

# Agenda Item #5.E.4.D.



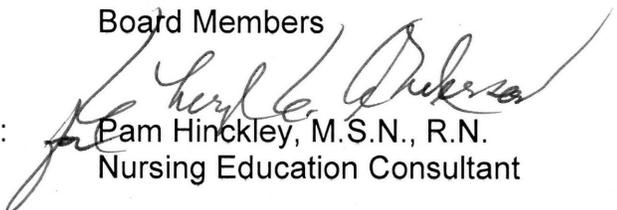
BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

**BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS**  
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DATE: October 15, 2013

TO: Board Members

FROM:   
Pam Hinckley, M.S.N., R.N.  
Nursing Education Consultant

SUBJECT: InfoTech Career College Vocational Nursing Program - Consideration of Request to Admit Students (Director: Elizabeth Estrada, Bellflower, Los Angeles County, Private)

The Education Division Report on the Info Tech Career College Vocational Nursing Program summarizes the Board's prior action placing the program on provisional approval and includes program licensing examination statistics and other relevant information. The report with relevant items are attached to this memorandum.

On September 13, 2013, a report relative to the Info Tech Career College Vocational Nursing Program was considered by less than a quorum of the full Board (see **draft** September 13, 2013, Board Meeting Minutes, attached to Agenda Item #5). The recommendations from that meeting were to accept the report and adopt the recommendations without changes.

Attachment A: Agenda Item #11.D.4. InfoTech Career College Vocational Nursing Program – Consideration of Request to Admit Students, Dated August 28, 2013.

# Agenda Item #11.D.4.



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**BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS**  
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DATE: August 28, 2013

TO: Board Members

FROM:   
Pam Hinckley, R. N., M.S.N.  
Nursing Education Consultant

SUBJECT: InfoTech Career College, Vocational Nursing Program – Consideration of Request to Admit Students (Director: Elizabeth Estrada, Bellflower, Los Angeles County, Private)

On November 10, 2011, the Board placed the InfoTech Career College Vocational Nursing Program on provisional approval for the two (2) year period from November 10, 2011 through November 30, 2013 due to pass rates on the licensure examination that were noncompliant with requirements set forth in California Code of Regulations Section 2530 (I). Additionally, the Board denied the program's request to admit a class of 30 full-time day students on January 17, 2012, graduating on March 23, 2013. The program was required to continue to demonstrate incremental progress in correcting identified violations. Further, the program was required to admit no additional students unless approved by the full Board. Reconsideration of the program's status was scheduled for the November 2013 Board meeting.

The program requests approval to admit a full-time day class of 30 students on November 11, 2013, graduating on January 7, 2015. This class would **replace** the class that graduated August 27, 2012.

## History of Prior Board Actions

(See Attachment A, History of Prior Board Actions)

## Enrollment

Each class admission to the 60-week, full-time program must have prior Board approval. The pattern of admissions for current classes is seen in the enrollment table below.

The following table represents **current and proposed** student enrollment based on the current and proposed class start dates. The table indicates a **maximum enrollment of 50** students for the period **May 2008 through November 2013**.

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Completed			
5/08		26	17	<b>17</b>
	8/09 (5/08 Class)		- 17	17 – 17 = <b>0</b>
6/11 (Delayed from 2/1/10 )		30	17	0 + 17 = <b>17</b>
8/12		15	9	17 + 9 = <b>26</b>
	8/12 (6/11 Class)		-17	26 – 17 = <b>9</b>
5/13	5/14	20		9 + 20 = <b>29</b>
	10/13 (8/12 Class)		-12	29 – 9 = <b>20</b>
11/13 <b>(Proposed)</b>	01/15	30		20 + 30 = <b>50</b>

### Licensing Examination Statistics

The following statistics, furnished by the Pearson Vue and published by the National Council of State Boards of Nursing as “Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction,” for the period October 2009 through June 2013, specify the pass percentage rates for graduates of the InfoTech Career College, Vocational Nursing Program on the National Council Licensure Examination for Practical (Vocational) Nurses (NCLEX-PN®).

NCLEX-PN® Licensure Examination Data							
Quarterly Statistics					Annual Statistics*		
Quarter	# Candidates	# Passed	% Passed	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate	Variance from State Average Annual Pass Rate
Oct - Dec 2009	5	3	<b>60%</b>	76%	<b>60%</b>	73%	<b>-13</b>
Jan – Mar 2010	4	1	<b>25%</b>	76%	<b>44%</b>	74%	<b>-30</b>
Apr - Jun 2010	3	1	<b>33%</b>	74%	<b>42%</b>	75%	<b>-33</b>
Jul - Sep 2010	1	0	<b>0%</b>	76%	<b>38%</b>	75%	<b>-37</b>
Oct - Dec 2010	<b>No Candidates Tested</b>			77%	<b>25%</b>	76%	<b>-51</b>
Jan – Mar 2011	1	1	100%	80%	<b>40%</b>	77%	<b>-37</b>
Apr – Jun 2011	<b>No Candidates Tested</b>			71%	<b>50%</b>	76%	<b>-26</b>
Jul – Sep 2011	<b>No Candidates Tested</b>			74%	100%	76%	<b>+24</b>

NCLEX-PN® Licensure Examination Data							
Quarterly Statistics					Annual Statistics*		
Quarter	# Candidates	# Passed	% Passed	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate	Variance from State Average Annual Pass Rate
Oct – Dec 2011	<b>No Candidates Tested</b>			74%	100%	75%	+25
Jan – Mar 2012	<b>No Candidates Tested</b>			77%	100%	74%	+26
Apr – Jun 2012	<b>No Candidates Tested</b>			72%	<b>0%</b>	74%	<b>-74</b>
Jul – Sep 2012	<b>No Candidates Tested</b>			74%	<b>0%</b>	74%	<b>-74</b>
Oct – Dec 2012	1	0	<b>0%</b>	70%	<b>0%</b>	74%	<b>-74</b>
Jan – Mar 2013	3	3	100%	75%	75%	73%	+2
Apr – Jun 2013	4	2	<b>50%</b>	78%	63%	73%	-10

\*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the most current data available (April to June 2013), the program’s average annual pass rate is **63%**. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time is 73%. The average annual pass rate for the Info Tech Career College Vocational Nursing program is **ten (10) percentage points below** the state average annual pass rate.

### Faculty and Facilities

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

“For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.”

The number of Board-approved faculty totals six (6), including the director. The director has 90% administrative and 10% teaching duties. Of the total faculty, five (5) instructors are approved to teach clinical.

Based on a maximum enrollment of 50 students, four (4) instructors are needed. Therefore, the number of current faculty is adequate for the current and proposed enrollment.

### Other Considerations

As noted previously, the Board placed the InfoTech Career College Vocational Nursing Program on provisional approval for the two – year period from November 10, 2011 through November 30, 2013 due to noncompliance with regulatory requirements relative to average annual pass rates. At that time, the program had eight (8) quarters of published examination statistics. For three (3) of those quarters, no program candidates completed the licensure examination. It is important to note, that regulatory compliance is based on the

program's average annual pass rates. For seven (7) of the previous eight (8) consecutive quarters, the program's average annual pass rates were **13 to 51** percentage points **below** state average pass rates. The program's **quarterly** pass rate was **100%**; the average **annual** pass rate was **100%**. However, it was noted that only one (1) program candidate had completed the licensure examination during the previous four (4) quarters. Therefore, the program's average annual pass rate reflected one (1) program candidate.

On November 22, 2011, the Board forwarded to the director the Notice of Change in Approval Status. (See Attachment B)

On March 29, 2013, the program director submitted documentation delineating actions taken to correct variables negatively impacting student achievement. Presented in the plan were the following elements:

➤ **Admission, Screening and Selection Criteria.**

- The program is currently requiring incoming students to take the ATI TEAS entrance test. The current passing score is 50% in each content area. Previously the requirement was 50% average of all content areas.
- Anatomy and Physiology, Introduction to Pharmacological Mathematics is a required pre-requisite.
- One-on-one interview.

➤ **Terminal Objectives.**

- Remain unchanged.

➤ **Curriculum Objectives.**

- Deficiency identified - lack of Genitourinary System. Content added.

➤ **Instructional Plan.**

- Revised for consistency with changes in the curriculum objectives.
- Textbook references updated.
- Added Virtual Clinical content.

➤ **Theory and Clinical Objectives.**

- Pediatric clinical objectives revised.

- Added Totally Kids clinical site.
- **Textbooks.**
  - Added two (2) new texts-Anatomy and Physiology and Medical Terminology.
- **Attendance.**
  - Consistent tracking of student attendance has improved student attendance to 96 to 100%.
- **Remediation.**
  - Remediation is strictly enforced. Students not attending required remediation sessions must make up double of the time owed. This has increased compliance with the remediation policy.
  - Students failing a test must attend remediation the following Friday.
  - Struggling students are identified early, given individual counseling, and a review of study habits.
- **Evaluation of Theory and Clinical Faculty.**
  - Director identified deficiencies in theory to clinical correlation. The director met with the instructors. Training was implemented.
- **Evaluation of Theory Presentations.**
  - Theory instructor replaced after deficiencies were identified.
- **Evaluation of Clinical to Theory.**
  - Initiated concept mapping.
- **Evaluation of Student Achievement.**
  - ATI exit exam performance required. Required score: 92% or above.

Fourteen (14) of the current 17 students have taken the exit exam and achieved the required 92% or higher.

On June 5, 2013, the assigned consultant forwarded correspondence requesting submission of two (2) copies and a CD of pertinent documents and subsequent actions taken to correct identified problems that the program desired Board members to consider by June 13, 2013.

On June 17, 2013, the director submitted two (2) copies and a CD of the requested documents. The following elements were included (see Attachment C):

No significant changes were identified from the report previously submitted above (March 29, 2013). New elements added are as follows:

- A Doctoral student will provide students with a study skills class. She will provide students with an individual study plan.
- Evaluation of Theory Presentations: Evaluations are done quarterly. Student evaluations have been positive.
- Students are counseled regarding the underutilization of ATI practice exams and other remediation tools.

In summary, the program was placed on provisional approval for a two (2) year period from November 10, 2011 through November 30, 2013 due to noncompliant program pass rates on the licensure examination. At that time, the program's instability in maintaining compliant pass rates was noted. The Board noted that for seven (7) of the previous eight (8) consecutive quarters, the program's average annual pass rates had been **13 to 51** percentage points **below** state average pass rates. At that time, the program's **quarterly** pass rate was **100%**; the average **annual** pass rate was **100%**. However, it was noted that only one (1) program candidate had completed the licensure examination during the previous four (4) quarters. Therefore, the program's average annual pass rate reflected one (1) program graduate. It was further noted that a significant number of program graduates failed to complete the licensure examination.

Reported program data and published licensure examination statistics indicate those problems persist. From August 2009 through August 2012, submitted enrollment data confirms that two (2) classes totaling 34 graduates completed the program. Of that total, 22 graduates have taken the licensure examination. As such, 64.70% of program graduates have tested; 35.30% have not taken the licensure examination to date.

Currently, the program's quarter pass rate is 50%. This is based on four (4) graduates testing and two (2) passing the NCLEX-PN®. The program's average annual pass rate is **63%, ten (10) percentage points below** the State average annual pass rate. **It is noted that the average annual pass rate reflects data from eight (8) graduates, five (5) of which passed.**

On August 1, 2013, the Board received the program's comprehensive analysis. Very few changes were identified on this report that is different than the report submitted approximately four (4) months earlier. The report includes all of the items listed above on March 29, 2013 and the following elements were either added or changed from the previous report (see Attachment D):

- A revision of the admission testing scoring for ATI. Instead of requiring 50% overall score on the ATI, TEAS test, the program is requiring a minimum of 50% in each content area on the exam.
- Utilization of a Maternity clinic that sees approximately 200 clients a day will provide students entering term IV with their Maternity clinical experience.
- The theory instructor has added the use of interactive teaching strategies that help engage students in the learning process.
- The clinical instructor is encouraging critical thinking in the clinical setting.

**Recommendation:**

1. Defer action on InfoTech Career College Vocational Nursing Program's request to admit a class of 30 full-time, students on November 11, 2013, graduating on January 7, 2015 to the November 2013 Board meeting.
2. Require the program to admit no additional students unless approved by the full Board.

**Rationale:** As previously noted, the Board placed the program on provisional approval on November 10, 2011 due to noncompliant pass rates on the licensure examination. The Board is scheduled to reconsider the program's Provisional Approval at the November 2013 Board meeting.

With the admission of the second class, the program implemented significant changes to address identified deficiencies. Of the total students admitted in the **second** class, 17 graduated. Of that total, seven (7) graduates have taken the licensure examination. Of the seven (7) that tested, five (5) passed or 71% and two (2) failed or 29%. Ten (10) graduates from the second class have not taken the licensure examination, to date. Additionally, two (2) graduates from the first class also have not tested.

The most current quarter pass rate is **50%** and the average annual pass rate is 63%. The average annual pass rate is based on seven (7) graduates from the second class and one (1) candidate from the first class. Per published exam stats, a total of 8 candidates have tested, 5 passed.

Based on submitted data, the program currently has 22 students enrolled in classes. Of that total, a class of 12 students is scheduled to graduate in October 2013. Examination statistics for that class will not be available until Quarter 1, 2014 or Quarter 2, 2014 at the earliest. Deferring action on the admission of the requested class will allow time for the remaining ten (10) graduates from the program's second class time to take the licensure

examination. Since such small numbers of candidates are testing, the quarterly pass rates are greatly affected. Over the last three (3) recent, consecutive quarters, the pass rates have fluctuated from 0%, 100% and 50% respectively.

The Board will continue to monitor the program closely by tracking licensure data closely. Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

Attachment A: History of Prior Board Actions.

Attachment B: Notice of Change in Approval Status dated November 22, 2011.

Attachment C: Program Correspondence dated June 17, 2013; Received June 17, 2013.

Attachment D: Program Correspondence dated August 2013; Received August 1, 2013.

# Agenda Item #11.D.4., Attachment A

## INFO TECH CAREER COLLEGE VOCATIONAL NURSING PROGRAM

### History of Prior Board Actions

- On May 14, 2008, the Executive Officer approved InfoTech Career College's request to begin a vocational nursing program with an initial class of 30 students commencing May 19, 2008 only, with a projected graduation date of August 11, 2009; **and** approved the program curriculum for 1560 hours, including 600 theory, and 960 clinical hours.
- **On September 9, 2008, a new program director was approved.**
- **On March 11, 2009, a new program director was approved.**
- **On July 6, 2009, a new program director was approved.**
- On July 13, 2009, the Board received the program's Program Records Survey.
- On July 20 – 21, 2009, the program was inspected for compliance with regulatory requirements for initial accreditation. Fourteen (14) violations of the California Code of Regulations were identified. Recommendations for correction of each violation and a timeline for correction were discussed.
- On August 28, 2009, the Board forwarded correspondence to the director relative to the absence of required corrections of violations identified during the survey visit. A response was requested by September 10, 2009.
- On September 10, 2009, the Board received the program's response to identified survey violations.
- On October 5, 2009, the assigned consultant met with the program director relative to the proposed corrections of the fourteen (14) violations identified during the July 20 – 21, 2009 survey visit. Required revisions were specified. The director agreed to submit the required revised documents to correct all previously identified violations by Friday, October 30, 2009.
- On November 2, 2009, the Board received the program's revised documents addressing violations identified during the survey visit.
- On December 16, 2009, the assigned consultant, per telephone conference call, advised the director that the submitted information did not completely address violations identified

during the July 2010 survey visit. Corrections specified during the visit and during the October 5, 2009 meeting were reiterated. Additional revisions were requested by Tuesday, December 29, 2009.

- On December 30, 2009, the Board received the program's final revisions addressing violations identified during the survey visit.
- On January 7, 2010, the Executive Officer approved initial full accreditation for the InfoTech Career College Vocational Nursing Program for the period from January 6, 2010, through January 5, 2014, and issued a certificate accordingly; **and**, approved the program's request to admit a class of 30 students commencing February 1, 2010, to **replace** students graduating August 24, 2009. That class was projected to graduate March 7, 2011.
- On March 1, 2010, the Board received electronic correspondence from the school owner advising of the director's termination.
- On March 2, 2010, the SNEC discussed the program's status with Ashok Garg, President, and Owner. Mr. Garg advised that commencement of the next class would be delayed due to the lack of financial aid. The owner projected commencement of that class for August 2010.
- On October 1, 2010, the Board received correspondence from A. Garg reporting the school's plans to admit a class on October 25, 2010 and the hiring of a new program director.
- On October 5, 2010, the Board forwarded correspondence per certified mail to A. Garg relative to the lack of submission of an application for a new director and information relative to the planned class.
- **On November 30, 2010, a new program director was approved.**
- On December 4, 2010, the program was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rate for the past four (4) quarters. The director was requested to submit a written plan for improving the program's NCLEX-PN<sup>®</sup> pass rates by December 20, 2010.
- On December 29, 2010, the Board received correspondence from the director and supporting documents related to the program's plan to increase licensure pass rates.
- February 17, 2011, the program was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rate for the past five (5) quarters. The program was requested to submit a written plan for improving their NCLEX-PN<sup>®</sup> pass rates by March 4, 2011.

- On March 4, 2011, the Board received correspondence from the director and supporting documents related to the program's plan to increase licensure pass rates.
- On May 16, 2011, the program was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rates for the past six (6) quarters. The program was requested to submit a written plan for improving their NCLEX-PN® pass rates by June 3, 2011.
- **On April 13, 2011, a new program director was approved.**
- **On June 15, 2011, a new program director was approved.**
- On November 10, 2011, the Board placed the InfoTech Career College Vocational Nursing Program on provisional accreditation for the two-year period from November 10, 2011, through November 30, 2013, and issue a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations. The Board denied the program's request for approval to admit a class of 30 full-time day students on January 17, 2012, graduating on March 23, 2013, at this time, and required the program to admit no additional students unless approved by the full Board. The program was required to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate for four consecutive quarters.

Additionally, the program was required to submit follow-up reports in 9 months, but no later than **August 1, 2012**, and 21 months, but no later than **August 1, 2013**. The reports must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment.

Further, the Board required the program to comply with all accreditation standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526. The program is required to continue to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's accreditation. Failure to take any of these corrective actions may cause the full Board to revoke the program's accreditation.

The program was placed on the **November 2013** Board agenda for reconsideration of provisional accreditation.

- On November 22, 2011, the Board forwarded to the director the Notice of Change in Accreditation Status.
- On January 19, 2012, the assigned consultant forwarded correspondence requesting submission of fifteen (15) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On January 20, 2012, the program director submitted fifteen (15) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On February 6, 2012, the Board approved InfoTech Career College Vocational Nursing Program's request for approval to admit a class of 15 full-time, day students on April 9, 2012, only, graduating on July 1, 2013; and, required the program to admit no additional students unless approved by the full Board.
- On September 4, 2012, the Board received the program's comprehensive analysis.
- On December 13, 2012 the assigned consultant forwarded correspondence requesting submission of eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On December 28, 2012, the program director submitted eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On February 22, 2013, the Board denied InfoTech Career College Vocational Nursing Program's request for approval to admit a class of 30 full-time, day students on March 25, 2013, graduating on May 30, 2014; **and**, required the program to admit no additional students unless approved by the full Board.

- On March 27, 2013, the assigned consultant requested submission of two (2) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On March 29, 2013, the program director submitted two (2) copies and a CD of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On May 10, 2013, the Board approved InfoTech Career College Vocational Nursing Program's request for approval to admit a class of 20 full-time, day students on June 3, 2013, graduating on August 11, 2014, to **replace** a class that graduated on August 21, 2012; and, required the program to admit no additional students unless approved by the full Board.
- On June 5, 2013, the assigned consultant forwarded correspondence requesting submission of two (2) copies and a CD of pertinent documents and subsequent actions taken to correct identified problems that they desire Board members to consider by June 13, 2013.
- On June 17, 2013, the director submitted two (2) copies and a CD of pertinent documents and subsequent actions taken to correct identified problems that they desire Board members to consider.
- On August 1, 2013, the Board received the program's comprehensive analysis.

# Agenda Item #11.D.4., Attachment B



STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.

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## ***CERTIFIED MAIL***

November 22, 2011

Elizabeth Estrada  
Director, Vocational Nursing Program  
Info Tech Career College  
16900 S. Lakewood Blvd., Suite 209  
Bellflower, CA 90706

***Subject: Notice of Change in Accreditation Status***

Dear Ms. Estrada:

Pursuant to the action of the Board of Vocational Nursing and Psychiatric Technicians (Board) on November 10, 2011, the provisional accreditation status of the Info Tech Career College Vocational Nursing Program has been changed from full accreditation to provisional accreditation for the two – year period from November 10, 2011 through November 30, 2013. The purpose of this letter is to explain the areas of non-compliance found and the corrections required of your program to avoid losing accreditation completely.

Once you have reviewed this letter, please sign and return the enclosed “Acknowledgement of Change in Accreditation Status” form by **Friday, December 2, 2011**.

### **AREAS OF NON-COMPLIANCE [VIOLATION(S)]**

In accordance with Section 2526.1(c) of title 16 of the California Code of Regulations,

“The Board may place any program on provisional accreditation when that program does not meet all requirements as set forth in this chapter and in Section 2526...”

Section 2530(l) of title 16 of the California Code of Regulations states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period.

- (l) Failure to maintain the required yearly average minimum pass rate for two years or eight consecutive quarters may be cause to place a program on provisional accreditation.”

The program pass rates of the Info Tech Career College Vocational Nursing Program for the past seven (7) quarters are set forth in the following table.

NCLEX-PN® Licensure Examination Pass Rates			
Quarter	State Annual Average Pass Rate	Program Annual Average Pass Rate	Variance from State Annual Average Pass Rate
Oct – Dec 2009	73%	60%	-13
Jan – Mar 2010	74%	44%	-30
Apr – Jun 2010	75%	42%	-33
Jul – Sep 2010	75%	39%	-36
Oct – Dec 2010	76%	25%	-51
Jan – Mar 2011	77%	40%	-37
Apr – Jun 2011	76%	50%	-26
Jul – Sep 2011	76%	100%	+24

This data substantiates the program’s history of non-compliance with Section 2530(l) of the Vocational Nursing Rules and Regulations for 7 of 8 Quarters. Based on statistics reported for Quarter 3, 2011, the program is compliant with regulatory requirements.

**REQUIRED CORRECTION(S)**

1. The Info Tech Career College, Vocational Nursing Program shall obtain full Board approval prior to the admission of additional students.
2. Require the program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate for four consecutive quarters.
3. The program shall submit a follow-up report in 9 months, but no later than **August 1, 2012**, and 21 months, but no later than **August 1, 2013**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
  - a. Admission Criteria.
  - b. Screening and Selection Criteria.
  - c. Terminal Objectives.
  - d. Curriculum Objectives.
  - e. Instructional Plan.
  - f. Theory and Clinical Objectives for Each Course.
  - g. Lesson Plans for Each Course.
  - h. Textbooks.
  - i. Attendance Policy.
  - j. Remediation Policy.
  - k. Evaluations of Theory and Clinical Faculty.
  - l. Evaluations of Theory Presentations.
  - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.

- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
  - n. Evaluation of Student Achievement.
  - o. Current Student Enrollment.
4. The program shall comply with all accreditation standards in article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and article 5 of the Board's regulations, commencing at California Code of Regulations, title 16, section 2526.
  5. The program shall continue to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's accreditation.
  6. Failure to take any of these corrective actions may cause the full Board to revoke the program's accreditation.

In the event additional violations of the accreditation standards are identified, such violations may result in further corrective action or revocation of provisional accreditation.

#### FUTURE BOARD ACTION

Your program will be placed on the November 2013 Board Meeting agenda, at which point the Board may revoke or extend the program's accreditation. If you have additional information that you wish considered beyond the required corrections listed on page 3 and 4, you must submit this documentation by the fifteenth day of the second month prior to that Board meeting.

#### OTHER IMPORTANT INFORMATION

Please be advised that, pursuant to the Board's regulations, the program will not be authorized to admit new classes beyond the established pattern of admissions previously approved by the Board. The established pattern of admissions approved by the Board is as follows: Prior Board approval was required for the admission of each class; however, based on the above corrections, the full Board's permission will be required for each future class admission.

In the event your program is required to submit any report(s) as a corrective action pursuant to this notice, such reports are required in addition to any other reports required pursuant to 2527 of the Board's regulations.

The program may no longer advertise that it has full accreditation, and should take steps to correct any ongoing advertisements or publications in that regard.

A copy of title 16; California Code of Regulations, section 2526.1, regarding provisional accreditation is attached for your reference. A complete copy of the Board's laws and regulations can be found on the Board's web site at [www.bvnpt.ca.gov](http://www.bvnpt.ca.gov).

Should you have questions, please do not hesitate to contact the Board.

Sincerely,

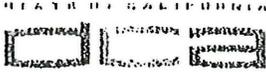
A handwritten signature in cursive script, appearing to read "Teresa Bello-Jones".

**TÉRESA BELLO-JONES, J.D. (M.S.N.), R.N.**  
Executive Officer

Enclosures

cc: Board Members

TBJ:cca



BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS  
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945  
Phone (916) 263-7800 Fax (916) 263-7859 Web www.bvnpt.ca.gov

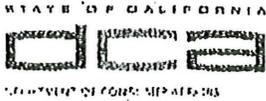


## TITLE 16 CALIFORNIA CODE OF REGULATIONS

### Section 2526.1

#### 2526.1. Provisional Accreditation.

- (a) Provisional accreditation means a program has not met all requirements as set forth in this chapter and in Chapter 6.5, Division 2 of the Business and Professions Code.
- (b) Provisional accreditation shall be granted for a period determined by the Board.
- (c) The Board may place any program on provisional accreditation when that program does not meet all requirements as set forth in this chapter and in Section 2526. If the program has not met all requirements at the end of the initial provisional accreditation period, provisional accreditation may be extended if the program demonstrates to the satisfaction of the Board a good faith effort to correct all deficiencies.
- (d) Any program holding provisional accreditation may not admit "new" classes beyond the established pattern of admissions previously approved by the Board. The admission pattern is defined by the number of students per class and the frequency of admissions for the six class admissions that immediately precede the Board action to consider provisional accreditation.
- (e) A program placed on provisional accreditation shall receive written notification from the Board. The notification to the program shall include specific areas of noncompliance and requirements for correction. A program's failure to correct delineated areas of noncompliance is cause for revocation of provisional accreditation.
- (f) A material misrepresentation of fact by a vocational nursing program in any information submitted to the Board is cause for revocation of provisional accreditation.
- (g) A program whose provisional accreditation has been revoked shall be removed from the Board's list of accredited programs. The status of students as potential applicants for licensure will be determined by the Board.
- (h) A program that is removed from the Board's list of accredited programs subsequent to Board action based on the program's non-compliance with applicable regulations shall not reapply to establish a vocational nursing program for a minimum period of one calendar year.



STATE OF CALIFORNIA DEPARTMENT OF CONSUMER SERVICES  
**BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS**  
 2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945  
 Phone (916) 263-7800 Fax (916) 263-7859 Web www.bvnpt.ca.gov



*File*

*J. Estrada  
 BVNPT Renewed  
 on 12/2/11 with NR*

**Acknowledgement of Change in Accreditation Status**

I, Elizabeth Estrada, director of InfoTech Career College Vocational Nursing  
 (Director's Name) (Name of Program)

Program, hereby acknowledge that this program's status has been changed from full accreditation to provisional accreditation. I understand that in accordance with Section 2526.1 (f) of the Vocational Nursing Rules and Regulations and Section 2581.1 (f) of the Psychiatric Technician Rules and Regulations, the Board will consider any advertisement of full accreditation while on provisional accreditation as "material misrepresentation of fact". "Material misrepresentation of fact" may lead to revocation of the program's accreditation. Further, I understand the program's provisional accreditation status will be reflected on the Board's internet website.

Please complete and return this form to the Board by December 2, 2011.

*Received by certified mail on  
 12/2/11*

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

*Elizabeth Estrada*  
 (Signature of Director)

12-2-11  
 (Date)



# Agenda Item #11.D.4., Attachment C

## InfoTech Career College

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### PROVISIONAL PROGRAM REPORT-- FOR THE BVNPT

**BVNPT Received-EDU  
on 6/17/13 with ph**

June, 2013

During the last year, the program content has continued to be reviewed, revised and improved. The program graduated cohort 2011-2012. The faculty has been active in providing personal attention to each of the students and keeping on top of student progress. In addition, we were approved by the BVNPT for a new cohort during the May 2013 meeting.

#### **Admissions Criteria, Screening and Selection Criteria**

There has been no changes to improved admissions criteria for our new cohort 2012-2013:

1. We have set the passing scores as 50% individually on each of the following: Writing, Reading and Mathematics sections of the TEAS test. This has resulted in better prepared students.
2. We also require a prerequisite class in Anatomy & Physiology and Intro to Pharmacology math.

#### **Terminal Objectives**

Our terminal objectives have not changed. We continue to strive to educate safe competent vocational nurses who will make a difference in their patients' lives.

#### **Curriculum Objectives –**

The four modules have been re-evaluated and deficiencies were identified in prior year 2011-2012 with Genitourinary System lacking. The curriculum has made necessary adjustments and was approved by BVNPT. The curriculum is now consistent with the educational goals of the program and continues to give students necessary content for their practice.

#### **Instructional Plan –**

The instructional plan (as revised during the 2011-2012 cohort) is correlated with previous changes in the curriculum objectives. There are no current needs to revise the instructional plan at the current time. Also, the references and assignments given to students reflect updates in textbooks, study guides, and other resources.

#### **Theory and Clinical Objectives for Each Course**

There were no significant changes in theory and clinical objectives this year. It is our intention to monitor the efficacy of the objectives for at least two cohorts. Once we can evaluate the objectives and correlate them with student success, the program will revise the objectives as necessary with BVNPT consultation and approval.



## Lesson Plans for Each Course

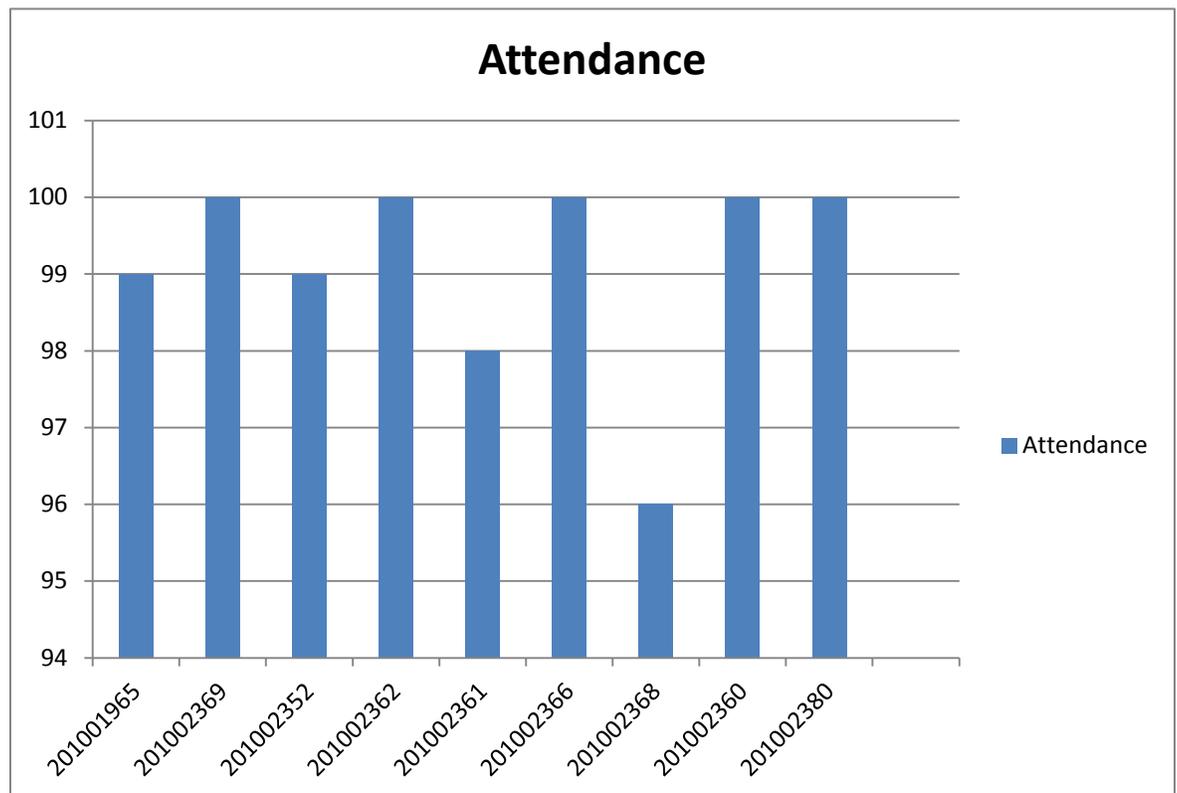
Each Lesson plan was modified in accordance with curriculum objectives and improved with addition of updated resources.

**Textbooks:** The textbooks we are using have proven effective for use by our current cohort. Upon approval of a second cohort, we will re-evaluate whether there are new editions for our resource update.

**Doctoral Study :** We have received a request from a PhD Nursing Doctoral Candidate to utilize our current cohort for a “pilot” study where she provides special study skills sessions. The candidate then continues to monitor the effects of the course on their grades. She is also giving individual study skills training to each student to ensure their success.

We see this as an added benefit to the program. Once we look at the results, the program might anticipate adding her content into the permanent curriculum.

**Attendance Policy ATTENDANCE CHART (Cohort 2012-2013):** Since faculty have been tracking attendance consistently, our students have been following the attendance policy. We have had minimal issues with attendance. All the students are afforded make-up opportunities when needed.





## **Remediation Policy**

We require that if a student fails a test that they must attend remediation the following Friday. This way, students are able to better understand content they've missed, and academic problems are caught early on. We believe that because of this, students have been able to pass Terms II, III, IV.

## **Evaluations of Theory and Clinical Faculty**

1. In looking at our current hiring practice, the college has decided that the minimum level needed for instructors in teaching our vocational nursing students will be a Bachelors Degree in Nursing. We have found that the additional degree and teaching experience directly correlates to the program success.
2. Both clinical instructors have their Masters' Degree and significant teaching experience.

## **Evaluations of Theory Presentations**

The current Instructors are evaluated quarterly and continues to be highly effective by the Director of Nursing on their theory presentation skills. In addition, the students' evaluations were extremely positive.

## **Evaluations of Clinical Rotations and Their Correlation to Theory Presentations**

Instructors on a sporadic basis are receiving more training on how to do care plans for the clinical rotations.

The program is starting an initiative to utilize concept mapping where appropriate to demonstrate students ability to critical think about patient problems and their treatment.

## **Evaluation of Student Achievement**

Students are instructed early on if there is any concern about their achievement in the module. We have created and implemented notice of non-compliance forms. At checkpoints throughout the module, the students are counseled both by the Director of Nursing and the Instructor.

An in-depth discussion follows about the student's study habits and what else they could be doing to improve their achievement in the module. We have noticed that students are underutilizing the resources that they have, namely the ATI practice exams and remediation tools. We emphasize this to them during our counseling meetings.



# InfoTech Career College

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Here is a summary grade chart which shows that graduating cohort has worked hard to improve their results. This shows that 10 students have a year average of B and 7 students have a year average of C+

STUDENT ID	MOD I	MOD II
201001965 AZP	91%	85%
201002369 BER	86%	78%
201002352 CAS	84%	78%
201002362 CRU	84%	79%
201002361 GAR	90%	77%
201002366 HUM	78%	76%
201002368 LEA	82%	77%
201002360 LOY	85%	77%
201002380 MAU	84%	76%

NCLEX Reviews for students after finishing Module IV take advantage of the ATI testing process. They are required to take the practice Comprehensive exams as often as necessary to be prepared for the Comprehensive Predictor exam. As per discussion with other nursing programs that have high passing rates, we are requiring the students to pass the exit exam with a predictor score of 92 or above prior to releasing them to take the NCLEX exam.

Preliminary monitoring of this process seems to rapidly identify weaknesses in individual student knowledge and give them specific guidelines for remediation. The students that are following the guidelines are showing significant increase in their knowledge.

Also, the students are required upon completion of all classes to use the ATI NCLEX virtual resource which provides a Masters Degree one-to-one mentor as a review. When the ATI instructor gives them the "green light" they will then schedule their NCLEX.

## Former Students

Cohort 2011-2012 There are 17 graduate students.

NCLEX First-time pass	4 STUDENTS
Enrolled in Virtual ATI NCLEX review	6 students
Waiting for Approval to take NCLEX from BVNPT	2 students
Failed NCLEX on First-attempt	2 students
Waited NCLEX Results	1 student
Need to Pass ATI Infotech Exit Exam	2 students

As per June 13, 2013, the above summary provides an update of graduate students.



## Current Enrollment

Cohort 2012-2013 There are 9 students who just started August 20, 2012. (15 approved with 2 alternates).

The student handbook was revised and approved by BVNPT for the new cohort 2012-2013. The policies have been clarified and presented to the new cohort. Each student has signed a commitment contract outlining their willingness to meet the educational objectives and adhere to the policies of the program.

## SUMMARY NOTE:

We have established ourselves as a quality nursing program and planning for our new cohort to replace our current cohort (2012-2013). We have implemented changes in both the curriculum and teaching which have significantly improved students' progress..

Respectfully Submitted:

*Elizabeth Estrada, MSN, RN*

Program Director

Infotech Career College

BVNPT Received - EDU  
on 8/1/13 with Dg

## PROVISIONAL PROGRAM REPORT

### FOR THE BVNPT

August, 2013

Currently we have a cohort that expects to graduate this year. Infotech has continued to assess, improve, and enhance the delivery of vocational nursing educational content. With only nine students in our (cohort 2013) program, we are able to give the necessary attention to each student as they navigate through the challenges of their education.

#### **Admissions Criteria, Screening and Selection Criteria**

The following changes have been made to improve the admissions criteria for our new cohort:

1. In the past we were setting a 50% overall passing score for the TEAS test. For our new cohort, we have set the passing scores as 50% individually on each of the following: Writing, Reading and Mathematics sections of the TEAS test. This has resulted in better prepared students.
2. We have continued to have a prerequisite class in Anatomy & Physiology and Intro to Pharmacology math.

#### **Terminal Objectives**

Our terminal objectives continue to work well and have not been changed.

#### **Curriculum Objectives –**

Last year the four modules were re-evaluated and deficiencies were identified. The missing Genitourinary System was added and successfully incorporated into the content necessary for core knowledge needed by the students.

#### **Instructional Plan –**

The instructional plan is consistent with changes in the curriculum objectives. Also, the references and assignments given to students were revised to reflect updates in textbooks, study guides, and other resources.

## **Theory and Clinical Objectives for Each Course**

We are going into our Term IV for cohort 2013 and re-connecting with various clinical sites utilized during cohort 2012. Since the clinical objectives were approved last year by BVNPT, it was determined that no change was needed at this time. As of the writing of this report, it has been a challenge to identify an OB clinical rotation in a hospital setting. Because we have maintained a good relationship with a OB/GYN clinic that sees approximately 200 patients per day, we are currently completing our agreement to return to this clinical site. We are hoping to set up a way in which our students may follow a patient upon their delivery but will have to get some guidance from the BVNPT on how to accomplish this. It would not be a “rotation” but will be a clinical observation with no direct patient care. However, it would be an extremely valuable experience. It would entail the approval of the hospital facility and patient authorization

We are planning to go to Totally Kids Specialty Healthcare for our pediatric rotation. This facility, with last year’s approval from the BVNPT, had proven to be a great clinical experience. Currently, we are attempting to fit our scheduling with the needs of the facility. As of this report, we are still waiting for final confirmation with the facilities’ administrator.

## **Lesson Plans for Each Course**

No change has been needed in the lesson plans that were modified in the previous year.

## **Textbooks –**

We are continuing to utilize the textbooks that have worked well during our last cohort. In consideration is the use of digital textbooks which would support a more “green” initiative for the program. We would welcome any guidance from the BVNPT on the use of this type of resource.

## **Attendance Policy**

We continue to have minimal issues with attendance. All the students are afforded make-up opportunities when needed. .

## **Remediation Policy**

Remediation policies have not been changed. They have proven to be effective in managing student improvement.

1. We continue to implement the policy that if students miss make-up hours, they subsequently owe double the amount of hours they originally had to make up. This has improved participation for the remediation sessions.
2. We also continue to require that if a student fails a test that they must attend remediation the following Friday. This way, students are able to better understand content they've missed, and academic problems are caught early on. We believe that because of this, students have been able to pass Terms I, II, III.

## **Evaluations of Theory.**

Our theory instructor has remained stable and has performed at a high level and has been evaluated highly by the Director of Nursing and the students on theory presentation skills. During the year, she had increased the use of interactive teaching to engage the students in new learning strategies. She has continued to be a valuable member of the instructional team.

## **Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.**

Our (master's degree prepared) clinical instructor has significantly added to the students' practical experience. With more focus on critical thinking and assessment, we expect better results in the students' ability to manage patient outcomes.

## **Evaluation of Student Achievement.**

Our non-compliance forms used this year has been instrumental in improving educational compliance when students are underperforming. Students are instructed early on if there is any concern about their achievement in the module. At checkpoints throughout the various modules, the students are counseled both by the Director of Nursing and the Instructor.

An in-depth discussion follows about the student's study habits and what else they could be doing to improve their achievement in the module. We have noticed that students are underutilizing the resources that they have, namely the ATI practice exams and remediation tools. We emphasize this to them during our counseling meetings.

### Cohort 2013 grades:

**GRADES :-**

STUDENT ID	MOD I	MOD II	MOD III
201001965 AZP	91%	85%	82%
201002369 BER	86%	78%	80%
201002352 CAS	84%	78%	76%
201002362 CRU	84%	79%	79%
201002361 GAR	90%	77%	81%
201002366 HUM	78%	76%	76%
201002368 LEA	82%	77%	79%
201002360 LOY	85%	77%	82%
201002380 MAU	84%	76%	81%

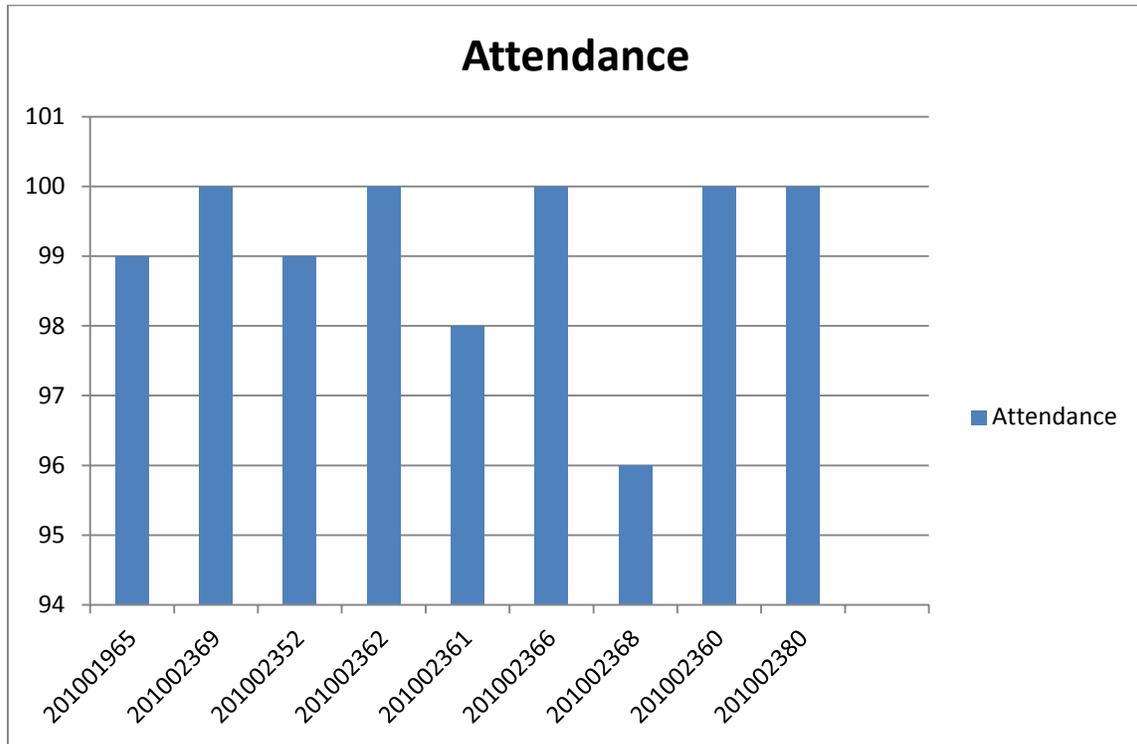
### Past Cohort 2012 -

The first quarter of 2013, the NCLEX results showed **100% pass rate**. We are awaiting the results of the second quarter and anticipate a good result. 15 students of Cohort 2012 passed the required exit exam with the score of 92 or above. They are required to take the practice Comprehensive exams as often as necessary to be prepared for the Comprehensive Predictor exam.

These students graduated and were given the opportunity to attend review session. In addition, they were encouraged to participate with the ATI review process which provided a one-on-one master's prepared coach who takes them through their review to increase the success of passing the NCLEX. Once they get the "green light" from their coach, we send the authorization to test to the BVNPT. We have experienced very slow authorizations for some of the students which has presented a challenge for them. We submitted a report on this to the BVNPT as requested.

## Attendance Cohort 2013

Attendance is excellent and shows between 96% to 100% compliance.



## Next Cohort Enrollment.

### Cohort 2013-2014

The BVNPT approved a new cohort for 20 students in May to start in June. However, upon engaging the waiting list of students, a large number of students informed us of their change in plans. Some of them went to another program. At that point, some of the students had been waiting five months and had made other plans.

The college had to reinstitute a new recruitment campaign which proved to be slower than anticipated for many reasons. Each student still had to pass entrance exams and take prep courses. To be doubly sure we comply with the approved number of new students, the college had to establish a new start date of August 19, 2013 to complete November 5, 2014. We now are well on our way to having the authorized 22 students to start next month.

**SUMMARY NOTE:**

It has been a challenge to continue the program with such a small cohort. The college has had to expend much effort and financial resources to meet their commitment to have a vocational nursing program that works. We have had to provide 100% of resources and staffing for just 9 students. Your strong support and encouragement has been a factor for our school's accomplishment. We are asking your continued patience and support in growing our college. This will facilitate our educational commitments and improve the financial resources available to us.

We promise to establish ourselves as a quality nursing program and add another cohort to give us even more challenges. The entire college has been functioning well in our new building and welcome an increased number of students.

Infotech Career College requests that we are removed from provisional status and confirmed as fully accredited.

Respectfully Submitted:

*Elizabeth Estrada, MSN, RN*

Elizabeth Estrada, MSN, RN  
Program Director  
Infotech Career College