



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945
Phone (916) 263-7800 Fax (916) 263-7855 Web www.bvnpt.ca.gov



Agenda Item #6.D.1.

DATE: November 6, 2014

TO: Board Members

FROM: 
Pam Hinckley R.N., M.S.N.
Nursing Education Consultant

SUBJECT: Valley College of Medical Careers Vocational Nursing Program –
Consideration of Program Closure (Director: Efren Villanueva, West Hills, Los Angeles, Private)

On November 10, 2011, the Board placed the Valley College of Medical Careers Vocational Nursing Program on provisional accreditation¹ for the two-year period from November 10, 2011, through November 30, 2013. That action was taken due to the program's noncompliance with Section 2530 (l) of the Vocational Nursing Rules and Regulations.

On November 22, 2013, the Board **extended** the program's provisional approval for the period from December 1, 2013 through February 28, 2014. Further, the Board denied the program's request to admit a class of 20 full-time day students on January 21, 2014, graduating on May 8, 2015, to **replace** the day class that was scheduled to graduate September 20, 2013.

On February 28, 2014, the Board **extended** the program's provisional approval for the period from March 1, 2014 through February 28, 2015 and approved the program's request to admit 20 full – time day students on May 19, 2014, graduating August 18, 2015, to **replace** the class that graduated December 20, 2013.

On July 14, 15, 2014, Board representatives conducted an unannounced onsite survey of the program.

¹ Prior to January 1, 2012, references in article 4 of the Vocational Nursing Practice Act and article 4 of the Psychiatric Technicians Law provided that the Board accredits all vocational nursing and psychiatric technicians programs. Pursuant to Business and Professions Code Sections 2883 and 4532 (Senate Bill 539, Chapter 338, Statutes of 2011), **accredit** was changed to **approve**. There was no change to the Board's authority or jurisdiction.

On October 20, 2014, the Board received correspondence from the Accrediting Bureau of Health Education Schools relative to the program's closure.

History of Prior Board Actions

(See Attachment A, History of Board Action)

Enrollment

The program requires approval by the Board prior to the admission of students into its 60 week full-time course of instruction. The pattern of admissions for current classes is seen in the enrollment table below.

The following table represents **current and proposed** student enrollment based on current and proposed class start dates. The table indicates a **maximum enrollment of 20** students for the period **November 2011 through May 2014**.

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Completed			
11/11 (FT - PM)		15	12	12 = 12
6/12 (FT - AM)		9	7	12 + 7 = 19
	3/13 (FT- PM Class)		-12	19 - 12 = 7
	12/13 (FT - AM Class)		-7	7 - 7 = 0
5/14 (Approved 2/14)	8/15 (5/14 Class)	20		0 + 20 = 20

Licensing Examination Statistics

The following statistics, furnished by Pearson VUE, and published by the National Council of State Boards of Nursing as "Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction," for the period October 2009 through September 2014, specify the pass percentage rates for graduates of the Valley College of Medical Careers Vocational Nursing Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®), and the variance of the program's pass rates from state average annual pass rates for the past 17 quarters.

NCLEX-PN® Licensure Examination Data							
Quarterly Statistics				Annual Statistics*			
Quarter	# Candidates	# Passed	% Passed	State Average Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate [CCR §2530(l)]	Variance From State Average Annual Pass Rate
Oct - Dec 2009	2	1	50%	76%	50%	73%	-23
Jan - Mar 2010	13	6	46%	76%	47%	74%	-27
Apr - June 2010	7	4	57%	74%	50%	75%	-25
Jul - Sep 2010	2	0	0%	76%	46%	75%	-29
Oct - Dec 2010	15	10	67%	77%	54%	76%	-22
Jan - Mar 2011	15	9	60%	80%	59%	77%	-18
Apr - Jun 2011	8	6	75%	71%	63%	76%	-13
Jul - Sep 2011	7	3	43%	74%	62%	76%	-14
Oct - Dec 2011	6	1	17%	74%	53%	75%	-22
Jan - Mar 2012	10	4	40%	77%	45%	74%	-29
Apr - Jun 2012	15	6	40%	72%	37%	74%	-37
Jul - Sep 2012	11	2	18%	74%	31%	74%	-43
Oct - Dec 2012	2	1	50%	70%	34%	74%	-40
Jan - Mar 2013	2	1	50%	75%	33%	73%	-40
Apr - Jun 2013	1	1	100%	78%	31%	73%	-42
Jul - Sep 2013	4	1	25%	75%	44%	74%	-30
Oct - Dec 2013	9	8	89%	76%	69%	76%	-7
Jan - Mar 2014	3	1	33%	74%	65%	76%	-11
Apr - Jun 2014	2	1	50%	66%	61%	73%	-12
Jul - Sep 2014	2	2	100%	72%	75%	73%	+2

Pass rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

California Code of Regulations, section 2530(l) states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

This data substantiates the program's **noncompliance** with Section 2530 (l) of the Vocational Nursing Rules and Regulations for nineteen (19) of the previous twenty (20) consecutive quarters from **October 2009 through September 2014, As such, the**

program has been noncompliant with regulatory requirements for 20 quarters or 4 ¾ years. The program is compliant with regulatory requirements for Quarter 3 - 2014.

Based on the most recent data available (July – September 2014), the program's average annual pass rate is **75%**. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 73%. The pass rate for the Valley College of Medical Careers Vocational Nursing Program is **two (2) percentage points above** the state average annual pass rate.

Faculty and Facilities

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

“For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.”

The number of Board-approved faculty totals one (1), the director. No other faculty is employed by the program.

Based on a maximum of 20 students, two (2) faculty are required for clinical instruction. Therefore, the program **does not** have sufficient faculty for the projected enrollment.

Section 2534(b) of the Vocational Nursing Rules and Regulations states:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.”

The program **does not** have adequate clinical facilities as to type and variety of patients treated to enable current and proposed students to meet clinical objectives in accordance with Section 2534(b) of the Vocational Nursing Rules and Regulations.

Other Considerations

As noted previously, the Board placed the Valley College of Medical Careers Vocational Nursing Program on provisional accreditation on November 10, 2011 due to noncompliance with regulatory requirements specified in California Code of Regulations Section 2530 (l). **At that time, the program's average annual pass rate was 62%.**

On November 22, 2011, the Board forwarded to the director the Notice of Change in Status identifying violations, required corrections, and timeline for accomplishment. As specified therein, the program was required to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate and to demonstrate incremental progress in correcting its violations. Additionally, the program

was directed to admit no additional students unless approved by the full Board. (See Attachment B)

On December 7, 2011, the Board received the program's signed Acknowledgement of Change in Accreditation Status. The document was signed by the program director on December 5, 2011.

On January 9, 2013, a new program director was approved.

On November 22, 2013, the Board **extended** the program's provisional approval for the period from December 1, 2013 through February 28, 2014. **At that time, the program's average annual pass rate was 44%.** The Board denied the program's request to admit a class of 20 full-time day students on January 21, 2014, graduating on May 8, 2015, to **replace** the day class that graduated September 20, 2013. The program was required to obtain and submit for Board approval clinical facility sites sufficient to provide clinical experience in Maternity Nursing consistent with the approved instructional plan; **and**, required the program to submit a clinical rotation calendar verifying the scheduling and completion of Maternity Nursing experience for the enrolled students that was consistent with the approved curriculum.

On February 28, 2014, the Board **extended** the program's provisional approval for the period from March 1, 2014 through February 28, 2015 and approved the program's request to admit 20 full – time day students on May 19, 2014, graduating August 18, 2015, to **replace** the class that graduated December 20, 2013. **At that time, the program's average annual pass rate was 69%.** (See Attachment C)

On July 14 and 15, 2014, an unannounced school site visit was completed by Board representatives to determine compliance with regulatory requirements and required corrections specified in the Notice. During the two-day visit, the consultants assessed the program's resources including faculty, clinical facilities, library, staff and support services, physical space, skills laboratory and equipment required for achievement of the program's objectives. In the absence of a program director, the site visit was conducted with Tony Pina, Assistant Campus Director. Mr. Pina indicated the school had a number of outstanding issues with its accreditation by the Accrediting Bureau of Health Education Schools (ABHES).

Based on findings during the visit, the following violations of the California Code of Regulations (Code) were identified:

Section 2526(a)(8) of the Vocational Nursing Rules and Regulations states:

"The institution shall apply to the Board for approval. Written documentation shall be prepared by the director and shall include:

... (8) Evaluation methodology for curriculum..."

Violation #1: Based upon review of documents the school failed to follow its Board approved evaluation methodology for curriculum.

Plan of Correction #1: This violation is **not corrected**.

Section 2526(a)(11) of the Vocational Nursing Rules and Regulations states:

"The institution shall apply to the Board for approval. Written documentation shall be prepared by the director and shall include:
... (11) Evaluation methodology for clinical facilities...

Violation #2: Based upon review of documents the school failed to follow its Board approved evaluation methodology for clinical facilities.

Plan of Correction #2: This violation is **not corrected**.

Section 2527(b) of the Vocational Nursing Rules and Regulations states:

"A school shall report to the Board within ten days of the termination of a faculty member."

Violation #3: The program failed to notify the Board of the termination of 24 faculty members within the ten (10) days as required by existing regulations.

Plan of Correction #3: This violation is **not corrected**.

Section 2529(b) of the Vocational Nursing Rules and Regulations states:

"Each vocational nursing program shall have one faculty member, designated as director who meets the requirements of subsection (c)(1) herein, who shall actively administer the program. The director is responsible for compliance with all regulations in Chapter 1, Article 5 (commencing with Section 2525 et seq)."

Violation #4: Based on information identified during the program survey, Board representatives identified that the program had not had a director since May 2014.

Plan of Correction #4: This violation is **not corrected**. On September 22, 2014, a new director was approved by the Board. However, at the time of this writing, the new director has failed to complete the Board's New Director Orientation. Further, the director has failed to submit a response to the Notice of Violations.

Section 2530 (i) of the Vocational Nursing Rules and Regulations states:

"The school shall evaluate student performance to determine the need for remediation or removal from the program".

Violation #5: Although the program had a Remediation Policy in place, program documents substantiate failure of the program to demonstrate effective follow-through to ensure resolution to the remediation. Additionally, it was noted that students who failed multiple final exams were allowed to continue in the program.

Plan of Correction #5: This violation is **not corrected**.

Section 2534 (b) of the Vocational Nursing Rules and Regulations states:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533...”

Violation #6: Based on a review of documents, Board representatives identified that the director lacks adequate clinical facilities as to type and variety of patients treated to enable current and proposed students to meet clinical objectives in accordance with Section 2534(b) of the Vocational Nursing Rules and Regulations.

Plan of Correction #6: This violation is **not corrected**.

Section 2534 (c) of the Vocational Nursing Rules and Regulations states:

“Schools are responsible for the continuous review of clinical facilities to determine if the student’s clinical objectives for each facility are being met.”

Violation #7: Based on a review of documents, Board representatives identified that the program failed to evaluate its approved clinical facilities to determine if adequate experience was provided for students’ achievement of clinical objectives.

Plan of Correction #7: This violation is **not corrected**.

Section 2534 (d) of the Vocational Nursing Rules and Regulations states:

“For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.”

Violation #8: Information and documents provided during the survey substantiated that the program lacked sufficient faculty for the approved and projected 20 students.

Plan of Correction #8: This violation is **not corrected**.

On September 22, 2014, the Board received correspondence from Tony Pina, Assistant Campus Director requesting approval of a new program director. The application was

approved and notice was sent to Mr. Pina per electronic communication. At that time, the NEC requested the phone number and email address of the director in order to send the director the new director orientation and notice of violations. Additionally, the NEC requested information relative to the status of the program's accreditation by ABHES (see Attachment D).

On October 17, 2014, the NEC contacted Mr. Pina via telephone relevant to the program's failure to respond to the Board's September 22, 2014 correspondence. Mr. Pina indicated he had sent an electronic correspondence with the requested information; however, a search of all emails received by the NEC failed to confirm receipt of the reported information. The NEC verified that Mr. Pina had the correct email address for the NEC. Following that conversation, the NEC received Mr. Pina's electronic correspondence identifying the new director's contact information. The new director orientation and notice of violations was sent to the new director via electronic correspondence. To date, no correspondence has been received from the new director, Efren Villanueva. (See Attachment E and F)

On October 20, 2014, the Board received electronic correspondence from Mr. Pina stating:

"Per our conversation last week, Valley College of Medical Careers has chosen to discontinue its Vocational Nursing program. We have notified our accreditor. Attached please find the letter from the Accrediting Bureau of Health Education Schools (ABHES) acknowledging this change in program status. Vocational Nursing has been removed from our list of approved programs."

Correspondence to the program from ABHES was attached to Mr. Pina's electronic communication. As specified therein, ABHES received correspondence from the program dated October 16, 2014, specifying the discontinuation of the program. As reported, the program graduated its last class December 18, 2013. (See Attachment G)

Recommendation:

1. Remove the Valley College of Medical Careers Vocational Nursing Program from the Board's *List of Approved Vocational Nursing Schools*, effective immediately. This removal of the program from the List of Approved School's, voids any previously approved class admissions.

Rationale: As noted previously, the Board placed the Valley College of Medical Careers Vocational Nursing Program on provisional approval on November 10, 2011 due to noncompliance with regulatory requirements specified in California Code of Regulations Section 2530 (l). **At that time, the program's average annual pass rate was 62%.**

Subsequently, the Board extended the program's provisional approval on November 22, 2013 and February 28, 2014. Additionally, the Board approved the program's admission of a class of 20 students on May 19, 2014.

On July 14 -15, 2014, Board representatives conducted an unannounced onsite survey of the program. The program was represented by the assistant campus director. The program representative reported outstanding issues with the school's accreditation by ABHES. Based on information and materials identified during and after the survey, Board representatives identified eight (8) violations of the California Code of Regulations.

On September 22, 2014, the Board approved a new director for the program. However, it must be noted that, to date, the director has failed to complete the Board's New Director Orientation. Further, the director failed to respond to the Notice of Violations specifying program deficiencies identified during the survey.

On October 20, 2014, the Board received correspondence from the assistant campus director stating that the school had "chosen to discontinue its vocational nursing program..." Correspondence to the program from ABHES was attached to the submitted electronic communication. As specified therein, ABHES received correspondence from the program dated October 16, 2014, specifying the discontinuation of the program. As reported, the program graduated its last class December 18, 2013.

Given submitted information, no students are currently enrolled in the program.

- Attachment A: History of Prior Program Actions
- Attachment B: Notice of Change in Approval Status Dated November 22, 2011.
- Attachment C: Notice of Change in Approval Status Dated March 20, 2014.
- Attachment D: Electronic Communication Dated September 22, 2014.
- Attachment E: Notice of Violations Dated October 17, 2014.
- Attachment F: Electronic Communication Dated October 17, 2014.
- Attachment G: Program Electronic Communication and ABHES Correspondence Dated October 16, 2014; Received October 20, 2014.

Agenda Item #6.D.1., Attachment A

VALLEY COLLEGE OF MEDICAL CAREERS VOCATIONAL NURSING PROGRAM

History of Prior Board Actions

- On July 2, 2008, the Executive Officer approved Valley College of Medical Careers' request to begin a vocational nursing program with an initial class of 30 students on July 7, 2008, only; **and** approved the program curriculum for 1,560 hours, including 580 theory, and 980 clinical hours.
- On May 5, 2009, the Executive Officer approved initial full accreditation for the Valley College of Medical Careers Vocational Nursing Program, West Hills, for the period May 5, 2009 through May 4, 2013, and directed staff to issue a certificate accordingly. Further information was requested relative to the program's request to admit additional students.
- On May 6, 2009, the Supervising Nursing Education Consultant and the assigned Nursing Education Consultant met with the Director of Education and Compliance to discuss the status of the program's requests. Based on the meeting, the program representative, in accord with the program director, amended the previous requests to include:
 1. Admission of a day class of 30 students commencing May 8, 2009, with a graduation date of July 27, 2010;
 2. Admission of an evening class of 30 students to begin May 8, 2009, with a graduation date of July 27, 2010; and
 3. Deferral of the request for ongoing admissions to a later date.
- On November 4, 2009, the Executive Officer approved Valley College of Medical Careers Vocational Nursing Program's request to admit a full-time class of 30 students to commence January 11, 2010 only, graduating March 31, 2011, to **replace** students who graduated October 6, 2009. The program's request for **ongoing admissions** of a class of 30 students every fifteen (15) weeks commencing May 2010, was **denied** at this time.
- On June 9, 2010, the Director and Campus Director appeared at Board headquarters requesting an immediate and unscheduled meeting to discuss program concerns relative to the Executive Officer's decision denying ongoing admissions.

The assigned consultant reviewed the following documents and information with program representatives.

- a. Board decisions and rationale for each decision from July 2, 2008 through November 4, 2009.

- b. Program Pass Rates.
 - c. Current Program Request and Attachments.
 - d. Clinical Resources.
- On June 25, 2010, the director notified the Board that commencement of the January 11, 2010 class was delayed to February 1, 2010.
 - On July 20, 2010, the program was cited for two (2) violations, Sections 2882 of the Business and Professions Code and Section 2534 of the Vocational Nursing Rules and Regulations. Both violations were corrected.

Additionally, the Executive Officer approved Valley College of Medical Careers Vocational Nursing Program's request to admit 30 students into a full-time day class to commence July 26, 2010 only, graduating December 2, 2011; and, approved the program's request to admit 30 students into an evening class to commence August 23, 2010 only, to **replace** students scheduled to graduate August 18, 2011. Additionally, the program was required to obtain Board approval prior to the admission of all classes.

- On February 11, 2011, the Executive Officer **denied** Valley College of Medical Careers Vocational Nursing Program's request to admit 30 students into a full-time, day class to commence January 24, 2011 only, graduating April 20, 2012, and; required the program to submit a report by **March 31, 2011**. The report shall include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timelines for expected results, and the effectiveness of corrective actions taken to address the following elements:

- a. Current Student Enrollment.
- b. Admission Criteria.
- c. Screening and Selection Criteria.
- d. Terminal Objectives.
- e. Curriculum Objectives.
- f. Instructional Plan.
- g. Theory and Clinical Objectives for Each Course.
- h. Lesson Plans for Each Course.
- i. Textbooks.
- j. Attendance Policy.
- k. Remediation Policy.
- l. Evaluations of Theory and Clinical Faculty.
- m. Evaluations of Theory Presentations.
- n. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- o. Evaluation of Student Achievement.

Additionally, the program was required to obtain Board approval prior to the admission of all classes.

- On February 28, 2011, the program submitted a written report regarding the requested comprehensive analysis.

- On April 21, 2011, the Executive Officer **denied** Valley College of Medical Careers Vocational Nursing Program's request to admit 30 students into a day class commencing April 25, 2011 and graduating August 5, 2012, to **replace** students that graduated on August 19, 2010; **and**, approved the program's admission of 20 students into the day class commencing April 25, 2011, only, graduating August 5, 2012, to **replace** students that graduated on August 19, 2010; **and**, required the program to perform an in-depth analysis of the instructional plan, textbooks, correlation of theory content to clinical application and submit a written report of findings by May 30, 2011.

The EO directed placement of the program on the November 2011 Board agenda, if the licensure pass rates do not improve by at least ten (10) percentage points (69%) by August 15, 2011; **and** required the program to continue obtaining Board approval prior to the admission of all classes.

- On May 28, 2011, the Board received the program's in-depth analysis. The assigned consultant notified the director that the analysis was incomplete as submitted.
- On August 3, 2011, the Board received a revised analysis from the assistant director. The assistant director was advised the analysis remained incomplete and was requested to have the director call the NEC.
- On August 8, 2011, the director telephoned the NEC. The director indicated she had **not** been involved in the revision of the plan submitted on August 3, 2011. The NEC advised the director she needed to be involved in the in-depth analysis of her program. Additionally, the NEC reviewed content areas the director should address in the report. A new due date of **August 26, 2011** was issued.
- On August 25, 2011, the Executive Officer **denied** Valley College of Medical Careers Vocational Nursing Program's request for approval to admit 30 students into a day class commencing September 12, 2011 and graduating August 19, 2012, to **replace** students that graduated on August 15, 2010; **and**, required the program to submit a written plan detailing the following by **September 16, 2011**:
 - a. Steps the program will take to encourage the 39 former graduates to take the licensure examination.
 - b. Steps the program will take to prevent a reoccurrence of graduates not taking the licensure examination in a timely fashion.

Additionally, the EO required the program to obtain Board approval prior to the admission of all classes; **and**, directed placement of the program on the November 10, 2011 Board agenda for consideration of placement on provisional accreditation.

- On October 7, 2011, the assigned consultant forwarded correspondence requesting submission of fifteen (15) copies of pertinent documents, plan, and subsequent actions taken to correct identified problems that they desire Board members to consider.
- On November 10, 2011, the Board placed Valley College of Medical Careers Vocational Nursing Program on provisional accreditation for the two-year period from

November 10, 2011, through November 30, 2013, and issued a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations; **and**, denied Valley College of Medical Careers Vocational Nursing Program's request for approval to admit a class of 30 full-time, evening students on November 14, 2011 and approved the program's admission of a class of 15 full-time, evening, students on November 14, 2011, graduating on February 24, 2013, only, to **replace** a class that graduated November 18, 2011; **and**, denied the program's request to admit a class of 30 students to the full-time day class on January 16, 2012, graduating April 21, 2013 to **replace** students that graduated November 4, 2011, at this time; **and**, required the program to admit no additional students unless approved by the full Board.

The program was required to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate; **and**, required the program to submit follow-up reports in 9 months, but no later than **August 1, 2012**, and 21 months, but no later than **August 1, 2013**. The reports must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment.

The program was required to comply with all accreditation standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526. The program was required to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's accreditation.

The Board directed that the failure of the program to take any of these corrective actions may cause the full Board to revoke the program's accreditation. The Board placed the program on the **November 2013** Board agenda for reconsideration of provisional accreditation.

- On November 22, 2011, the Board forwarded to the director the Notice of Change in Accreditation Status.
- On December 7, 2011, the Board received the program's signed Acknowledgement of Change in Accreditation Status. The document was signed by the program director on December 5, 2011.
- On January 19, 2012, the assigned consultant forwarded correspondence requesting submission of fifteen (15) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On January 24, 2012, the Board received the program's in-depth program analysis to support its request to admit students.
- On February 24, 2012, the Board **denied** the program's request to admit a class of 30 full-time evening students on March 5, 2012, graduating on June 8, 2013, to **replace** a class that graduated November 18, 2011; **and**, required the program to perform and submit a written analysis and report to address the program's rate of attrition by **February 29, 2012**. The report shall include the program's plans to decrease its rate of attrition and increase the number of graduates taking the licensure examination. The Board also required the program to submit a revised instructional plan by **February 29, 2012**.
- On February 29, 2012, the Board received the program's revised curriculum and plan to decrease attrition rates.
- On April 4, 2012 the assigned consultant forwarded correspondence requesting submission of eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On April 12, 2012, the Board received correspondence from the program director and eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On May 11, 2012, the Board approved the Valley College of Medical Career's request to admit a class of 15 full-time, day students on May 14, 2012, graduating on September 30, 2013, to **replace** a class that graduated November 6, 2011; **and**, denied the program's request to admit a class of 15 full-time, evening, students on July 9, 2012, graduating on December 16, 2013, to **replace** the day class that graduated November 27, 2011; **and**, continue to obtain approval by the full Board prior to the admission of additional classes.
- **On May 22, 2012, the Board approved a new director.**
- On July 19, 2012, Board staff, SNEC and NEC, met with Tricia Devin, program director and Marian Reyes, instructor, at the Boards offices. The focus of the meeting was to request the program be placed on the September Board agenda. The SNEC verified that the program is being placed on the September Board agenda. During the

visit, it was identified that the new director had not completed the new director orientation. The SNEC advised her to complete the new director orientation as soon as possible. Additionally, the director is to send the NEC a list of problems she identified at the school and her plan to correct them, copy of faculty meetings held by the director.

- On July 26, 2012 the assigned consultant forwarded correspondence requesting submission of eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On July 31, 2012, the Board received 2 large binders of program information relevant to the July 19, 2012 visit above.
- On August 6, 2012, the Board received correspondence from the program director and eighteen (18) CD's and one (1) paper copy of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On September 6, 2012, the Board denied the Valley College of Medical Career's request to admit a class of 20 full-time, day students on September 24, 2012, graduating on December 30, 2013, to **replace** a class that graduated August 13, 2012; **and**, denied the program's request to admit a class of 20 full-time, evening, students on September 24, 2012, graduating on December 17, 2013; **and**, required the program to continue to obtain approval by the full Board prior to the admission of additional classes.
- On September 17, 2012, the assigned consultant forwarded correspondence requesting submission of eighteen (18) copies of pertinent documents, plan, and subsequent actions taken to correct identified problems that they desire Board members to consider.
- On September 24, 2012, the program submitted the required comprehensive analysis per terms of Provisional Approval on November 10, 2011; **and**, pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- **On January 9, 2013, a new director was approved.**
- On August 1, 2013, the Board received the program's comprehensive analysis.
- On November 22, 2013, the Board **denied** Valley College of Medical Careers Vocational Nursing Program's request to admit a class of 20 full-time day students on January 21, 2014, graduating on May 8, 2015, to **replace** the day class that was scheduled to graduate September 20, 2013; **and**, extended the program's provisional approval for the two (2) month period from December 1, 2013 through February 28, 2014; **and**, required the program to obtain and submit for Board approval clinical facility sites sufficient to provide clinical experience in Maternity Nursing consistent with the approved instructional plan; **and**, required the program to submit a clinical rotation calendar verifying the scheduling and completion of Maternity Nursing

experience for the enrolled students that is consistent with the approved instructional plan; **and**, required the program be placed on the February 2014 agenda for reconsideration of provisional approval; **and**, required the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2526; **and**, required the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval; and, advise that failure to take any of these corrective actions may cause the full Board to revoke the program's approval.

- On February 28, 2014, the Board extended provisional approval of Valley College of Medical Careers Vocational Nursing Program for the one (1) year period from February 28, 2014 through February 28, 2015 and issue a notice identifying specific areas of non-compliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations; **and**, required the program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate; **and**, approved Valley College of Medical Careers Vocational Nursing Program's request to admit a class of 20 full-time day students on May 19, 2014, graduating on August 18, 2015, to **replace** the day class that was graduated December 20, 2013; **and**, required the program to admit no additional classes without prior approval by the full Board; **and** required the program to submit a follow-up report in nine (9) months but no later than **November 1, 2014**. The report must include a review of the prior comprehensive analysis, effectiveness of employed interventions, revisions to the original plan, and timeline for implementation and correction; **and** required the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2525; and required the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
- On July 14 – 15, 2014, Board representatives conducted an unannounced onsite survey of the program. Eight (8) violations of the California Code of Regulations were identified.
- **On September 22, 2014, a new Director was approved by the Board.**
- On October 17, 2014, the Board forwarded correspondence to the program relative to identified violations.
- On October 20, 2014, the Board received electronic correspondence from the assistant campus director and correspondence from ABHES relative to the program's closure.

Agenda Item #6.D.1., Attachment B



STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945
Phone (916) 263-7800 Fax (916) 263-7859 Web www.bvnpt.ca.gov



CERTIFIED MAIL

November 22, 2011

Ranbir Sadeora
Director, Vocational Nursing Program
Valley College of Medical Careers
8399 Topanga Canyon Boulevard, Suite 200
West Hills, CA 91304

Subject: Notice of Change in Accreditation Status

Dear Ms. Sadeora :

Pursuant to the action of the Board of Vocational Nursing and Psychiatric Technicians (Board) on November 10, 2011, the provisional accreditation status of the Valley College of Medical Careers Vocational Nursing Program has been changed from full accreditation to provisional accreditation for the two – year period from November 10, 2011 through November 30, 2013. The purpose of this letter is to explain the areas of non-compliance found and the corrections required of your program to avoid losing accreditation completely.

Once you have reviewed this letter, please sign and return the enclosed "Acknowledgement of Change in Accreditation Status" form by **Friday, December 2, 2011**.

AREAS OF NON-COMPLIANCE [VIOLATION(S)]

In accordance with Section 2526.1(c) of title 16 of the California Code of Regulations,

"The Board may place any program on provisional accreditation when that program does not meet all requirements as set forth in this chapter and in Section 2526..."

Section 2530(l) of title 16 of the California Code of Regulations states:

"The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period.

- (l) Failure to maintain the required yearly average minimum pass rate for two years or eight consecutive quarters may be cause to place a program on provisional accreditation."

The program pass rates of the Valley College of Medical Careers Vocational Nursing Program for the past eight (8) quarters are set forth in the following table.

NCLEX-PN® Licensure Examination Pass Rates			
Quarter	State Annual Average Pass Rate	Program Annual Average Pass Rate	Variance from State Annual Average Pass Rate
Oct – Dec 2009	73%	50%	-23
Jan – Mar 2010	74%	47%	-27
Apr – Jun 2010	75%	50%	-25
Jul – Sep 2010	75%	46%	-29
Oct – Dec 2010	76%	54%	-22
Jan – Mar 2011	77%	59%	-18
Apr – Jun 2011	76%	63%	-13
Jul – Sep 2011	76%	62%	-14

Based on this data, the program failed to comply with regulatory requirements relative to the admission of students. Further, the program failed to maintain the annual average pass rate requirement.

REQUIRED CORRECTION(S)

1. The Valley College of Medical Careers, Vocational Nursing Program shall obtain full Boar approval prior to the admission of additional students.
2. Require the program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate by **September 1, 2013**.
3. The program shall submit a follow-up report in 9 months, but no later than **August 1, 2012**, and 21 months, but no later than **August 1, 2013**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
 - a. Admission Criteria.
 - b. Screening and Selection Criteria.
 - c. Terminal Objectives.
 - d. Curriculum Objectives.
 - e. Instructional Plan.
 - f. Theory and Clinical Objectives for Each Course.
 - g. Lesson Plans for Each Course.
 - h. Textbooks.
 - i. Attendance Policy.
 - j. Remediation Policy.
 - k. Evaluations of Theory and Clinical Faculty.
 - l. Evaluations of Theory Presentations.

- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 - n. Evaluation of Student Achievement.
 - o. Current Student Enrollment.
4. The program shall comply with all accreditation standards in article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and article 5 of the Board's regulations, commencing at California Code of Regulations, title 16, section 2526.
 5. The program shall demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's accreditation.
 6. Failure to take any of these corrective actions may cause the full Board to revoke the program's accreditation.

In the event additional violations of the accreditation standards are identified, such violations may result in further corrective action or revocation of provisional accreditation.

FUTURE BOARD ACTION

Your program will be placed on the **November 2013** Board Meeting agenda, at which point the Board may revoke or extend the program's accreditation. If you have additional information that you wish considered beyond the required corrections listed on page 3 and 4, you must submit this documentation by the fifteenth day of the second month prior to that Board meeting.

OTHER IMPORTANT INFORMATION

Please be advised that, pursuant to the Board's regulations, the program will not be authorized to admit new classes beyond the established pattern of admissions previously approved by the Board. The established pattern of admissions approved by the Board is as follows: **Based on the above corrections, the full Board's permission will be required for each future class admission.**

In the event your program is required to submit any report(s) as a corrective action pursuant to this notice, such reports are required in addition to any other reports required pursuant to 2527 of the Board's regulations.

The program may no longer advertise that it has full accreditation, and should take steps to correct any ongoing advertisements or publications in that regard.

A copy of title 16, California Code of Regulations, section 2526.1, regarding provisional accreditation is attached for your reference. A complete copy of the Board's laws and regulations can be found on the Board's web site at www.bvnpt.ca.gov.

Notice of Change in Accreditation Status
November 22, 2011
Page 4 of 4

Should you have questions, please do not hesitate to contact the Board.

Sincerely,

A handwritten signature in cursive script, appearing to read "Teresa Bello-Jones".

TERESA BELLO-JONES, J.D., M.S.N., R.N.
Executive Officer

Enclosures

cc: Board Members

TBJ:cca



STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDWIN D. BROWN, JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945
Phone (916) 263-7800 Fax (916) 263-7859 Web www.bvnpt.ca.gov



TITLE 16 CALIFORNIA CODE OF REGULATIONS

Section 2526.1

2526.1. Provisional Accreditation.

- (a) Provisional accreditation means a program has not met all requirements as set forth in this chapter and in Chapter 6.5, Division 2 of the Business and Professions Code.
- (b) Provisional accreditation shall be granted for a period determined by the Board.
- (c) The Board may place any program on provisional accreditation when that program does not meet all requirements as set forth in this chapter and in Section 2526. If the program has not met all requirements at the end of the initial provisional accreditation period, provisional accreditation may be extended if the program demonstrates to the satisfaction of the Board a good faith effort to correct all deficiencies.
- (d) Any program holding provisional accreditation may not admit "new" classes beyond the established pattern of admissions previously approved by the Board. The admission pattern is defined by the number of students per class and the frequency of admissions for the six class admissions that immediately precede the Board action to consider provisional accreditation.
- (e) A program placed on provisional accreditation shall receive written notification from the Board. The notification to the program shall include specific areas of noncompliance and requirements for correction. A program's failure to correct delineated areas of noncompliance is cause for revocation of provisional accreditation.
- (f) A material misrepresentation of fact by a vocational nursing program in any information submitted to the Board is cause for revocation of provisional accreditation.
- (g) A program whose provisional accreditation has been revoked shall be removed from the Board's list of accredited programs. The status of students as potential applicants for licensure will be determined by the Board.
- (h) A program that is removed from the Board's list of accredited programs subsequent to Board action based on the program's non-compliance with applicable regulations shall not reapply to establish a vocational nursing program for a minimum period of one calendar year.



STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945
Phone (916) 263-7800 Fax (916) 263-7859 Web www.bvnpt.ca.gov



Acknowledgement of Change in Accreditation Status

I, Ranbir Sedeora, director of Valley College of Medical College Vocational
Director's Name) Name of Program)

Nursing Program, hereby acknowledge that this program's status has been changed from full accreditation to provisional accreditation. I understand that in accordance with Section 2526.1 (f) of the Vocational Nursing Rules and Regulations and Section 2581.1 (f) of the Psychiatric Technician Rules and Regulations, the Board will consider any advertisement of full accreditation while on provisional accreditation as "material misrepresentation of fact". "Material misrepresentation of fact" may lead to revocation of the program's accreditation. Further, I understand the program's provisional accreditation status will be reflected on the Board's internet website.

Please complete and return this form to the Board by December 2, 2011.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

(Signature of Director)

(Date)

Agenda Item #6.D.1., Attachment C



BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945
Phone (916) 263-7800 Fax (916) 263-7855 Web www.bvnpt.ca.gov



CERTIFIED MAIL

March 20, 2014

Carol Williams
Director, Vocational Nursing Program
Valley College of Medical Careers
8399 Topanga Canyon Boulevard, Suite 200
West Hills, CA 91304

Subject: Notice of Change in Approval Status

Dear Ms. Williams:

Pursuant to the action of the Board of Vocational Nursing and Psychiatric Technicians (Board) on February 28, 2014, the provisional approval status of the Valley College of Medical Careers Vocational Nursing Program has been extended for the one (1) year period from February 28, 2014 through February 28, 2015.

The purpose of this letter is to explain the areas of non-compliance found and the corrections required of your program to avoid losing approval completely.

Once you have reviewed this letter, please sign and return the enclosed "Acknowledgement of Change in Approval Status" form by **Friday, March 28, 2014**.

AREAS OF NON-COMPLIANCE [VIOLATION(S)]

In accordance with Section 2526.1(c) of title 16 of the California Code of Regulations,

"The Board may place any program on provisional approval when that program does not meet all requirements as set forth in this chapter and in Section 2526..."

Section 2530(l) of title 16 of the California Code of Regulations states:

"The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period."

The program pass rates of the Valley College of Medical Careers Vocational Nursing Program for the past 17 quarters are set forth in the following table.

NCLEX-PN® Licensure Examination Pass Rates			
Quarter	State Annual Average Pass Rate	Program Annual Average Pass Rate	Variance from State Annual Average Pass Rate
Oct – Dec 2009	73%	50%	-23
Jan – Mar 2010	74%	47%	-27
Apr – Jun 2010	75%	50%	-25
Jul – Sep 2010	75%	46%	-29
Oct – Dec 2010	76%	54%	-22
Jan – Mar 2011	77%	59%	-18
Apr – Jun 2011	76%	63%	-13
Jul – Sep 2011	76%	62%	-14
Oct – Dec 2011	75%	53%	-22
Jan – Mar 2012	74%	45%	-29
Apr – Jun 2012	74%	37%	-37
Jul – Sep 2012	74%	31%	-43
Oct – Dec 2012	74%	34%	-40
Jan – Mar 2013	73%	33%	-40
Apr – Jun 2013	73%	31%	-42
Jul – Sep 2013	74%	44%	-30
Oct – Dec 2013	76%	69%	-7

Based on this data, the program failed to comply with regulatory requirements relative to maintaining the annual average pass rate requirement for 16 of the 17 quarters that data is available for the program.

REQUIRED CORRECTION(S)

1. Valley College of Medical Careers, Vocational Nursing Program shall bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate.
2. The program shall obtain approval of the full Board prior to the admission of additional students.
3. The program shall submit a follow-up report in 9 months, but no later than **November 1, 2014**. The report must include a review of the prior comprehensive analysis, effectiveness of employed interventions, revisions to the original plan, and timeline for implementation and correction.
4. The program shall comply with all approval standards in article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and article 5 of the Board's regulations, commencing at California Code of Regulations, title 16, section 2526.
5. The program shall to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval.

6. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.

In the event additional violations of the approval standards are identified, such violations may result in further corrective action or revocation of provisional accreditation.

FUTURE BOARD ACTION

Your program will be placed on the **February 2015** Board Meeting agenda, at which point the Board may revoke or extend the program's approval. If you have additional information that you wish considered beyond the required corrections listed on page 2 and 3, you must submit this documentation by the fifteenth day of the second month prior to that Board meeting.

OTHER IMPORTANT INFORMATION

Please be advised that, pursuant to the Board's regulations, the program will not be authorized to admit new classes beyond the established pattern of admissions previously approved by the Board. The established pattern of admissions approved by the Board is as follows: **Based on the above corrections, the full Board's permission will be required for each future class admission.**

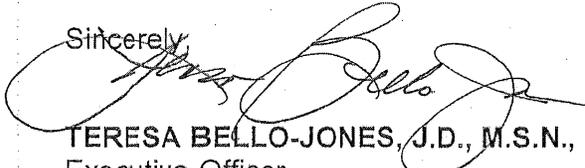
In the event your program is required to submit any report(s) as a corrective action pursuant to this notice, such reports are required in addition to any other reports required pursuant to 2527 of the Board's regulations.

The program may no longer advertise that it has full approval, and should take steps to correct any ongoing advertisements or publications in that regard.

A copy of title 16, California Code of Regulations, section 2526.1, regarding provisional accreditation is attached for your reference. A complete copy of the Board's laws and regulations can be found on the Board's web site at www.bvnpt.ca.gov.

Should you have questions, please do not hesitate to contact the Board.

Sincerely,



TERESA BELLO-JONES, J.D., M.S.N., R.N.
Executive Officer

Enclosures

cc: Board Members

TBJ:ph

California Code of Regulations
Title 16
Section 2526.1

2526.1. Provisional Approval.

- (a) Provisional approval means a program has not met all requirements as set forth in this chapter and in Chapter 6.5, Division 2 of the Business and Professions Code.
- (b) Provisional approval shall be granted for a period determined by the Board.
- (c) The Board may place any program on provisional approval when that program does not meet all requirements as set forth in this chapter and in Section 2526. If the program has not met all requirements at the end of the initial provisional approval period, provisional approval may be extended if the program demonstrates to the satisfaction of the Board a good faith effort to correct all deficiencies.
- (d) Any program holding provisional approval may not admit "new" classes beyond the established pattern of admissions previously approved by the Board. The admission pattern is defined by the number of students per class and the frequency of admissions for the six class admissions that immediately precede the Board action to consider provisional approval.
- (e) A program placed on provisional approval shall receive written notification from the Board. The notification to the program shall include specific areas of noncompliance and requirements for correction. A program's failure to correct delineated areas of noncompliance is cause for revocation of provisional approval.
- (f) A material misrepresentation of fact by a vocational nursing program in any information submitted to the Board is cause for revocation of provisional approval.
- (g) A program whose provisional approval has been revoked shall be removed from the Board's list of approval programs. The status of students as potential applicants for licensure will be determined by the Board.
- (h) A program that is removed from the Board's list of approved programs subsequent to Board action based on the program's non-compliance with applicable regulations shall not reapply to establish a vocational nursing program for a minimum period of one calendar year.



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY · GOVERNOR EDMUND G. BROWN JR.
BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
 2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945
 Phone (916) 263-7800 Fax (916) 263-7855 Web www.bvnpt.ca.gov



Acknowledgement of Change in Approval Status

I, _____, director of _____
 (Director's Name) (Name of Program)

hereby acknowledge that this program's status has been changed from full approval to provisional approval. I understand that in accordance with Section 2526.1 (f) of the Vocational Nursing Rules and Regulations and Section 2581.1 (f) of the Psychiatric Technician Rules and Regulations, the Board will consider any advertisement of full approval while on provisional approval as "material misrepresentation of fact". "Material misrepresentation of fact" may lead to revocation of the program's approval. Further, I understand the program's provisional approval status will be reflected on the Board's internet website.

Please complete and return this form to the Board by [DATE: 7 days from date of Provisional Approval letter].

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

 (Signature of Director)

 (Date)



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945
Phone 916-263-7800 Fax 916-263-7855 Web www.bvnpt.ca.gov



CERTIFICATE OF PROVISIONAL APPROVAL

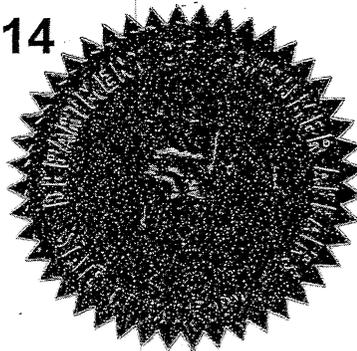
for

Valley College of Medical Careers Vocational Nursing Program

This document reflects that the Board of Vocational Nursing and Psychiatric Technicians (Board) has provisionally approved the above-named program pursuant to Article 5 of the Vocational Nursing Practice Act and the Board's Rules and Regulations. A copy of documents related to the provisional approval may be obtained by contacting the Board at the address above. A candidate's completion of an approved vocational nursing program is partial fulfillment of requirements for the vocational nurse licensure examination.

Effective: February 28, 2014


Todd D'Braunstein, P.T.
President



Expires: February 28, 2015


Teresa Bello-Jones
Executive Officer

Agenda Item #6.D.1., Attachment D

Hinckley, Pam@DCA

From: Hinckley, Pam@DCA
Sent: Monday, September 22, 2014 1:16 PM
To: Barrera, Helen@DCA; Garcia, Dannetta@DCA
Subject: FW: Efren Villanueva DON Application I
Attachments: EfrenVillanueva DON Application.PDF; Efren Villanueva Resume DON.PDF

Helen,
Please process.

DG,
Please log in for VCMC.

Pam Hinckley, R.N., M.S.N.

Board of Vocational Nursing and Psychiatric Technicians
2325 Capitol Oaks Drive, Suite 205
Sacramento, CA 95833
Phone: (916) 263- 7840
FAX: (916) 263-7866
pam.hinckley@dca.ca.gov

From: Tony Pina [<mailto:tpina@vcmc.edu>]
Sent: Monday, September 15, 2014 12:34 PM
To: Hinckley, Pam@DCA
Subject: Efren Villanueva DON Application I

Ms. Hinckley:

Attached please find an Application for our new Director of Nursing, Efren Villanueva. Once approved, Efren will be tasked with leading our Vocational Nursing Program and addressing any areas of concern you might have with our program. Currently, we have no VN students and no appointed Director of Nursing. With the board's approval at the next meeting in November, it is our desire to start a new class this December.

In a separate email, I will include his transcripts, diplomas, and Adult Learner's certificate.

Thank you.

Tony Pina
Assistant Campus Director
Valley College of Medical Careers
(818) 883-9002
(818) 883-9003 (fax)
tpina@vcmc.edu

VCMC Confidentiality Notice: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution of this information is prohibited, and may be punishable by law. If this was sent to you in error, please notify the sender by reply e-mail and destroy all copies of the original message.



Agenda Item #6.D.1., Attachment E

BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.
BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945
Phone (916) 263-7800 Fax (916) 263-7855 Web www.bvnpt.ca.gov



CERTIFIED MAIL

October 17, 2014

Efren Villanueva, Director
Vocational Nursing Program
Valley College of Medical Careers
8399 Topanga Canyon Boulevard, Suite 200
West Hills, CA 91304

Subject: Vocational Nursing Program Notice of Violation

Dear Mr. Villanueva:

On July 14 and 15, 2014, the Board of Vocational Nursing and Psychiatric Technicians (Board) made an unannounced program survey visit to Valley College of Medical Careers. Based on the survey visit and review of submitted documents, the following violations were identified:

Section 2526(a)(8) of the Vocational Nursing Rules and Regulations states:

"The institution shall apply to the Board for approval. Written documentation shall be prepared by the director and shall include:
... (8) Evaluation methodology for curriculum..."

Violation #1: Based upon review of documents the school failed to follow its Board approved evaluation methodology for curriculum.

Section 2526(a)(11) of the Vocational Nursing Rules and Regulations states:

"The institution shall apply to the Board for approval. Written documentation shall be prepared by the director and shall include:
... (11) evaluation methodology for clinical facilities..."

Violation #2: Based upon review of documents the school failed to follow its Board approved evaluation methodology for clinical facilities.

Section 2527(b) of the Vocational Nursing Rules and Regulations states:

“A school shall report to the Board within ten days of the termination of a faculty member.”

Violation #3: The program failed to notify the Board of the termination of 24 faculty members within the ten (10) days as required by existing regulations.

Section 2529(b) of the Vocational Nursing Rules and Regulations states:

“Each vocational nursing program shall have one faculty member, designated as director who meets the requirements of subsection (c)(1) herein, who shall actively administer the program. The director is responsible for compliance with all regulations in Chapter 1, Article 5 (commencing with Section 2525 et seq).”

Violation #4: The program has not had a director since May 2014.

Section 2530 (i) of the Vocational Nursing Rules and Regulations states:

“The school shall evaluate student performance to determine the need for remediation or removal from the program”.

Violation #5: Although the program had a remediation policy in place, program documents substantiate failure of the program to demonstrate effective follow-through to ensure resolution to the remediation. Additionally, it was noted that students who failed multiple final exams were allowed to continue in the program.

Section 2534 (b) of the Vocational Nursing Rules and Regulations states:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533...”

Violation #6: Based on a review of documents it was identified that the director failed to evaluate the adequacy of clinical facilities.

Section 2534 (c) of the Vocational Nursing Rules and Regulations states:

“Schools are responsible for the continuous review of clinical facilities to determine if the student’s clinical objectives for each facility are being met.”

Violation #7: Based on a review of documents it was identified that the director failed to evaluate the adequacy of clinical facilities.

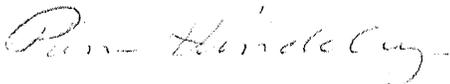
Be advised that the continuation of such violations jeopardizes your program's approval. Please submit the following by the date listed below:

1. Develop a Plan to correct EACH violation listed above # 1 through 7.
2. Develop a timeline for correction of each violation listed above.

The Board requests the above information no later than Friday, November 7, 2014.

Should further information be needed, please feel free to contact me at (916) 263-7840.

Sincerely,



Pam Hinckley, R.N., M.S.N.
Nursing Education Consultant

Agenda Item #6.D.1., Attachment F

Hinckley, Pam@DCA

From: Hinckley, Pam@DCA
Sent: Friday, October 17, 2014 8:13 AM
To: 'Efren Villanueva'
Cc: Garcia, Dannetta@DCA
Subject: New Director Orientation
Attachments: Annotated Program Records Survey VN.01.17.14R.doc; Annual Report.07.07.11.docx; Documentation of Completion-Self-Directed New Director Orientation Rev. 10-07.doc; Instructional Plan Sample.06-07.doc; Letter of Introduction NDO.07.18.13ph.doc; Online New Director's Orientation.08-27-08.ppt; Organization of Documents for Approval of New Program or Continued Accreditation.doc; Remediation Algorithm.09-06.doc; VCMC Notice of Provisional Approval.03.20.14.pdf; BRD REPORT SECTION ONLY - VALLEY - CORRECTED.pdf

Dear Efren,

Welcome to your new position as vocational nursing program director of Valley College of Medical Careers. Please open the letter of introduction first, it will guide you what to do next. You will have two weeks to complete this orientation (October 30, 2014). You may send by email attachment the proof of completion of the new director orientation or mail or FAX it.

I have been in communication with Tony Pina and he has advised me that the program will lose its' ABHES accreditation at the end of the year, and he does not think the school will continue the program; however, he indicated the same thing when I made a site visit earlier this year. He additionally advised that he would send a letter indicating the program was closing and that never came. Therefore, we will proceed as if the program will remain active.

The program is currently on Provisional Approval and is scheduled for the February 2015 Board meeting for reconsideration of Provisional Approval. I am attaching a copy of the most recent Board report and the terms of Provisional Approval for your reference. Note: You are required to submit an update report of the comprehensive analysis done by the former director by **November 1, 2014**. Additionally, a notice of violations (these violations were found during the site visit) will be sent to you via certified mail as soon as it is processed.

Please respond to this email letting me know you have received it. Feel free to call me or email me if you have questions.

Pam Hinckley, B.S., M.S.N.

Board of Vocational Nursing and Psychiatric Technicians
2325 Capitol Oaks Drive, Suite 205
Sacramento, CA 95833
Phone: (916) 263- 7840
FAX: (916) 263-7866
pam.hinckley@dca.ca.gov

Agenda Item #6.D.1., Attachment G

Hinckley, Pam@DCA

From: Tony Pina <tpina@vcmc.edu>
Sent: Monday, October 20, 2014 11:49 AM
To: Hinckley, Pam@DCA
Subject: Discontinuing our Vocational Nursing Program
Attachments: I-061_DiscontinuationofProgram_VocNursing_102914.pdf

Hello Pam,

Per our conversation last week, Valley College of Medical Careers has chosen to discontinue its Vocational Nursing program. We have notified our accreditor. Attached please find the letter from the Accrediting Bureau of Health Education Schools (ABHES) acknowledging this change in program status. Vocational Nursing has been removed from our list of approved programs.

We thank you for your follow up and for your support.

Tony Pina
Assistant Campus Director
Valley College of Medical Careers
(818) 883-9002
(818) 883-9003 (fax)
tpina@vcmc.edu

VCMC Confidentiality Notice: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution of this information is prohibited, and may be punishable by law. If this was sent to you in error, please notify the sender by reply e-mail and destroy all copies of the original message.



ACCREDITING BUREAU OF HEALTH EDUCATION SCHOOLS

7777 Leesburg Pike, Suite 314 N. Falls Church, Virginia 22043

Tel. 703/917.9503 Fax 703/917.4109 E-Mail: info@abhes.org

October 16, 2014

BVNPT RECD EDU
ON 10/20/14 WITH PH

ELECTRONIC DELIVERY

tpina@vcmc.edu

Mr. Tony Pina
Assistant Campus Director
Valley College of Medical Careers
8399 Topanga Canyon Boulevard, Suite 200
West Hills, CA 91304

ABHES ID# I-061

Dear Mr. Pina:

This letter is to acknowledge the October 16, 2014, communication in which Valley College of Medical Careers located in West Hills, California, notified the Accrediting Bureau of Health Education Schools ("ABHES") that the institution has discontinued the following program:

Program	Credential	Last Graduating Class
Vocational Nursing	Certificate	December 18, 2013

Based on the school's recent notification, it appears that the last cohort to graduate occurred on December 18, 2013. School personnel are reminded, however, that compliance with regard to student services (i.e., employment assistance) must be maintained (*Chapter V, Section G, V.G.1. (iii), Accreditation Manual*) as related to these student graduates.

Please be advised that should the institution elect to reactivate the aforementioned program, the institution is required to submit the required ABHES new program application per *Chapter III, Section B, Subsection 2, Accreditation Manual*.

Thank you for keeping ABHES informed of activities at your institution. If you have any questions in this regard or need further assistance, please contact me at 703.917.9503 or via e-mail at hviar@abhes.org.

Sincerely,

Holly Viar

Holly Viar
Compliance Coordinator

c: Tiffanie Montague, ABHES