

Agenda Item 6.A.5.



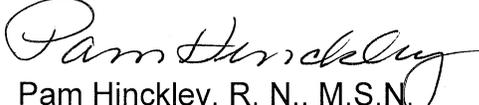
BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945
Phone (916) 263-7800 Fax (916) 263-7855 Web www.bvnpt.ca.gov



DATE: November 6, 2014

TO: Board Members

FROM: 
Pam Hinckley, R. N., M.S.N.
Nursing Education Consultant

SUBJECT: InfoTech Career College, Vocational Nursing Program –
Reconsideration of Provisional Approval¹; Consideration of Request to
Admit Students (Director: Elizabeth Estrada, Bellflower, Los Angeles County,
Private)

On November 10, 2011, the Board placed the InfoTech Career College Vocational Nursing Program on provisional accreditation for the two (2) year period from November 10, 2011 through November 30, 2013 due to pass rates on the licensure examination that were noncompliant with requirements set forth in California Code of Regulations Section 2530 (I). The Board directed that the program admit no additional students unless approved by the full Board. Further, the program was required to continue to demonstrate incremental progress in correcting identified violations.

On November 22, 2013, the Board **extended** the program's provisional approval from November 22, 2013 through November 30, 2014 and issued a notice to the program identifying specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations. Reconsideration of the program's status was scheduled for November 2014.

The program requests approval to admit a full-time day class of 30 students on December 1, 2014, graduating on January 26, 2016. This class would **replace** the class that graduated August 26, 2013.

History of Prior Board Actions

(See Attachment A, History of Prior Board Actions)

¹ Prior to January 1, 2012, references in article 4 of the Vocational Nursing Practice Act and article 4 of the Psychiatric Technicians Law provided that the Board accredits all vocational nursing and psychiatric technicians programs. Pursuant to Business and Professions Code Sections 2883 and 4532 (Senate Bill 539, Chapter 338, Statutes of 2011), **accredit** was changed to **approve**. There was no change to the Board's authority or jurisdiction.

Enrollment

Each class admission to the 60-week, full-time program must have prior Board approval. The pattern of admissions for current classes is seen in the enrollment table below.

The following table represents **current and proposed** student enrollment based on the current and proposed class start dates. The table indicates a **maximum enrollment of 48** students for the period **May 2008 through December 2014**.

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Completed			
5/08		26	17	17
	8/09 (5/08 Class)		- 17	17 - 17 = 0
6/11 (Delayed from 2/1/10)		30	17	0 + 17 = 17
8/12		15	9	17 + 9 = 26
	8/12 (6/11 Class)		-17	26 - 17 = 9
8/13	12/14	15	7	9 + 7 = 16
	10/13 (8/12 Class)		-9	16 - 9 = 7
2/14	5/15	18	11	7 + 11 = 18
12/14 (Proposed)	1/16	30		18 + 30 = 48

Licensing Examination Statistics

The following statistics, furnished by the Pearson Vue and published by the National Council of State Boards of Nursing as "Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction," for the period October 2009 through September 2014, specify the pass percentage rates for graduates of the InfoTech Career College, Vocational Nursing Program on the National Council Licensure Examination for Practical (Vocational) Nurses (NCLEX-PN®).

NCLEX-PN® Licensure Examination Data							
Quarterly Statistics					Annual Statistics*		
Quarter	# Candidates	# Passed	% Passed	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate [CCR §2530(l)]	Variance from State Average Annual Pass Rate
Oct - Dec 2009	5	3	60%	76%	60%	73%	-13
Jan - Mar 2010	4	1	25%	76%	44%	74%	-30
Apr - Jun 2010	3	1	33%	74%	42%	75%	-33
Jul - Sep 2010	1	0	0%	76%	38%	75%	-37
Oct - Dec 2010	No Candidates Tested			77%	25%	76%	-51
Jan - Mar 2011	1	1	100%	80%	40%	77%	-37
Apr - Jun 2011	No Candidates Tested			71%	50%	76%	-26
Jul - Sep 2011	No Candidates Tested			74%	100%	76%	+24
Oct - Dec 2011	No Candidates Tested			74%	100%	75%	+25
Jan - Mar 2012	No Candidates Tested			77%	100%	74%	+26
Apr - Jun 2012	No Candidates Tested			72%	0%	74%	-74
Jul - Sep 2012	No Candidates Tested			74%	0%	74%	-74
Oct - Dec 2012	1	0	0%	70%	0%	74%	-74
Jan - Mar 2013	3	3	100%	75%	75%	73%	+2
Apr - Jun 2013	4	2	50%	78%	63%	73%	-10
Jul - Sep 2013	3	2	67%	75%	64%	74%	-10
Oct - Dec 2013	1	1	100%	76%	73%	76%	-3
Jan - Mar 2014	No Candidates Tested			74%	63%	76%	-13
Apr - Jun 2014	3	3	100%	66%	86%	73%	+13
Jul - Sep 2014	No Candidates Tested			72%	100%	73%	+27

*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

California Code of Regulations (Code) Section 2530 (l), which states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

Examination statistics for the period of October 2009 through September 2014 substantiate the program’s **noncompliance** with regulatory requirements for **eleven (11) quarters** and **compliance** for the remaining **nine (9) quarters**. It is also noted that the program had no first – time graduates tested for nine (9) of the previous twenty (20) quarters.

Based on the most current data available (July to September 2014), the program’s average annual pass rate is **100%**. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time is 73%. The average annual pass rate for the Info Tech Career College

Vocational Nursing program is **27** percentage points **above** the State average annual pass rate.

Faculty and Facilities

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

"For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."

The number of Board-approved faculty totals five (5), including the director. The director has 90% administrative and 10% teaching duties. Of the total faculty, four (4) instructors are approved to teach clinical.

Based on a maximum enrollment of 48 students, four (4) instructors are needed. Therefore, the number of current faculty is adequate for the current and proposed enrollment.

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

"For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."

The program has sufficient clinical facilities to afford the number, type, and variety of patients that will provide clinical experience consistent with competency-based objectives and theory being taught.

Other Considerations

The program has been on provisional approval since November 10, 2011, three (3) years due to noncompliance with regulatory requirements relative to program pass rates. On November 22, 2013, the Board extended the program's provisional status through November 30, 2014. On November 27, 2013, the Board forwarded a Notice of Change in Approval Status to the program. (See Attachment B)

The most recent seven (7) quarters of licensure data demonstrate a significant improvement in the average annual pass rates. During this time, 14 candidates tested and 11 (78.57%) passed.

On October 14, 2014, the NEC contacted the director related to the status of the required comprehensive analysis that was due to the Board by August 1, 2014. The director responded that she searched all of her emails related to information about this requirement and found nothing. The nursing education consultant (NEC) responded to the director that the requirement was specified in Corrective Action #3 of the Notice of Change in Approval Status, dated November 27, 2013. (See Attachment C).

The submitted program's comprehensive analysis is very similar to that submitted in the past with only minor changes. (See Attachment D).

Given the foregoing, the following violation is identified.

Section 2527 (a) of the California Code of Regulations states:

“The Board shall require such reports by schools and conduct such investigations as necessary to determine whether or not approval will be continued.”

Violation #1: The program failed to submit the report designated in the terms of provisional approval, specifically Corrective Action #3 of the Notice of Change in Approval Status, dated November 27, 2013. The report was due by August 1, 2014.

Correction #1: This violation **is corrected**. On October 20, 2014, the Board received the required report.

Recommendations:

1. Approve InfoTech Career College, Vocational Nursing Program’s request to admit a class of 30 full-time students on December 1, 2014, only, graduating on January 26, 2016 to **replace** the class that graduated on August 26, 2013.
2. Extend InfoTech Career College’s Vocational Nursing Program provisional approval for a one (1) year period from December 1, 2014, through November 30, 2015, and issue a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations. (See Attachment E)
3. Require the program to admit no additional students unless approved by the full Board.
4. Require the program to submit a follow-up report in nine (9) months, but no later than **August 1, 2015**. The report must include an updated comprehensive analysis of the program, identifying specific actions taken to improve program pass rates that have worked and those that needed revision and why. The following elements **must be addressed** in the analysis.
 - a. Admission Criteria.
 - b. Screening and Selection Criteria.
 - c. Terminal Objectives.
 - d. Curriculum Objectives.
 - e. Instructional Plan.
 - f. Theory and Clinical Objectives for Each Course.
 - g. Lesson Plans for Each Course.
 - h. Textbooks.
 - i. Attendance Policy.
 - j. Remediation Policy.
 - k. Evaluations of Theory and Clinical Faculty.
 - l. Evaluations of Theory Presentations.

- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 - n. Evaluation of Student Achievement.
 - o. Current Enrollment.
5. Continue to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
 6. Continue to require the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval.
 7. Failure to show progress shall constitute cause for revocation of provisional approval.
 8. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
 9. Place the program on the **November 2015** Board agenda for reconsideration of provisional approval.

Rationale: As previously mentioned, the most recent seven (7) quarters of licensure data demonstrate a significant improvement in the program's average annual pass rates. During this time, 14 candidates tested and 11 (78.57%) passed. This improvement supports the recommendation to approve the program's request to admit 30 students.

However, it must also be noted that the director failed to comply with Corrective Action #3 of the Notice of Change in Approval Status, dated November 27, 2013. Specifically, the director failed to submit the required report relative to a comprehensive program analysis, specific actions taken to improve program pass rates, timeline for implementation, the effect of employed interventions, and other required modifications by August 1, 2014. Such failure constitutes noncompliance with corrective actions specified in the Notice and as required by California Code of Regulations Section 2527(a).

The NEC reminded the director by email of the required report. The director did not seem aware that the report was due or where to find the information related to it. The NEC advised the director that the information relative to the report and criteria associated with it was in the terms of provisional approval. As such, the report was 2½ months late.

While the improvement of the program's average annual pass rates is significant, the program's noncompliance with a corrective action in accordance with deadlines specified in the Notice of Change in Approval

Status is of concern. Such noncompliance supports the recommendation to extend the program's provisional approval.

- Attachment A: History of Prior Board Actions.
- Attachment B: Notice of Change in Approval Status Dated November 27, 2013.
- Attachment C: Board and Program Electronic Communication Dated October 14, 2014.
- Attachment D: Program Correspondence Dated October 2014; Received October 20, 2014.
- Attachment E: Draft Notice of Provisional Approval.

Agenda Item #6.A.5., Attachment A

INFO TECH CAREER COLLEGE VOCATIONAL NURSING PROGRAM

History of Prior Board Actions

- On May 14, 2008, the Executive Officer approved InfoTech Career College's request to begin a vocational nursing program with an initial class of 30 students commencing May 19, 2008 only, with a projected graduation date of August 11, 2009; **and** approved the program curriculum for 1560 hours, including 600 theory, and 960 clinical hours.
- **On September 9, 2008, a new program director was approved.**
- **On March 11, 2009, a new program director was approved.**
- **On July 6, 2009, a new program director was approved.**
- On July 13, 2009, the Board received the program's Program Records Survey.
- On July 20 – 21, 2009, the program was inspected for compliance with regulatory requirements for initial approval. Fourteen (14) violations of the California Code of Regulations were identified. Recommendations for correction of each violation and a timeline for correction were discussed.
- On August 28, 2009, the Board forwarded correspondence to the director relative to the absence of required corrections of violations identified during the survey visit. A response was requested by September 10, 2009.
- On September 10, 2009, the Board received the program's response to identified survey violations.
- On October 5, 2009, the assigned consultant met with the program director relative to the proposed corrections of the fourteen (14) violations identified during the July 20 – 21, 2009 survey visit. Required revisions were specified. The director agreed to submit the required revised documents to correct all previously identified violations by Friday, October 30, 2009.
- On November 2, 2009, the Board received the program's revised documents addressing violations identified during the survey visit.
- On December 16, 2009, the assigned consultant, per telephone conference call, advised the director that the submitted information did not completely address violations identified during the July 2010 survey visit. Corrections specified during the

visit and during the October 5, 2009 meeting were reiterated. Additional revisions were requested by Tuesday, December 29, 2009.

- On December 30, 2009, the Board received the program's final revisions addressing violations identified during the survey visit.
- On January 7, 2010, the Executive Officer approved initial full accreditation for the InfoTech Career College Vocational Nursing Program for the period from January 6, 2010, through January 5, 2014, and issued a certificate accordingly; **and**, approved the program's request to admit a class of 30 students commencing February 1, 2010, to **replace** students graduating August 24, 2009. That class was projected to graduate March 7, 2011.
- On March 1, 2010, the Board received electronic correspondence from the school owner advising of the director's termination.
- On March 2, 2010, the SNEC discussed the program's status with Ashok Garg, President, and Owner. Mr. Garg advised that commencement of the next class would be delayed due to the lack of financial aid. The owner projected commencement of that class for August 2010.
- On October 1, 2010, the Board received correspondence from A. Garg reporting the school's plans to admit a class on October 25, 2010 and the hiring of a new program director.
- On October 5, 2010, the Board forwarded correspondence per certified mail to A. Garg relative to the lack of submission of an application for a new director and information relative to the planned class.
- **On November 30, 2010, a new program director was approved.**
- On December 4, 2010, the program was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rate for the past four (4) quarters. The director was requested to submit a written plan for improving the program's NCLEX-PN® pass rates by December 20, 2010.
- On December 29, 2010, the Board received correspondence from the director and supporting documents related to the program's plan to increase licensure pass rates.
- February 17, 2011, the program was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rate for the past five (5) quarters. The program was requested to submit a written plan for improving their NCLEX-PN® pass rates by March 4, 2011.
- On March 4, 2011, the Board received correspondence from the director and supporting documents related to the program's plan to increase licensure pass rates.

- On May 16, 2011, the program was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rates for the past six (6) quarters. The program was requested to submit a written plan for improving their NCLEX-PN® pass rates by June 3, 2011.
- **On April 13, 2011, a new program director was approved.**
- **On June 15, 2011, a new program director was approved.**
- On November 10, 2011, the Board placed the InfoTech Career College Vocational Nursing Program on provisional accreditation for the two-year period from November 10, 2011, through November 30, 2013, and issue a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations. The Board denied the program's request for approval to admit a class of 30 full-time day students on January 17, 2012, graduating on March 23, 2013, at this time, and required the program to admit no additional students unless approved by the full Board. The program was required to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate for four consecutive quarters.

Additionally, the program was required to submit follow-up reports in 9 months, but no later than **August 1, 2012**, and 21 months, but no later than **August 1, 2013**. The reports must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment.

Further, the Board required the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526. The program is required to continue to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the

full Board may revoke the program's approval. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.

The program was placed on the **November 2013** Board agenda for reconsideration of provisional approval.

- On November 22, 2011, the Board forwarded to the director the Notice of Change in Approval Status.
- On January 19, 2012, the assigned consultant forwarded correspondence requesting submission of fifteen (15) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On January 20, 2012, the program director submitted fifteen (15) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On February 6, 2012, the Board approved InfoTech Career College Vocational Nursing Program's request for approval to admit a class of 15 full-time, day students on April 9, 2012, only, graduating on July 1, 2013; and, required the program to admit no additional students unless approved by the full Board.
- On September 4, 2012, the Board received the program's comprehensive analysis.
- On December 13, 2012 the assigned consultant forwarded correspondence requesting submission of eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On December 28, 2012, the program director submitted eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On February 22, 2013, the Board denied InfoTech Career College Vocational Nursing Program's request for approval to admit a class of 30 full-time, day students on March 25, 2013, graduating on May 30, 2014; **and**, required the program to admit no additional students unless approved by the full Board.
- On March 27, 2013, the assigned consultant requested submission of two (2) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On March 29, 2013, the program director submitted two (2) copies and a CD of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On May 10, 2013, the Board approved InfoTech Career College Vocational Nursing Program's request for approval to admit a class of 20 full-time, day students on June

3, 2013, graduating on August 11, 2014, to **replace** a class that graduated on August 21, 2012; and, required the program to admit no additional students unless approved by the full Board.

- On June 5, 2013, the assigned consultant forwarded correspondence requesting submission of two (2) copies and a CD of pertinent documents and subsequent actions taken to correct identified problems that they desire Board members to consider by June 13, 2013.
- On June 17, 2013, the director submitted two (2) copies and a CD of pertinent documents and subsequent actions taken to correct identified problems that they desire Board members to consider.
- On August 1, 2013, the Board received the program's comprehensive analysis.
- On September 13, 2013, the Board deferred action on InfoTech Career College Vocational Nursing Program's request to admit a class of 30 full-time, students on November 11, 2013, graduating on January 7, 2015 to the November 2013 Board meeting; and, required the program to admit no additional students unless approved by the full Board.
- On November 22, 2013, the Board denied InfoTech Career College Vocational Nursing Program's request to admit a class of 30 full-time, students on February 10, 2014, graduating on April 22, 2015 to replace the class that graduated on August 27, 2012; **and**, approved the program to admit a class of 20 full-time students on February 10, 2014, only, graduating on April 22, 2015 to **replace** the class that graduated on August 27, 2012; **and**, **Extended** provisional approval for the Info Tech Career College Vocational Nursing Program for a one (1) year period from November 22, 2013, through November 30, 2014 and issue a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations; **and**, required the program to admit no additional classes without prior approval by the full Board; **and**, required the program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate; **and**,

Required the program to submit a follow-up report in nine (9) months but no later than **August 1, 2014**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Current Student Enrollment.
- b. Admission Criteria.
- c. Screening and Selection Criteria.
- d. Terminal Objectives.
- e. Curriculum Objectives.
- f. Instructional Plan.
- g. Theory and Clinical Objectives for Each Course.
- h. Lesson Plans for Each Course.

- i. Textbooks.
- j. Attendance Policy.
- k. Remediation Policy.
- l. Evaluations of Theory and Clinical Faculty.
- m. Evaluations of Theory Presentations.
- n. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- o. Evaluation of Student Achievement.
- p. Evaluation of Outreach Attempts to Reach Prior Graduates who have not Taken the Licensure Examination; **and**, advised

Failure to show progress shall constitute cause for revocation of provisional approval; **and**, required the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2525; **and**, required the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval; **and**, advised that failure to take any of these corrective actions may cause the full Board to revoke the program's approval; and, placed the program on the **November 2014** Board agenda for reconsideration of provisional approval.

- On October 20, 2014, the Board received the program's comprehensive analysis. This report was due to the Board by August 1, 2014.

Agenda Item #6.A.5., Attachment B



BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945
Phone (916) 263-7800 Fax (916) 263-7855 Web www.bvnpt.ca.gov



CERTIFIED MAIL

November 27, 2013

Elizabeth Estrada
Director, Vocational Nursing Program
Info Tech Career College
8527 Alondra Boulevard, Suite 174
Paramount, CA 90723

Subject: Notice of Change in Approval Status

Dear Ms. Estrada:

Pursuant to the action of the Board of Vocational Nursing and Psychiatric Technicians (Board) on November 22, 2013, the provisional approval¹ status of the Info Tech Career College Vocational Nursing Program has been extended for the one – year period from November 22, 2013 through November 30, 2014. The purpose of this letter is to explain the areas of non-compliance found and the corrections required of your program to avoid losing accreditation completely.

Once you have reviewed this letter, please sign and return the enclosed "Acknowledgement of Change in Accreditation Status" form by **Friday, December 6, 2013**.

In accordance with Section 2526.1(c) of title 16 of the California Code of Regulations,

"The Board may place any program on provisional accreditation when that program does not meet all requirements as set forth in this chapter and in Section 2526..."

Section 2530(l) of title 16 of the California Code of Regulations states:

"The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period.

¹ Prior to January 1, 2012, references in article 4 of the Vocational Nursing Practice Act and article 4 of the Psychiatric Technicians Law provided that the Board accredits all vocational nursing and psychiatric technicians programs. Pursuant to Business and Professions Code Sections 2883 and 4532 (Senate Bill 539, Chapter 338, Statutes of 2011), **accredit** was changed to **approve**. There was no change to the Board's authority or jurisdiction.

- (l) Failure to maintain the required yearly average minimum pass rate for two years or eight consecutive quarters may be cause to place a program on provisional accreditation."

The program pass rates of the Info Tech Career College Vocational Nursing Program for the past 16 quarters are set forth in the following table.

NCLEX-PN® Licensure Examination Pass Rates			
Quarter	State Annual Average Pass Rate	Program Annual Average Pass Rate	Variance from State Annual Average Pass Rate
Oct – Dec 2009	73%	60%	-13
Jan – Mar 2010	74%	44%	-30
Apr – Jun 2010	75%	42%	-33
Jul – Sep 2010	75%	39%	-36
Oct – Dec 2010	76%	25%	-51
Jan – Mar 2011	77%	40%	-37
Apr – Jun 2011	76%	50%	-26
Jul – Sep 2011	76%	100%	+24
Oct – Dec 2011	75%	100%	+25
Jan – Mar 2012	74%	100%	+26
Apr – Jun 2012	74%	0%	-74
Jul – Sep 2012	74%	0%	-74
Oct – Dec 2012	74%	0%	-74
Jan – Mar 2013	73%	75%	+2
Apr – Jun 2013	73%	63%	-10
Jul – Sep 2013	75%	64%	-11

This data substantiates the program's history of non-compliance with Section 2530(l) of the Vocational Nursing Rules and Regulations for 10 of 16 Quarters. Based on statistics reported for Quarter 3, 2013, the program is compliant with regulatory requirements.

REQUIRED CORRECTION(S)

1. The Info Tech Career College, Vocational Nursing Program shall obtain full Board approval prior to the admission of additional students.
2. Require the program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate.
3. The program shall submit a follow-up report in 9 months, but no later than **August 1, 2012**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
 - a. Admission Criteria.
 - b. Screening and Selection Criteria.
 - c. Terminal Objectives.

- d. Curriculum Objectives.
 - e. Instructional Plan.
 - f. Theory and Clinical Objectives for Each Course.
 - g. Lesson Plans for Each Course.
 - h. Textbooks.
 - i. Attendance Policy.
 - j. Remediation Policy.
 - k. Evaluations of Theory and Clinical Faculty.
 - l. Evaluations of Theory Presentations.
 - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 - n. Evaluation of Student Achievement.
 - o. Current Student Enrollment.
 - p. Evaluation of Outreach Attempts to Reach Prior Graduates who have not Taken the Licensure Examination
4. The program shall comply with all approval standards in article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and article 5 of the Board's regulations, commencing at California Code of Regulations, title 16, section 2526.
 5. The program shall continue to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval.
 6. Failure to take any of these corrective actions may cause the full Board to revoke the program's accreditation.

In the event additional violations of the approval standards are identified, such violations may result in further corrective action or revocation of provisional approval.

FUTURE BOARD ACTION

Your program will be placed on the **November 2014** Board Meeting agenda, at which point the Board may revoke or extend the program's accreditation. If you have additional information that you wish considered beyond the required corrections listed on page 3 and 4, you must submit this documentation by the fifteenth day of the second month prior to that Board meeting.

OTHER IMPORTANT INFORMATION

Please be advised that, pursuant to the Board's regulations, the program will not be authorized to admit new classes beyond the established pattern of admissions previously approved by the Board. The established pattern of admissions approved by the Board is as follows: **Prior Board approval was required for the admission of each class; however, based on the above corrections, the full Board's permission will be required for each future class admission.**

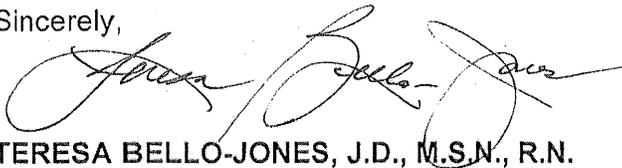
In the event your program is required to submit any report(s) as a corrective action pursuant to this notice, such reports are required in addition to any other reports required pursuant to 2527 of the Board's regulations.

The program may no longer advertise that it has full accreditation, and should take steps to correct any ongoing advertisements or publications in that regard.

A copy of title 16, California Code of Regulations, section 2526.1, regarding provisional accreditation is attached for your reference. A complete copy of the Board's laws and regulations can be found on the Board's web site at www.bvnpt.ca.gov.

Should you have questions, please do not hesitate to contact the Board.

Sincerely,

A handwritten signature in cursive script, appearing to read "Teresa Bello-Jones".

TERESA BELLO-JONES, J.D., M.S.N., R.N.
Executive Officer

Enclosures

cc: Board Members

TBJ:cca

Agenda Item #6.A.5., Attachment C

From: Hinckley, Pam@DCA
Sent: Tuesday, October 14, 2014 2:14 PM
To: 'Elizabeth Estrada'
Subject: RE: Comprehensive Analysis

Elizabeth,

It was in the terms of Provisional Approval.

Pam Hinckley, Ph.N.M.S.N.

Board of Vocational Nursing and Psychiatric Technicians

2325 Capitol Oaks Drive, Suite 205

Sacramento, CA 95833

Phone: (916) 263- 7840

FAX: (916) 263-7866

pam.hinckley@dca.ca.gov

From: Elizabeth Estrada [<mailto:eestrada@infotech.edu>]
Sent: Tuesday, October 14, 2014 1:35 PM
To: Hinckley, Pam@DCA
Subject: RE: Comprehensive Analysis

Thank you so much for your recent email about comprehensive report needed. We have been on time with our reports -- annual report 2015, and Documents submitted for November Meeting. I don't know how we missed this request.

We looked in all our email and searched for correspondence regarding the Comprehensive Analysis. We couldn't find the notice for one due by August 1st. Please excuse this oversight.

We will get this to you right away and no later than this Friday. Thank you again.

High Regards,

Elizabeth Estrada, MSN, RN

Program Director, VN

Infotech Career College

8527 Alondra Blvd, Suite# 174,

Paramount CA 90723

(562) 804-1239

F(562) 866-7739

www.infotech.edu

From: Hinckley, Pam@DCA [<mailto:Pam.Hinckley@dca.ca.gov>]

Sent: Tuesday, October 14, 2014 10:43 AM

To: Elizabeth Estrada (eestrada@infotech.edu)

Subject: Comprehensive Analysis

Elizabeth,

I cannot find where you submitted the Comprehensive Analysis that was due to the Board by August 1, 2014.

1. Require the program to submit a follow-up report in nine (9) months but no later than **August 1, 2014**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Current Student Enrollment.
 - b. Admission Criteria.
 - c. Screening and Selection Criteria.

- d. Terminal Objectives.
- e. Curriculum Objectives.
- f. Instructional Plan.
- g. Theory and Clinical Objectives for Each Course.
- h. Lesson Plans for Each Course.
- i. Textbooks.
- j. Attendance Policy.
- k. Remediation Policy.
- l. Evaluations of Theory and Clinical Faculty.
- m. Evaluations of Theory Presentations.
- n. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- o. Evaluation of Student Achievement.
- p. Evaluation of Outreach Attempts to Reach Prior Graduates who have not Taken the Licensure Examination.

Please let me know the status of this document.

Pam Hinckley, P.N., M.S.N.

Board of Vocational Nursing and Psychiatric Technicians

2325 Capitol Oaks Drive, Suite 205

Sacramento, CA 95833

Phone: (916) 263- 7840

FAX: (916) 263-7866

pam.hinckley@dca.ca.gov



Agenda Item #6.A.5., Attachment D

InfoTech Career College

Received 10/20/14 ph

PROVISIONAL REPORT FOR THE BVNPT

OCTOBER, 2014

This report is to provide the basis for InfoTech Career College's request to be removed from "provisional approval" to a regular certification as an accredited vocational nursing college recognized by the Board of Vocational Nursing & Psychiatric Technicians. Since the arrival of the current Director of Nursing in 2011, InfoTech Career College has dedicated its professional staff and resources to complying with the recommendations and guidance of the BVNPT. Consequently, the results have improved significantly for the students that have graduated. Results are in later part of this report.

Historical Information

Since its inception, the vocational program at Infotech Career College has had many challenges in its development of a quality program. The first program results were less than satisfactory to the management. The pass rate of the very first cohort in 2009 was unsatisfactory on the students' first attempt. With the support and assistance of the BVNPT, the program went through a thorough review, revisions made, and delivery of vocational nursing educational content was improved. After many directors, the current director was hired and maintained a stable program for over two years.

Since the school has had a small enrollment, the faculty has provided close personal attention to each of the students and support student progress.

Admissions Criteria, Screening and Selection Criteria

The following changes have been made to improve the admissions criteria for our new cohort:

1. In the past we were setting a 50% overall passing score for the TEAS test. For our new cohort, we have set the passing scores as 50% individually on each of the following: Writing, Reading and Mathematics sections of the TEAS test. This has resulted in better prepared students.
2. We also require a prerequisite class in Medical Terminology, Anatomy & Physiology and Intro to Pharmacology math.

Terminal Objectives

Our terminal objectives have not changed. We continue to strive to educate safe competent vocational nurses who will make a difference in their patients' lives.

Curriculum Objectives -

The four modules have been re-evaluated and deficiencies were identified. In 2012 the Genitourinary System was found to be lacking in the original curriculum. The Genitourinary System was added as an important content necessary for core knowledge needed by the students. The curriculum is been stable with no major changes. It was determined to keep the curriculum stable in order to encourage consistency in the educational content. The improving pass results seem to indicate that the curriculum has been effective.



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Instructional Plan -

In 2012, the instructional plan was revised to be consistent with changes in the curriculum objectives. Also, the references and assignments given to students were revised to reflect updates in textbooks, study guides, and other resources.

Theory and Clinical Objectives for Each Course

Since the last report, very few changes in theory and clinical objectives were needed.

After approval from BVNPT in 2012 of an outstanding pediatric facility, our Module IV students were able to have a good pediatric clinical experience at Totally Kids Specialty Healthcare. We have now had two cohorts benefit from the experience in this great facility and our current cohort is now actively involved with pediatrics. The facility continues to contribute to the students understanding of growth and development and care of pediatric patients.

Lesson Plans for Each Course

Each Lesson plan was modified in accordance with curriculum objectives and improved with addition of updated resources.

Textbooks

We have added two textbooks for Anatomy & Physiology and for Medical Terminology. These are more in-depth than the textbooks we had before.

Attendance Policy

We have had minimal issues with attendance. All the students are afforded make-up opportunities when needed. In the report below, a summary of the attendance of each cohort is included.

Remediation Policy

1. We continue to have the policy that if students miss make up hours, they subsequently owe double the amount of hours they originally had to make up. This has improved participation for the remediation sessions.
2. Some students, are given the option of doing their remediation during the two hours after theory class when the theory instructor is available for remediation, extra assistance, and make-up.
- 3.

Evaluations of Theory and Clinical Faculty

1. **One of our new** clinical instructors is found to need improvement in correlating theory and clinical content. The strategy will be to have the Assistant Director of Nursing spend additional time to bring this staff member up to speed.
2. The Assistant Director of Nursing has expertise specific to pediatrics, obstetrics, and Medical-Surgical Nursing. She has been slowly oriented to various management responsibilities and has grown in her leadership abilities.

Evaluations of Theory Presentations

Our theory instructor has been stable for several years. Ms. Jordan has done well in teaching theory and has been a solid instructor. She is currently teaching Term II students and will continue to teach Term III students in their upcoming module.



InfoTech Career College

Because of the Assistant Director's expertise in pediatrics and obstetrics, she has been able to provide classes on these subjects.

Evaluations of Clinical Rotations and Their Correlation to Theory Presentations

We continue to educate instructors on how to do care plans for the clinical rotations. This still needs more work to correlate the use of concept mapping and care plans into the clinical rotation. It is our goal to utilize concept mapping to integrate critical thinking in their care plan development. We are looking for additional resources or guest teachers to provide special classes to cover how to integrate concept mapping.

There is some difficulty in obtaining acute care settings for clinical experience. The Director continues to search and evaluate new facilities for possible sites as the school adds new cohorts. We have identified a new facility recently and the Director will be submitting this in the near future. We anticipate needing several more facilities as the new cohort is ready for their clinical experience.

Evaluation of Student Achievement

We have had the ability because of the small size of our student population, to monitor each student carefully. Students are identified early when there is any concern about their achievement in the module. We have created and implemented notice of non-compliance forms. If the students fail a mid-term or final, they are counseled and then allowed to retake the exam. On retake, the highest they can get is a 76. This gives the student a strong incentive to pass the first time they take the exam. At checkpoints throughout the module, the students are counseled both by the Director of Nursing and the Instructor.

The students are still underutilizing the resources that they have namely the ATI practice exams and remediation tools. We emphasize this to them during our counseling meetings. We were able to obtain additional help and on-line presentations from ATI to boost the student's ability to utilize this resource. We will plan to have ATI representatives come in early in Module I to orient the students and give them necessary resources to get them into the ATI system early.

NCLEX Reviews for students after finishing Module IV take advantage of the ATI testing process. They are required to take the practice Comprehensive exams as often as necessary to be prepared for the Comprehensive Predictor exam. We continue to require the students to pass the exit exam with a predictor score of 92 or above prior to releasing them to take the NCLEX exam.

Preliminary monitoring of this process seems to rapidly identify weaknesses in individual student knowledge and give them specific guidelines for remediation. The students that are following the guidelines are showing significant increase in their knowledge.



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Evaluation of Outreach Attempts to Reach Prior Graduates who have not taken the Licensure Examination:

Each student is monitored by ATI mentor on a regular basis. The college is informed of the student's progress. In addition, the Director and staff will call the student to give them encouragement and motivation. When necessary, additional resources are suggested to facilitate their studying.

The college is evaluating the strategy of allowing former graduate students, who have not taken the NCLEX yet, to "audit" classes and be invited to attend NCLEX review sessions when they are available. Again, this would emphasize the college's willingness to support their success.

Below is an example of the report we get from ATI (students names removed)

ATI-Virtual NCLEX PREP Progress:

Student A	
10/15/2014	No active participation in review over the last 2 weeks. Email/message sent to encourage participation in the review.
Student B	
10/11/2014	Awaiting NCLEX results.
Student C	
10/14/2014	Working on Learning Systems
Student D	
10/15/2014	No active participation in review over the last 2 weeks. Email/message sent to encourage participation in the review.
Student E	
10/11/2014	Preparing for Predictor retake. Student encouraged to use classroom resources to help increase knowledge of content. 10/08/2014 - PN Safety and Infection Control (50)1 - 96.0% 10/08/2014 - PN Coordinator of Care (60) 1 - 98.3% 10/01/2014 - VATI PN Comprehensive Predictor Form C - 54.7% 08/29/2014 - NCLEX Alternate Item Test (NAIT) - 90.0% 08/17/2014 - PN Management Online Practice 2014 A - 92.0%
Student F	
10/11/2014	No active participation in review over the last 4 weeks. Email/message sent to encourage participation in the review.
Student G	



InfoTech Career College

10/15/2014	Reviewing Med-Surg. On target meeting benchmarks. Encouraged to use classroom resources to review. 10/14/2014 - PN Adult Medical Surgical Online Practice 2014 A - 56.7% 09/25/2014 - PN VATI Adult Medical Surgical OP 2011 C - 53.3% 09/19/2014 - PN VATI Fundamentals OP 2011 C - 61.7% 09/11/2014 - PN VATI Pharmacology OP 2011 C - 62.0% 09/06/2014 - PN Comprehensive Online Practice 2014 B - 64.7%
Student H	
10/15/2014	No active participation in review over the last 2 weeks. Email/message sent to encourage participation in the review.
Student I	
10/11/2014	Awaiting NCLEX results.

Graduated Cohort 2011-2012:

List of students who passed NCLEX on First attempt:

1. AZP
2. CRU

The NCLEX passing rate success for the students who graduated in 2013 is significantly better than the previous cohort. We attribute this success to the following factors:

1. Constant contact by phone, email and text encouraging students to keep on track to study for their NCLEX
2. Use of the ATI Virtual Tutor. In the past, we have offered in-person NCLEX tutoring. Student participation was low for the in-person NCLEX review because after the VN program, students get involved in work and family obligations. The ATI Virtual Tutor allows students to complete personalized NCLEX tutoring on their own schedule. We find the ATI Virtual Tutor more effective than a group session because it is targeted to the student's specific needs and more user-friendly because students can complete tutoring on their own schedule.

In Quarter 2 of 2012, two students (BUK and ZAM) failed the NCLEX on their first attempts. Another student in Cohort 2012 (ZAM), graduated at the top of her class academically. Although we pushed her to do the ATI Virtual, she told us she didn't need to do the tutoring, she was overconfident and failed. She passed the NCLEX on her second attempt after doing the ATI review.

The second student (BUK) who did not pass the NCLEX actually received the 'Green Light' from her ATI Virtual Tutor prior to taking the exam. We believe that it was her test anxiety that caused her to fail her first attempt. We are currently counseling and encouraging this student to pass on her second attempt.

We continue to call, email and text the remaining students to encourage them to take their NCLEX.



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Cohort 2013-2014:

There are 7 students currently in the class which started August 26, 2013. They are currently in Module IV.

Below are the results of the 7 active students:

STUDENT ID	MOD I	MOD II	MOD III
201002577 LOV	93%	76%	88%
201002574 GUT	94%	88%	82%
201002581 LEF	84%	77%	87%
201002579 MOR	84%	81%	92%
201002575 NUN	86%	76%	78%
201002580 ROS	81%	77%	87%
201002578 THR	97%	76%	86%

Although our NCLEX preparation procedure for the previous cohort has improved student outcomes, we realize there is still room for improvement. We will implement these strategies for the cohort which is about to graduate in December.

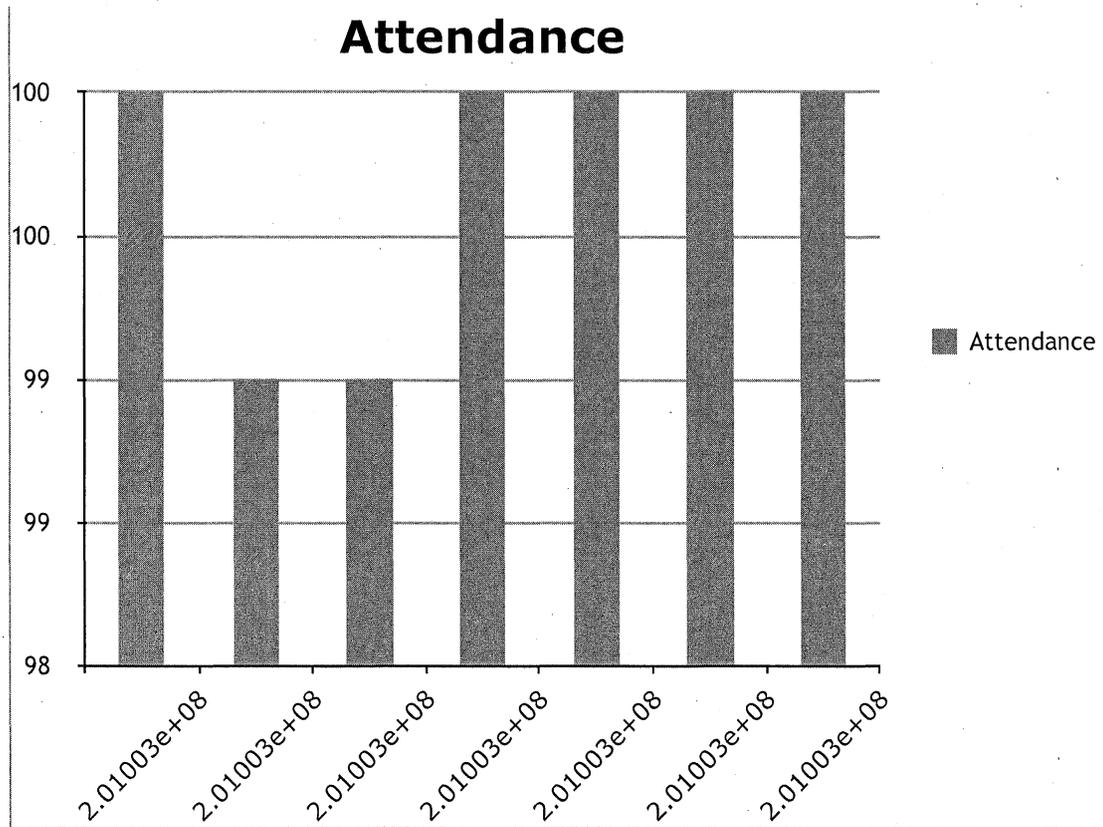
Our goals are: (1) to make students pass the ATI comprehensive exit exam on the first try, and (2) to sign them up for ATI Virtual immediately following their exit exam. To accomplish goal (1), we seek to build up students' confidence and proficiency in testing. To this end, we have scheduled students to come to campus for all-day ATI testing sessions after their Module IV final exam.

They will test; the Instructor will print out the report, and review common weaknesses with students the next day. The students will test and re-test until they are able to reach 90% on the preliminary exams. Only then will they be allowed to take the exit exams. We believe that when students pass the exit exam on the first try, they are more likely to pass the NCLEX exam on the first try. To accomplish goal (2), Infotech will pay the fees for the ATI Virtual Product up front, and have students login and make contact with the tutor immediately after they pass their exit exam.



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Below is the attendance chart for the 7 currently enrolled students:



Cohort 2014-2015:

There were 17 students who just started February 24, 2014. During this year, our student population was reduced to our current number of 11 students. Six students either dropped out for personal reasons or poor grades. Three of these students were encouraged to return to be part of the next approved cohort to start this year. Their personal situations are anticipated to be improved by that time.

The student handbook was revised and approved by BVNPT for the new cohort 2013-2014. The policies have been clarified and presented to the new cohort. Each student has signed a commitment contract outlining their willingness to meet the educational objectives and adhere to the policies of the program.

During this current cohort, the ATI resources were integrated with the curriculum from the beginning. The students were evaluated as having difficulty with critical thinking and content retention at the beginning of Module I. Upon aggressive inclusion of the ATI testing and critical thinking, Infotech Career College worked

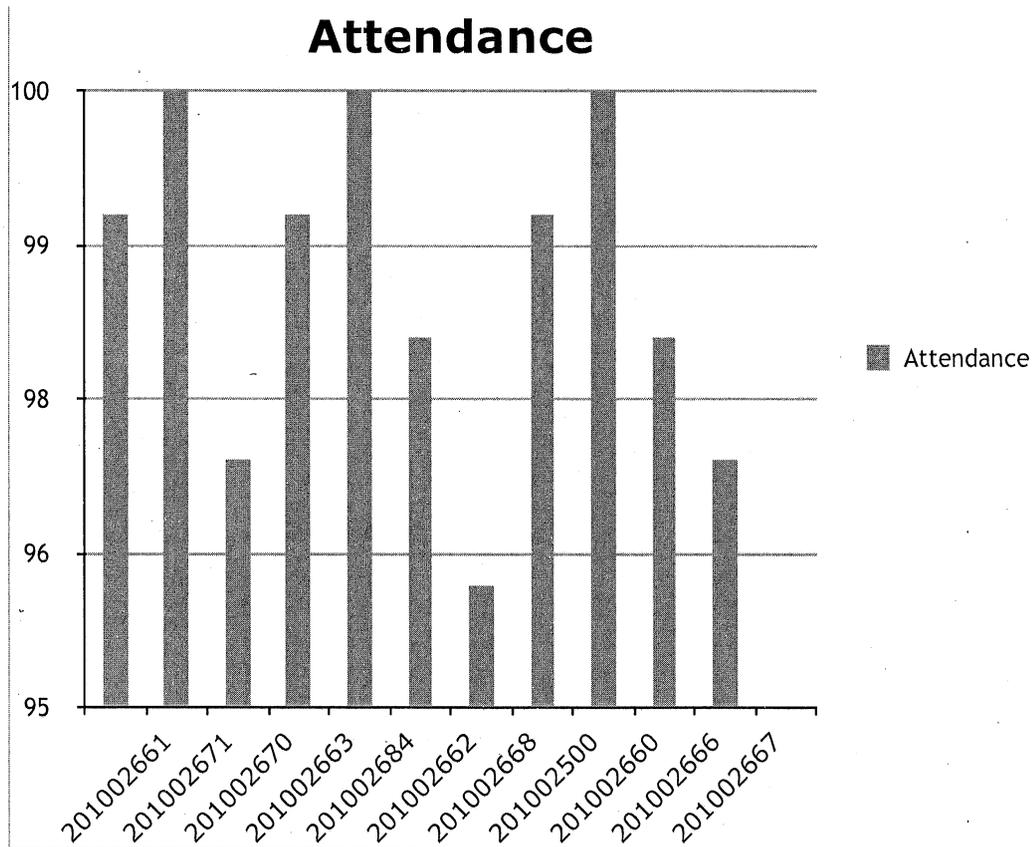


InfoTech Career College

closely with a consultant and engaged the students into the use of the ATI online resources, encouraging them to develop their critical thinking skills.

The **chart below reflects the improvement** of our students' scores on their midterm for Mod I. This chart reflects scores solely on test questions provided by ATI that corresponds to curriculum content in Module One. Since the test questions on ATI are close to the questions on the actual NCLEX-PN exam, we believe their scores here reflect how well the students will actually do on the corresponding test content on the NCLEX-PN exam. The chart shows that the students improved significantly from their midterm MOD-I.

This improvement was achieved by constant monitoring, remediation, and mentoring by the faculty. In order to retain students through Module I, Infotech Career College implemented a study skills module in which we walked students through the study process step by step. This has made a **dramatic improvement in the students' scores.**





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Several days before this report, this class just completed their Mod I Mid-Term Exam (same exam given the previous year). The results were outstanding.

S.NO	STUDENT SCORES
1	77.00%
2	85.00%
3	78.00%
4	82.00%
5	82.00%
6	80.00%
7	82.00%
8	77.00%
9	84.00%
10	82.00%
11	80.00%

Past Rates:

This year, our 1st Quarter Pass rate was 0% (since no student took exam). Our 2nd Quarter Pass rate was 100%. Our 3rd Quarter Pass rate was 100%. As stated before in this report, two students are waiting for their results.

CARE HARBOR EVENT:

Infotech had the opportunity to participate in CareHarbor September 11th through September 14th. This event took over the large LA Sports Area. The Director of Nursing volunteered to manage the triage area and invited other schools and volunteer RNs to participate. CareHarbor is a mass free clinic that provide health care to the underserved population of Los Angeles. This huge event involved almost 4,500 underserved and an army of volunteer doctors, nurses, and other health professionals. The triage area was made up of 60 triage participants to see all who came for care.

This event functioned as an experience that the students used for additional clinical experience/make-up to give the opportunity to solve any deficiencies in their obligation for clinical hours. The students were trained to take an initial history, assess the client (vital signs, some physical assessment) prioritize their care, and express a caring attitude.



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The students were quite emphatic about the value of this experience. We were pleased to provide this opportunity to be of service to the community and for them to utilize the skills they have learned in the program.

ADDITIONAL STRATEGY:

After the last module and assessment of their final exam, Infotech plans on providing four weeks of NCLEX preparation and testing included in their tuition. It becomes mandatory for students to complete. At the end of these four weeks, they will be taking the final exit exam which we have already determined the passing rate to be 92%. With this strategy, we anticipate an extremely high passing rate for the NCLEX.

SUMMARY NOTE:

We are closely monitoring the progress of our newest cohort 2014-2015 and expect this group to be very successful. Our Cohort 2013-2014 is in the process of completing Module IV by December 2014. We will provide results of this group upon completion.

We are growing as a quality vocational nursing program. With assistance from the BVNPT, minimal changes in both the curriculum and teaching have been made. We have a quality, highly educated faculty and have made a significant transformation as a school from the time we started our first cohort in 2009. Our faculty is a stable force for continued growth.

The Director of Nursing is currently interviewing for additional positions in anticipation of the reduction in available teaching time. Some of our instructors have decided to get their doctorate which inevitably means that they will be less available. In addition, plans need to be made to fill positions that will come up as the new cohort is approved for starting in December.

Once again, we request to be placed with full accreditation. Thank you for your important consideration of our request to start another cohort this year in December. We are confident that the program has grown and can continue to produce the kind of nurses we can all be proud of.

Respectfully Submitted:

Elizabeth Estrada, MSN, RN
Program Director
Infotech Career College

Agenda Item #6.A.5., Attachment E



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945
Phone (916) 263-7800 Fax (916) 263-7855 Web www.bvnpt.ca.gov



CERTIFIED MAIL

November XX, 2014

Elizabeth Estrada
Director, Vocational Nursing Program
Info Tech Career College
8527 Alondra Boulevard, Suite 174
Paramount, CA 90723

Subject: Notice of Extension of Provisional Approval

Dear Ms. Estrada:

Pursuant to the action of the Board of Vocational Nursing and Psychiatric Technicians (Board) on November 21, 2014, the provisional approval status of the Info Tech Career College Vocational Nursing Program has been extended for the one – year period from November 1, 2014 through November 30, 2015. The purpose of this letter is to explain the areas of non-compliance found and the corrections required of your program to avoid losing approval completely.

Once you have reviewed this letter, please sign and return the enclosed “Acknowledgement of Change in Approval Status” form by **Friday, December 19, 2014.**

AREAS OF NON-COMPLIANCE [VIOLATION(S)]

In accordance with Section 2526.1(c) of title 16 of the California Code of Regulations,

“The Board may place any program on provisional approval when that program does not meet all requirements as set forth in this chapter and in Section 2526...”

Section 2527 (a) of the California Code of Regulations states:

“The Board shall require such reports by schools and conduct such investigations as necessary to determine whether or not approval will be continued.”

Section 2530(l) of title 16 of the California Code of Regulations states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

The program pass rates of the Info Tech Career College Vocational Nursing Program for the past 20 quarters are set forth in the following table.

NCLEX-PN® Licensure Examination Pass Rates			
Quarter	State Annual Average Pass Rate	Program Annual Average Pass Rate	Variance from State Annual Average Pass Rate
Oct – Dec 2009	73%	60%	-13
Jan – Mar 2010	74%	44%	-30
Apr – Jun 2010	75%	42%	-33
Jul – Sep 2010	75%	38%	-37
Oct – Dec 2010	76%	25%	-51
Jan – Mar 2011	77%	40%	-37
Apr – Jun 2011	76%	50%	-26
Jul – Sep 2011	76%	100%	+24
Oct – Dec 2011	75%	100%	+25
Jan – Mar 2012	74%	100%	+26
Apr - Jun 2012	74%	0%	-74
Jul – Sep 2012	74%	0%	-74
Oct – Dec 2012	74%	0%	-74
Jan – Mar 2013	73%	75%	+2
Apr – Jun 2013	73%	63%	-10
Jul – Sep 2013	74%	64%	-10
Oct – Dec 2013	76%	73%	-3
Jan – Mar 2014	76%	63%	-13
Apr – Jun 2014	73%	86%	+13
Jul – Sep 2014	73%	100%	+27

This data substantiates the program's history of non-compliance with Section 2530(l) of the Vocational Nursing Rules and Regulations for 11 of 20 Quarters.

REQUIRED CORRECTION(S)

1. The Info Tech Career College, Vocational Nursing Program shall bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate.
2. The program shall continue to obtain approval of the full Board prior to the admission of additional students.
3. The program shall submit follow-up report in nine months, but no later than **August 1, 2015**. The report must include an updated comprehensive analysis of the program, identifying specific actions taken to improve program pass rates that have worked and those that needed revision and why. The following elements **must be addressed** in the analysis.
 - a. Admission Criteria.
 - b. Screening and Selection Criteria.
 - c. Terminal Objectives.
 - d. Curriculum Objectives.

- e. Instructional Plan.
 - f. Theory and Clinical Objectives for Each Course.
 - g. Lesson Plans for Each Course.
 - h. Textbooks.
 - i. Attendance Policy.
 - j. Remediation Policy.
 - k. Evaluations of Theory and Clinical Faculty.
 - l. Evaluations of Theory Presentations.
 - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 - n. Evaluation of Student Achievement.
 - o. Current Enrollment.
4. The program shall comply with all approval standards in article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and article 5 of the Board's regulations, commencing at California Code of Regulations, title 16, section 2526.
 5. The program shall continue to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval.
 7. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
 8. In the event additional violations of the approval standards are identified, such violations may result in further corrective action or revocation of provisional approval.

FUTURE BOARD ACTION

Your program will be placed on the **November 2015** Board Meeting agenda, at which point the Board may revoke or extend the program's approval. If you have additional information that you wish considered beyond the required corrections listed on pages 2 and 3, you must submit this documentation by the fifteenth day of the second month prior to that Board meeting.

OTHER IMPORTANT INFORMATION

Please be advised that, pursuant to the Board's regulations, the program will not be authorized to admit new classes beyond the established pattern of admissions previously approved by the Board. The established pattern of admissions approved by the Board is as follows: **Approval by the full Board is required prior to the admission of each class.**

In the event your program is required to submit any report(s) as a corrective action pursuant to this notice, such reports are required in addition to any other reports required pursuant to 2527 of the Board's regulations.

The program may no longer advertise that it has full approval, and should take steps to

correct any ongoing advertisements or publications in that regard.

A copy of title 16, California Code of Regulations, section 2526.1, regarding provisional approval is attached for your reference. A complete copy of the Board's laws and regulations can be found on the Board's web site at www.bvnpt.ca.gov.

Should you have questions, please do not hesitate to contact the Board.

Sincerely,

TERESA BELLO-JONES, J.D., M.S.N., R.N.
Executive Officer

Enclosures

cc: Board Members

TBJ: ph

DRAFT