



DATE: May 4, 2018

TO: Board Members

FROM: Margarita Valdes, RN, MS
Nursing Education Consultant

SUBJECT: Homestead Schools, Inc., Vocational Nursing Program – Reconsideration of Provisional Status; Request to Admit Students; Request for an Additional Part-time class (Director: Adelwisa V. Blanco, Torrance, Los Angeles County, Private).

STAFF SUMMARY AND RECOMMENDATION(S):

Homestead Schools Vocational Nursing Program is presented for:

1. Consideration of director's request for full Board approval of the program.
2. Consideration of a request to admit one (1) full-time evening class of 24 students beginning May 28, 2018, and graduating June 14, 2019, to **replace** the class that will graduate May 18, 2018.
3. Consideration of request for an additional part-time day class of 24 students starting May 26, 2018 and graduating April 25, 2020.

RECOMMEND:

1. Approve the director's request for full Board approval of the program.
2. Approve request to admit one full time evening class of 24 students beginning May 28, 2018, and graduating June 14, 2019, to replace the class graduating May 18, 2018.
3. Approve request for one additional part-time day class of 24 students starting May 26, 2018, and graduating April 25, 2020

History of Prior Board Actions

(See Attachment A, History of Board Action)

Enrollment

Board approval is required for each class prior to the admission.

The following table represents **current and proposed** student enrollment based on current and proposed class starts and completions. The table indicates a **maximum enrollment** of **195** students for the period from September 2016 through May 2018.

ENROLLMENT DATA				
CLASS DATES		# Students Admitted	# Students Current or Completed	Total Enrolled
Start	Complete			
9/16 PT (Day) *(7/20/18)		24	22	22
3/17 PT (Day) *(2/10/19)		24	17	22 + 17 = 39
5/17 FT (Eve) *(5/11/18)		24	22	39 + 22 = 61
9/17 FT (Day) *(9/14/18)		24	20	61 + 20 = 81
9/17 PT (Day) *(8/18/19)		24	19	81 + 19 = 100
11/17 FT (Eve) *(10/12/18)		24	23	100 + 23= 123
3/18FT (Day) *(3/15/2019)		24	24	123 + 24 = 147
5/18 FT (Eve) *(6/14/2019) proposed		24		147 + 24 = 171
5/18PT (day) *(4/25/2020) proposed		24		171 + 24 = 195

*Indicates class completion dates

Licensing Examination Statistics

The following statistics, furnished by Pearson Vue and published by the National Council of State Boards of Nursing as “Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction” for the period January 2016 through December 2017, specify the pass percentage rates for graduates of the Homestead Schools Vocational Nursing Program on the National Council Licensure Examination for Practical (Vocational) Nurses (NCLEX-PN®) and the variance from state average annual pass rates.

NCLEX-PN® Licensure Examination Data			
Annual Statistics*			
Quarter	Program Average Annual Pass Rate	State Average Annual Pass Rate [CCR §2530(l)]	Variance from State Average Annual Pass Rate
January – March 2016	69%	72%	-3
April – June 2016	81%	74%	+7
July – September 2016	88%	72%	+16
October - December 2016	81%	74%	+7
January – March 2017	79%	73%	+6
April – June 2017	60%	74%	-14
July – September 2017	73%	71%	+2
October – December 2017	91%	71%	+20
January – March 2018	88%	73%	+15

*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three-quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

California Code of Regulations section 2530(l) states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

Based on the data for the most recent period, January 2018 through March 2018, the program’s average annual pass rate is 88%. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time during the same period is **73%**.

Faculty and Facilities

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

"For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."

The total number of Board approved faculty is 29, including the program director, the director has 100% administrative duties; six of the instructors are full time and 22 instructors are part-time. Twenty-six of the 28 instructors are designated to teach both theory and

clinical, two instructors are designated to teach theory only. Two of the part-time faculty are additional faculty.

Based on a current and proposed maximum enrollment of **195** students, **13** instructors are required for clinical instruction; program is compliant with the regulations.

Section 2534 (b) of the Vocational Nursing Rules and Regulations states:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.”

The program has clinical facilities as to type and variety of patients treated to enable current and proposed students to meet clinical objectives, including eight pediatric and eight maternal facilities that include two major hospitals therefore the program is compliant with regulations.

Other Considerations

On May 13, 2016, the Board extended the program’s provisional approval for the period from May 13, 2016, through May 31, 2018.

On February 10, 2017, the Board approved the program’s major curriculum revision and revised policies. The curriculum was to be implemented with classes to commence on March 6, 2017, and May 8, 2017.

Recommendations:

1. Approve the program’s request for full Board approval of the program and issue a certificate for the period of May 18, 2018, through May 31, 2022.
2. Approve the program’s request to admit one full time evening class of 24 students beginning May 28, 2018, and graduating June 14, 2019, to replace the class graduating May 18, 2018.
3. Approve the program’s request for one additional part-time day class of 24 students starting May 26, 2018, and graduating April 25, 2020.
4. Continue to require the requirement that the program obtain Board approval prior to the admission of each class.
5. Require the program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, and using the forms provided by the Board, no later than two months prior to the requested start date for the class.

- b. Provide documentation of clinical placements in a manner that is consistent with the Board-approved Instructional Plan.
 - c. Verify with clinical facilities the intended use of the facility prior to submitting documentation in support of the request to admit students.
 - d. Continue to monitor programs licensure examination pass rates.
6. Continue the program's requirement to maintain an average annual pass rate that is no more than 10 percentage points below the state average annual pass rate.

Rationale:

Program data confirms the program's average annual pass rate for seven of the last eight quarters has been in compliance with Section 2530 (l) of the Vocational Nursing Regulations.

The director and faculty of the program have demonstrated strong motivation and commitment to the program and student success by:

- Continuing to monitor and evaluate student progress
- Contacting graduates and implemented additional reviews in preparation for licensing exams.
- The implementation of the approved revised curriculum with the class of March 6, 2017, in addition to:
 - Implementation of revised policies
 - Implementation of evaluation methodologies for theory and clinical rotations
 - Implementation of simulation to increase student proficiency in Obstetrical and Pediatric Nursing content and skills.

Attachment A: History of Board Action

Agenda Item #21.C.3. Attachment A.

HOMESTEAD SCHOOLS, INC. VOCATIONAL NURSING PROGRAM

HISTORY OF PRIOR BOARD ACTIONS:

- On October 3, 2006, the Executive Officer approved the Homestead Schools, Inc., request to begin a vocational nursing program with an initial class of 15 students on October 23, 2006, only, and approved the program curriculum for 1549 hours, including 589 theory and 960 clinical hours.
- On December 16, 2006, the director of the Homestead Schools, Inc. Vocational Nursing Program notified the Board that the start date of October 23, 2006, had been delayed to January 8, 2007, due to low recruitment of students.
- On January 8, 2007, the director notified the Board that she had submitted her resignation, effective immediately.
- **On April 2, 2007, the Board approved a new director of the Homestead Schools, Inc. Vocational Nursing Program.**
- On August 29 – 30, 2007, the assigned consultant inspected the Homestead Schools, Inc. Vocational Nursing Program to determine compliance with Article 5 of the Vocational Nursing Rules and Regulations.
- **On September 9, 2007, the Board approved a new director of the Homestead Schools, Inc. Vocational Nursing Program.**
- On November 7, 2007, the Executive Officer approved initial full accreditation for the Homestead Schools, Inc. Vocational Nursing Program for the period from November 7, 2007, through November 6, 2011, and issued a certificate accordingly.

The Executive Officer also approved the following program requests.

- a. Admit a full-time evening class of 15 students beginning January 7, 2008, only to **replace** students graduating on December 21, 2007, with a projected graduation date of December 19, 2008.
- b. Admit a second evening full-time class of 15 students beginning on January 7, 2008, only, with a projected graduation date of December 19, 2008.
- c. Admit a third and fourth full-time day class of 15 students each beginning on January 7, 2008, only, with a projected graduation date of December 19, 2008.

- On January 17, 2008, the director notified the Board that the program was experiencing low recruitment for their replacement class and had accepted 12 transfer students to go into the third and fourth terms to start classes on January 15, 2008, and graduate on July 6, 2008.
- On February 26, 2008, the administrator notified the Board that the program planned to start the third class start in March 2008 with approximately 12 students.
- On March 24, 2008, the director notified the Board that the program planned to start their fourth approved class on May 17, 2008.
- On September 17, 2008, the Executive Officer approved the following requests of the Homestead Schools Vocational Nursing Program.
 - a. Admit 30 students into a full-time evening class beginning on September 22, 2008, only to **replace** the students who graduated on July 27, 2008, thereby increasing class size from 15 students to 30 per class.
 - b. Admit 15 students into a part-time day class beginning on September 20, 2008, only, thereby increasing frequency of admissions.
 - c. Admit 15 students into a full-time day class beginning on November 17, 2008, only, thereby increasing frequency of admissions.
- On December 8, 2008, the Executive Officer approved the Homestead Schools, Inc. Vocational Nursing Program's request to admit 30 students into a full-time evening class starting on January 5, 2009 to **replace** students who will graduate on December 19, 2008, thereby increasing class size from 15 to 30 students. The proposed class will graduate on December 18, 2009. The Executive Officer also approved the program's request for ongoing admissions only, with the following stipulations:
 - a. No additional classes are added to the program's approved pattern of admissions without prior Board approval. The program's pattern of admissions includes one full-time (50 week) evening class of 30 students to start in January, April, July and October each year; one full-time (50 week) day class of 30 students to start April, July and October each year; and one part-time (81 week) week-end day class of 15 students to start in April, and July each year. And
 - b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- **On June 16, 2011, the Board approved a new program director.**
- On January 13, 2012, a notice of violation was sent to the program for non-compliance with the California Rules and Regulations, Section 2530 (k). The director was required to submit a plan to prevent future occurrences by January 27, 2012.
- On January 30, 2012, the Board received the program's plan to prevent further class admissions without prior Board approval.

- On March 6, 2012, the Executive Officer approved full accreditation of the Homestead Schools, Inc., Vocational Nursing Program for a four-year period, from November 7, 2011, through November 6, 2015, and issued a certificate accordingly; and, **rescinded** approval of the program's ongoing admission of all classes; **and**, required the program to obtain Board approval prior to the admission of each class.
- On April 16, 2012, the Executive Officer approved the Homestead School's request to admit 30 students into a Full-time day class commencing on April 23, 2012, only, graduating on April 23, 2013, to **replace** students who graduated on November 25, 2011; **and**, approved the program's request to admit 15 students into a part-time, weekend class commencing on April 28, 2012, only, graduating December 21, 2013, to **replace** students who graduated March 25, 2012; **and**, required the program to continue to obtain Board approval prior to the admission of each class.
- **On June 19, 2012, the Board approved a new program director.**
- On August 15, 2012, the Executive Officer denied the Homestead Schools Vocational Nursing Program's request to admit 30 students into a full-time day class commencing on August 20, 2012, only, graduating on September 6, 2013, to **replace** students who graduated on March 2, 2012; **and**, approved the program's admission of 20 students into a full-time day class commencing on August 20, 2012, only, graduating on September 6, 2013, to **replace** students who graduated on March 2, 2012; **and**, denied the program's request to admit a class of 30 students into a full-time evening class, commencing on August 20, 2012; graduating on September 6, 2013, to **replace** students who graduated on March 2, 2012; **and**, approved the program's admission of a class of 20 students into a full-time evening class, commencing on August 20, 2012, only; graduating on September 6, 2013, to **replace** students who graduated on March 2, 2012; **and**, denied the program's request to admit 30 students into a part-time, weekend class commencing on August 20, 2012, graduating April 13, 2014; and, required the program to perform an analysis and submit a written report which identifies deficiencies and strategies to correct identified deficiencies relevant to the following elements of the program by September 14, 2012:
 - a. Admission Criteria
 - b. Screening and Selection Criteria
 - c. Grading Criteria
 - d. Probation Policy and related Actions
 - e. Remediation Plan
 - f. Evaluation of Student Achievement
 - g. Evaluation of Faculty Performance
 - h. Evaluation of Facility Adequacy; **and**,

Required the program to continue to obtain Board approval prior to the admission of each class.

- On February 28, 2013, the Executive Officer approved Homestead Schools Vocational Nursing Program's request to admit a class of 30 students into a full-time evening class, commencing on March 4, 2013; graduating on February 28, 2014, to **replace** students

who graduated on January 25, 2013; **and**, approved the program to admit 30 students into a full-time, day class commencing on March 4, 2012; graduating February 28, 2014, to **replace** students who graduated December 7, 2012; **and**, approved the program to admit 30 students into a part-time, week-end class, commencing on March 25, 2013; graduating October 24, 2014, to **replace** students that will March 18, 2013.

- On April 27, 2013, the Executive Officer Approve the Homestead Schools Vocational Nursing Program's request to admit a class of 30 students into a full-time day class, commencing on September 16, 2013, only, graduating on September 15, 2014, to **replace** students who graduated on September 5, 2013; **and**, approved the program to admit 30 students into a full-time, evening class, commencing on September 16, 2013, only, graduating September 15, 2014, to **replace** students that graduated September 5, 2013; **and**, approved the program to begin an additional part-time class with 30 students on September 21, 2013, graduating June 28, 2015; **and**, required the program to continue obtaining Board approval prior to the admission of each class.
- On June 20, 2013, the Executive Officer approved the Homestead Schools Vocational Nursing Program's request to admit 30 students into a full-time, day class commencing on June 24, 2013, only; graduating June 16, 2014, to **replace** students who graduated April 26, 2013; **and**, approved the program's request to admit 30 students into a part-time, week-end class, commencing on June 29, 2013, only; graduating February 8, 2015, to **replace** students that graduated June 10, 2013; **and**, required the program to continue obtaining Board approval prior to the admission of each class.
- On April 10, 2014, the Executive Officer approved the Homestead Schools Vocational Nursing Program's request to admit a class of 30 students into a full-time day class, commencing on April 8, 2014, only, graduating April 1, 2015, to **replace** students who graduated January 10, 2014; **and** approved the program's request to admit an additional part-time class with 30 students on April 12, 2014, graduating December 6, 2015, to **replace** students that graduated December 01, 2013; **and** approved the program's request to admit 30 students into a full-time, evening class, commencing on April 21, 2014, only, graduating April 14, 2015, to **replace** students that graduated April 10, 2013; **and** required the program to continue obtaining Board approval prior to the admission of each class.
- On July 10, 2014, the Board received a request to admit students. Analysis by the assigned consultant indicated a lack of adequate clinical facilities.
- On October 24, 2014, the Board received a request to admit students. This request included a minor curriculum revision such that eight (8) hours of simulation may now be used for maternity nursing.
- On December 15, 2014, the Executive Officer approved the program's admission of a **full – time day** class of **thirty (30)** students to start on January 5, 2015 and graduating on December 21, 2015 to **replace** the class that graduated April 25, 2014 **and denied** approval of the program's request to admit a class of **twenty (20)** students to the part – time weekend class to start on January 10, 2015 and graduating on September 10, 2016, **and** approved the program's admission of a full – time evening class of **thirty (30)** students to start on January 5, 2015 and graduating December 21, 2015 to **replace**

the class that graduated September 30, 2014, **and** required the director to submit a report, due **by January 30, 2015**, identifying reasons for the disparity between the number of program graduates and the number of candidates taking the examination. The report must also identify a plan of correction. **In addition**, the EO approved the following: Require the program to admit classes on the date approved, **only, and** continue the program's requirement to obtain Board approval prior to the admission of each class.

- On January 23, 2015, the Board received the required report.
- On February 16, 2015, the Board received a request to admit students.
- On February 25, 2015, the Board received a new request to admit students that the program stated superseded the February 16, 2015 request to admit students.
- On April 14, 2015, the Executive Officer approved the following recommendations: Deny approval of the program's admission of a full – time day class of thirty (30) students to start on April 20, 2015 and graduating on April 15, 2016. This class would replace the class that graduated February 27, 2015, **and** approve the program's admission of a **full – time day class of twenty (20)** students to start on April 20, 2015 and graduating on April 15, 2016 to **replace** the class that graduated February 27, 2015, **and** deny approval the program's request to admit a class of twenty (20) students to the part – time weekend class to start on April 18, 2015 and graduating on February 19, 2017 to **replace** the class that graduated February 7, 2015, **and** approve the program's request to admit a class of **ten (10)** students to the **part – time** weekend class to start on April 18, 2015 and graduating on February 19, 2017 to **replace** the class that graduated February 7, 2015, **and** deny approval of the program's admission of a full – time evening class of thirty (30) students to start on April 20, 2015 and graduating April 15, 2016 to **replace** the class that graduated February 27, 2015, **and** approve the program's admission of a **full – time evening class of twenty (20)** students to start on April 20, 2015 and graduating April 15, 2016 to **replace** the class that graduated February 27, 2015, **and** continue to require the program to admit classes on the date approved, **only, and** continue the program's requirement to obtain Board approval prior to the admission of each class.
- On April 15, 2015, the program submitted the following request:
 1. For the full-time evening class, instead of 20 students, we'll admit 10 students. Allow us to start the class on May 18, 2015, instead of April 20, 2015.
 2. For the part-time weekend class, instead of 10 students, allow us to admit 20 students on April 18, 2015.”
- On April 27, 2015, the Executive Officer rendered the following decisions: approve the program's request to delay the full – time evening class from April 20, 2015 to May 18, 2015, **only, and** contingent upon decreasing the full – time evening class beginning May 18, 2015 to no more than ten (10) students, approve the program's request to admit 20 (twenty) students to the part – time weekend class beginning April 18, 2015 and graduating February 19, 2017, **only, and** continue to require the program to admit

classes on the date approved, **only, and** continue the program's requirement to obtain Board approval prior to the admission of each class.

- On July 20, 2015, the Board received the last of the documentation requested in support of the June 22, 2015 request to admit students.
- On July 30, 2015, the Acting Executive Officer approved the following:
Deny the Homestead Schools Vocational Nursing Program's request to admit a class of 30 students to a full-time day class beginning on August 10, 2015, graduating August 12, 2016, to **replace** the class that graduated May 29, 2015, **and** deny the program's request to admit a class of 30 students to a full-time evening class beginning on August 10, 2015, graduating August 12, 2016, to **replace** the class that graduated June 12, 2015, **and** deny the program's request to admit a part-time class beginning August 15, 2015, graduating April 2, 2017, **and** require the program to submit placement plans for all currently enrolled students that are consistent with the Vocational Nursing Rules and Regulations and the Board-approved Instructional Plan no later than **October 1, 2015**, **and** continue to require the program to admit classes on the date approved, only, **and** continue the program's requirement to obtain Board approval prior to the admission of each class.
- On August 13, 2015, the Board approved a new program director.
- On December 18, 2015, the Acting Executive Officer approved the following:
 1. Deny the Homestead Schools Vocational Nursing Program's request for ongoing approval.
 2. Place the Homestead Schools Vocational Nursing Program on the Board's February 2016 agenda for consideration of provisional approval.
 3. Deny the Homestead Schools Vocational Nursing Program's request for approval to admit one (1) full-time Day class of 30 students to begin January 19, 2016 and to graduate January 20, 2017
 4. Deny the Homestead Schools Vocational Nursing Program's request for approval to admit one (1) part-time Weekend class of 24 students to begin January 23, 2016 and to graduate November 25, 2017
 5. Deny the Homestead Schools Vocational Nursing Program's request for approval to admit one (1) full-time Evening class of 30 students to begin February 23, 2016 and to graduate February 24, 2017.
 6. Require the program to submit for Board approval curriculum objectives appropriate to the Board-approved Instructional Plan no later than February 15, 2016.
 7. Require the program to submit documentation that demonstrates a qualified instructor will be responsible for clinical instruction, rather than a teacher assistant. Due no later than January 29, 2016.

8. Require the program to submit for Board approval a revised policy for the evaluation of student performance to determine the need for remediation or removal from the program no later than February 15, 2016.
 9. Require the program to submit for Board approval a revised attendance policy that identifies criteria for attendance, the specific course objectives for which make-up time is required, and acceptable methods for make-up that are specific for theory and clinical time missed no later than February 15, 2016.
 10. Continue the program's requirement to obtain Board approval prior to the admission of each class.
 11. Continue to require the program to admit classes on the date approved, **only**.
- On January 6 and 7, 2016, two Board representatives conducted an unannounced program inspection.
 - On January 12, 2016, the Board forwarded a *Notice of Violations* to the program.
 - On February 5, 2016, the Board approved the following:
 1. Place the Homestead Schools Vocational Nursing Program on provisional approval for the three (3) month period from February 5, 2016 through May 31, 2016, and issue a notice to the program to identify specific areas of non-compliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations.
 2. Place the program on the Board's **May 2016** agenda for reconsideration of provisional approval.
 3. Require the program to admit no additional classes without prior approval by the full Board.
 4. Require the program director to submit, under penalty of perjury, the names of all enrolled students, date of admission, placement in the curriculum, and expected date of graduation by **February 15, 2016**.
 5. Require the program to submit for Board approval the following:
 - a. Curriculum objectives no later than **February 15, 2016**.
 - b. A revised policy for the evaluation of student performance to determine the need for remediation or removal from the program no later than **March 1, 2016**.
 - c. A revised attendance policy that identifies criteria for attendance, the specific course objectives for which make-up time is required, and acceptable methods for make-up that are specific for theory and clinical

- time missed, and timely make-up of missed hours that maintains theory to clinical correlation no later than **March 1, 2016**.
- d. A revised policy for the admission, screening, and selection of applicants to the program that defines the number and frequency of allowable retakes on an admission test and steps to be taken to ensure that the policy is followed, including appropriate interview of applicants no later than **March 1, 2016**.
 - e. Evidence of training of all involved personnel regarding the transfer credit policy that was submitted to the Board on December 1, 2015, including credit to be given for certified nurse assistant courses, and how this new policy is to be implemented no later than **March 1, 2016**.
6. Require the program to submit documentation of implementation of the Board-approved Instructional Plans for both the full-time and the part-time programs **no later than March 1, 2016**.
 7. Require the program to submit documentation of placements consistent with the Board-approved Instructional Plans and with adequate faculty for all **currently enrolled** students **no later than March 1, 2016**.
 8. Require the program to submit follow up reports in nine (9) months, but no later than **October 1, 2016**, and 21 months, but no later than **October 1, 2017**. The reports must include a comprehensive analysis of the program, specific actions taken to improve pass rates and to correct all violations, a timeline for implementation, and the effect of employed interventions. The analysis must include, but should not be limited, to the following elements:
 - a. Admission Criteria
 - b. Screening and Selection Criteria
 - c. Terminal Objectives
 - d. Curriculum Objectives
 - e. Instructional Plan
 - f. Theory and Clinical Objectives for Each Course
 - g. Lesson Plans for Each Course
 - h. Textbooks
 - i. Attendance Policy
 - j. Remediation Policy
 - k. Evaluations of Theory and Clinical Faculty
 - l. Evaluations of Theory Presentations
 - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations
 - n. Evaluation of Student Achievement
 - o. Current Enrollment
 9. Require the program to maintain its average annual pass rate no more than (10) ten percentage points below the State average annual pass rate.
 10. Require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions

Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.

11. Failure to take these corrective actions may cause the full Board to revoke the program's approval.
- On May 13, 2016, the Board reconsidered the program's status. The following decisions were rendered:
 1. Extend the provisional approval of the Homestead Schools Vocational Nursing Program for the two (2) year period from May 13, 2016 through May 31, 2018, and issue a notice to the program to identify specific areas of non-compliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations. (See Attachment G)
 2. Place the program on the Board's **May 2018** agenda for reconsideration of provisional approval.
 3. Continue to require the program to admit no additional classes without prior approval by the full Board.
 4. Approve the program's request to admit one (1) full-time Day class of 24 students beginning May 16, 2016, graduating May 12, 2017, **only**.
 5. **Deny** the program's request to admit one (1) part-time class of 24 students beginning May 21, 2016, graduating April 1, 2018, **only**.
 6. Approve the program's request to admit one (1) full-time Evening class of 24 students beginning June 12, 2016, graduating June 9, 2017, **only**.
 7. Require the program director to submit, under penalty of perjury, the names of all enrolled students, date of admission, placement in the curriculum, and expected date of graduation by **July 1, 2016** and **every three (3) months, thereafter**.
 8. Continue to require the program to submit follow up reports in nine (9) months, but no later than **October 1, 2016**, and 21 months, but no later than **October 1, 2017**. The reports must include a comprehensive analysis of the program, specific actions taken to improve pass rates and to correct all violations, a timeline for implementation, and the effect of employed interventions. The analysis must include, but should not be limited, to the following elements:
 - a. Admission Criteria
 - b. Screening and Selection Criteria
 - c. Terminal Objectives
 - d. Curriculum Objectives
 - e. Instructional Plan
 - f. Theory and Clinical Objectives for Each Course
 - g. Lesson Plans for Each Course

- h. Textbooks
 - i. Attendance Policy
 - j. Remediation Policy
 - k. Evaluations of Theory and Clinical Faculty
 - l. Evaluations of Theory Presentations
 - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations
 - n. Evaluation of Student Achievement
 - o. Current Enrollment
9. Continue to require the program to maintain its average annual pass rate no more than (10) ten percentage points below the State average annual pass rate.
 10. Continue to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
 11. Failure to take these corrective actions may cause the full Board to revoke the program's approval.
- On August 26, 2016, the Board approved the program's admission of one (1) part-time class of 24 students beginning September 10, 2016, only.
 - On September 20, 2016, the assigned consultant and SNEC met with the program director and school administrator relative to program deficiencies.
 - On October 1, 2016, the Board received the program's comprehensive analysis and pass rate improvement plan.
 - On November 4, 2016, the Board rendered the following decisions:
 1. Deny the Homestead Schools, Inc., Vocational Nursing Program's request to admit one (1) full-time day class of 24 students beginning January 16, 2017.
 2. Require the program to submit for Board approval:
 - a. A revised curriculum by **November 15, 2016.**
 - b. Lesson plans consistent with the curriculum to be used for Board approval by **November 15, 2016.**
 - c. Proposed policy for evaluation methodology of student progress for theory and clinical to demonstrate mastery of knowledge, skills, and abilities prior to advancing in the program and determination of the need for remediation or termination from the program including but not limited to:
 - d. Plan for early identification of student deficiencies;
 - e. Limits on number of failed courses and terms allowed;
 - f. Timeline for implementation;
 - g. List of criteria for measuring student performance in both theory and clinical;
 - h. Objectives to be achieved; and

- i. Follow-up and documentation of outcomes
3. Continue to require the program to admit no additional classes without prior approval by the full Board.
4. Continue to require the program director to submit, under penalty of perjury, the names of all enrolled students, date of admission, placement in the curriculum, and expected date of graduation by **January 1, 2017** and **every three (3) months, thereafter**.
5. Continue to require the program to submit follow-up reports every three (3) months. The reports must include a comprehensive analysis of the program, specific actions taken to improve pass rates and to correct all violations, a timeline for implementation, and the effect of employed interventions. The analysis must include, but should not be limited, to the following elements:
 - a. Admission Criteria
 - b. Screening and Selection Criteria
 - c. Terminal Objectives
 - d. Curriculum Objectives
 - e. Instructional Plan
 - f. Theory and Clinical Objectives for Each Course
 - g. Lesson Plans for Each Course
 - h. Textbooks
 - i. Attendance Policy
 - j. Remediation Policy
 - k. Evaluations of Theory and Clinical Faculty
 - l. Evaluations of Theory Presentations
 - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations
 - n. Evaluation of Student Achievement
 - o. Current Enrollment
6. Continue to require the program to maintain its average annual pass rate no more than 10 percentage points below the state average annual pass rate.
7. Continue to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
8. Failure to take these corrective actions may cause the full Board to revoke the program's approval.
9. Continue the program's placement on the Board's **May 2018** agenda for reconsideration of provisional approval.
1. Place the program on the Board's **February 2017** agenda for consideration of a request to admit students.

- On February 10, 2017, the Board of Vocational Nursing and Psychiatric Technicians (Board) considered the consultant’s report relative to the Homestead Schools Vocational Nursing Program – Request to Admit Students; Consideration of Major Curriculum Revision. The following decisions were rendered: **Approve** program’s request to admit one (1) full-time day class of 24 students beginning March 6, 2017 and graduating March 9, 2018. **Approve** the program’s request to admit one (1) full-time evening class beginning May 8, 2017 (correction from March 8) and graduating May 11, 2018. **Approve** the program’s request to admit one (1) part-time evening class of 24 students beginning March 18, 2017 and graduating February 10, 2019. **Approve** the program’s major curriculum revision to include 1632 total hours (Theory – 672 hours; Clinical – 960 hours). **Continue** the program’s requirement to admit no additional classes without prior approval by the full Board. **Continue** the program’s requirement to submit, the names of all enrolled students, date of admission, placement in the curriculum, and expected date of graduation, by **March 1, 2017, and every three (3) months, thereafter**. **Continue** the program’s requirement to maintain its average annual pass rate no more than 10 percentage points below the state average annual pass rate. **Continue** the program’s requirement to submit a follow up report no later than **October 1, 2017**. The report must include a comprehensive analysis of the program, specific actions taken to improve pass rates and to correct all violations, a timeline for implementation, and the effect of employed interventions. The analysis must include, but should not be limited, to the following elements:

- a. Admission Criteria
- b. Screening and Selection Criteria
- c. Terminal Objectives
- d. Curriculum Objectives
- e. Instructional Plan
- f. Theory and Clinical Objectives for Each Course
- g. Lesson Plans for Each Course
- h. Textbooks
- i. Attendance Policy
- j. Remediation Policy
- k. Evaluations of Theory and Clinical Faculty
- l. Evaluations of Theory Presentations
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations
- n. Evaluation of Student Achievement
- o. Current Enrollment

Continue the program’s requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board’s Regulations, commencing at California Code of Regulations, Title 16, Section 2526. **Continue** the program’s placement on the Board’s **May 2018** agenda for reconsideration of provisional approval.

- On August 25, 2017, the Board of Vocational Nursing and Psychiatric Technicians (Board) considered the consultant’s report relative to the Homestead Schools Vocational Nursing Program – Request to Admit Students. The following decisions

were rendered: **Approve** Homestead Schools, Inc, Program’s request to admit one (1) full-time day class of 24 students (Cohort 64), beginning September 11, 2017 and graduating September 14, 2018, to **replace** the class that graduated June 13, 2017. **Approve** the program’s request to admit one (1) part-time day class of 24 students (Cohort 65), beginning September 30, 2017 and graduating August 18, 2019, to **replace** the class that graduated March 25, 2017. **Deny** the program’s request to admit one (1) full-time evening class of 24 students (Cohort 66), beginning October 9, 2017 and graduating October 12, 2018, to **replace** class that graduated July 20, 2017. low. **Continue** the program’s requirement to admit no additional classes without prior approval by the full Board. **Continue** the program’s requirement to submit, the names of all enrolled students, date of admission, placement in the curriculum, and expected date of graduation, by September 1, 2017, **and every three (3) months, thereafter**. **Continue** the program’s requirement to maintain an average annual pass rate that is no more than 10 percentage points below the state average annual pass rate. **Continue** the program’s requirement to submit a follow up report no later than **October 1, 2017**. The report must include a comprehensive analysis of the program, specific actions taken to improve pass rates and to correct all violations, a timeline for implementation, and the effect of employed interventions. The analysis must include, but should not be limited, to the following elements:

- a. Admission Criteria
- b. Screening and Selection Criteria
- c. Terminal Objectives
- d. Curriculum Objectives
- e. Instructional Plan
- f. Theory and Clinical Objectives for Each Course
- g. Lesson Plans for Each Course
- h. Textbooks
- i. Attendance Policy
- j. Remediation Policy
- k. Evaluations of Theory and Clinical Faculty
- l. Evaluations of Theory Presentations
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations
- n. Evaluation of Student Achievement
- o. Current Enrollment

Continue the program’s requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board’s Regulations, commencing at California Code of Regulations, Title 16, Section 2526. **Continue** the program’s placement on the Board’s **May 2018** agenda for reconsideration of provisional approval.

- On November the 17, the Board of Vocational Nursing and Psychiatric Technicians (Board) considered the consultant’s report relative to the Homestead Schools Vocational Nursing Program – Request to Admit Students. The following decisions were rendered: **Approve** the program’s request to admit one (1) full-time evening class of 24 students beginning November 27, 2017, Graduating November 28, 2018. **Continue** the program’s requirement to admit no additional classes without prior approval by the full Board. **Continue** the program’s requirement to submit, the names

of all enrolled students, date of admission, placement in the curriculum, and expected date of graduation, January 2, 2018, **and every three (3) months, thereafter.**

Continue the program's requirement to maintain an average annual pass rate that is no more than 10 percentage points below the state average annual pass rate.

Continue the program's requirement to submit a follow up report no later March 15, 2018. The report must include a comprehensive analysis of the program, specific actions taken to improve pass rates and to correct all violations, a timeline for implementation, and the effect of employed interventions. The analysis must include, but should not be limited, to the following elements:

- a. Admission Criteria
- b. Screening and Selection Criteria
- c. Terminal Objectives
- d. Curriculum Objectives
- e. Instructional Plan
- f. Theory and Clinical Objectives for Each Course
- g. Lesson Plans for Each Course
- h. Textbooks
- i. Attendance Policy
- j. Remediation Policy
- k. Evaluations of Theory and Clinical Faculty
- l. Evaluations of Theory Presentations
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations
- n. Evaluation of Student Achievement
- o. Current Enrollment

Continue the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526. **Continue** the program's placement on the Board's **May 2018** agenda for reconsideration of provisional approval.

- February 23, 2018, the Board of Vocational Nursing and Psychiatric Technicians (Board) considered the consultant's report relative to the Homestead Schools Vocational Nursing Program. The following decisions were rendered: **Approve** the Homestead Schools, Inc, Vocational Nursing Program's request to admit one (1) full-time day class of 24 students beginning March 5, 2018 and graduating March 15, 2019, to **replace** the class that will graduate March 9, 2018. **Continue** the program's requirement to admit no additional classes without prior approval by the full Board. **Continue** the program's requirement to submit the names of all enrolled students, date of admission, placement in the curriculum, and expected date of graduation, by April 1, 2018, **and every three (3) months, thereafter.** **Continue** the program's requirement to maintain an average annual pass rate that is no more than 10 percentage points below the state average annual pass rate. **Continue** the program's requirement to submit a follow-up report no later than **May 1, 2018.** The report must include a comprehensive analysis of the program, specific actions taken to improve pass rates and to correct all violations, a timeline for implementation, and the effect of employed interventions. The analysis must include, but should not be limited, to the following elements:

- a. Admission Criteria

- b. Screening and Selection Criteria
 - c. Terminal Objectives
 - d. Curriculum Objectives
 - e. Instructional Plan
 - f. Theory and Clinical Objectives for Each Course
 - g. Lesson Plans for Each Course
 - h. Textbooks
 - i. Attendance Policy
 - j. Remediation Policy
 - k. Evaluations of Theory and Clinical Faculty
 - l. Evaluations of Theory Presentations
 - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations
 - n. Evaluation of Student Achievement
 - o. Current Enrollment
6. Continue the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
7. Continue the program's placement on the Board's **May 2018** agenda for reconsideration of provisional approval.