent to the new program director and an action plan to prevent this from happening again was submitted to the NEC. The violation remains as the class has not graduated at this time.

ATTACHMENTS:

Attachment A: History of Prior Board Actions

Agenda Item #5.C.I, Attachment A

SUMMIT COLLEGE, SAN BERNARDINO VOCATIONAL NURSING PROGRAM

History of Prior Board Actions

- In March 1995, the Board Approved Summit Career College's request to commence a vocational nursing program on April 3, 1995. The initial class began with 57 students.
- On March 22, 1996, the Board approved full accreditation for the Summit Career College Vocational Nursing Program. Additionally, the Board approved the program's request to admit a class of 34 students on March 25, 1996, and May 27, 1996. Admissions were contingent upon approval of adequate clinical facilities.
- On May 24, 1996, the Board approved the program's request to admit a class of 34 students on September 23, 1996.
- On November 15, 1996, the Board approved the program's request to admit a class of 34 students on January 6, 1997. The program was directed to submit a plan to reduce attrition and improve the pass rates on the licensure examination.
- On April 4, 1997, the Board approved the program's request to admit a class of 34 students on April 7, 1997. The program was directed to submit a written report addressing faculty hires and terminations, student utilization of the remediation program for each class, an evaluation of students' ability to achieve objectives in the clinical facilities to which they are assigned, and attrition.
- On June 27, 1997, the Board approved the program's request to admit a class of 34 students on August 4, 1997. The program was directed to submit a written report addressing faculty hires and terminations and student utilization of the remediation program for each class for the period May 1997 through August 1997, an evaluation of students' ability to achieve objectives in the clinical facilities to which they are assigned, and attrition.

Additionally, the school was requested to submit a detailed explanation of how students who required remediation were identified and remediated (from March 1997 to the present). The school was asked to describe how student vocational nurses are assisted to proficiently and safely perform manual and technical skills within the standards of nursing practice and how student vocational nurses are assisted to safeguard patient/client health and safety.

- On September 19, 1997, the Board approved the program's request to admit a class of 48 students on November 3, 1997. The program was directed to submit a written report by October 3, 1997, addressing faculty hires and terminations for the period September 4, 1997, through October 3, 1997. The director was also requested to submit student attrition data to the Board to include attrition due to theory and clinical failure.
- On January 30, 1998, the Board approved the program's request to admit 48 students on February 16, 1998 only. A follow-up report on attrition and examination statistics was scheduled for presentation at the September 1998 Board meeting.
- On April 17, 1998, the Board approved the program's request to admit a class of 48 students on May 1, 1998. The program's request for an August 10, 1998, class was scheduled for consideration at the June 1998 Board meeting. The program's request for a November 2, 1998, class was scheduled for consideration at the September 1998 Board meeting.
- On June 26, 1998, the Board approved the program's request to admit 48 students on August 10, 1998.
- On August 17, 1998, the Board was notified by school administration that the director of the vocational nursing program was no longer employed by the school.
- On August 20, 1998, a new program director was approved.
- On September 11, 1998, the Board approved the program's request to admit 48 students on November 2, 1998.
- On January 22, 1999, the Board approved the program's request to admit 60 students on February 22, 1999, and ratified authorizations effective October 30, 1998, for revisions of the Grading, Attendance and Remediation Policies.
- On April 16, 1999, the Board approved the program's request to admit 60 students on May 24, 1999.
- On June 25, 1999, the Board approved the program's request to admit 60 students on August 23, 1999.
- On September 17, 1999, the Board approved the program's request to admit 60 students on November 22, 1999 only, with grave reservations. The Board directed the program to perform a detailed analysis of all program elements to determine causes of poor student performance on the licensure examination and identify written solutions, goals and timelines to ensure improvement of examination pass rates by December 1, 1999.

- On November 19, 1999, the Board deferred action on the program's request to admit 60 full-time students on March 6, 2000, to the February 2000 Board meeting.
- On February 4, 2000, the Board approved the program's request to admit 60 students on March 6, 2000.
- On April 14, 2000, the Board approved the program's request to admit 60 students on May 22, 2000, and the program's request to exceed 50% evening hours for clinical experience. The Board requested the director to submit a written report to the Board which evaluates the program's utilization of more than 50% evening hours for clinical experience by July 15, 2000. The report was to include a comparison of patient census with the number of students per clinical day per facility, assessment of the adequacy of patient diagnosis as they relate to student clinical objectives for the specific clinical day per facility, and assessment of student attrition caused by failure in the clinical area.
- On June 16, 2000, the Board denied the program's request to admit 60 students on September 5, 2000 and directed that a subsequent request for admission of a class be considered at the September 2000 Board meeting. Subsequent to the meeting, the program director submitted a request to meet with the Board to discuss its decision to deny the program's request. The meeting was held at the Board's Sacramento office.
- On September 29, 2000, the Board approved the program's request to replace graduating students with 60 full-time students on October 2, 2000, one time only.
- On November 17, 2000, the Board approved the program's request to replace graduating students with 60 full-time students on December 4, 2000, only.
- On February 2, 2001, the Board approved the program's request to replace graduating students with 60 full-time students on March 12, 2001, only.
- On April 27, 2001, the Board approved the program's request to admit 60 full-time students on May 21, 2001; and postponed consideration of the program's request to admit 60 full-time students on September 10, 2001, until the September 2001 Board meeting.
- On September 7, 2001, the Board approved the program's request to admit 60 full-time students on September 10, 2001 only.
- On October 1, 2001, a new program director was approved.
- On November 16, 2001, the Board approved the program's request to admit 60 full-time students on December 10, 2001, only.

- On February 8, 2002, the Board approved the program's request to admit 70 full-time students on March 25, 2002, only.
- On June 28, 2002, the Board ratified the Executive Officer's action to approve replacement of students who graduated June 17, 2002, with 70 students, commencing May 20, 2002.
- On September 6, 2002, the Board approved the program's request to admit 70 students on September 9, 2002 only, replacing the class that graduated on September 16, 2002; approved the program's request to begin a part-time weekend program with 70 students on October 2, 2002, only; and denied the program's request for ongoing admissions.
- On November 8, 2002, the Board approved the program's request to admit 70 full-time students on December 2, 2002 only, replacing students who graduated on December 16, 2002.
- On February 21, 2003, the Board approved the program's continued accreditation for the four-year period from February 21, 2003, through February 20, 2007, and issued a certificate accordingly; approved the program's request to admit 72 full-time students on March 10, 2003 only, replacing the class that graduated on March 31, 2003; and denied the program's request to begin a second part-time weekend class with 72 students on March 5, 2003.
- On April 11, 2003, the Board approved the program's request to admit 72 full-time students on June 9, 2003 only, replacing the class that graduated on June 16, 2003; and approved the program's request to begin a second part-time weekend class with 72 students on April 14, 2003 only, graduating on December 1, 2004.
- On June 20, 2003, the Board approved the program's request to admit 72 full-time students on September 8, 2003 only, replacing the class that graduated on September 15, 2003; directed Summit Career College Vocational Nursing Program to perform a detailed analysis of all program elements to determine the cause of declining student performance on the licensure examination; in addition, develop a plan identifying goals and a timeline for improving NCLEX-PN® licensure examination pass rates no later than October 3, 2003.
- On September 19, 2003, the Board denied the recommendation to permit the program to begin a third part-time class of 72 students commencing September 22, 2003, and graduating April 27, 2005. The Board directed the program to perform a detailed analysis pertaining to the discrepancy between the number of students admitted to each class and the number of students who take the NCLEX-PN® examination and to develop a plan identifying goals and a timeline for improving the number of students who take the NCLEX-PN® examination after completing the program. This information is to be added to the analysis requested by the Board at the June 20, 2003, Board meeting and shall be presented to the Board no later than November 7, 2003. The Board directed the program to perform a review of all clinical

objectives for relevancy and currency as well as establish a method by which the program will monitor how and when clinical objectives are being met; presenting this information to the Board no later than November 7, 2003.

- On November 7, 2003, the program rehired its former director who was instrumental in delivering the program's higher pass rates over the period from April 2001 to October 2001. With the rehire of the former director, the current director assumed the position of assistant director.
- On November 12, 2003, the Board received the requested detailed analysis and plan pertaining to the discrepancy between the number of students admitted to each class and the number of students who take the NCLEX-PN® examination after completing the program. The response also included a review of how, when and where the clinical objectives were being met. The response was reviewed and found to be comprehensive and complete.
- On November 19, 2003, the Executive Officer approved the admission of 72 full-time students on December 1, 2003, only, replacing students who graduated December 14, 2003. The Executive Officer also approved the program's request to begin a third part-time class of 72 students starting November 17, 2003 only, and graduating June 20, 2005. Admission of this class reflected an increase in frequency of admission.

After reviewing the detailed analysis response, the Board requested the program to submit progress reports from the quarterly curriculum review committee meetings and from the advisory Board meetings starting in March of 2004. The Board also requested the program to submit an evaluation of its strategic plan to increase number of test takers in March of 2005, after completion of the first class that receives instruction during an entire program cycle with the strategic plan in place.

- On February 20, 2004, the Board approved the program's request to admit a full-time class of 72 students starting on March 8, 2004 only, replacing students who graduated March 15, 2004.
- In April 2004, the Board was notified of a change of director.
- On May 14, 2004, the Board approved the program's request to admit 72 full-time students on June 7, 2004, replacing students who graduated on June 14, 2004.

The Board approved the program's request to admit 72 part-time students on May 24, 2004, replacing students who graduate on May 19, 2003.

The Board approved on-going admissions to replace graduating classes only, for the program with the stipulation that no additional classes are to be added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions includes four full-time classes and four part-time classes per year. Each full-time and part-time class admits 72 students.

- On September 10, 2004, the Board approved continued accreditation for the program for the four-year period from February 21, 2003, through February 20, 2007, and issued a certificate accordingly.

The Board denied the program's request to admit 72 part-time students commencing on March 5, 2003 only and graduating on October 13, 2004. This would result in an increased frequency of admissions in the part-time program.

- On February 4, 2005, the Board approved the program's request to admit 72 students into an additional full-time class starting on March 14, 2005.

The Board also approved the program's request to admit 72 students into an additional part-time class starting February 22, 2005.

- On September 16, 2005, the Board approved the program's request to increase student enrollment in the full-time and part-time classes from 72 to 96 students per class.
- On February 6, 2006, the Board was notified of a change of director.
- On August 9, 2006, the Board granted continued accreditation for the Summit Career College, Colton, Vocational Nursing Program for the four-year period from February 20, 2007, through February 19, 2011, and issued a certificate accordingly.
- On September 18, 2006, the Board notified the program that their annual pass rate had fallen more than ten percentage points below the state annual average pass rate for the past four (4) quarters.
- On September 26, 2006, the program notified the Board of a change in directors.
- On October 11, 2006, the Board was notified of a change of director.
- On November 1, 2006, the director submitted a pass rate improvement/strategy plan.
- On December 12, 2006, the Board notified Summit Career College, Colton, Vocational Nursing Program that their annual pass rate had fallen more than ten percentage points below the state annual average pass rate for the past five (5) quarters.
- On February 16, 2007, the program submitted a revised plan of Improvement.

- On March 21, 2007, the Board notified the program that their annual pass rate had fallen more than ten (10) percentage points below the state annual average pass rate for the past six (6) quarters.
- On April 11, 2007, the director submitted an update to the plan of improvement for pass rates.
- On May 31, 2007, the Board notified the program that their annual pass rate had fallen more than ten percentage points below the state annual average pass rate for the past seven (7) quarters.
- On August 8, 2007, the Board notified the program that their annual pass rate had fallen more than ten percentage points below the state annual average pass rate for the past eight (8) quarters. Therefore, the program would be considered for provisional accreditation at the February 2008 Board meeting.
- On December 3, 2007, the director submitted a report analyzing the improvement plan and summarizing what the director and faculty have observed to be successful.
- On December 17, 2007, the Academic Dean of the Summit Career College, Colton, Vocational Nursing Program requested Board approval of Sybil Damon as director of the Summit Career College, Colton, Vocational Nursing Program. Dr. Damon was reinstated as Director on December 17, 2007.
- On February 1, 2008, the Board placed the program on provisional accreditation for the two-year period from February 1, 2008 through January 31, 2010 and issued a notice to the program identifying specific areas of non-compliance and requirements for corrections referenced in Section 2526.1 of the California Code of Regulations. The program was placed on the agenda for the September 2009 Board meeting for reconsideration of the program's accreditation status.
- On March 12, 2008, the Board issued the program a notice identifying areas of non-compliance and requirements for corrections.
- On May 12, 2009, a new director was approved.
- On June 3, 2009, the assigned consultant met with the campus director, new program director, and education specialist relative to the program's status.
- On June 24, 2009, the Board forwarded correspondence to the program advising that the Board would reconsider its accreditation status at the September 11, 2009 meeting. A comprehensive report was requested by July 17, 2009.

- On July 20, 2009, the Board received the program's comprehensive report.
- On October 7, 2009, the Board extended the provisional accreditation of Summit Career College, Colton, Vocational Nursing Program for the one-year period from September 17, 2009 through September 30, 2010 and issued a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations. The program was required to show documented progress by submitting a follow-up report in 10 months. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
 1. Current Student Enrollment.
 2. Admission Criteria.
 3. Screening and Selection Criteria.
 4. Terminal Objectives.
 5. Curriculum Objectives.
 6. Instructional Plan.
 7. Theory and Clinical Objectives for Each Course.
 8. Lesson Plans for Each Course.
 9. Textbooks.
 10. Attendance Policy.
 11. Remediation Policy.
 12. Evaluations of Theory and Clinical Faculty.
 13. Evaluations of Theory Presentations.
 14. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 15. Evaluation of Student Achievement.

Additionally, the Board rescinded approval of ongoing admissions for full-time and part-time classes effective immediately. The program must obtain prior Board approval to admit future classes. The program must comply with all accreditation standards in article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and article 5 of the Board's regulations, commencing at California.

- On October 29, 2009, a new director was approved.
- On November 4, 2009, the Executive Officer approved the program's request to admit a full – time class of 96 students to commence November 9, 2009 only, graduating November 12, 2010, to replace students scheduled to graduate November 6, 2009. Additionally, the program's request to admit a part – time class of 96 students commencing December 23, 2009 only, and graduating July 22, 2011, to replace students scheduled to graduate December 6, 2009, was approved.

- On March 1, 2010, the Executive Officer approved the program's request to admit a full – time class of 96 students to commence March 1, 2010 only, graduating March 4, 2011, to replace students who graduated February 5, 2010; and approved the program's request to admit a part – time class of 96 students commencing May 19, 2010 only, graduating December 17, 2011, to replace students scheduled to graduate May 7, 2010.
- On July 8, 2010, the Executive Officer approved the program's request to admit a full – time class of 96 students commencing June 30, 2010 only, graduating June 24, 2011, to replace students who graduated May 7, 2010; and approved the program's request to admit a full – time class of 96 students commencing August 9, 2010 only, graduating August 12, 2011, to replace students scheduled to graduate August 6, 2010; and approved the program's request to admit a part – time class of 96 students commencing October 12, 2010 only, graduating May 15, 2012, to replace students scheduled to graduate October 10, 201; and continue to require the program to obtain Board approval prior to the admission of each class.
- On September 16, 2010, the full Board approved accreditation of Summit Career College, Colton, Vocational Nursing Program for the four-year period from September 16, 2010 through September 15, 2014 and issued a certificate accordingly. Additionally, the Board continued the program's requirement to obtain Board approval prior to the admission of each class.
- In December 2013, the Accrediting Council for Continuing Education (ACCET) rendered a decision limiting the program's admissions to no more than 120 students between December 23, 2013 and April 2014.
- In January 2014, the Board became aware of ACCET's December 2013 decisions. Board staff researched the number of students that had been admitted to the program and discovered that the program had failed to obtain Board approval prior to the admission of each class as required by the Board on September 16, 2010. Information from the director verified that since November 2010 the program had admitted eighteen (18) classes without prior Board approval resulting in the admission of a total of 1,257 students.
- On January 24, 2014, the Executive Officer issued a *Notice of Violation* to the Summit Career College, Colton, Vocational Nursing Program for noncompliance with California Code of Regulations Section 2530(k); and denied the program's request to admit a full – time class of 60 students commencing January 27, 2014, only, graduating January 23, 2015, to replace the class that graduated on January 7, 2014; and placed the program on the February 2014 Board Meeting Agenda for Consideration of Multiple Violations of the California Code of Regulations Section 2530(k) and Consideration of Request to Admit Students; and continued to require the program to obtain Board approval prior to the admission of each class.

- On February 28, 2014, the Board approved the following recommendations:
 1. Approve Summit Career College, Colton, Vocational Nursing Program's request to admit a full – time class of 60 students commencing March 3, 2014, only, graduating March 2015. The requested class will replace the class that graduated on January 7, 2014.
 2. Issue a written notice to the program stating that future violations of California Code of Regulations Section 2530(k), as evidenced by the admission of classes without prior authorization by the Board, may result in placement of the program on provisional approval.
 3. Continue to require the program to obtain Board approval prior to the admission of each class.
- On March 3, 2014, the Board received correspondence from the director requesting approval to admit 60 students on March 24, 2014. Subsequently, the director changed the original requested start date from March 24, 2014 to May 27, 2014, and added another request to admit an additional full – time class of 60 students on June 9, 2014.
- On March 19, 2014, the Board President (per teleconference), Executive Officer, and Supervising Nursing Education Consultant met with Jay Murvine, owner, Summit Career Colleges, relative to his concerns regarding the accuracy of information contained in an anonymous document that was presented as public comment during the February 28, 2014 Board meeting. Additionally, Mr. Murvine requested reconsideration of the decision to defer to the full Board action on the program's request to admit additional students.

Following the meeting, the Board received correspondence from Mr. Murvine requesting reconsideration of the Board President's decision to defer to the full Board action on the program's request to admit additional students.

- On March 20, 2014, the Board received correspondence from Mr. Murvine expressing disagreement relative to the “decision to deny our request for a start on March 24, 2014.”
- On March 24, 2014, the Executive Officer forwarded electronic correspondence to Mr. Murvine advising of the following:
 1. As stated in the Board's electronic correspondence of March 19, 2014, the request for reconsideration was denied by the Board President.
 2. The President reaffirmed that decision.
 3. The program's request would be considered by the Board on May 16, 2014.

- On May 16, 2014, the Board approved Summit Career College, Colton, Vocational Nursing Program's request to admit a part – time class of 60 students commencing May 27, 2014, only, graduating December 2015, to replace the class that graduated on March 23, 2014; and approved the program's request to admit a full – time class of 60 students commencing June 9, 2014, only, graduating June 5, 2015, to replace the class that graduated on May 2, 2014; and continued to require the program to obtain full Board approval prior to the admission of each class.

- On July 1, 2014, the Board received a request to admit students as follows:
 1. A full-time class of sixty (60) students beginning September 15, 2014, graduating September 11, 2015 to replace the class graduating September 12, 2014
 2. A full-time class of sixty (60) students beginning December 15, 2014, graduating December 11, 2015 to replact the class graduating January 13, 2014
 3. A full-time class of sixty (60) students to start March 16, 2015, ending March 11, 2016 to replace the class graduating March 6, 2015
 4. A part-time class of sixty (60) students to start October 27, 2015, ending June 5, 2016 to replace the class graduating August 17, 2014
 5. A part-time class of sixty (60) students to March 23, 2015, ending October 30, 2016 to replace the class graduating January 11, 2015

- On July 7, 2014, the Board received ACCET correspondence dated April 25, 2014, setting forth the decision of the ACCET Commission to continue the Programmatic Show Cause for the Summit Career College, Colton, Vocational Nursing Program and to continue enrollment limitations at this campus, such that the Vocational Nursing Program was limited to 120 newly enrolled students between the time of the letter (dated April 25, 2014) and the Commission's August 2014 meeting.

- On September 12, 2014, the Board rendered the following decisions:
 1. Approve Summit Career College, Colton, Vocational Nursing Program's request to admit a full-time class of sixty (60) students beginning September 15, 2014, graduating September 11, 2015, only, to replace the class graduating September 12, 2014.
 2. Approve Summit Career College, Colton, Vocational Nursing Program's request to admit a part-time class of sixty (60) students to start October 27, 2014, ending June 5, 2016, only, to replace the class graduating August 17, 2014.
 3. Defer to the Executive Officer a decision regarding Summit Career College, Colton, Vocational Nursing Program's request to admit a full-time class of sixty

(60) students beginning December 15, 2014, graduating December 11, 2015, only, to replace the class graduating January 13, 2014.

4. Defer to the Executive Officer a decision regarding Summit Career College, Colton, Vocational Nursing Program's request to admit a full-time class of sixty (60) students to start March 16, 2015, ending March 11, 2016, only, to replace the class graduating March 6, 2015.
 5. Defer to the Executive Officer a decision regarding Summit Career College, Colton, Vocational Nursing Program's request to admit a part-time class of sixty (60) students to March 23, 2015, ending October 30, 2016, only, to replace the class graduating January 11, 2015
 6. Require the program to obtain approval of the Executive Officer prior to the admission of each class.
- On October 24, 2014 the Executive Officer continued full approval for the Summit Career College, Colton, Vocational Nursing Program for the period September 15, 2014 through September 14, 2018, and direct staff to issue a certificate accordingly; and, continue to require the program to obtain approval by the Board prior to the admission of each class.
 - On October 28, 2014, the Board received a request to delay the December 2014 admission until January 12, 2015.
 - On December 30, 2014, the Board received from the program a copy of the ACCET decision dated December 23, 2014.
 - On January 12, 2015, the Board received a letter from ACCET regarding their recent decisions.
 - On January 21, 2015, the Executive Officer approved the following recommendations: Approve Summit Career College, Colton, Vocational Nursing Program's request to admit one full – time class of sixty (60) students to start January 20, 2015, ending January 15, 2016, only, to replace the class that graduated January 13, 2014 and continue the program's requirement to obtain Board approval prior to the admission of each class and continue to require the director to document that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
 - On April 1, 2015, the Executive Officer approved the following recommendations:
 1. Approve Summit Career College, Colton, Vocational Nursing Program's request to admit one part – time class of sixty (60) students to start March 23, 2015, ending October 30, 2016, only, to replace the class that graduated January 11, 2015.

2. Defer the Summit Career College, Colton, Vocational Nursing Program's request to admit one full – time class of sixty (60) students to start April 27, 2015, ending April 22, 2016, only, to replace the class that will graduate March 6, 2015.
 3. Continue the program's requirement to obtain Board approval prior to the admission of each class.
 4. Continue to require the director to document that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- On April 16, 2015, the Board received communication from ACCET regarding removing enrollment limitations.
 - On April 27, 2015, the Executive Officer rendered the following decisions:
 1. Approve the Summit Career College, Colton, Vocational Nursing Program's request to admit one full – time class of sixty (60) students to start April 29, 2015, ending April 24, 2016, only, to replace the class that will graduate March 6, 2015.
 2. Continue the program's requirement to obtain Board approval prior to the admission of each class.
 3. Continue to require the director to document that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
 - On April 29, 2015, Board and program representative met at Board headquarters to review programmatic concerns regarding the admission process.
 - On June 19, 2015, the Acting Executive Officer approved the following:

Approve the Summit College, Colton, Vocational Nursing Program's request to admit one full – time class of sixty (60) students to start August 3, 2015, ending July 29, 2016, only, and approve the Summit College, Colton, Vocational Nursing Program's request to admit one part-time class of sixty (60) students to start August 31, 2015, ending April 9, 2017, only, and approve the Summit College, Colton, Vocational Nursing Program's request to admit one full – time class of sixty (60) students to start November 2, 2015, ending October 28, 2016, only, and continue the program's requirement to obtain Board approval prior to the admission of each class, and continue to require the director to document that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
 - On January 14, 2016, the Acting Executive Officer approved the following:

Deny the Summit College, Colton, Vocational Nursing Program's request for approval to admit one (1) part-time class of 60 students beginning January 25, 2016, graduating September 3, 2017, to replace the class that will graduate January 10, 2016, and deny the program's request for approval to admit one (1) full-time class of 60 students beginning February 1, 2016, graduating January 27, 2017, to replace the class that will graduate January 22, 2016, and require the program, when requesting approval to admit students, to:

1. Submit all documentation in final form, and using the forms provided by the Board, no later than two (2) months prior to the month in which the first date of class is requested;
 2. Update all clinical facility applications that were approved greater than five (5) years prior to the requested start date of a class such that current contact information is provided for the purpose of verifying available placements for proposed students; and
 3. Provide documentation of clinical placements in a manner that is consistent with the Board-approved Instructional Plans for full- and part-time programs.
- On March 1, 2016, the Acting Executive Officer approved the following:

Deny the Summit College, Colton, Vocational Nursing Program's request for approval to admit one (1) part-time class of 44 students beginning March 7, 2016, graduating October 15, 2017, and deny the program's request for approval to admit one (1) full-time class of 44 students beginning March 7, 2016, graduating March 3, 2017, and require the program to submit for Board approval documentation of adequate clinical facilities to support the currently enrolled students in a manner that is consistent with Board-approved Instructional Plan; due no later than April 1, 2016, and require the program, when requesting approval to admit students, to:

1. Submit all documentation in final form, and using the forms provided by the Board, no later than two (2) months prior to the month in which the first date of class is requested;
 2. Provide documentation of clinical placements in a manner that is consistent with the Board-approved Instructional Plans for full- and part-time programs, and
 3. Continue the program's requirement to obtain Board approval prior to the admission of each class and continue to require the director to document that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- On April 13, 2016, the Executive Officer Approved the Summit College, Colton, Vocational Nursing Program's request for approval to admit one (1) part-time class of 54 students beginning May 23, 2016, graduating December 31, 2017, only; and Approved the program's request for approval to admit one (1) full-time class of 54

students beginning May 23, 2016, graduating May 29, 2017, only; and required the program to submit a report analyzing factors related to high attrition rates, as noted by program enrollment data, and plans to improve program completion rates. Due no later than May 31, 2016, and require the program, when requesting approval to admit students, to:

1. Submit all documentation in final form, and using the forms provided by the Board, no later than two (2) months prior to the month in which the first date of class is requested;
 2. Provide documentation of clinical placements in a manner that is consistent with the Board-approved Instructional Plans for full- and part-time programs.
 3. Continue the program's requirement to obtain Board approval prior to the admission of each class.
 4. Continue to require the director to document that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- On September 20, 2016, the Executive Officer Approved the following:

Deny Summit College, Colton, Vocational Nursing Program's request for approval to admit one (1) full-time class of 54 students and 5 alternates beginning September 26, 2016, graduating September 27, 2017, and deny Summit College, Colton, Vocational Nursing Program's request for approval to admit one (1) part-time class of 54 students and 5 alternates beginning October 17, 2016, graduating August 18, 2017; and require the program, when requesting approval to admit students, to:

1. Submit all documentation in final form, and using the forms provided by the Board, no later than two (2) months prior to the month in which the class is requested;
2. Provide documentation of clinical placements in a manner that is consistent with the Board-approved Instructional Plans for full- and part-time programs.
3. Continue the program's requirement to obtain Board approval prior to the admission of each class.
4. Require the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress the full Board may revoke the program's approval.
5. Continue to require the director to document that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
6. Require the program to submit the following, no later than October 19, 2016.

1. A proposed policy for evaluation of clinical facilities and plan for consistent implementation
2. A proposed policy for admission, selection, and screening of applicants to the program and steps to ensure consistent implementation of the policy
3. Proposed policy for attendance, with specific attendance limits, and appropriate make-up and plan for consistent implementation of the policy
4. Proposed policy for evaluation methodology of student progress for theory and clinical to demonstrate mastery of knowledge, skills, and abilities prior to advancing in the program and determination of the need for remediation or termination from the program including but not limited to:
 - a) Plan for early identification of student deficiencies;
 - b) Limits on number of failed courses and terms allowed;
 - c) Specific parameters that are not contingent upon the director's discretion;
 - d) Timeline for implementation;
 - e) List of criteria for measuring student performance in both theory and clinical;
 - f) Objectives to be achieved; and
 - g) Follow-up and documentation of outcomes
5. Plan for improvement of student retention and completion rates

- On November 1, 2016, the Executive Officer approved the following:

Approve the request to approve Summit College, Colton, Vocational Nursing Program request to admit one (1) full-time class of 54 students and five (5) alternates beginning November 7, 2016, and graduating November 3, 2017, to replace the class that graduated April 29, 2016.

Approve Summit College, Colton, Vocational Nursing Program request admit one (1) part – time class of 54 students and five (5) alternates on November 7, 2016 and graduating June 17, 2018, to replace the class that graduated June 5, 2016.

Approve Summit College, Colton, Vocational Nursing Program request to admit one (1) full-time class of 54 students and five (5) alternates beginning January 23, 2017, and graduating January 19, 2018, to replace the class that graduated July 29, 2016.

Deny Summit College, Colton, Vocational Nursing Program request to admit one (1) full-time class of 54 students and five (5) alternates beginning April 24, 2017, and graduating April 20, 2018, to replace the class that graduated October 28, 2016.

Deny Summit College, Colton, Vocational Nursing Program request to admit one (1) part – time class of 54 students and five (5) alternates on March 27, 2017, and graduating November 4, 2018, to replace the class that graduated November 13, 2016.

Continue the program's requirement to obtain Board approval prior to the admission of each class and continue to require the director to document that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.

- On March 30, 2017, the Acting Executive Officer approved the following:

Approve Summit Career College, Colton, Vocational Nursing Program's request to admit one (1) part – time class of 54 students and five (5) alternates on April, 3, 2017 and graduating November 11, 2018, to replace the class that graduated November 13, 2016.

Approve the program's request to admit one (1) full-time class of 54 students and five (5) alternates beginning May 8, 2017 and graduating May 4, 2018 to replace the class that graduated October 28, 2016.

Approve the program's request to admit one (1) full-time class of 54 students and five (5) alternates beginning August 7, 2017, and graduating August 3, 2018, to replace the class that graduated May 19, 2017.

Approve the program's request to admit one (1) part – time class of 54 students and five (5) alternates on August 28, 2017, and graduating April 7, 2018, to replace the class that graduated April 9, 2017.

Continue the program's requirement to obtain Board approval prior to the admission of each class. Continue to require the director to document that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.

- On November 2, 2017, the Acting Assistant Executive Officer approved the following:

Approve the Summit College, Colton, Vocational Nursing Program's curriculum revisions to include 1586 total program hours, including 632 theory hours and 954 clinical hours for both the 52-week full-time and 84-week part-time classes.

Approve the program's request to admit one (1) full-time class of 54 students and five (5) alternates beginning November 6, 2017, and graduating November 2, 2018, to replace the class that graduated November 7, 2016.

Approve the program's request to admit one (1) part – time class of 54 students and five (5) alternates on January 22, 2018, and graduating September 1, 2019, to replace the class that graduated December 31, 2017.

Continue the program's requirement to obtain Board approval prior to the admission of each class.

Continue to require the program, when requesting approval to admit students, to: Submit all documentation in final form, using the forms provided by the Board, no later than two (2) months prior to the requested start date for the class.

Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.

- On February 6, 2018, the Executive Officer approved the following:

Deny the program's request to admit one (1) full-time class of 54 students and five (5) alternates beginning February 5, 2018 and graduating February 1, 2019 to replace the class that will graduate on February 2, 2018.

Deny the program's request to admit one (1) full-time class of 54 students and five (5) alternates on April 2, 2018, and graduating March 29, 2019, to replace the class that will graduate on May 4, 2017.

Approve the program to admit one (1) full-time class of 40 students and four (4) alternates beginning April 2, 2018, and graduating March 29, 2019, to replace the class that will graduate on May 4, 2017.

Continue the program's requirement to obtain Board approval prior to the admission of each class.

The approved Director is to submit documentation of the revised remediation process which will be implemented on or before February 23, 2018.

Continue to require the program, when requesting approval to admit students, to:

Submit all documentation in final form, using the forms provided by the Board, no later than two (2) months prior to the requested start date for the class.

Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.

- On June 5, 2018, the Executive Officer approved the following:
 1. Approve the program to admit one part – time class of 40 students and four alternates on June 18, 2018, graduating January 26, 2020, to replace the class that will graduate on December 31, 2017.

2. Approve the program to admit one full-time class of 40 students and four alternates beginning July 2, 2018, graduating June 28, 2019, to replace the class that will graduate on February 2, 2018,
 3. Continue the program's requirement to obtain Board approval prior to the admission of each class.
 4. Continue to require the program, when requesting approval to admit students, to:
 - a) Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b) Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- On December 18, 2018, the Executive Officer approved the following:
 - Approve the program to admit one full-time class of 50 students and five alternates beginning January 7, 2019, and graduating January 3, 2020, to replace the class that graduated on November 2, 2018; only.
 - Require the program to admit no additional classes without prior approval by the Board.
 - Require the program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the program maintains an average annual pass rate that is compliant with Section 2530(l) of the Vocational Nursing Rules and Regulations.
 - Continue to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
 - On April 2, 2019, the Executive Officer approved the following:
 1. Approve the program's request to admit one full-time class of 40 students and four alternates beginning April 8, 2019, and graduating April 3, 2020, to replace the class that graduated on March 29, 2019; and
 2. Approve the program's request to admit one part-time class of 40 students and four alternates beginning April 8, 2019, and graduating November 15, 2020, to replace the class that graduates on April 7, 2019; only.

3. Require the program to admit no additional classes without prior approval by the Board.
 4. Require the program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the program maintains an average annual pass rate that is compliant with Section 2530(l) of the Vocational Nursing Rules and Regulations.
 5. Continue to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
- On August 6, 2019, the Executive Officer approved the following:
 1. Approve the program's request to admit one full-time class of 45 students and four alternates beginning August 12, 2019, and graduating August 7, 2020, to replace the class that graduated on June 28, 2019; and
 2. Approve the program's request to admit one full-time class of 45 students and four alternates beginning November 11, 2019, and graduating November 6, 2020, to replace the class that graduates on September 27, 2019; and
 3. Approve the program's request to admit one part-time class of 45 students and four alternates beginning September 3, 2019, and graduating April 11, 2021, to replace the class that graduates on September 1, 2019; only.
 4. Require the program to admit no additional classes without prior approval by the Board.
 5. Require the program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.

- c. Ensure that the program maintains an average annual pass rate that is compliant with Section 2530(l) of the Vocational Nursing Rules and Regulations.
 6. Continue to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
- On December 20, 2019, the Executive Officer approved the following:
 - Approve the program's request to admit one full-time class of 40 students and four alternates beginning February 10, 2020, and graduating February 5, 2021, to replace the class that will graduate on January 3, 2020; and
 - Approve the program's request to admit one full-time class of 40 students and four alternates beginning May 11, 2020, and graduating May 7, 2021, to replace the class that graduates on April 3, 2020; and
 - Approve the program's request to admit one part-time class of 40 students and four alternates beginning January 27, 2020, and graduating September 5, 2021, to replace the class that graduates on January 26, 2020; and
 - Approve the program's request to admit one part-time class of 40 students and four alternates beginning June 22, 2020, and graduating January 30, 2022, to replace the class that graduates on June 21, 2020; and
 - Approve ongoing admissions of four full-time classes of 40 students and four alternates each per year, to replace graduating classes only.
 - Approve ongoing admissions of four part-time classes of 40 students and four alternates each per year, to replace graduating classes only.
 - Approve the program's ongoing admissions with the following stipulations:
 - No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions includes the admission of four full time and four part time cohorts a year of 40 students, to replace graduating students only.
 - The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
 - The program maintains an average annual pass rate that is compliant with Section 2530(l) of the Vocational Nursing Rules and Regulations.

- Continue to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
- On April 20, 2020 Summit College Colton submitted an address and name change to

Summit College, San Bernardino
804 East Brier Drive,
San Bernardino, CA 92408
- On September 4, 2020, a new program director was approved.