



Board Meeting Notice and Agenda Public Board Meeting

DATE: Friday, November 22, 2024

TIME: Friday, November 22, 2024
9:00 a.m. – 5:00 p.m.
Or Until Completion of Business

LOCATION: Headquarters – Department of Consumer Affairs
1625 N. Market Blvd. 1st Fl. Hearing Room
Sacramento, CA 95834

Friday, November 22, 2024 – 8:30 a.m. start time WebEx link:

Join link:

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=mdafa77a070d5f2dfd2a49635f3febfe6>

**Webinar number:
2485 719 8920**

**Webinar password:
BVNPT 1122**

**Join by phone:
+1-415-655-0001 US Toll**

**Access code:
2485 719 8920**

**Passcode:
28678112**

NOTE: The agenda and available agenda materials will be posted at www.bvnpt.ca.gov.

Important Notices to the Public:

Action may be taken on any item on the agenda. The time and order of agenda items are subject to change at the discretion of the Board President and may be taken out of order. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Board are open to the public. This meeting may be delayed, postponed, or rescheduled if there are technological difficulties with the WebEx platform. This meeting will also be Webcast. This meeting will not be delayed, postponed, or rescheduled if there are technological difficulties with the Webcast.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Board prior to the Board taking any action on said item (except for the closed session). Members of the public will be provided appropriate opportunities to comment on any issue before the Board, but the Board President may, at his or her discretion, apportion available time among those who wish to speak. Individuals may appear before the Board to discuss items not on the agenda; however, the Board can neither discuss nor take official action on these items at the time of the same meeting [Government Code sections 11125, 11125.7(a)].

The meeting is accessible to the physically disabled. A person who needs disability-related accommodation or modification to participate in the meeting may make a request by contacting the Board's Administration Analyst, Nikki Brady, by telephone at (279) 225-8075, or by email at Nikki.Brady@dca.ca.gov or by sending a written request to the Board of Vocational Nursing and Psychiatric Technicians, attention: Elaine Yamaguchi, Executive Officer, 2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945. Providing your request is a least five (5) business days before the meeting will help to ensure availability of the requested accommodations. TDD Line: (916) 322-1700.

Friday, November 22, 2024

9:00 a.m. OPEN SESSION: Board Meeting Begins.

- 1. Call to Order, Roll Call, and Establishment of Quorum** – Dr. Mountain, Board President.
- 2. Pledge of Allegiance** – Dr. Mountain, Board President.
- 3. Introduction of Board Staff and Counsel** – Ms. Yamaguchi, Executive Officer.
- 4. Review and Approval - Meeting Minutes for August 16, 2024** – Dr. Mountain, Board President.

A. August 16, 2024 – <https://youtu.be/93nn4tfqNbw>

5. Board Update from DCA – DCA Board and Bureau Relations.

6. Fiscal and Budgets – Update.

A. Fund Condition and Budget Updates - Mr. Ito, Assistant Executive Officer

7. Education - Reports, Recommendations, and Possible Actions.

Committee Members: Dr. Mountain, Chairperson; Ms. Guzman, Board Member; Mr. Hill, Board Member; Ms. Nieblas, Board Member.

A. Education Division Report – Dr. McLeod, Supervising Nursing Education Consultant.

I. Review, Ratification and Approval of Executive Officer Program Decisions for period from September 3, 2024, to October 1, 2024.

- Part-Time and/or Full-Time Class Commencements
California Career Institute, Anaheim, Vocational Nursing Program; Career Care Institute, Oxnard, Vocational Nursing Program; Central Coast College Vocational Nursing Program; Contra Costa Medical Career College Vocational Nursing Program; Homestead Schools, Inc., Costa Mesa, Vocational Nursing Program; Medical Allied Career Center, Inc., Vocational Nursing Program; Moriah College Vocational Nursing Program; North-West College, San Diego, Vocational Nursing Program; Platt College, Riverside, Vocational Nursing Program; Stanbridge University, Riverside, Vocational Nursing Program; and Unitek College, San Jose, Vocational Nursing Program.
- Continued Program Approval
Mt. San Antonio College Psychiatric Technician Program; and North Orange County Regional Occupational Program Vocational Nursing Program.
- Change in Curriculum
Central Coast College Vocational Nursing Program; Clovis Adult Education Vocational Nursing Program ; Concorde Career College, Garden Grove, Vocational Nursing Program; Concorde Career College, North Hollywood, Vocational Nursing Program; Concorde Career College, San

Bernardino, Vocational Nursing Program; Concorde Career College, San Diego, Vocational Nursing Program; Cuesta College Vocational Nursing Program; Department of State Hospitals-Atascadero/ Cuesta College Psychiatric Technician Program; Platt College, Riverside, Vocational Nursing Program; Southeast California College, Monterey Park, Vocational Nursing Program; Stanbridge University, Irvine, Vocational Nursing Program; Stanbridge University, Los Angeles, Vocational Nursing Program; Unitek College, Bakersfield, Vocational Nursing Program; Unitek College, Concord, Vocational Nursing Program; Unitek College, Fremont, Vocational Nursing Program; Unitek College, Hayward, Vocational Nursing Program; Unitek College, Sacramento, Vocational Nursing Program; Unitek College, San Jose, Vocational Nursing Program; and Unitek College, South San Francisco, Vocational Nursing Program.

- Multiple and Other Approvals
Central Coast College Vocational Nursing Program; Concorde Career College, Garden Grove, Vocational Nursing Program; Concorde Career College, North Hollywood, Vocational Nursing Program; Concorde Career College, San Bernardino, Vocational Nursing Program; Concorde Career College, San Diego, Vocational Nursing Program; Cuesta College Vocational Nursing Program; National Career College Vocational Nursing Program; North-West College, San Diego, Vocational Nursing Program; Platt College, Riverside, Vocational Nursing Program; Unitek College, Bakersfield, Vocational Nursing Program; Unitek College, Concord, Vocational Nursing Program; Unitek College, Fremont, Vocational Nursing Program; Unitek College, Hayward, Vocational Nursing Program; Unitek College, Sacramento, Vocational Nursing Program; Unitek College, San Jose, Vocational Nursing Program; and Unitek College, South San Francisco, Vocational Nursing Program.

B. Request to Admit Students

- I. Smith Chason School of Nursing, Ontario, Vocational Nursing Program-
Dr. McLeod, Supervising Nursing Education Consultant.
- II. Career Care Institute, Oxnard, Vocational Nursing Program –
Ms. Gomez, Nursing Education Consultant.
- III. Cypress College Psychiatric Technician Program –

Ms. Devila, Nursing Education Consultant.

IV. Summit College, San Bernardino, Vocational Nursing Program –
Dr. Thomson, Nursing Education Consultant.

C. Request for Continued Approval and Request to Admit Students

I. Medical Career College Vocational Nursing Program –
Dr. Thomson, Nursing Education Consultant.

D. Consideration of Removal from Approved Program List

I. Sunrise School of Nursing Vocational Nursing Program –
Dr. Thomson, Nursing Education Consultant.

E. Consideration to Rescind Pattern of Admission

I. Charles A Jones Career and Education Center Vocational Nursing
Program –
Ms. Silverman, Nursing Education Consultant.

II. Pacific College, Costa Mesa, Vocational Nursing Program –
Ms. Barrett, Nursing Education Consultant.

III. Pacific College, Cerritos, Vocational Nursing Program –
Ms. Barrett, Nursing Education Consultant.

8. Executive Officer's Report – Ms. Yamaguchi, Executive Officer.

A. Update, Discussion and Possible Actions – Ms. Yamaguchi, Executive
Officer.

I. Review and Adoption of 2025-2030 Strategic Plan.

II. Board Meeting Logistics 2026 (Board Meeting Dates).

III. Board Meeting Training Day Survey.

IV. Mandatory Curriculum Hours.

V. Transition to NURSYS for License Verifications.

VI. Report on Board's Public Comment on Respiratory Care Board
Proposed Rulemaking.

- VII. Update on Narcan Declaratory Decision Process.
- VIII. Interim Action: Informal Letter of Guidance.
- B. Executive Committee Report – Dr. Mountain, Chairperson.

LUNCH BREAK

9. Licensing and Evaluations – Report, Recommendations, and Possible Actions.

- A. Licensing Division Report – Ms. Brown, Licensing Manager.

10. Legislative and Regulations – Report, Recommendations, and Possible Actions.

Committee Members: Ms. Carpenter, Chairperson; Ms. Sonson Board Member.

- A. Legislative and Regulations Committee Report – Ms. Carpenter, Chairperson.
 - I. Final Report on 2024 Legislation.
- B. Rulemaking Update, Discussion and Possible Actions – Ms. Yamaguchi, Executive Officer.
 - I. Update on Pending Regulations.
 - a. Delegation of Certain Functions -- California Code of Regulations, Title 16, Section 2503.
 - b. Development of Proposed Regulations to Amend Existing School Approval Standards -- California Code of Regulations, Title 16, Division 25, Chapter 1, Article 5 (commencing with section 2525) and Chapter 2, Article 5 - (commencing with section 2580).
 - II. Discussion and Possible Action to Approve Board 2025 Rulemaking Calendar.

11. Enforcement – Report, Recommendations, and Possible Actions.

Committee Members: Mr. Maxey, Chairperson; Ms. Moore, Board Member.

- A. Enforcement Division Report – Ms. Wood, Chief, Enforcement Division.
- B. Enforcement Committee Report – Mr. Maxey, Chairperson.

12. Psychiatric Technician Ad-Hoc Committee – Report, Recommendations, and Possible Actions.

Committee Members: Mr. Hill, Chairperson; Ms. Moore, Board Member.

A. Psychiatric Technicians Committee Report – Mr. Hill, Chairperson.

13. Public Comment on Items Not on the Agenda – Dr. Mountain, Board President.

Note: The Board may not discuss or take any action on any item raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting pursuant to Government Code sections 11125 and 11125.7(a).

14. Suggestions for Future Agenda Items – Dr. Mountain, Board President.

15. Closed Session.

The Board will convene in closed session pursuant to Government Code section 11126, subdivision (c)(3) to deliberate and vote on disciplinary matters.

16. Adjourn Meeting.

The mission of the California Board of Vocational Nursing and Psychiatric Technicians (Board) is to protect the public. Public protection is paramount to the Board and its highest priority in exercising its licensing, regulatory, and disciplinary functions. Toward this end, the Board ensures that only qualified persons are licensed vocational nurses and psychiatric technicians by enforcing education requirements, standards of practice, and by educating consumers of their rights.