

Agenda Item #16.B.2.



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
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DATE: August 24, 2018

TO: Board Members

FROM: Faye Silverman, RN, MSN/Ed., WOCN, PHN
Nursing Education Consultants

SUBJECT: Hacienda La Puente Adult Education Psychiatric Technician Program – Consideration of Provisional Approval; and Request to Admit Students.
(Director: Suzanna Zemer, La Puente, Los Angeles County, Adult School)

STAFF SUMMARY:

The Hacienda La Puente Adult Education Psychiatric Technician Program is presented for consideration of provisional approval. The Board initially placed the program on provisional approval for a two-year period on August 21, 2015, due to noncompliance with regulatory requirements relative to program pass rates.

The Board extended the provisional approval for a one year period on August 25, 2017.

The Hacienda La Puente Adult Education Psychiatric Technician Program has requested approval to admit one full-time class of 20 students on October 15, 2018, and graduating October 19, 2019, to replace the class that will graduate September 28, 2018.

STAFF RECOMMENDATIONS:

1. Grant full approval of the Hacienda La Puente Adult Education Psychiatric Technician Program for a four-year period from August 25, 2018, through August 24, 2022, and issue a certificate accordingly.
2. Approve the request for the Hacienda La Puente Adult Education Psychiatric Technician Program to admit one full-time class of 20 students on October 15, 2018, with a projected graduation date of October 19, 2019, to replace the full-time class which is scheduled to graduate on September 28, 2018.
3. Require the program to admit no additional classes without prior approval by the Board.
4. Require the program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.

History of Prior Board Actions

(See Attachment A)

Enrollment

Currently, the program requires prior approval by the Board for each class admission. The full-time class is 48 weeks in length. The pattern of admissions for current classes is seen in the enrollment table below.

The following table represents **current and proposed** student enrollment based on current and proposed class starts and completions. The table indicates a **maximum** enrollment of **20** students for the period from September 5, 2017, through October 15, 2018.

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Complete			
9/5/17 (*9/28/18)		10	7	7
	9/28/18 (9/5/17 Class)		-7	0
10/15/18 (Proposed) (* 10/19/19)		20	20	0 + 20 = 20

*Indicates projected graduation date

Licensing Examination Statistics

The following statistics furnished by Psychological Services, LLC (PSI), for the period April 2016 through March 2018, specify the pass percentage statistics for graduates of the Hacienda La Puente Adult Education Psychiatric Technician Program on the California Psychiatric Technician Licensure Examination (CAPTLE) and the variances from state average annual pass rates.

California Psychiatric Technician Licensure Examination			
Annual Statistics*			
Quarter	Program Average Annual Pass Rate	State Average Annual Pass Rate	Variance from State Average Annual Pass Rate
April – June 2016	59%	71%	-12
July – September 2016	61%	69%	-8
October – December 2016	80%	75%	+5
January – March 2017	82%	77%	+5
April – June 2017	73%	76%	-3
July – September 2017	88%	76%	+12
October – December 2017	86%	75%	+11
January – March 2018	75%	73%	+2
*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period.			

California Code of Regulations section 2585(l) states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved psychiatric technician schools for the same period.”

Based on the most current data available (January through March 2018), the program’s average annual pass rate is 75%. The California average annual pass rate for graduates from approved psychiatric technician programs who took the CAPTLE for the first time is 73%. The average annual pass rate for the Hacienda La Puente Adult Education Psychiatric Technician Program is two percentage points above the state average annual pass rate.

Faculty and Facilities

Section 2588(c) of the Psychiatric Technician Rules and Regulations states:

"For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."

The total number of Board-approved faculty is four including the program director. The director has 72% administrative duties and 28% teaching duties. All faculty are designated to teach in the clinical area.

Based on the August 25, 2017, Board decision the program is required to provide no less than one instructor for every ten students in clinical experiences.

Based on a maximum enrollment of 20 students, two instructors are needed. Therefore, the number of current faculty is adequate for the current and proposed enrollment.

Section 2588 (b) of the Psychiatric Technician Rules and Regulations states:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2587. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught. Clinical objectives which students are expected to master shall be posted in client care areas utilized for clinical experience.”

The program has clinical facilities that are adequate as to type and variety of patients treated to enable current and proposed students to meet clinical objectives, in accordance with Section 2588 (b) of the Psychiatric Technician Rules and Regulations.

Recommendations:

1. Grant full approval of the Hacienda La Puente Adult Education Psychiatric Technician Program for a four-year period from August 25, 2018, through August 24, 2022, and issue a certificate accordingly.
2. Approve the request for the Hacienda La Puente Adult Education Psychiatric Technician Program to admit one full-time class of 20 students on October 15, 2018, with a projected graduation date of October 19, 2019, to replace the full-time class which is scheduled to graduate on September 28, 2018.
3. Require the program to admit no additional classes without prior to approval by the Board.
4. Require the program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.

Rationale: Based on published examination statistics, the program’s average annual pass rate has been compliant with regulatory requirements for the last seven quarters (July 2016 – March 2018).

The program has provided documentation of adequate faculty and clinical facilities to meet the program’s clinical objectives and student learning needs.

Board staff will continue to monitor closely the program's effectiveness by tracking class admissions, resources, and the program's quarterly annual average pass rates.

Attachment A: History of Prior Board Actions.

Agenda Item ##16.B.2., Attachment A

HACIENDA LA PUENTE ADULT EDUCATION PSYCHIATRIC TECHNICIAN PROGRAM

History of Prior Board Actions

- On February 2, 2001, the Board Approved Hacienda La Puente Adult School's request to begin a psychiatric technician program.
- On November 16, 2001, the Board approved initial accreditation of the Hacienda La Puente Adult School Psychiatric Technician Program for the four-year period from November 16, 2001, to November 16, 2005, and issued a certificate accordingly. Additionally, the Board approved the program's request to commence a class of 30 students on March 11, 2002 only.
- On September 6, 2002, the Board approved the program's request to admit a class of 30 students commencing September 9, 2002 only.
- On February 21, 2003, the Board approved the program's request to admit a class of 30 students commencing March 10, 2003 only, to **replace** students graduating March 6, 2003.
- On June 20, 2003, the Board approved the program's request to admit a class of 30 students commencing September 8, 2003 only, to **replace** students graduating August 28, 2003.
- On February 2, 2004, the Executive Officer approved the program's request to admit a class of 30 students commencing March 15, 2004 only, to **replace** students graduating March 4, 2004.
- On August 11, 2004, the Executive Officer approved the program's request to admit a class of 30 students commencing September 13, 2004 only, to **replace** students graduating September 2, 2004. Additionally, the program's request for ongoing admissions was approved to **replace** graduating classes only, with the stipulation that no additional classes are added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions includes two (2) full – time classes of 30 students each calendar year in March and September.
- On September 16, 2005, the Executive Officer approved continued full accreditation for the Hacienda La Puente Psychiatric Technician Program for the four – year period from September 16, 2005, to September 15, 2009, and issued a certificate accordingly.

- On July 15, 2009, the program submitted its Program Records Survey for continued accreditation.
- On September 3, 2009, the Executive Officer approved continued full accreditation for the Hacienda La Puente Adult Education Psychiatric Technician Program for a four-year period from September 16, 2009, through September 15, 2013 and the Board issued a certificate accordingly.
- **On April 13, 2011, the Board approved a new program director.**
- On May 1, 2014, the program was notified of four quarters of low pass rates on the licensing examination.
- On May 27, 2014, the Board received correspondence from the program regarding an improvement plan for licensing examination pass rates.
- On August 25, 2014, the program was notified of five quarters of low pass rates on the licensing examination.
- On November 17, 2014, the program was notified of six quarters of low pass rates on the licensing examination. The program was required to provide documentation of implementation of the improvement plan.
- On December 10, 2014, the Board received the program's report on implementation of the improvement plan.
- On February 19, 2015, the Board notified the program of seven (7) quarters of non-compliant test scores.
- On May 13, 2015, the Board notified the program of eight (8) quarters of non-compliant test scores and notified the program of placement on the Board's August 2015 agenda for consideration of provisional approval.
- On June 9, 2015, the program forwarded the requested documentation in preparation for the August 2015 Board meeting.
- On August 5, 2015 program was approved to admit one (1) class of twelve (12) students to begin August 24, 2015, graduating August 18, 2016, only.
- On August 22, 2015, the Hacienda La Puente Adult School Psychiatric Technician Program is placed on provisional approval for the two – year period from August 21, 2015 through August 20, 2017, and issue a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2581.1 (e) of the California Code of Regulations.

- On March 15, 2016, the Board received the program’s comprehensive analysis of the program and the names of all enrolled students, dates of admission, placement in the curriculum, and expected date of graduation.
- **On August 16, 2016, the Board approved a new program director.**
- On August 29, 2016, the Board approved the following recommendations
 1. Continue the program’s provisional approval through August 31, 2017.
 2. Approve admission of one (1) class of ten (10) students to begin June 6, 2016 and graduating June 21, 2017.
 3. Continue the program’s requirement to admit no additional classes without prior approval by the full Board.
 4. Continue the program’s requirement to provide no less than one (1) instructor for every ten (10) students in clinical experiences.
 5. Continue the program’s requirement to bring its average annual pass rates to no more than ten (10) percentage points below the State average annual pass rate.
 6. Require the director to submit a report in six (6) months, no later than October 1, 2016. The report must include an assessment of the program’s support available to administer the program according to its Board-approved Curriculum, Policies and Procedures. It must also include an assessment of the programs resources.
 7. Continue the program’s requirement to submit a report to the Board in six (6) months, but no later than October 1, 2016, and twelve (12) months, but no later than May 1, 2017. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Admission Criteria
 - b. Screening and Selection Criteria
 - c. Terminal Objectives
 - d. Curriculum Objectives
 - e. Instructional Plan
 - f. Theory and Clinical Objectives for Each Course
 - g. Lesson Plans for Each Course
 - h. Textbooks
 - i. Attendance Policy
 - j. Remediation Policy
 - k. Evaluations of Theory and Clinical Faculty
 - l. Evaluations of Theory Presentations
 - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations
 - n. Evaluation of Student Achievement
 - o. Current Enrollment
 8. Continue the program’s requirement to comply with all approval standards in Article 4 of the Psychiatric Technicians Law commencing at Business and Professions Code Section 4530, and Article 5 of the Board’s Regulations, commencing at California Code of Regulations, Title 16, Section 2580.

9. Continue the program's requirement to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval.
 10. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
 11. Continue the program's placement on the **August 2017** Board agenda for reconsideration of provisional approval.
- On May 1, 2017, the Board received the program's comprehensive analysis of the program. The report includes a comprehensive analysis of the program. Including admission criteria, screening and selection criteria, terminal objectives, curriculum objectives, instructional plan, theory and clinical objectives, lesson plans, textbooks, attendance policy, remediation policy, evaluations of theory and clinical faculty, evaluations of theory presentations, evaluations of clinical rotations and their correlation to theory presentations, and evaluation of student achievement.
 - On August 25, 2017, the Board approved the following recommendations:
 - Extend Hacienda La Puente Adult Education Psychiatric Technician Program's provisional approval for a one (1) year period from August 31, 2017 through to August 31, 2018, and direct staff to issue a certificate accordingly.
 - Approve the program's request to admit one (1) class of **ten (10)** students beginning September 5, 2017, and graduating September 28, 2018, **only**.
 - Continue to require the program to obtain approval by the Board prior to the admission of each class.
 - Continue the program's requirement to provide no less than one (1) instructor for every ten (10) students in clinical experiences.
 - Require the program to submit reports to the Board no later than **December 1, 2017, and June 1, 2017**. The reports shall include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Admission Criteria.
 - b. Screening and Selection Criteria.
 - c. Terminal Objectives.
 - d. Curriculum Objectives.
 - e. Instructional Plan.
 - f. Theory and Clinical Objectives for Each Course.
 - g. Lesson Plans for Each Course.
 - h. Textbooks.
 - i. Attendance Policy.
 - j. Remediation Policy.
 - k. Evaluations of Theory and Clinical Faculty.
 - l. Evaluations of Theory Presentations.

- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 - n. Evaluation of Student Achievement.
 - o. Current Enrollment.
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- Continue the program's requirement to comply with all approval standards in Article 4 of the Psychiatric Technicians Law commencing at Business and Professions Code Section 4530, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2580.
 - Place the program on the agenda of the Board's **August 2018** meeting, for reconsideration of provisional approval.