



BOARD MEETING VIDEO TELECONFERENCE MINUTES

JUNE 20, 2016

SACRAMENTO, CALIFORNIA 95834

Department of Consumer Affairs; 1625 N. Market Boulevard, Hearing Room-South, Room 102

SAN DIEGO, CALIFORNIA 92127

Bureau of Automotive Repair, 16855 West Bernardo Drive, Suite 112

SOUTH EL MONTE, CA 91733

Bureau of Automotive Repair, 1180 Durfee Avenue, Suite 120

BOARD MEMBERS

PRESENT:

Samantha James-Perez, P.T. Member, Board President (Sacramento)
Andrew Moreno, Public Member, Board Vice President (Sacramento)
Bernice Bass de Martinez, Board Member (Sacramento)
Todd D'Braunstein, P.T. Member (S. El Monte)
John Dierking, Public Member (S. El Monte)
Tammy Endozo, L.V.N. Member (San Diego)
Eric Mah, Public Member (San Diego)
John Vertido, L.V.N. Educator Member (Sacramento)

BOARD MEMBER

ABSENT:

Vivien Avella, Public Member

BOARD STAFF

PRESENT:

Kameka Brown, PhD, MBA, NP, Executive Officer
Gina Bayless, Enforcement Division Chief
Jay Prouty, Enforcement Analyst
Lanessa Guerra, Licensing Analyst
Rebecca Bon, DCA Legal Counsel

1. CALL TO ORDER, ROLL CALL, AND ESTABLISHMENT OF QUORUM.

The meeting was called to order by the Board President, Samantha James-Perez at 9:00 a.m., Monday, June 20, 2016, from the Department of Consumer Affairs (DCA) Hearing Room, 1625 North Market Boulevard, Room S-102, Sacramento, California 95834. Ms. James-Perez took attendance of the Board Members by roll call. Board members introduced themselves by announcing their name, location, and noting if members of the public were in attendance.

2. **INTRODUCTION OF BOARD STAFF.**

Dr. Brown introduced herself and board staff present. Rebecca Bon, DCA Legal Counsel, introduced herself. All staff members were present in Sacramento at the DCA Hearing Room location.

3. **REPORT ON ADMINISTRATIVE AND ENFORCEMENT MONITOR INITIAL RESULTS.**
Ben Frank, Administrative and Enforcement Monitor.

Mr. Frank present the initial results report his findings. His presentation included a project background, Organization restructuring, Licensee Complaint Workflow Restructuring, Impacts of Organizational and Licensee Workflow Restructuring, License Applicant Arrest/Conviction Report Cases, BVNPT Case Mix Summary, Signs of Recent Improvement and the next steps for the Board. He then received questions from the Board.

Public Comment:

Sacramento: None.

San Diego: None.

South El Monte: None.

Board Discussion:

- Ms. James-Perez commented that the historical information provided was important and the Board is committed to positive change.
- Mr. Vertido asked Mr. Frank if financial consideration was factored in his assessment. Mr. Frank responded he was aware of some of the information.
- Mr. Moreno said he now has a better understanding of the CPEI guidelines.
- Ms. Bass de Martinez said she is interested in more defined information for comparisons such as that of other boards/bureaus.
- Ms. James-Perez said the board is committed to transparency.
- Mr. Mah requested a copy of the contract between the Board and Mr. Frank.

MOTION: No motion required on this report.

4. **PUBLIC COMMENT PROCEDURES.**

Ms. James-Perez announced public comment procedures and that public comment is welcome on any open agenda item prior to the Board's discussion; no action may be taken at this time on those items not on the agenda; and the Board may limit the length of time allowed for comment. She also provided WebEx instructions for those board members and members of the public at the San Diego and South El Monte meeting locations.

3. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA.**

Public Comment:

Sacramento: None.
San Diego: None.
South El Monte: None.

Board Discussion:

Sacramento: None.
San Diego: None.
South El Monte: None

9. **ADJOURNMENT**

The meeting was adjourned at 10:06 a.m.

Prepared by: 
Kameka Brown, PhD, MBA, NP
Executive Officer

Date: 11/9/16

Approved by: 
Samantha James-Perez, P.T.
Board President

Date: ~~11-04-06~~
11-04-16