



**Board of Vocational Nursing and Psychiatric Technicians**  
2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945  
Phone 916-263-7800 Fax 916-263-7855 Web www.bvnpt.ca.gov

DATE: April 28, 2015

TO: Board Members

FROM: *Pam Hinckley*  
Pam Hinckley, R. N., M.S.N.  
Nursing Education Consultant

SUBJECT: InfoTech Career College Vocational Nursing Program – Consideration of Request to Admit Students (Director: Elizabeth Estrada, Bellflower, Los Angeles County, Private)

On November 10, 2011, the Board placed the InfoTech Career College Vocational Nursing Program on provisional approval for the two (2) year period from November 10, 2011 through November 30, 2013, due to pass rates on the licensure examination that were noncompliant with requirements set forth in California Code of Regulations Section 2530 (l). The Board directed that the program admit no additional students unless approved by the full Board. Further, the program was required to continue to demonstrate incremental progress in correcting identified violations.

On November 22, 2013, the Board extended the program's provisional approval from November 22, 2013 through November 30, 2014, and issued a notice to the program identifying specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations.

On November 21, 2014, the Board extended InfoTech Career College's Vocational Nursing Program provisional approval for a one (1) year period from December 1, 2014, through November 30, 2015, and issued a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations. Reconsideration of the program's status was scheduled for the November 2015 Board Meeting.

The program requests approval to admit a full-time day class of 22 students on June 29, 2015, graduating on September 23, 2016. This class would **replace** the class that is scheduled to graduate on May 21, 2015.

### **History of Prior Board Actions**

(See Attachment A, History of Prior Board Actions)

## Enrollment

Each class admission to the 60-week, full-time program must have prior Board approval. The pattern of admissions for current classes is seen in the enrollment table below.

The following table represents **current and proposed** student enrollment based on the current and proposed class start dates. The table indicates a **maximum enrollment of 52 students** for the period **May 2008 through June 2015**.

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Completed			
5/08		26	17	<b>17</b>
	8/09 (5/08 Class)		- 17	17 - 17 = <b>0</b>
6/11 (Delayed from 2/1/10 )		30	17	0 + 17 = <b>17</b>
8/12		15	9	17 + 9 = <b>26</b>
	8/12 (6/11 Class)		-17	26 - 17 = <b>9</b>
8/13		15	7	9 + 7 = <b>16</b>
	10/13 (8/12 Class)		-9	16 - 9 = <b>7</b>
	12/14 (8/13 Class)		-7	7 - 7 = <b>0</b>
2/14		18	11	0 + 11 = <b>11</b>
12/14	1/16	30		11 + 30 = <b>41</b>
	5/15 (2/14 Class)		-11	41 - 11 = <b>30</b>
6/15 <b>(Proposed)</b>	9/16	22		30 + 22 = <b>52</b>

## Licensing Examination Statistics

The following statistics, furnished by the Pearson Vue and published by the National Council of State Boards of Nursing as "Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction," for the period October 2009 through March 2015, specify the pass percentage rates for graduates of the InfoTech Career College, Vocational Nursing Program on the National Council Licensure Examination for Practical (Vocational) Nurses (NCLEX-PN®).

NCLEX-PN® Licensure Examination Data							
Quarterly Statistics					Annual Statistics*		
Quarter	# Candidates	# Passed	% Passed	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate [CCR §2530(I)]	Variance from State Average Annual Pass Rate
Oct - Dec 2009	5	3	60%	76%	60%	73%	-13
Jan - Mar 2010	4	1	25%	76%	44%	74%	-30
Apr - Jun 2010	3	1	33%	74%	42%	75%	-33
Jul - Sep 2010	1	0	0%	76%	38%	75%	-37
Oct - Dec 2010	No Candidates Tested			77%	25%	76%	-51
Jan - Mar 2011	1	1	100%	80%	40%	77%	-37
Apr - Jun 2011	No Candidates Tested			71%	50%	76%	-26
Jul - Sep 2011	No Candidates Tested			74%	100%	76%	+24
Oct - Dec 2011	No Candidates Tested			74%	100%	75%	+25
Jan - Mar 2012	No Candidates Tested			77%	100%	74%	+26
Apr - Jun 2012	No Candidates Tested			72%	0%	74%	-74
Jul - Sep 2012	No Candidates Tested			74%	0%	74%	-74
Oct - Dec 2012	1	0	0%	70%	0%	74%	-74
Jan - Mar 2013	3	3	100%	75%	75%	73%	+2
Apr - Jun 2013	4	2	50%	78%	63%	73%	-10
Jul - Sep 2013	3	2	67%	75%	64%	74%	-10
Oct - Dec 2013	1	1	100%	76%	73%	76%	-3
Jan - Mar 2014	No Candidates Tested			74%	63%	76%	-13
Apr - Jun 2014	3	3	100%	66%	86%	73%	+13
Jul - Sep 2014	No Candidates Tested			72%	100%	73%	+27
Oct - Dec 2014	2	1	50%	72%	80%	72%	+8
Jan - Mar 2015	5	4	80%	73%	80%	71%	+9

\*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

California Code of Regulations (Code) Section 2530 (I), which states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

Examination statistics for the period of October 2009 through March 2015 substantiate the program’s **noncompliance** with regulatory requirements for **eleven (11) quarters** and **compliance** for the remaining **eleven (11) quarters**. The program has been compliant with regulatory requirements for the most recent four (4) consecutive quarters. It is also noted that the program had no first – time graduates tested for nine (9) of the previous twenty-two (22) quarters.

Based on the most current data available (January to March 2015), the program's average annual pass rate is 80%. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time is 71%. The average annual pass rate for the Info Tech Career College Vocational Nursing program is 9 percentage points **above** the State average annual pass rate.

### **Faculty and Facilities**

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

"For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."

The number of Board-approved faculty totals eight (8), including the director. The director has 90% administrative and 10% teaching duties. Of the total faculty, seven (7) instructors are approved to teach clinical.

Pursuant to Vocational Nursing Rules and Regulations section 2534(d), four (4) instructors are needed for a maximum enrollment of 52 students. Therefore, the number of current faculty is adequate for the current and proposed enrollment.

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

"For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."

The program has sufficient clinical facilities to afford the number, type, and variety of patients that will provide clinical experience consistent with competency-based objectives and theory being taught.

### **Other Considerations**

As noted previously, the program has been on provisional approval since November 10, 2011, due to noncompliance with regulatory requirements relative to program pass rates. At that time, the program's average annual pass rate was 100%; the Board noted that the pass rate represented statistics for one candidate.

On November 22, 2013, the Board **extended** the program's provisional status through November 30, 2014. At that time, the program's average annual pass rate was 64%.

On November 21, 2014, the Board **extended** InfoTech Career College's Vocational Nursing Program provisional approval for a one (1) year period from December 1, 2014, through November 30, 2015. At that time, the program's average annual pass rate was 100%; however, it was noted that the pass rate represented statistics for four (4) candidates. On December 10, 2014, the Board forwarded a Notice of Change in Approval Status to the program (see Attachment B).

The most recent four (4) quarters of licensure data demonstrate a significant improvement in the average annual pass rates. During this time, ten (10) program graduates tested; eight (8) passed for a quarter and average annual pass rate of 80%.

**Recommendations:**

1. Approve InfoTech Career College, Vocational Nursing Program's request to admit a class of 22 full-time students on June 29, 2015, only, graduating on September 23, 2016 to **replace** the class that graduated on May 21, 2015.
2. Continue the program's requirement to admit no additional students unless approved by the full Board.

**Rationale:** The program's average annual pass rate is currently 80%. The program's improvement in licensure pass rates supports the recommended approval of the requested class.

On November 21, 2014, the Board extended the program's provisional approval for an additional year. That action was taken because the director failed to comply with corrective action specified by the Board in that the director failed to submit the report specified in the terms of provisional approval specified by the Board.

Attachment A: History of Prior Board Actions.

Attachment B: Notice of Change in Approval Status dated December 10, 2014.

# Agenda Item #7.C.2., Attachment A

## INFO TECH CAREER COLLEGE VOCATIONAL NURSING PROGRAM

### History of Prior Board Actions

- On May 14, 2008, the Executive Officer approved InfoTech Career College's request to begin a vocational nursing program with an initial class of 30 students commencing May 19, 2008 only, with a projected graduation date of August 11, 2009; **and** approved the program curriculum for 1560 hours, including 600 theory, and 960 clinical hours.
- **On September 9, 2008, a new program director was approved.**
- **On March 11, 2009, a new program director was approved.**
- **On July 6, 2009, a new program director was approved.**
- On July 13, 2009, the Board received the program's Program Records Survey.
- On July 20 – 21, 2009, the program was inspected for compliance with regulatory requirements for initial approval. Fourteen (14) violations of the California Code of Regulations were identified. Recommendations for correction of each violation and a timeline for correction were discussed.
- On August 28, 2009, the Board forwarded correspondence to the director relative to the absence of required corrections of violations identified during the survey visit. A response was requested by September 10, 2009.
- On September 10, 2009, the Board received the program's response to identified survey violations.
- On October 5, 2009, the assigned consultant met with the program director relative to the proposed corrections of the fourteen (14) violations identified during the July 20 – 21, 2009 survey visit. Required revisions were specified. The director agreed to submit the required revised documents to correct all previously identified violations by Friday, October 30, 2009.
- On November 2, 2009, the Board received the program's revised documents addressing violations identified during the survey visit.
- On December 16, 2009, the assigned consultant, per telephone conference call, advised the director that the submitted information did not completely address violations identified during the July 2010 survey visit. Corrections specified during the visit and during the October 5, 2009 meeting were reiterated. Additional revisions were requested by Tuesday, December 29, 2009.

- On December 30, 2009, the Board received the program's final revisions addressing violations identified during the survey visit.
- On January 7, 2010, the Executive Officer approved initial full accreditation for the InfoTech Career College Vocational Nursing Program for the period from January 6, 2010, through January 5, 2014, and issued a certificate accordingly; **and**, approved the program's request to admit a class of 30 students commencing February 1, 2010, to **replace** students graduating August 24, 2009. That class was projected to graduate March 7, 2011.
- On March 1, 2010, the Board received electronic correspondence from the school owner advising of the director's termination.
- On March 2, 2010, the SNEC discussed the program's status with Ashok Garg, President, and Owner. Mr. Garg advised that commencement of the next class would be delayed due to the lack of financial aid. The owner projected commencement of that class for August 2010.
- On October 1, 2010, the Board received correspondence from A. Garg reporting the school's plans to admit a class on October 25, 2010 and the hiring of a new program director.
- On October 5, 2010, the Board forwarded correspondence per certified mail to A. Garg relative to the lack of submission of an application for a new director and information relative to the planned class.
- **On November 30, 2010, a new program director was approved.**
- On December 4, 2010, the program was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rate for the past four (4) quarters. The director was requested to submit a written plan for improving the program's NCLEX-PN® pass rates by December 20, 2010.
- On December 29, 2010, the Board received correspondence from the director and supporting documents related to the program's plan to increase licensure pass rates.
- February 17, 2011, the program was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rate for the past five (5) quarters. The program was requested to submit a written plan for improving their NCLEX-PN® pass rates by March 4, 2011.
- On March 4, 2011, the Board received correspondence from the director and supporting documents related to the program's plan to increase licensure pass rates.

- On May 16, 2011, the program was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rates for the past six (6) quarters. The program was requested to submit a written plan for improving their NCLEX-PN® pass rates by June 3, 2011.
- **On April 13, 2011, a new program director was approved.**
- **On June 15, 2011, a new program director was approved.**
- On November 10, 2011, the Board placed the InfoTech Career College Vocational Nursing Program on provisional accreditation for the two-year period from November 10, 2011, through November 30, 2013, and issue a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations. The Board denied the program's request for approval to admit a class of 30 full-time day students on January 17, 2012, graduating on March 23, 2013, at this time, and required the program to admit no additional students unless approved by the full Board. The program was required to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate for four consecutive quarters.

Additionally, the program was required to submit follow-up reports in 9 months, but no later than **August 1, 2012**, and 21 months, but no later than **August 1, 2013**. The reports must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment.

Further, the Board required the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526. The program is required to continue to demonstrate incremental progress in correcting

the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.

The program was placed on the **November 2013** Board agenda for reconsideration of provisional approval.

- On November 22, 2011, the Board forwarded to the director the Notice of Change in Approval Status.
- On January 19, 2012, the assigned consultant forwarded correspondence requesting submission of fifteen (15) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On January 20, 2012, the program director submitted fifteen (15) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On February 6, 2012, the Board approved InfoTech Career College Vocational Nursing Program's request for approval to admit a class of 15 full-time, day students on April 9, 2012, only, graduating on July 1, 2013; and, required the program to admit no additional students unless approved by the full Board.
- On September 4, 2012, the Board received the program's comprehensive analysis.
- On December 13, 2012 the assigned consultant forwarded correspondence requesting submission of eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On December 28, 2012, the program director submitted eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On February 22, 2013, the Board denied InfoTech Career College Vocational Nursing Program's request for approval to admit a class of 30 full-time, day students on March 25, 2013, graduating on May 30, 2014; **and**, required the program to admit no additional students unless approved by the full Board.
- On March 27, 2013, the assigned consultant requested submission of two (2) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On March 29, 2013, the program director submitted two (2) copies and a CD of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.

- On May 10, 2013, the Board approved InfoTech Career College Vocational Nursing Program's request for approval to admit a class of 20 full-time, day students on June 3, 2013, graduating on August 11, 2014, to **replace** a class that graduated on August 21, 2012; and, required the program to admit no additional students unless approved by the full Board.
- On June 5, 2013, the assigned consultant forwarded correspondence requesting submission of two (2) copies and a CD of pertinent documents and subsequent actions taken to correct identified problems that they desire Board members to consider by June 13, 2013.
- On June 17, 2013, the director submitted two (2) copies and a CD of pertinent documents and subsequent actions taken to correct identified problems that they desire Board members to consider.
- On August 1, 2013, the Board received the program's comprehensive analysis.
- On September 13, 2013, the Board deferred action on InfoTech Career College Vocational Nursing Program's request to admit a class of 30 full-time, students on November 11, 2013, graduating on January 7, 2015 to the November 2013 Board meeting; and, required the program to admit no additional students unless approved by the full Board.
- On November 22, 2013, the Board denied InfoTech Career College Vocational Nursing Program's request to admit a class of 30 full-time, students on February 10, 2014, graduating on April 22, 2015 to replace the class that graduated on August 27, 2012; **and**, approved the program to admit a class of 20 full-time students on February 10, 2014, only, graduating on April 22, 2015 to **replace** the class that graduated on August 27, 2012; **and**, **Extended** provisional approval for the Info Tech Career College Vocational Nursing Program for a one (1) year period from November 22, 2013, through November 30, 2014 and issue a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations; **and**, required the program to admit no additional classes without prior approval by the full Board; **and**, required the program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate; **and**,

Required the program to submit a follow-up report in nine (9) months but no later than **August 1, 2014**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Current Student Enrollment.
- b. Admission Criteria.
- c. Screening and Selection Criteria.
- d. Terminal Objectives.
- e. Curriculum Objectives.

- f. Instructional Plan.
- g. Theory and Clinical Objectives for Each Course.
- h. Lesson Plans for Each Course.
- i. Textbooks.
- j. Attendance Policy.
- k. Remediation Policy.
- l. Evaluations of Theory and Clinical Faculty.
- m. Evaluations of Theory Presentations.
- n. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- o. Evaluation of Student Achievement.
- p. Evaluation of Outreach Attempts to Reach Prior Graduates who have not Taken the Licensure Examination; **and**, advised

Failure to show progress shall constitute cause for revocation of provisional approval; **and**, required the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2525; **and**, required the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval; **and**, advised that failure to take any of these corrective actions may cause the full Board to revoke the program's approval; **and**, placed the program on the **November 2014** Board agenda for reconsideration of provisional approval.

- On October 20, 2014, the Board received the program's comprehensive analysis. This report was due to the Board by August 1, 2014.
- On November 21, 2014, the Board approved InfoTech Career College, Vocational Nursing Program's request to admit a class of 30 full-time students on December 1, 2014, only, graduating on January 26, 2016 to **replace** the class that graduated on August 26, 2013; **and**, **extended** InfoTech Career College's Vocational Nursing Program provisional approval for a one (1) year period from December 1, 2014, through November 30, 2015, and issued a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations; **and**, required the program to admit no additional students unless approved by the full Board; **and**, required the program to submit a follow-up report in nine (9) months, but no later than **August 1, 2015**. The report must include an updated comprehensive analysis of the program, identifying specific actions taken to improve program pass rates that have worked and those that needed revision and why. The following elements **must be addressed** in the analysis.
  - a. Admission Criteria.
  - b. Screening and Selection Criteria.
  - c. Terminal Objectives.
  - d. Curriculum Objectives.
  - e. Instructional Plan.
  - f. Theory and Clinical Objectives for Each Course.

- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment; **and**,

Continued to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2526; **and**, continued to require the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval; **and**, advised that failure to show progress shall constitute cause for revocation of provisional approval; and, failure to take any of these corrective actions may cause the full Board to revoke the program's approval; **and**, placed the program on the **November 2015** Board agenda for reconsideration of provisional approval.

- On December 10, 2014, the Board forwarded the Extension of Notice of Provisional Approval

# Agenda Item #7.C.2., Attachment B



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

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## CERTIFIED MAIL

December 10, 2014

Elizabeth Estrada, B.S., R.N.  
Director, Vocational Nursing Program  
Info Tech Career College  
8527 Alondra Boulevard, Suite 174  
Paramount, CA 90723

**Subject: Notice of Extension of Provisional Approval**

Dear Ms. Estrada:

Pursuant to the action of the Board of Vocational Nursing and Psychiatric Technicians (Board) on November 21, 2014, the provisional approval status of the Info Tech Career College Vocational Nursing Program has been extended for the one – year period from December 1, 2014 through November 30, 2015. The purpose of this letter is to explain the areas of non-compliance found and the corrections required of your program to avoid losing approval completely.

Once you have reviewed this letter, please sign and return the enclosed "Acknowledgement of Change in Approval Status" form by **Monday, December 15, 2014.**

### AREAS OF NON-COMPLIANCE [VIOLATION(S)]

In accordance with Section 2526.1(c) of title 16 of the California Code of Regulations,

"The Board may place any program on provisional approval when that program does not meet all requirements as set forth in this chapter and in Section 2526..."

Section 2527 (a) of the California Code of Regulations states:

"The Board shall require such reports by schools and conduct such investigations as necessary to determine whether or not approval will be continued."

Section 2530(l) of title 16 of the California Code of Regulations states:

"The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period."

Notice of Change in Approval Status

**Info Tech Career College  
Vocational Nursing Program**

December 10, 2014

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The program pass rates of the Info Tech Career College Vocational Nursing Program for the past 20 quarters are set forth in the following table.

NCLEX-PN® Licensure Examination Pass Rates			
Quarter	State Annual Average Pass Rate	Program Annual Average Pass Rate	Variance from State Annual Average Pass Rate
Oct – Dec 2009	73%	60%	-13
Jan – Mar 2010	74%	44%	-30
Apr – Jun 2010	75%	42%	-33
Jul – Sep 2010	75%	38%	-37
Oct – Dec 2010	76%	25%	-51
Jan – Mar 2011	77%	40%	-37
Apr – Jun 2011	76%	50%	-26
Jul – Sep 2011	76%	100%	+24
Oct – Dec 2011	75%	100%	+25
Jan – Mar 2012	74%	100%	+26
Apr – Jun 2012	74%	0%	-74
Jul – Sep 2012	74%	0%	-74
Oct – Dec 2012	74%	0%	-74
Jan – Mar 2013	73%	75%	+2
Apr – Jun 2013	73%	63%	-10
Jul – Sep 2013	74%	64%	-10
Oct – Dec 2013	76%	73%	-3
Jan – Mar 2014	76%	63%	-13
Apr – Jun 2014	73%	86%	+13
Jul – Sep 2014	73%	100%	+27

This data substantiates the program's history of non-compliance with Section 2530(l) of the Vocational Nursing Rules and Regulations for 11 of 20 Quarters.

**REQUIRED CORRECTION(S)**

1. The Info Tech Career College, Vocational Nursing Program shall bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate.
2. The program shall continue to obtain approval of the full Board prior to the admission of additional students.
3. The program shall submit a follow-up report in nine (9) months, but no later than **August 1, 2015**. The report must include an updated comprehensive analysis of the program, identifying specific actions taken to improve program pass rates that have worked and those that needed revision and why. The following elements **must be addressed** in the analysis.
  - a. Admission Criteria.
  - b. Screening and Selection Criteria.
  - c. Terminal Objectives.

- d. Curriculum Objectives.
  - e. Instructional Plan.
  - f. Theory and Clinical Objectives for Each Course.
  - g. Lesson Plans for Each Course.
  - h. Textbooks.
  - i. Attendance Policy.
  - j. Remediation Policy.
  - k. Evaluations of Theory and Clinical Faculty.
  - l. Evaluations of Theory Presentations.
  - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
  - n. Evaluation of Student Achievement.
  - o. Current Enrollment.
4. The program shall continue to comply with all approval standards in article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and article 5 of the Board's regulations, commencing at California Code of Regulations, title 16, section 2526.
  5. The program shall continue to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval.
  7. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
  8. In the event additional violations of the approval standards are identified, such violations may result in further corrective action or revocation of provisional approval.

#### **FUTURE BOARD ACTION**

Your program will be placed on the **November 2015** Board Meeting agenda, at which point the Board may revoke or extend the program's approval. If you have additional information that you wish considered beyond the required corrections listed on pages 2 and 3, you must submit this documentation by the fifteenth day of the second month prior to that Board meeting.

#### **OTHER IMPORTANT INFORMATION**

Please be advised that, pursuant to the Board's regulations, the program will not be authorized to admit new classes beyond the established pattern of admissions previously approved by the Board. The established pattern of admissions approved by the Board is as follows: **Approval by the full Board is required prior to the admission of each class.**

Notice of Change in Approval Status  
**Info Tech Career College**  
**Vocational Nursing Program**  
December 10, 2014  
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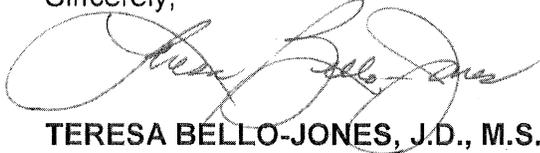
In the event your program is required to submit any report(s) as a corrective action pursuant to this notice, such reports are required in addition to any other reports required pursuant to 2527 of the Board's regulations.

The program may no longer advertise that it has full approval, and should take steps to correct any ongoing advertisements or publications in that regard.

A copy of title 16, California Code of Regulations, section 2526.1, regarding provisional approval is attached for your reference. A complete copy of the Board's laws and regulations can be found on the Board's web site at [www.bvnpt.ca.gov](http://www.bvnpt.ca.gov).

Should you have questions, please do not hesitate to contact the Board.

Sincerely,

A handwritten signature in cursive script, appearing to read "Teresa Bello-Jones", is written over a circular stamp or seal.

**TERESA BELLO-JONES, J.D., M.S.N., R.N.**  
Executive Officer

Enclosures

cc: Board Members

TBJ: ph