

# Agenda Item #7.C.



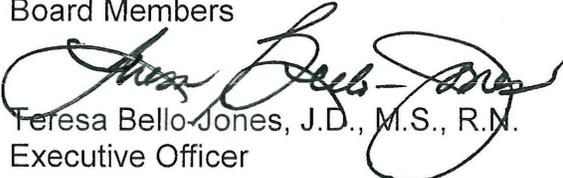
BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

**BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS**  
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DATE: August 28, 2014

TO: Board Members

FROM:   
Teresa Bello-Jones, J.D., M.S., R.N.  
Executive Officer

SUBJECT: Executive Officer's Report on Decisions for Vocational Nursing and Psychiatric Technician Programs

The following is a summary of the Executive Officer's (EO) decisions for Vocational Nursing (VN) and Psychiatric Technician (PT) programs.

## Effective May 22, 2014

- 1. American Career College at St. Francis (formerly St. Francis Career College, Lynwood) VN Program – Request to Increase the Frequency of Admission; Request to Modify Ongoing Admissions (Director: Alice Campbell, Lynwood, Los Angeles County, Private)**

The director of the American Career College at St. Francis (formerly St. Francis Career College, Lynwood) VN Program requests approval to increase the frequency of admissions. Specifically, the director would like to add a class of 30 students to commence on July 14, 2014. The proposed class would graduate August 17, 2015.

Additionally, the program is requesting approval to change the program's pattern of ongoing admissions from three (3) classes, annually, with 30 students per class to replace graduating classes, to four (4) classes, annually, with 30 students per class to replace graduating classes. Class starts would occur in February, April, July and October.

The EO approved the American Career College at St. Francis Vocational Nursing Program's request to admit a class of 30 students commencing July 14, 2014, only, with a graduation date of August 17, 2015; **and** approved the program's request to change the pattern of ongoing admissions from three (3) classes, annually, with 30 students per class to replace graduating classes, to four (4) classes, annually, with 30 students per class to replace graduating classes, only, with the following stipulations:

- a. No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions will include admission of a class of 30 students to **replace** each graduating class after the initial admission of the July 2014 class listed above. The program's ongoing admissions will occur each February, April, July and October; **and**
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students; **and**
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (l) of the Code.

**Rationale:** The program's annual average pass rate has been maintained at or above the state annual average pass rate for the past 11 consecutive quarters.

The program has demonstrated that it has sufficient resources, including faculty and facilities, to support the current and proposed enrollment. Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

**2. American College of Nursing PT Program - Request to Admit Students**  
(Director: Laura Smith McKenna, Concord, Contra Costa County, Private)

The director of the American College of Nursing PT Program requests Board approval to admit an additional class of 30 students with three (3) alternates on June 9, 2014, with a projected graduation date of June 26, 2015. This is not a replacement class.

The EO approved the program's request to admit an additional class of 30 students with three alternates on June 9, 2014, only, with a projected graduation date of January 15, 2015; **and** required the program to obtain Board approval prior to the admission of each class; **and** required the director to conduct a complete analysis of the action plan submitted June 14, 2013 regarding the program's attrition rate and graduates not testing for licensure after completion of the program and submit a written report by June 16, 2014. That report must include a complete analysis the program, factors contributing to the program's attrition rate, plan to reduce the attrition rate, timeline for implementation, effect of employed interventions.

**Rationale:** The program is currently in compliance with Article 5 of the PT Rules and Regulations. However, there is concern with the program's small number of graduates who have taken the licensure examination. Only four (4) of eleven (11) graduates, who completed the program between November 2011 and June 2013 have taken the licensing examination. By requiring the director to analyze the current action

plan regarding graduates not sitting for licensure testing, and developing an updated action plan with timeline, will allow the program to better prepare future students for success in the testing and licensure process.

Board staff will continue to monitor the program by tracking its licensure examination pass rate quarterly, reviewing the program's Annual Reports, and performing accreditation surveys every four years.

**3. American College of Nursing VN Program – Request to Admit Students**  
(Director: Laura Smith McKenna, Concord, Contra Costa County, Private)

The director of the American College of Nursing VN Program requests approval to admit an evening class of 30 students and 3 alternates on July 16, 2014, with a graduation date of July 23, 2015. This will **replace** the students graduating on June 21, 2014.

The director also requests approval to admit a day class of 30 students and 3 alternates on July 21, 2014, with a graduation date of July 30, 2015. That class will **replace** students graduating on July 19, 2014.

The EO approved American College of Nursing VN Program's request to admit an evening class of 30 students and 3 alternates on July 16, 2014, with a graduation date of July 23, 2015. That class will **replace** the students that are scheduled to graduate on June 21, 2014. The EO approved the program's request to admit a day class of 30 students and 3 alternates on July 21, 2014, with a graduation date of July 30, 2015. That class will **replace** students scheduled to graduate on July 19, 2014. Additionally, the EO continued to require the program to obtain Board approval prior to the admission of each class.

**Rationale:** Since the implementation of the director's plan of action to improve NCLEX-PN® pass rates, the program's annual average pass rate has improved significantly over the past seven (7) quarters to the current 74%. The college's current average annual pass rate is **two (2)** percentage points **below** the state which warrants the approval of the requested classes.

The program has demonstrated that it has sufficient resources, including faculty and facilities, to support the current and proposed enrollment. Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

**4. American Medical Sciences Center VN Program – Report of Survey for Initial Approval; Request to Admit Students (Director: Zoya Minasyan, Glendale, Los Angeles County, Private)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect or review all schools of vocational nursing in California. Written reports of the representatives' visits or reviews shall be made to the Board. Such inspections or reviews determine program compliance with Article 5 of the VN Rules and Regulations.

A program survey visit was completed at the American Medical Sciences Center VN Program in on April 8, 2014. The program was reviewed to determine compliance with Article 5 of the California Code of Regulations. Three (3) violations were identified.

Additionally, the program director requested approval to admit a class of 25 students on June 2, 2014 to **replace** students graduating on May 23, 2014. The requested class would graduate on August 2, 2015.

The EO approved the American Medical Sciences Center, Vocational Nursing Program for the four – year period from May 22, 2014 through May 31, 2018, and issued a certificate accordingly; **and** approved the American Medical Sciences Center VN Program's request to admit a class of 25 students on June 2, 2014 to **replace** students graduating on May 23, 2014; **and** continued to require the program to obtain Board approval prior to the admission of each class.

**Rationale:** The program has instituted plans of correction for identified violations and is in compliance with Article 5 of the California Code of Regulations.

Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

**5. California Career Institute, Garden Grove, VN Program – Request to Admit Students (Director: Abdel R. Yosef, Garden Grove, Orange County, Private)**

The director of the California Career Institute, Garden Grove, VN Program requests permission to admit the following classes of students:

1. A part-time class of 30 students starting on August 16, 2014 with a projected graduation date of April 8, 2016, to **replace** the part-time class that will graduate on August 8, 2014.
2. A part-time class of 30 students starting October 13, 2014 with a projected graduation date of June 10, 2016. This is not a replacement class.

The EO approved California Career Institute, Garden Grove, VN Program's request to admit a part-time class of 30 students starting on August 16, 2014, with

a projected graduation date of April 8, 2016, to **replace** the full-time class that will graduate on August 8, 2016; **and** approved the program's request to admit a part-time class of 30 students starting October 13, 2014, with a projected graduation date of June 10, 2016. This is **not a replacement** class. Additionally, the EO continued the program's requirement to obtain Board approval prior to the admission of each class.

**Rationale:** The program has demonstrated full compliance with Article 5 of the VN Rules and Regulations, evidenced by consistently maintaining a NCLEX-PN® average annual pass rate within 10 percentage points of the state.

The program has shown sufficient faculty, and clinical sites that are adequate as to type and variety of patients treated, to enable current and proposed students to meet clinical objectives.

Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

**6. Career Development Institute VN Program – Request to Admit Students  
(Director: Lily Lee-Martyn, Los Angeles, Los Angeles, Private)**

On March 19, 2014, the Board received correspondence from the director of Career Development Institute VN Program requesting approval to admit 40 students into a **full-time** day class commencing June 9, 2014, and graduating July 10, 2015, to **replace** the class that graduates in May 2014.

The EO approved the Career Development Institute VN Program's request to admit 40 students into a full-time day class commencing June 9, 2014, **only**, graduating July 29, 2015, to **replace** the class that graduated in May 2014; **and** continued to require the program to obtain Board approval prior to the admission of each class.

**Rationale:** Although the program has a 100% annual pass rate on the NCLEX-PN®, the Board notes with concern that not all graduates have taken the licensure examination. Three classes graduated between October 2010 and August 2012, with a total of 21 graduates, but only 12 of those graduates have taken the licensure examination. The program instituted changes in the program to try to increase the numbers of students who would be able to pass the program's exit examination and then take the licensure examination. Only one class has graduated since the changes were instituted and there has not been time for those students to have taken the licensure examination. It is appropriate to continue close monitoring of this program.

The program has demonstrated full compliance with Article 5 of the California Code of Regulations and has documented resources sufficient to support the requested students. Board staff will continue to monitor the program by tracking its licensure examination pass rate each quarter, reviewing Annual Reports submitted by the director, and performing accreditation surveys every four years.

**7. Carrington College of California, San Leandro, VN Program – Report of Closure (Director: Vacant, San Leandro, Alameda County, Private)**

On February 28, 2013, the Board received electronic correspondence from Dr. Danika Bowen, Senior Director of Academic Affairs and Accreditation Liaison Officer for Carrington College, indicating that the vocational nursing program was planning to voluntarily close due to declining enrollment. The last cohort graduated on June 7, 2013. No students are currently enrolled.

The EO removed Carrington College, San Leandro VN Program from the Board's *List of Approved Vocational Nursing Schools*, effective immediately.

**Rationale:** With an unfilled Director position and declining enrollment in the program, the Senior Director of Academic Affairs notified the Board last year that the last students were graduating June 7, 2013 and the school would not admit any further students.

**8. Charles A. Jones Skills and Business Education Center, VN Program – Request to Admit Students (Director: Laarni Gallardo, Sacramento, Sacramento County, Adult School)**

Charles A. Jones Skills and Business Education Center, VN Program requests approval to admit a class of 30 students on July 28, 2014, to **replace** the class that graduated in May 2014. The requested class would graduate in May 2015.

The EO denied the Charles A. Jones Skills and Business Center VN Program's request to admit a class of 30 students on July 28, 2014, only, graduating in May 2015; **and** approved the Charles A. Jones Skills and Business Center VN Program's request to admit a class of 20 students on July 28 2014, only, graduating in May 2015, to **replace** the students that graduate May 2014; **and** continued the program's requirement to obtain Board approval prior to the admission of each class.

**Rationale:** The program's current average annual pass rate is 64%. This is 12 percentage points below the state average annual pass rate. Decreasing the number of students will enable the Director time to focus on areas of opportunity to maximize student learning and achievement and increase licensure pass rates.

Board staff will continue to closely monitor the program's effectiveness by tracking class admissions, the effectiveness of

employed interventions, and the program's licensure examination pass rates each quarter.

**9. Community Enhancement Services College, VN Program – Requests Continued Approval; Requests to Admit Students (Director: Oleg Khilkevich, Burbank, Los Angeles County, Private)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect or review all schools of vocational nursing in California. Written reports of the representatives' visits inspections shall be made to the Board. Such inspections determine program compliance with Article 5 of the VN Rules and Regulations.

On March 3, 2014, the Board received correspondence from the director and required supporting documents requesting continued program approval. The Community Enhancement Services College, Burbank, VN Program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. One (1) violation was noted.

Additionally, the program requests Board approval to admit a class of 30 full-time, evening students commencing on June 3, 2014, graduating July 23, 2015. This class will **replace** students that graduated on April 14, 2013.

The EO continued full approval for the Community Enhancement Services, Burbank, VN Program for the period June 21, 2014 through June 20, 2018, and directed staff to issue a certificate accordingly; **and** denied the program's request to admit a class of 30 full-time, evening students commencing on May 20, 2014, graduating July 9, 2015, to **replace** the students that graduated on April 14, 2013; **and** approved the program to admit a class of 15 full-time, evening students commencing on June 3, 2014, graduating July 23, 2015, to **replace** the students that graduated on April 14, 2013; **and** required the program to obtain Board approval prior to the admission of additional students; **and** required the Director to submit a report to the Board no later than June 30, 2014. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for each course.
- g. Lesson Plan for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluation of Theory and Clinical Faculty.

- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Students Achievement.
- o. Current Enrollment

**Rationale:** The Program was reviewed on April 18, 2014, to determine compliance with Article 5 of the Vocational Nursing Rules and Regulations. Violation of section 2530 (l), low average annual pass rates consistently over the last four (4) quarters was verified by the statistics, furnished by Pearson VUE and published by the National Council of State Boards of Nursing. The program was compliant with all other requirements of Article 5.

It is noted that published examination statistics demonstrate the program's difficulty in maintaining compliant program pass rates. While the program has submitted its plan to correct its noncompliant pass rates, improvement has not been demonstrated. A more comprehensive analysis and identification of an applicable plan is required.

Denying approval of the requested class and approving the program's admission of a smaller class of 15 students will allow the director the time required to thoroughly analyze the program, identify factors negatively impacting student achievement, and implement revisions necessary to improve the effectiveness of instruction and maximize student achievement.

**10. Curam College of Nursing VN Program – Request to Admit Students (Director: Wayne Williams, Sacramento, Sacramento County, Private)**

The Curam College of Nursing VN Program requests Board approval to admit a class of 20 students commencing June 16, 2014 with a projected graduation date of April 3, 2015.

The EO denied Curam College VN Program's request to admit a class of 20 students on June 16, 2014 graduating April 3, 2015; and required the program to obtain Board approval prior to the admission of additional students.

**Rationale:** The program's licensure pass rates have been noncompliant with regulatory requirements for four (4) quarters. Since April 2013, the average annual pass rate has decreased from 62% to 42% currently. As such, the average annual pass rate is 34 percentage points below the state average annual pass rate. The director was notified of the low licensure pass rates and required to submit a plan to improve the pass rates by May 30, 2014.

Four (4) classes have graduated from Curam College since inception. The first three (3) classes performed poorly on the

NCLEX-PN®. Eight (8) graduates remain to take the licensure examination from the first three (3) classes. The director, voluntarily, implemented a plan to improve licensure pass rates when the licensure pass rates began to fall. The plan included a new entrance test, revised graduation criteria, case scenarios to increase critical thinking and increased focus on Anatomy and Physiology. The plan was implemented and affected the program's third (3<sup>rd</sup>) and subsequent classes. The third (3<sup>rd</sup>) class licensure pass rates are currently 44%. The plan does not appear to have made the necessary changes needed to bring up the licensure pass rates.

The fourth (4<sup>th</sup>) class graduated 10 students. Of the 10 graduates, five (5) have taken the licensure examination. Three (3) or 60% have passed the NCLEX-PN® and two (2) or 40% failed. Although, this is an increase in pass rates, for this particular class, there are still five (5) graduates that have not taken the licensure examination to date. The director is currently revising the curriculum. It is advised to wait for the revised curriculum to be completed, reviewed and Board approved, prior to admitting new students. Twelve (12) students are currently enrolled in classes.

**11. Fresno Adult School VN Program – Report of Program Records Survey for Continued Approval (Director: Brenda Starks, Fresno, Fresno County, Adult School)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect or review all schools of vocational nursing in California. Written reports of the representatives' inspections shall be made to the Board. Such inspections determine program compliance with Article 5 of the VN Rules and Regulations.

The Fresno Adult School VN Program completed a Program Records Survey April 1, 2014. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. No violations were noted.

The EO continued full approval for the Fresno Adult School VN Program for the period May 11, 2014 through May 11, 2018, and directed staff to issue a certificate accordingly; **and** continued approval of the program's ongoing admissions to **replace** graduating classes, only, with the following stipulations:

- a. No additional classes are added to the program's pattern of admissions without prior Board approval. **The program's pattern of admissions will include admission of two (2) full-time class of 30 students each calendar year, only; and,**
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students; **and,**
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (l) of the Code.

**Rationale:** The Fresno Adult School VN Program is currently compliant with all sections of Article 5 of the VN Rules and Regulations.

**12. InterCoast College, Fairfield, VN Program (formerly College of Medical Arts VN Program) – Request to Admit Students (Director: G. JoAnn Benham, Fairfield, Solano County, Private)**

The director of the InterCoast College, Fairfield, VN Program submitted a request to admit two (2) classes of thirty (30) part-time students and three (3) alternate students as follows:

1. Evening class to start on June 16, 2014 with a proposed graduation date of September 22, 2015. This class will **replace** the class graduating on July 4, 2014; and
2. Day Class to start on September 22, 2014 with a projected graduation date of January 2, 2016. This class will **replace** the class graduating on August 15, 2014

The EO denied the InterCoast College, Fairfield, VN Program's request to admit thirty (30) students and three alternates to an evening class on June 16, 2014; **and** denied the InterCoast College, Fairfield, VN Program's request to admit thirty (30) students and three alternates to a day class on September 22, 2014; **and** continued to require the program to obtain Board approval prior to the admission of each class; **and** required the program director to prepare a comprehensive analysis of the program, specific actions that will be taken to improve program pass rates, and timelines for expected results. The following elements must be addressed in the analysis:

- a. Current Student Enrollment.
- b. Admission Criteria.
- c. Screening and Selection Criteria.
- d. Terminal Objectives.
- e. Curriculum Objectives.
- f. Instructional Plan.
- g. Theory and Clinical Objectives for Each Course.
- h. Lesson Plans for Each Course.
- i. Textbooks.
- j. Attendance Policy.
- k. Remediation Policy.
- l. Evaluations of Theory and Clinical Faculty.
- m. Evaluations of Theory Presentations.
- n. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- o. Evaluation of Student Achievement.

**Rationale:** The pass rate has dropped precipitously over the past two (2) quarters. Although the program has demonstrated the resources to

support the students requested, the Board requires more data regarding the program's ability to maintain an acceptable licensure examination pass rate before approving more admissions. Current enrollment data indicates 152 students remaining in the program without the requested admissions.

The denial of the requested classes will allow the new director time to complete an analysis of the program and develop an appropriate, detailed plan to improve the program's licensure examination pass rate.

Board staff will continue to closely monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates quarterly, reviewing Annual Reports submitted by the program, and performing surveys for continued approval every four (4) years.

**13. NCP College of Nursing, Hayward, VN Program – Request to Increase Class Size; Modification of Pattern of Ongoing Admissions (Director: Felicidad Silva, Alameda County – Private)**

On March 7, 2014, the Board received correspondence from the director of the NCP College of Nursing, Hayward, VN Program requesting approval to increase the program's approved class size from 30 to 36 students per class effective with the class beginning on May 26, 2014.

The EO approved the program's request to increase the program's approved class size from 30 to 36 students per class effective with the class beginning on May 26, 2014; and modified the program's pattern of ongoing admissions of three (3) full-time classes per year to **replace** graduating students with the following stipulations:

- a. No additional classes are added to the program's approved pattern of admissions without prior Board approval. The program's pattern of admissions includes admission of three (3) full-time classes per year with 36 students per class.
- b. The director documents that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
- c. The program's average annual pass rates remain compliant with regulatory requirements.

**Rationale:** The program's annual average pass rate is 18 percentage points above the state average annual pass rate and the program director has demonstrated that the program has sufficient faculty, facilities, and other necessary resources to support the current and proposed enrollment.

Board staff will continue to monitor the program by tracking its licensure examination pass rate quarterly, reviewing the program's Annual Reports, and performing approval surveys every four (4) years.

**14. NCP College of Nursing, South San Francisco, VN Program- Request to Admit Students (Director: Roland Jaochico, South San Francisco, Private)**

The program director of NCP College of Nursing, South San Francisco, VN Program submitted a request to admit 36 students into a full-time class commencing on June 23, 2014, to **replace** the class graduating on June 28, 2014. The proposed class is projected to graduate in June 2015.

The EO approved the NCP College of Nursing, South San Francisco, VN Program's request to admit thirty-six (36) students into a full time class commencing on June 23, 2014, to **replace** the class graduating on June 28, 2014; **and** continued to require the program to obtain Board approval prior to the admission of each class.

**Rationale:** The program's average annual licensure pass rate has been maintained at, or above, the state average annual licensure pass rate for the past five (5) consecutive quarters. Additionally, the program has documented resources to support the requested students. That data supports the recommendation to approve the requested class.

Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

**15. North-West College, West Covina, VN Program – Request to Admit Students; Request to Increase Admissions (Director: Adnan Mouazzen, West Covina, Los Angeles County, Private)**

The North – West College, West Covina, VN Program requests approval to admit 45 students commencing July 7, 2014. Graduation of the proposed class is projected for November 29, 2015. This is not a replacement class.

Additionally the director requests approval to change the current pattern of admissions. The program is currently approved to admit two (2) classes of 45 students every 10 months. The director requests approval to modify the pattern of admissions to include three (3) classes of 45 students every year to **replace** graduating students.

The EO approved North – West College, West Covina, VN Program's requests to admit 45 students on July 7, 2014 and graduating on November 29, 2015. This is not a replacement class. Additionally, the EO approved the program's request to change the current pattern of ongoing admissions with the following stipulations:

- a. No additional classes are added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions includes three (3) full – time classes of 45 students every year to **replace** graduating classes only; **and**
- b. The director documents that adequate resources, i.e., faculty and facilities are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (l) of the Code.

**Rationale:** The program has maintained an average annual pass rate that is within 10 percentage points of the state average pass rate for eight (8) consecutive quarters. The program's current average annual pass rate is 78%. As such, the program's current pass rate statistics are consistent with regulatory requirements.

Approving the program's request to admit three (3) classes a year would allow the program to respond to the 50% increased demand for nurses in the West Covina area.

**16. Tri-County ROP, VN Program – Report of Program Records Survey for Continued Approval (Director: Kathleen Harris, Marysville, Sutter County – Regional Occupation Program)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect or review all schools of vocational nursing in California. Written reports of the representatives' inspections or visits shall be made to the Board. Such inspections determine program compliance with Article 5 of the VN Rules and Regulations.

Tri-County ROP, VN Program's completed Program Records Survey was reviewed on May 8, 2014. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. One (1) violation was noted.

The EO placed the Tri County Regional Occupational Program VN Program on the Board's September 2014 agenda for Consideration of Placement on Provisional Approval. The EO rescinded approval of the program's ongoing admissions and denied approval of the program's projected class of 30 part-time, students commencing on August, 2015, graduating August, 2017, to **replace** the class that graduated on February 14, 2014. Additionally, the EO required the Director to submit a report to the board no later than June 30, 2014. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.

- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for each course.
- g. Lesson Plan for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluation of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Students Achievement.
- o. Current Enrollment

**Rationale:** The Program was reviewed on May 9, 2014, to determine compliance with Article 5 of the Vocational Nursing Rules and Regulations. The program has demonstrated that it has sufficient faculty and facilities, to support the current and proposed enrollment. However, violation of section 2530 (l) was verified by the statistics, furnished by Pearson VUE and published by the National Council of State Boards of Nursing. However, the program has had zero (0) candidates eligible to test over the four (4) most recent reporting periods, due to the current graduation schedule of one (1) class every 71 weeks. According to the State Department of Consumer Affairs Applicant Tracking System between April 1, 2014 and May 9, 2014, two (2) candidates from the February 2014 graduation class have taken the NCLEX-PN® examination and both passed. Placement on the Board's September 2014 agenda for consideration of placement on provisional approval is recommended.

Denying the class for August 2015 will allow the new director the time required to complete an analysis of the program, develop an action plan, and curriculum revision to improve the effectiveness of instruction and maximize student achievement. The director may request to admit students once the analysis and curriculum revision has been completed.

**Effective June 5, 2014**

**17. Advanced Medical School of Nursing, Pittsburg - Request to Begin a VN Program (Director: Melissa Gove, Pittsburg, Contra Costa, Private**

Advanced Medical College of Nursing, Pittsburg, requests approval to commence a vocational nursing program with an initial class of 45 students plus four (4) alternates on August 1, 2014. The proposed program is 51 weeks in length. Graduation of the initial class is scheduled for August 30, 2015.

The program's philosophy sets forth the faculty's beliefs relative to man, society, health, nursing, education, the roles of faculty and students, and other critical processes necessary for the educational preparation of competent vocational nurses.

The program's conceptual framework is based on Maslow's Hierarchy of Human Needs and the Nursing Process. The program's educational objective is to provide enrolled students with a thorough foundation in nursing science and ensure their ability to competently apply such knowledge to client care. Anatomy and Physiology, Communication, and Critical Thinking are presented as essential threads throughout the curriculum.

The EO approved the Advanced Medical School of Nursing, Pittsburg, request to begin a vocational nursing program with an initial class of 45 students and four (4) alternates on August 1, 2014, only, with a projected graduation date of August 30, 2015; **and** approved the program curriculum for 1652 hours, including 671 theory and 981 clinical hours. Additionally, the EO required the program to obtain Board approval prior to the admission of additional students in accordance with California Code of Regulations, Title 16, Article 5, Schools Section 2526 (c) which states:

"A Board representative shall make a survey visit prior to graduation of the initial class. A program shall not commence another class without prior Board approval."

**Rationale:** The school has demonstrated compliance with requirements specified in California Code of Regulations Article 5, Schools of Vocational Nursing.

Board staff will monitor the program's effectiveness by tracking class admissions, the effectiveness of the curriculum and employed instructional methodologies, and the program's licensure examination pass rates each quarter.

**18. National Career College – Request to Begin a VN Program (Director: Lily Martyn, Van Nuys, Los Angeles County, Private)**

National Career College submitted a request to begin a vocational nursing program with an initial full-time class of 30 students with three alternates on September 8, 2014. The projected graduation date is January 8, 2016.

The program's philosophy addresses the program's beliefs about Man, Environment/Society, Health, Nursing and Nursing Education and the Teaching/Learning Process. The program's conceptual framework is based on Maslow's Hierarchy of Needs.

The full-time program is 60 weeks in length divided into four terms of 15 weeks each. Students will have the following holidays: New Year's Eve and Day, Martin Luther King Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and Christmas Eve and Day.

The EO approved the National Career College request to begin a vocational nursing program with an initial full-time class of 30 students on September 8, 2014 only, and graduating January 8, 2016; **and** approved the program curriculum for 1624 hours, including 600 theory and 1024 clinical hours. Additionally, the EO

required the program to obtain prior Board approval before admission of subsequent classes to maintain compliance with the California Code of Regulations, Title 16, Article 5, Schools Section 2526 (c), which states:

“(c) A Board representative shall make a survey visit prior to graduation of the initial class. A program shall not commence another class without prior Board approval.”

Further, the EO required the program to identify specific staff who are clinically knowledgeable, hold credentials for simulated training and can skillfully utilize specified computer software for effective simulation of obstetrical activities in term 3. The program must identify these staff to the Board by December 22, 2014. Verification of training must be submitted in the form of training credentials or course completion certificate(s) from the mannequin/software manufacturer or other entities designated by the manufacturer to provide such training.

**Rationale:** The December 22, 2014 deadline for identification and verification of the computer trainer coincides with completion of the first term. If an individual is not identified who can facilitate the obstetrics training with the computerized mannequin planned for term 3, the program will have 15 weeks (during term 2) to revise the obstetrical objectives, submit them for Board review and have them finalized by the start of term 3. This will prevent interruption of the approved course of instruction in term 3.

#### **Effective July 18, 2014**

#### **19. Advanced Medical School of Nursing, Berkeley - Request to Begin a VN Program (Director: Melissa Gove, Pittsburg, Contra Costa, Private**

Advanced Medical College of Nursing, Berkeley, requests approval to commence a vocational nursing program with an initial class of 45 students plus four (4) alternates on September 2, 2014. The proposed program is 51 weeks in length. Graduation of the initial class is scheduled for September 30, 2015.

The program's philosophy sets forth the faculty's beliefs relative to man, society, health, nursing, education, the roles of faculty and students, and other critical processes necessary for the educational preparation of competent vocational nurses.

The program's conceptual framework is based on Maslow's Hierarchy of Human Needs and the Nursing Process. The program's educational objective is to provide enrolled students with a thorough foundation in nursing science and ensure their ability to competently apply such knowledge to client care. Anatomy and Physiology, Communication, and Critical Thinking are presented as essential threads throughout the curriculum.

The EO approved the Advanced Medical School of Nursing, Berkeley request to begin a vocational nursing program with an initial class of 45 students and four (4)

alternates on September 2, 2014, only, with a projected graduation date of September 30, 2015; **and** approved the program curriculum for 1652 hours, including 671 theory and 981 clinical hours; **and** required the director to submit documentation substantiating approval to operate by the Department of Consumer Affairs' Bureau for Private Postsecondary Education prior to admission of the initial class; **and** required the program to obtain Board approval prior to the admission of additional students in accordance with California Code of Regulations (Code), Article 5. Schools Section 2526 (c) which states:

"A Board representative shall make a survey visit prior to graduation of the initial class. A program shall not commence another class without prior Board approval."

**Rationale:** The school has demonstrated compliance with requirements specified in Article 5 of the Code. Schools of Vocational Nursing.

Board staff will to monitor the program's effectiveness by tracking class admissions, the effectiveness of the curriculum and employed instructional methodologies, and the program's licensure examination pass rates each quarter.

**20. Antelope Valley College VN Program – Request to Admit Students (Director: Karen Cowell, Lancaster, Los Angeles County, Community College)**

The Antelope Valley College VN Program requests approval to admit a class of 30 students on August 19, 2014; graduating December 2015. This will **replace** the class that graduated on August 2, 2013.

The EO approved the Antelope Valley College VN Program's request to admit a class of 30 students on August 19, 2014, graduating December 2015, only, to **replace** students that graduated August 2, 2013; **and** required the program to obtain approval from the Board prior to the admission of additional classes.

**Rationale:** The program's annual average pass rate has been at or above the state annual average pass rate for the past 13 consecutive quarters. The current average annual pass rate is **76%**.

The program has demonstrated that it has sufficient resources, including faculty and facilities, to support the proposed enrollment. Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

**21. College of Nursing and Technology VN Program – Request to Admit Students (Director: Paul Peters, Reseda, Los Angeles County, Private)**

The College of Nursing and Technology VN Program requests Board approval to admit 30 students into a part – time evening/week-end class commencing October

1, 2014, and graduating March 15, 2016. This class will **replace** students that graduated on February 11, 2014.

The EO approved the College of Nursing and Technology VN Program's request to admit 30 students into a part – time evening/week-end class commencing October 1, 2014, only; graduating March 15, 2016. This class will **replace** students that graduated on February 11, 2014; **and** continued the program's requirement to obtain Board approval prior to the admission of future classes.

**Rationale:** The program's pass rates have been within ten (10) percentage points of the state average annual pass rate for the last sixteen (16) consecutive quarters. The current average annual pass rate is 90%. The average annual pass rate for the College of Nursing and Technology VN Program is 14 percentage points **above** the state average annual pass rate. Based on these statistics, approval of the requested class is recommended.

**22. Grossmont Health Occupations Center VN Program – Request for Curriculum Revision (Director: Barbara Brock, Santee, San Diego County – ROP)**

Grossmont Health Occupations Center VN Program Director requests approval of a major curriculum change. The change includes moving classes within the program and increasing the total program hours.

The EO approved Grossmont Health Occupations Center VN Program's request for a major curriculum revision with a total of 1746 hours; including 734 theory hours and 1012 clinical hours; **and** continued approval of the program's ongoing admissions to **replace** graduating classes, only, with the following stipulations:

- a. No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions will include admission of one (1) class of 60 students one (1) time per year, only.
- b. Prior to admission, the director submits documentation per email or letter that adequate resources, i.e. faculty and facilities, etc., are available to support each admitted class of students; **and**
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (l) of the Code

**Rationale:** The Director has enhanced the curriculum by moving the Anatomy and Physiology class out of the program to be a required prerequisite. The move of this class will allow the students to bring in a stronger science foundation to build on. Clinical and skills lab hours have been increased allowing the students the additional opportunities for practice the application of the theory instruction.

The revised curriculum meets the programs philosophy and conceptual framework and will enhance student learning. The

program has adequate faculty, facilities, and resources to support the curriculum change.

**23. Los Angeles Trade Technical College, Los Angeles, VN Program – Report of Closure (Director: Vacant, Los Angeles County, Community College)**

In September 1953, the Board approved Los Angeles Trade Technical College, Los Angeles' request to commence a vocational nursing program. On June 19, 2007, the Board continued full approval of the program. That approval expired June 18, 2011.

On May 20, 2014, the Board received electronic correspondence from Dr. Rita Weingort, Chair of the Allied Health Department of Los Angeles Trade Technical College, indicating that the vocational nursing program has been inactive since 2009. The school currently has no plans to continue offering the vocational nursing program. No students are currently enrolled.

The EO Removed the Los Angeles Trade Technical College VN Program from the Board's *List of Approved Vocational Nursing Schools*, effective immediately.

**Rationale:** Los Angeles Trade Technical College has confirmed that the vocational nursing program has been inactive since 2009. The school has no plans to reactivate the vocational nursing program at this time.

**24. Marian College, Los Angeles, VN Program – Request to Admit Students (Director: Lynette Ferro Mutia; Los Angeles, Los Angeles County, California; Private)**

Marian College, Los Angeles, VN Program requests approval to admit 15 students into a full-time class commencing August 25, 2014, to **replace** the class graduating July 31, 2014. Graduation of the proposed class is projected for November 19, 2015.

Additionally, the program requests approval to admit 15 students into a part-time class commencing September 25, 2014, graduating on April 26, 2016. This is **not** a **replacement class**.

The EO approved the Marian College, Los Angeles, VN Program's request to admit 15 students into a full-time class commencing August 25, 2014 only, graduating November 19, 2015, to **replace** the class graduating July 31, 2014; **and** approved the program's request to admit 15 students into a part-time class commencing on September 25, 2014. This is not a replacement class. Additionally, the program is required to continue obtaining Board approval prior to the admission of each class.

**Rationale:** According to the program analysis submitted in August 2013, the director identified issues related to students' progression requiring extensive remediation, and implemented changes to address the problems. Since implementation of the action plan, the program's

NCLEX-PN® pass rate has remained within 10 percentage points of the state.

Board staff will continue to closely monitor the program's effectiveness by tracking class admissions, resources, and the program's quarterly annual average pass rates.

**25. Pacific College VN Program – Report of Program Records Survey for Continued Approval (Director: Jun Cuenca, Costa Mesa, Orange County - Private)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect or review all schools of vocational nursing in California. Written reports of the representatives' inspections shall be made to the Board. Such inspections determine program compliance with Article 5 of the VN Rules and Regulations.

Pacific College VN Program's completed Program Records Survey was analyzed on May 20, 2014. The program performance was analyzed to determine compliance with Article 5 of the VN Rules and Regulations. No violations were noted.

The EO continued full approval for the Pacific College VN Program for the period May 11, 2014 through May 10, 2018, and issued a certificate accordingly; **and** continued approval of the program's pattern of ongoing admissions, to **replace** graduating students, only, with the following stipulations:

- a. No additional classes are added to the program's approved pattern of admissions without prior Board approval. **The program's approved pattern of admissions includes four (4) full-time classes of 30 students and twelve (12) part-time classes of 30 students only;** and
- b. Prior to admission, the director submits documentation per email or letter that adequate resources, including faculty, clinical facilities, and other resources as specified in Section 2530 (a) of the California Code of Regulations, are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (l) of the VN Rules and Regulations.

**Rationale:** The program is currently compliant with all sections of Article 5 of the VN Rules and Regulations. Records substantiate the program has adequate resources, faculty, and facilities to effectively provide vocational nursing education.

Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

**26. Palo Verde Community College VN Program – Report of Program Records Survey for Continued Approval (Director: Sharron Burgeson, Blythe, Riverside County – Community College)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect or review all schools of vocational nursing in California. Written reports of the representatives' inspections shall be made to the Board. Such inspections determine program compliance with Article 5 of the VN Rules and Regulations.

Palo Verde Community College VN Program completed a Program Records Survey May 14, 2014. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. No violations were noted.

The EO continued full approval for the Palo Verde Community College VN Program for the period June 28, 2014 through June 27, 2018 and issued a certificate accordingly. **Additionally**, the EO revoked the program's ongoing admissions; **and** required the program to obtain Board approval prior to the admission of future classes; **and** required the program to investigate the root cause(s) of the low licensure pass rates and submit a written report identifying the cause(s) and plan to correct the identified problem(s) by August 15, 2014.

**Rationale:** The most recent 10 consecutive quarters have fluctuated from 9 to 76 percentage points **below** the state average annual pass rate. Two (2) or **20%** of the most recent 10 quarters were within ten (10) percentage points of the state average annual pass rate. Revoking the program's ongoing admissions and requiring the program to identify the root cause(s) of the low licensure pass rates and develop a plan to correct the problems is prudent.

**27. Trinity Vocational Center VN Program – Request to Admit Students (Director: Zenaida Mitu, Gardena, Los Angeles County, Private)**

Trinity Vocational Center VN Program requests approval to admit 35 students into a part-time class commencing September 6, 2014, and graduating March 13, 2016. The proposed class would **replace** students in the part-time class scheduled to graduate on August 24, 2014.

The EO approved Trinity Vocational Center VN Program's request to admit a class of 35 students into a part-time class commencing September 6, 2014, and graduating March 13, 2016 only, to **replace** the part-time class scheduled to graduate on August 24, 2014; **and** continued the program's requirement to obtain Board approval prior to the admission of each full-time and part-time class.

**Rationale:** According to the program analysis submitted in October 2013, the director identified issues related to student's progression and implemented changes to address the problems. Subsequently, over the last four (4) most recent quarters the program's average annual pass rate has significantly improved and exceeded the state.

Additionally the program has demonstrated adequate resources to support the requested students.

**28. United Education International College, Chula Vista, VN Program –Request for Continued Full Approval, Request to Admit (Director: Lucy Rauch, Chula Vista, San Diego County, Private)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect or review all schools of vocational nursing in California. Written reports of the representatives' inspections shall be made to the Board. Such inspections determine program compliance with Article 5 of the VN Rules and Regulations.

United Education International College, Chula Vista, VN Program's completed Program Records Survey was analyzed on July 11, 2014. The program's performance was analyzed to determine compliance with Article 5 of the VN Rules and Regulations. One (1) violation was noted.

The Director requests approval to admit a class of 30 students, commencing on January 12, 2015, graduating on February 19, 2016, to **replace** the class that graduated March 2014.

The EO continued full approval of the United Education International College, Chula Vista, VN Program for the period August 6, 2014 through August 5, 2018, and issued a certificate accordingly; **and** approved the program's request to admit 30 students into a class starting January 12, 2015, graduating on February 19, 2016 only, to **replace** students who graduated March 2014; **and** required the program to admit no additional students unless approved by the Board.

**Rationale:** The Program Record Survey provided by the director indicated that the program has (1) one violation of Article 5 of the Vocational Nursing Rules and Regulations, regarding pass rates. The program has the resources, faculty, and facilities to adequately deliver the approved program at the current enrollment.

The program has consistently remained below the State average annual pass rate for the last five (5) quarters. Currently the average annual pass rate is **50%**. As such, it is **XX** percentage points **below** the state average annual pass rate. It is important to note that **four (4) of the last five (5) quarters** no candidates took the licensure examination. There have been no graduating classes between August 2012 and March 2014. During the most current quarter, April – June 2014, two (2) candidates took the examination, one (1) from the graduating class of 2012 and one (1) from the graduating class of 2014. The graduate from the 2014 class passed the licensure examination. Based on the report submitted by the director an analysis was completed and processes have been implemented to address the low pass rate. The director has not had the opportunity

to evaluate the progress of action plan due to only one graduate for the most recent graduating class testing.

The program has the resources, faculty, and facilities to adequately deliver the program for the requested class.

**29. West Coast Ultrasound Institute, Beverly Hills, VN Program – Request to Admit Students (Director: Karen Hall, Beverly Hills, Los Angeles County, Private)**

West Coast Ultrasound Institute, Beverly Hills, VN Program requests approval to admit fifteen (15) students into a full-time evening class, commencing on September 29, 2014, graduating July 5, 2015, to **replace** class that graduated on April 3, 2014. Additionally, the program requests approval to admit fifteen (15) students into a full-time day class, commencing on September 29, 2014 and graduating on December 20, 2015, to **replace** the class that graduated June 26, 2014.

The EO approved West Coast Ultrasound Institute, Beverly Hills, VN Program's request to admit a full-time evening class of 15 students on September 29, 2014 only, graduating December 20, 2015, to **replace** students who graduated on April 3, 2014; **and denied** West Coast Ultrasound Institute, Beverly Hills, VN Program's request to admit a full-time day class of 15 students on September 29, 2014 only, graduating December 20, 2015 to **replace** the students who graduated June 26, 2014; **and** continued the program's requirement to obtain Board approval prior to the admission of future classes.

**Rationale:** The program's average annual pass rate is **71%**. This is **XX** percentage points **below** the state average annual pass rate. The program's quarterly pass rates have shown a substantial increase which has varied from 80% to 100% over the last 3 quarters.

As stated above, on October 21, 2013, the director submitted the required root-cause analysis and action plan related to student progress and program pass rates. On January 17, 2014 the director presented an evaluation denoting the progress in the implementation of the action plan. Subsequent to the initiation of the action plan, the published pass rate statistics confirm a consistent increase in the program's quarter pass rates.

Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

**Effective August 13, 2014**

**30. Curam College of Nursing VN Program – Request to Admit Students (Director: Wayne Williams, Sacramento, Sacramento County, Private)**

The Curam College of Nursing VN Program requests Board approval to admit a class of 20 students commencing August 4, 2014 with a projected graduation date of May 29, 2015. This class will **replace** students who graduated May 2, 2014.

The EO approved Curam College VN Program's request to admit a class of 20 students on August 4, 2014, only, graduating May 25, 2015, to **replace** students who graduated May 2, 2014; **and** required the program to obtain Board approval prior to the admission of additional students.

**Rationale:** The program's licensure pass rates have been noncompliant with regulatory requirements for five (5) quarters. The current quarter pass rate is **100%**, and the average annual pass rate is **47%**. As such, the program's average annual pass rate is 26 percentage points **below** the state average annual pass rate.

The program has had five (5) classes graduate to date. The first three classes performed poorly on the licensure examination. The fourth (4<sup>th</sup>) classes pass rate came up to 60% based on five (5) of 10 graduates tested. The most current graduating class of 10 is beginning to test now. Two (2) of the 10 graduates tested in quarter two (2) of 2014 and passed. The remaining eight (8) graduates are currently in NCLEX review and ATI preparation classes. The director anticipates they will test in quarters three (3) and four (4) of this year. Based on the improvement in licensure pass rates for current graduating classes and the implementation of the directors plan to improve licensure pass rates, it is recommended to approve the class of 20 students.

Ten (10) students are currently enrolled in classes and are scheduled to graduate this month.

**31. Kaplan College, Salida (formerly Stockton), VN Program – Consideration of Request to Admit Students (Director: Kim Floyd, Salida, San Joaquin County, Private)**

The Kaplan College, Salida, VN Program is requesting approval to admit 30 students on September 8, 2014; graduating September 11, 2015. This class will **replace** students who graduated on August 5, 2014.

Additionally, the director is requesting approval to admit the following new classes with 30 students each:

- January 5, 2015; graduating January 5, 2016; **and**,

- September 28, 2015; graduating September 29, 2016.

The EO approved Kaplan College, Salida, VN Program's, request to admit 30 students on September 8, 2014, only, graduating September 11, 2015, to **replace** students who are scheduled to graduate on August 5, 2014; **and** denied the program's admission of the following new classes with 30 students each to begin on: a) January 5, 2015; graduating January 5, 2016; and, b) September 28, 2015; graduating September 29, 2016; **and** continued to require the program to request Board approval prior to the admission of students.

**Rationale:** The program is requesting three (3) classes (1 replacement class and 2 new classes. It is important to note, that the school only has two (2) faculty members. One (1) is the director and one (1) is an instructor. A class of 30 students requires two (2) faculty. As presented, the director and the instructor are adequate to meet the Board's regulation of one (1) instructor for 15 students. There are no instructors available to substitute should one of the two employees become ill. The director indicates that once the class is approved, the school will hire additional faculty. The recommendation is to deny the additional two (2) classes due to inadequate faculty.

The program's average annual pass rate is within 10 percentage points of the state average annual pass rate. Ten (10) students are currently enrolled in classes.

