

# Agenda Item #13.A.5.

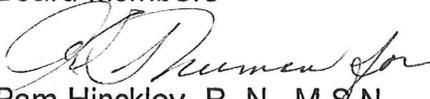


STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.  
**BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS**  
 2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945  
 Phone (916) 263-7800 Fax (916) 263-7859 Web www.bvnpt.ca.gov



DATE: April 24, 2013

TO: Board Members

FROM:   
 Pam Hinckley, R. N., M.S.N.  
 Nursing Education Consultant

SUBJECT: High Desert Medical College, Vocational Nursing Program – Consideration of Request to Admit Students (Director: Cindy Fairchild; Lancaster, Los Angeles County, Private)

On November 10, 2011, the Board placed the High Desert Medical College Vocational Nursing Program on Provisional Approval for a two (2) year period from November 10, 2011 through November 30, 2013 due to low licensure pass rates.

The program is requesting to admit to admit 20 part-time students on May 31, 2013; graduating January 30, 2015 to **replace** students that graduated September 30, 2012.

Additionally, the program is requesting to admit 20 full-time students on June 3, 2013; graduating July 15, 2014 to **replace** students that graduated March 8, 2012.

**History of Prior Board Actions**

(See Attachment A, History of Board Action)

**Enrollment**

Board approval is required prior to the admission of each class to the High Desert Medical College Vocational Nursing Program. The program offers a full-time course of instruction that is 56 weeks in length and a part-time class that is 71 weeks in length. The pattern of admissions for current classes is seen in the enrollment table below.

The following table represents student enrollment based on the **current and proposed** class start dates. The table indicates a **maximum enrollment of 92** students for the period **May 2009 through May 2013**.

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Complete			
5/09 PT		16	11	11

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Complete			
11/09 FT		20	20	11 + 20 = 31
1/10 PT		20	18	31 + 18 = 49
5/10 FT		20	18	49 + 18 = 67
9/10 FT		20	13	67 + 13 = 80
	10/10 (5/09 PT Class)		-11	80 - 11 = 69
10/10 PT		20	15	69 + 15 = 84
	12/10 (11/09 FT Class)		-20	84 - 20 = 64
3/11 FT		15	17	64 + 17 = 81
4/11 PT		12	11	81 + 11 = 92
	5/11 (5/10 FT Class)		-18	92 - 18 = 74
	7/11 (1/10 PT Class)		-18	74 - 18 = 56
	10/11 (9/10 FT Class)		-13	56 - 13 = 43
1/13 FT	2/14	10		43 + 10 = 53
	3/12 (10/10 PT Class)		-15	53 - 15 = 38
	3/12 (3/11 FT Class)		-17	38 - 17 = 21
5/13 PT (Proposed)	1/15	20		21 + 20 = 41
6/13 FT (Proposed)	7/14	20		41 + 20 = 61
	9/12 (4/11 PT Class)		-11	61 - 11 = 50
	2/14 (1/13 FT Class)		-10	50 - 10 = 40

## Licensing Examination Statistics

The following statistics, furnished by Pearson VUE and published by the National Council of State Boards of Nursing as "Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction" for the period April 2006 through March 2013, specify the pass percentage rates for graduates of the High Desert Medical College Vocational Nursing Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®).

NCLEX-PN® Licensure Examination Data							
Quarterly Statistics					Annual Statistics*		
Quarter	# Candidates	# Passed	% Passed	State Average Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate	Variance From State Average Annual Pass Rate
Apr – Jun 2006	2	2	100%	76%	100%	79%	+21
Jul – Sep 2006	17	7	41%	79%	47%	79%	-32
Oct – Dec 2006	2	1	50%	77%	48%	78%	-30
Jan – Mar 2007	<b>No Candidates Tested</b>			77%	48%	77%	-29
Apr – Jun 2007	8	4	50%	74%	44%	77%	-33
Jul – Sep 2007	2	2	100%	76%	58%	76%	-18
Oct – Dec 2007	4	2	50%	76%	57%	76%	-19
Jan - Mar 2008	15	10	67%	76%	62%	76%	-14
Apr - Jun 2008	7	5	71%	75%	68%	75%	-7
July - Sep 2008	14	8	57%	70%	63%	74%	-11
Oct - Dec 2008	7	2	29%	73%	58%	73%	-15
Jan - Mar 2009	12	6	50%	70%	53%	72%	-19
Apr - Jun 2009	4	2	50%	71%	49%	70%	-21
July - Sep 2009	3	1	33%	74%	42%	72%	-30
Oct - Dec 2009	8	8	100%	76%	63%	73%	-10
Jan – Mar 2010	3	1	33%	75%	67%	74%	-7
Apr – Jun 2010	11	5	46%	74%	60%	75%	-15
Jul – Sep 2010	14	8	57%	76%	60%	75%	-15
Oct – Dec 2010	3	1	33%	77%	44%	76%	-32
Jan – Mar 2011	11	6	55%	80%	49%	77%	-28
Apr – Jun 2011	4	2	50%	71%	50%	76%	-26
Jul – Sep 2011	9	8	89%	74%	63%	76%	-13
Oct – Dec 2011	4	1	25%	74%	61%	75%	-14
Jan – Mar 2012	8	5	63%	77%	64%	74%	-10
Apr – Jun 2012	18	7	39%	72%	54%	74%	-20
Jul – Sep 2012	25	16	64%	74%	53%	74%	-21
Oct – Dec 2012	11	3	27%	70%	50%	74%	-24
Jan – Mar 2013	9	5	56%	75%	49%	73%	-24

NCLEX-PN® Licensure Examination Data							
Quarterly Statistics					Annual Statistics*		
Quarter	# Candidates	# Passed	% Passed	State Average Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate	Variance From State Average Annual Pass Rate
*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three-quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.							

Based on the **most recent data available** (January through March 2013), the program's average annual pass rate is **49%**. The California average annual pass rate for graduates from accredited vocational nursing programs who took the NCLEX-PN® Licensure Examination for the first time during the same period is 73%. The average annual pass rate for the High Desert Medical College Vocational Nursing Program is **24** percentage points **below** the state average annual pass rate.

**Faculty and Facilities**

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

“For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.”

The number of Board-approved faculty totals 16, including the director. The director has ninety (90) percent administrative and ten (10) percent teaching responsibilities. Of the total faculty, eleven (11) instructors are approved to teach clinical. Of the 16 faculty, four (4) are additional faculty.

Based on a maximum enrollment of 92 students, seven (7) instructors are needed. Therefore, the number of current faculty is adequate for the current and proposed enrollment.

Section 2534(b) of the Vocational Nursing Rules and Regulations states, in part:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.”

The program has sufficient clinical facilities to afford the number, type, and variety of patients that will provide clinical experience consistent with competency-based objectives and theory.

**Other Considerations:**

The program's licensure pass rates have been more than ten (10) percentage points below the state average annual pass rate for 23 of the last 28 quarters. The program was placed on Provisional Approval for a two (2) year period from November 10, 2011 through November 30, 2013.

On November 22, 2011, the Board forwarded to the Director the Notice of Change in Approval Status (see Attachment B).

On February 24, 2012, the Board approved a class of 20 full-time students contingent on the program's submission of the full-time instructional plan, and approval of the major curriculum revision by the Executive Officer.

On August 3, 2012, the Board received the program's comprehensive analysis. Included were the following elements:

- Two (2) step admissions test. Replaced the HOBET entrance exam with the Wonderlic SLE and HESI entrance exam.
- Terminal objectives revised.
- NCLEX review course access codes were purchased for students June 2012.
- Curriculum revision in progress.
- Added additional textbooks to enhance learning.
- Increased proactive skills lab reinforcement.
- Development of uniform lesson plans will be established when the curriculum is approved.
- Enforcing attendance policy (Instructors had not been consistently enforcing the attendance policy).

**On December 6, 2012, the curriculum was approved by the Executive officer.**

On January 14, 2013, a class of 10 students was enrolled utilizing the revised curriculum. This class is not expected to graduate until February 19, 2014.

On March 11, 2013, the assigned consultant forwarded correspondence requesting submission of two (2) copies and a CD or Flash Drive of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider (see Attachment C).

On March 28, 2013, the program director submitted two (2) copies and a CD of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider (see Attachment D). The following elements were identified:

- Admission - Two (2) step admissions test. Replaced the HOBET entrance exam with the Wonderlic SLE and HESI entrance exam.
- ATI comprehensive proctored exams have been incorporated.
- ATI Virtual NCLEX review added.
- Critical thinking skills developed through the use of study guides, case studies, etc.
- Individual Student meetings scheduled weekly in order to identify problems early.
- Open Skills lab and tutoring available 12 hours per week and weekends by arrangement.
- Mandatory ATI comprehensive exit exam at the completion of the program.
- Policy developed to track students relevant to submission of application, authorization to test and testing date for the licensure examination.
- Initiated a tracking system to help identify former graduates that have not taken the licensure examination. These graduates are contacted regularly.

#### **Recommendations:**

1. **Deny** the program's request to admit 20 part-time students on May 31, 2013; graduating January 30, 2015, to replace students that graduated September 30, 2012.
2. **Deny** the program's request to admit 20 full-time students on June 3, 2013; graduating July 15, 2014, to replace students that graduated March 8, 2012.
3. Require the program to admit no additional students unless approved by the full Board.

**Rationale:** The program was placed on Provisional Approval from November 10, 2011 through November 30, 2013, due to poor performance of graduates on the licensure examination. When the program was placed on Provisional Approval, the average annual licensure pass rate was **63%**. Six (6) quarters of licensure data are available, since the program was placed on Provisional Approval. Over this six (6) quarter period, the average annual pass rate rose to 64% in quarter three (3) of 2011 and subsequently fell to 54% and currently the average annual pass rate is **49%**. This is ten (10) percentage points **below** what the programs licensure pass rate was when placed on Provisional Approval on November 10, 2011. Based on these statistics, the program's average annual pass rate is 24 percentage points **below** the state average annual pass rate. Based on the deterioration in licensure pass rates, the requested class is recommended to be denied.

Forty-three (43) students graduated in 2012 from High Desert Medical College. The 43 graduates would have benefited from the program's

efforts to bring up the licensure pass rates. To date, 11 graduates from the 2012 classes have taken the NCLEX-PN®. Of the 11 graduates that tested, six (6) or 55% passed and five (5) or 45% failed. These statistics reinforce the recommendation to deny the requested class.

Currently ten (10) students are enrolled in classes. These ten (10) students were admitted utilizing the revised curriculum. They are expected to graduate in February 2014.

Attachment A: History of Prior Board Actions.

Attachment B: Notice of Change in Approval Status Dated November 22, 2011.

Attachment C: Board Correspondence Dated March 11, 2013.

Attachment D: Program Correspondence Dated March 17, 2013; Received March 28, 2013.

## Agenda Item # 13.A.5, Attachment A

### High Desert Medical College Vocational Nursing Program

#### History of Prior Board Actions

- On August 11, 2004, the Executive Officer approved High Desert Medical College's request to begin a vocational nursing program with an initial class of 30 students on September 10, 2004, only; **and** approved the program curriculum for 1532 hours, including 576 theory, and 956 clinical hours.
- On February 3, 2006 the Executive Officer approved initial full accreditation for High Desert Medical College Vocational Nursing Program for the period February 3, 2006, through February 2, 2010, and directed issuance of a certificate accordingly; **and** approved admission of a part-time class of 30 students starting March 20, 2006, only, to replace students graduating March 11, 2006; **and** approved admission of a full-time class of 30 students on February 6, 2006, only.
- **On May 23, 2006, a new director was approved.**
- On October 3, 2006, the Executive Officer approved the High Desert Medical College Vocational Nursing Program's request to admit a full-time class of 20 students on October 9, 2006, completing November 21, 2007; **and** approved the program's request to admit a part-time class of 20 students on November 3, 2006, graduating May 18, 2008.

Additionally, the Executive Officer approved the program's request for **ongoing** admissions to replace graduating classes, only, with the following stipulations:

- a. No additional classes are added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions includes two full-time classes of 20 students and two part-time classes of 20 students per calendar year.
  - b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- On August 15, 2007, the Board notified the director that the program's pass rates had fallen more than ten (10) percentage points below the state average annual pass rate for the past four (4) quarters. The director was requested to submit a written plan for improving the program's NCLEX-PN<sup>®</sup> pass rates by September 15, 2007.

- On September 14, 2007, the Board received the program's plan for improving its pass rate.
- On November 27, 2007, the Board notified the director that the program's pass rates had fallen more than ten (10) percentage points below the state average annual pass rate for the past five (5) quarters.
- On January 22, 2008, the Board notified the director that the program's pass rates had fallen more than ten (10) percentage points below the state average annual pass rate for the past six (6) quarters. The director was asked to provide documentation verifying that the eight elements of the program's plan of correction submitted September 14, 2007, are being carried out.
- On April 4, 2008, the program director provided an update on the program's plan of correction.
- **On December 15, 2008, a new program director was approved.**
- On August 19, 2009, the Board notified the director that the program's pass rates had fallen more than ten (10) percentage points below the state average annual pass rate for the past four (4) quarters. The consultant requested submission of a written plan for improving the pass rates by September 19, 2009.
- On September 16, 2009, the Board received the following plan for improvement of the program's pass rates:
  - a. The program revised its written examinations, and implemented stricter standards for grading.
  - b. The program revised the credit granting policy.
  - c. The program revised the remediation policy, to reduce the overall number of remediation attempts that would be acceptable prior to a termination decision.
  - d. The program revised its practice of re-admitting students who had been terminated previously for poor academic performance.
- On December 2, 2009, the Executive Officer approved continued full accreditation for the High Desert Medical College Vocational Nursing Program for the period February 3, 2010 through February 2, 2014.
- On December 29, 2009, the Board notified the director that the program's average annual pass rates had fallen below 10 percentage points of the state average annual pass rate for the past five (5) quarters.
- On November 30, 2010, the Executive Officer **denied** High Desert Medical College, Vocational Nursing Program's request to admit **30** students three (3) times per year to the

full-time class; **and, approved** the program's admission of **20** students to the full-time day class commencing March 7, 2011 and graduating March 15, 2012, only; **and, denied** High Desert Medical College, Vocational Nursing Program's request to admit **30** students three (3) times per year to the part-time class; **and, approved** the program's admission of **20** students to the part-time evening class commencing on April 8, 2010, and graduating October 21, 2012, only.

Additionally, the program was required to submit a report that includes a comprehensive analysis of the program, specific actions taken to improve program pass rates, timelines for expected results, and the effectiveness of corrective actions taken to address the following elements by **January 28, 2011**:

- a. Current Student Enrollment.
- b. Admission Criteria.
- c. Screening and Selection Criteria.
- d. Terminal Objectives.
- e. Curriculum Objectives.
- f. Instructional Plan.
- g. Theory and Clinical Objectives for Each Course.
- h. Lesson Plans for Each Course.
- i. Textbooks.
- j. Attendance Policy.
- k. Remediation Policy.
- l. Evaluations of Theory and Clinical Faculty.
- m. Evaluations of Theory Presentations.
- n. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- o. Evaluation of Student Achievement.

The Executive Officer **rescinded** the program's approval for ongoing admissions and required the program to obtain Board approval prior to the admission of future classes.

- On January 27, 2011, the Board received program documents as requested November 30, 2010.
- **On June 6, 2011, a new director was approved by the Board.**
- On August 25, 2011, the Executive Officer **denied** High Desert Medical College's request to admit 20 students to a full-time program commencing on September 12, 2011, graduating October 18, 2012; **and, denied** the program's request to admit 20 students into a part-time program commencing on October 14, 2011, graduating March 31, 2013; **and**, placed the program on the November 10, 2011 agenda for the Board's consideration of provisional accreditation; **and**, required the program to continue to obtain Board approval prior to the admission of future classes.
- **On September 28, 2011, a new director was approved by the Board.**

- On October 7, 2011, the assigned consultant forwarded correspondence requesting submission of fifteen (15) copies of pertinent documents, plan, and subsequent actions taken to correct identified problems that they desire Board members to consider.
- On November 10, 2011, the Board placed High Desert Medical College Vocational Nursing Program on provisional accreditation for the two-year period from November 10, 2011, through November 30, 2013, and issued a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations.; **and**, denied High Desert Medical College Vocational Nursing Program's request to admit a class of 20 full-time, day, students on November 14, 2011, graduating on December 13, 2012, to **replace** a class that graduated October 6, 2011; **and**, required the program to admit no additional students unless approved by the full Board; **and**, required the program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate by **September 1, 2013**.

Additionally, the Board required the program to submit follow-up reports in nine months, but no later than **August 1, 2012**, and 21 months, but no later than **August 1, 2013**. The reports must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- Admission Criteria.
- Screening and Selection Criteria.
- Terminal Objectives.
- Curriculum Objectives.
- Instructional Plan.
- Theory and Clinical Objectives for Each Course.
- Lesson Plans for Each Course.
- Textbooks.
- Attendance Policy.
- Remediation Policy.
- Evaluations of Theory and Clinical Faculty.
- Evaluations of Theory Presentations.
- Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- Evaluation of Student Achievement.
- Current Enrollment; **and**,

The program was required to comply with all accreditation standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.

Further, the program was required to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's accreditation; **and**, notified the program that failure to take any of these corrective actions may cause the full Board to revoke the program's accreditation; **and**, place the program on the **November 2013** Board agenda for reconsideration of provisional accreditation.

- On November 22, 2011, the Board forwarded to the director the Notice of Change in Accreditation Status.
- On January 19, 2012, the assigned consultant forwarded correspondence requesting submission of fifteen (15) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On January 25, 2012, the program director submitted fifteen (15) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On February 24, 2012 the Board required the High Desert Medical College Vocational Nursing Program to submit a new instructional plan for full-time classes no later than March 30, 2012; **and**, required the program to submit a new instructional plan for part-time classes no later than March 30, 2012; **and**, delegated to the Executive Officer discretionary authority to approve the program's part-time and full-time instructional plans; **and**, denied the program's request to admit 20 part-time students on March 23, 2012, only, graduating August 7, 2013, to **replace** students that graduated on October 1, 2010; **and**, contingent on the program's submission of the full-time instructional plan, and approval of the major curriculum revision by the Executive Officer, approve High Desert Medical College Vocational Nursing Program's request to admit a class of 20 full-time students on April 2, 2012, only, graduating April 4, 2013, to **replace** students who will graduate on March 26, 2012.
- On May 11, 2012, the Board deferred action on the program's request to admit 20 part-time and 20 full-time students to **replace** students that graduated on March 18, 2012 and March 26, 2012, to the Executive Officer contingent on approval of the Instructional Plan and the program's continued improvement in its average annual pass rate. Class start and end dates will be determined at that time; **and**, required the program to continue to obtain approval by the full Board prior to the admission of additional classes.
- **On July 18, 2012 the Board approved a new director.**
- On August 3, 2012, the program submitted the Comprehensive Analysis as required on November 10, 2011.
- On December 6, 2012, the Executive Officer approved High Desert Medical College's curriculum for 1594.5 hours, including 640.5 theory and 954 clinical hours for the full-time

program; **and**, approved the program curriculum for 1594 hours, including 630 theory and 964 clinical hours for the part-time program; **and, denied** the program's request to admit 20 part-time students on January 7, 2013; graduating July 20, 2014 to **replace** students that graduated March 8, 2012; **and, denied** the program's request to admit 20 full-time students on April 8, 2013; graduating May 9, 2014 to **replace** students that graduated on October 6, 2011; **and**, required the program to admit no additional students unless approved by the full Board.

- On March 11, 2013, the assigned consultant forwarded correspondence requesting submission of two (2) copies and a CD or Flash Drive of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On March 25, 2013, the program director submitted two (2) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.

# Agenda Item #13.A.5., Attachment B



STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN, JR.

**BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS**  
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945  
Phone (916) 263-7800 Fax (916) 263-7859 Web [www.bvnpt.ca.gov](http://www.bvnpt.ca.gov)



## CERTIFIED MAIL

November 22, 2011

Carol Williams  
Director, Vocational Nursing Program  
High Desert Medical College  
44815 fig Avenue, Suite 109  
Lancaster, CA 93534

**Subject: Notice of Change in Accreditation Status**

Dear Ms. Williams:

Pursuant to the action of the Board of Vocational Nursing and Psychiatric Technicians (Board) on November 10, 2011, the provisional accreditation status of the High Desert Medical College Vocational Nursing Program has been changed from full accreditation to provisional accreditation for the two – year period from November 10, 2011 through November 30, 2013. The purpose of this letter is to explain the areas of non-compliance found and the corrections required of your program to avoid losing accreditation completely.

Once you have reviewed this letter, please sign and return the enclosed "Acknowledgement of Change in Accreditation Status" form by **Friday, December 2, 2011**.

### AREAS OF NON-COMPLIANCE [VIOLATION(S)]

In accordance with Section 2526.1(c) of title 16 of the California Code of Regulations,

"The Board may place any program on provisional accreditation when that program does not meet all requirements as set forth in this chapter and in Section 2526..."

Section 2530(l) of title 16 of the California Code of Regulations states:

"The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period.

- (l) Failure to maintain the required yearly average minimum pass rate for two years or eight consecutive quarters may be cause to place a program on provisional accreditation."

The program pass rates of the High Desert Medical College Vocational Nursing Program for the past twenty-two (22) quarters are set forth in the following table.

NCLEX-PN® Licensure Examination Pass Rates			
Quarter	State Annual Average Pass Rate	Program Annual Average Pass Rate	Variance from State Annual Average Pass Rate
Apr – Jun 2006	76%	100%	+24
Jul – Sep 2006	79%	47%	-32
Oct – Dec 2006	77%	48%	-29
Jan – Mar 2007	77%	48%	-29
Apr – Jun 2007	74%	44%	-30
Jul – Sep 2007	76%	58%	-18
Oct – Dec 2007	76%	57%	-19
Jan – Mar 2008	75%	62%	-13
Apr – Jun 2008	74%	68%	-6
Jul – Sep 2008	74%	63%	-11
Oct – Dec 2008	73%	58%	-15
Jan – Mar 2009	72%	53%	-19
Apr – Jun 2009	70%	49%	-21
Jul – Sep 2009	72%	42%	-30
Oct – Dec 2009	73%	63%	-10
Jan – Mar 2010	74%	67%	-7
Apr – Jun 2010	75%	60%	-15
Jul – Sep 2010	75%	60%	-15
Oct – Dec 2010	76%	44%	-32
Jan – Mar 2011	77%	49%	-28
Apr – Jun 2011	76%	50%	-26
Jul – Sep 2011	76%	63%	-13

Based on this data, the program failed to comply with regulatory requirements relative to the admission of students. Further, the program failed to maintain the annual average pass rate requirement.

**REQUIRED CORRECTION(S)**

1. The High Desert Medical College, Vocational Nursing Program shall obtain full Board approval prior to the admission of additional students.
2. Require the program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate by **September 1, 2013**.
3. The program shall submit a follow-up report in 9 months, but no later than **August 1, 2012**, and 21 months, but no later than **August 1, 2013**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:

- a. Admission Criteria.
  - b. Screening and Selection Criteria.
  - c. Terminal Objectives.
  - d. Curriculum Objectives.
  - e. Instructional Plan.
  - f. Theory and Clinical Objectives for Each Course.
  - g. Lesson Plans for Each Course.
  - h. Textbooks.
  - i. Attendance Policy.
  - j. Remediation Policy.
  - k. Evaluations of Theory and Clinical Faculty.
  - l. Evaluations of Theory Presentations.
  - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
  - n. Evaluation of Student Achievement.
  - o. Current Student Enrollment.
4. The program shall comply with all accreditation standards in article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and article 5 of the Board's regulations, commencing at California Code of Regulations, title 16, section 2526.
  5. The program shall continue to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's accreditation.
  6. Failure to take any of these corrective actions may cause the full Board to revoke the program's accreditation.
  7. In the event additional violations of the accreditation standards are identified, such violations may result in further corrective action or revocation of provisional accreditation.

#### **FUTURE BOARD ACTION**

Your program will be placed on the **November 2013** Board Meeting agenda, at which point the Board may revoke or extend the program's accreditation. If you have additional information that you wish considered beyond the required corrections listed on page 3 and 4, you must submit this documentation by the fifteenth day of the second month prior to that Board meeting.

#### **OTHER IMPORTANT INFORMATION**

Please be advised that, pursuant to the Board's regulations, the program will not be authorized to admit new classes beyond the established pattern of admissions previously approved by the

Board. The established pattern of admissions approved by the Board is as follows: **Based on the above corrections, the full Board's permission will be required for each future class admission.**

In the event your program is required to submit any report(s) as a corrective action pursuant to this notice, such reports are required in addition to any other reports required pursuant to 2527 of the Board's regulations.

The program may no longer advertise that it has full accreditation, and should take steps to correct any ongoing advertisements or publications in that regard.

A copy of title 16, California Code of Regulations, section 2526.1, regarding provisional accreditation is attached for your reference. A complete copy of the Board's laws and regulations can be found on the Board's web site at [www.bvnpt.ca.gov](http://www.bvnpt.ca.gov).

Should you have questions, please do not hesitate to contact the Board.

Sincerely,



**TERESA BELLO-JONES, J.D., M.S.N., R.N.**  
Executive Officer

Enclosures

cc: Board Members

TBJ:cca

## Agenda Item #13.A.5., Attachment C



STATE AND COMMUNITY SERVICES AGENCY • GOVERNOR PHILIP B. BURMAN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS  
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945  
Phone (916) 263-7800 Fax (916) 263-7855 Web [www.bvnpt.ca.gov](http://www.bvnpt.ca.gov)



### CERTIFIED MAIL

March 11, 2013

Cindy Fairchild  
Vocational Nursing Program Director  
High Desert Medical College  
44815 Fig Avenue, Suite 109  
Lancaster, CA 93534

#### ***Re: Consideration of Request to Admit Students While on Provisional Approval***

Dear Ms. Fairchild:

On November 10, 2011, the Board placed the High Desert Medical College Vocational Nursing Program on Provisional Approval for a two (2) year period from November 10, 2011 through November 30, 2013 due to low licensure pass rates. The program was required to admit no additional students without prior approval by the full Board to the ***High Desert Medical College Vocational Nursing Program***. The Board is scheduled to consider that request at its meeting scheduled May 9, 2013. That meeting is ***tentatively*** scheduled to be held in Milpitas, California.

To ensure dissemination and review by individual Board members and relevant staff for timely consideration prior to the May Board meeting, please submit the following written information by **Friday, March 22, 2013:**

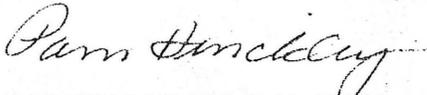
- Two (2) copies of pertinent documents related to subsequent actions taken by the program to correct identified problems ***that you desire Board members to consider***. Please remember existing statutes require that any document considered by the Board will become a public record. Accordingly, please redact all names of students.
- In addition, please provide information on a compact disc (CD) for Board use. Again, please remember to redact any student names prior to copying information onto the CD.

Although the primary purpose of this letter is to convey the Board's need for the copies, please be assured that, if timely submitted, any correspondence and attachments will be reviewed and, if appropriate, information submitted may be included in the report of the assigned consultant.

The Board strongly recommends that you plan to attend the meeting and be prepared to respond to questions from Board members relative to your program.

Please contact the Board at (916) 263-7843 should further clarification be needed.

Sincerely,



**PAM HINCKLEY, RN, MSN**  
Nursing Education Consultant  
Board of Vocational Nursing and Psychiatric Technicians  
2535 Capitol Oaks Drive, Suite 205  
Sacramento, CA 95833  
(916) 263-7843 Phone  
(916) 263-7866 Fax  
[Pam\\_hinckley@dca.ca.gov](mailto:Pam_hinckley@dca.ca.gov)

March 17, 2013

Ms. Pam Hinckley  
Nursing Education Consultant  
Board of Vocational Nursing and Psychiatric Technician  
2325 Capitol Oaks Drive, Suite 205  
Sacramento, CA 93833

BVNPT Report of  
on 3/28/13 EDY

Dear Ms. Hinckley, Ms. Teresa Bello-Jones, and the BVNPT Board Members,

Thank you for this opportunity to share my vision and to present/report the innovative strategies I have integrated into the curriculum to improve the NCLEX pass rate at HDMC. I also wish to thank Ms. Pam Hinckley for supporting, advising, and guiding us as we created and implemented these necessary curriculum revisions.

HDMC's Vocational Nursing Department believes the revisions made to the curriculum will not only provide the knowledge and skills necessary for our students to develop a stronger understanding of the course content in order to develop critical thinking skills but will also help them to achieve higher NCLEX pass rates. It is with renewed confidence generated by a revitalized program and VN Department that we, respectfully, request the BVNPT Board to consider granting HDMC the approval of two additional cohorts

One part-time starting May 31, 2013 and graduating January 30, 2015  
One-full-time starting June 3, 2013 and graduating July 15, 2014

Having grown up in the Antelope Valley and being part of the health care community I know how important it is to the Antelope Valley to have a solid vocational nursing program. The opportunity to contribute to such a program presented itself when I proudly took on the role of Director of Nursing at HDMC.

During the last nine months I have been sharing my vision with administration and offering ways to continue improving the vocational nursing program at HDMC. Administration supports me and my vision as I move forward to develop a strong vocational nursing program.

HDMC started a major curriculum revision in November 2011. The new instructional plan was approved on December 7, 2012. The new curriculum includes the implantation of Elsevier Evolve textbooks, the implementation of ATI, and an individualized virtual NCLEX review through ATI. An outreach program has been implemented to track past graduates and offer support, encouragement and NCLEX reviews. Faculty development is an ongoing process through group training, in-services, staff meetings, observation, and one-on-one discussions.

## Curriculum Revision

HDMC started a major curriculum revision in November 2011. The new instructional plan was approved on December 7, 2012. The new curriculum includes the implantation of Elsevier Evolve textbooks, the implementation of ATI, an individualized virtual NCLEX review through ATI, as well as faculty training. The new four term curriculum consists of a full-time program with a total of 640.5 theory hours with 954 clinic hours, while the part-time program consists of 630 theory hours and 964 clinic hours. The following have been instituted:

- Admission requirements include scoring a minimum of 75 on the HESI entrance exam and 19 on the Wonderlic (SLE) entrance exam.
- Students receive a syllabus and course lesson plans at the beginning of each term and are informed of clinical sites as soon as possible.
- ATI has been instituted, including review modules, skills modules and a virtual NCLEX review.
- To be considered as meeting satisfactory progress a student must maintain a 75% in theory, pass the ATI content proctored exam, and be considered satisfactory in clinic.
- Development of critical thinking skills through the use of study guides, case studies, Socratic questioning, care plans, role play, and clinical self-evaluation.
- Weekly individual meetings with each student have been implemented in order to offer suggestions for improvement, encouragement, and listen to the student share any concerns they have that could create barriers to learning.
- Remediation plan for at risk students, in both theory and the clinic settings. Remediation includes mandatory tutoring, and/or practice in the skills lab.
- Open skills lab and tutoring are available 12 hours a week, and weekends by arrangement, for both current students and past graduates.
- The last five weeks of the program consist of a review of the course content and NCLEX preparation. Following graduation the student will be placed into the ATI virtual tutoring program.
- Students must pass an ATI comprehensive exit exam at the completion of the program.
- Policy and procedure has been developed to track students as related to submission of NCLEX application, Authorization to Test (ATT) and testing date.
- HDMC maintains contact with all approved clinic sites on order to maintain optimal learning experiences for the students.

## NCLEX PASS RATES

We are pleased to inform you that we have created a system to track former graduates from the inception of the program in 2004 to today. Tracking system to account for each graduate as to whether they have taken NCLEX, passed, failed or retaken the test, as well as the ones who have never taken the NCLEX exam, please see exhibit A.

- 271 students have graduated from High Desert Medical College,
- 203 graduates have taken NCLEX over the past 29 quarters with a total of 70% self-reporting passing the first time or after retake.
  - Approximately 5 students are waiting to receive their ATT and 12 graduates have received their ATT and are preparing to test.
- 60 students did not pass NCLEX the first time,
  - 57% of these graduates have reported passing NCLEX on the second attempt
- 54 graduates have not tested, excluding the graduates who are waiting for an ATT or a test date
  - 2 graduates joined the Navy
  - 1 has opted to continue his education
  - 5 have moved out of California
  - 19 graduates have not been financially cleared\*
  - 35 do not respond to communication attempts\*

\*Some students are the same

Approximately 20% of graduates have not taken NCLEX, therefore improving NCLEX pass rates continues to be a challenge, however we continue to diligently attempt to contact, support and encourage past graduates to take NCLEX. HDMC continues to reach out to past graduates therefore the following has been instituted:

- Graduates are regularly contacted
  - Via phone calls
  - Emails
  - Text message
  - Letters
    - 10 students contacted High Desert Medical College after receiving a letter
  - Social media, including Facebook and LinkedIn
  - Former graduates
  - A database of all past graduates, who have not taken NCLEX or failed, has been created in order to implement a skip trace.

- NCLEX reviews have been held quarterly, and will be held monthly moving forward. The review not only contains test taking strategies, content material, but a review of the NCLEX-PN test plan. Review of the test-plan is imperative as 76% of the
- Graduates who have not taken NCLEX graduated prior to the current NCLEX-PN test plan
- Students who attend an NCLEX review are offered a laptop or reimbursed NCLEX fees when they pass NCLEX on the first attempt. Plus other giveaways are offered during the review

## **Faculty Development**

Faculty development is an ongoing process through group training, in-services, staff meetings, observation, and one-on-one discussions. I support a transformational leadership style by modeling behavior and empowering the faculty to develop more interactive student-centered teaching styles. The more support faculty receives the more support they will be able to give to the student. The following steps have been implemented to support the development of faculty:

- Reviewed and oriented faculty to new instructional plan, syllabus, and course lesson plan
- Reviewed and oriented faculty to clinical objectives
- Observation and evaluation of theory instructors to assure content is in line with instructional plan
- Evaluation and observation of clinical instructors to assure a connection to theory
- Reviewed and oriented faculty to the use of ATI. ATI educator provided in-service for faculty, as well as receiving continued support from ATI.
- Introduced faculty to adult learning principles, learning styles, and creative teaching strategies to support a better presentation of course content and develop critical thinking skills
- Promote the principles of adult learning and the utilization of creative teaching strategies in order to meet the needs of the various learning styles
- Meet weekly with faculty to review teaching styles and method

A new cohort of students started January 28, 2013 and graduating March 7, 2014 using the new curriculum. Though it is early in the program there is evidence of a positive outcome. The students have started using the Elsevier Evolve learning system and ATI. Students have shared that they feel the ATI and ATI skills modules are helping develop a stronger understanding of the course content and, thereby, developing their critical thinking skills and knowledge base.

Not only the positive early analysis of the new curriculum, outreach program and continued faculty development are reasons to request two new cohorts, but HDMC also has contracts with 16 clinic sites (exhibit B), approximately 71% of graduates are placed in jobs after they pass NCLEX, as well a demographic population in the community requesting a

vocational nursing program, as evidenced more than 200 people seeking enrollment in the VN program at HDMC (exhibit C).

Prior to the start of the January 2013 cohort, the last cohort of vocational nursing students at HDMC started April 8, 2011 and ended September 30, 2012 with 14 graduates. During this time, many changes have occurred from a new curriculum to a new director. However, even with the changes and innovative teaching strategies the NCLEX pass rates remain below an acceptable level. Without the opportunity to admit new students, the pass rate may remain below an acceptable level in part due to the length of time it has been since many of these past graduates completed their program.

I feel it is imperative to develop, implement, and evaluate learning through the use of best-practices in teaching, while assuring the content meets current evidence based practice in nursing in order to meet the program objectives. I believe our ongoing efforts and commitment to HDMC students will have a positive impact on the NCLEX pass rates, as well as producing competent, prudent, entry level vocational nurses.

Thank you in advance for taking our request into consideration, if you have any questions please do not hesitate to contact me.

Respectively,



Cindy Fairchild Edd, MSN, RNC  
Director of Nursing

**EXHIBIT A**

Cohort	Graduated	Taken	Passed 1 & 2	Failed	Retake Pass	Retake Fail	Not Taken	Communication and comments
<b>Total</b>	<b>271</b>	<b>203</b>	<b>141</b>	<b>62</b>	<b>18</b>	<b>14</b>	<b>54</b>	<b><i>All Data Based on Student Self-Reporting</i></b>
<b>%</b>		<b>80%</b>	<b>70%</b>	<b>30%</b>	<b>56%</b>	<b>44%</b>	<b>20%</b>	<b>80% taken is not including VN20, 20% not including VN20</b>
VN1-2006	22	17	15	2	1	2	5	5 no contact
VN2-2007	14	9	8	1	1	0	5	5 no contact
VN3-2007	12	6	6	0	0	0	6	6 no contact
VN4-2007	15	15	13	2	1	0	0	
VN5-2008	14	12	10	2	2	0	2	2 no contact
VN6-2008	8	6	6	0	0	0	2	1 contacted, 1 no contact
VN7-2008	17	14	9	5	3	1	3	2 contacted, 2 no contact
VN8-2009	11	10	3	7	1	3	1	No contact
VN9-2009	11	11	10	1	0	1	0	
VN10-2009	12	11	10	1	0	0	1	1 no contact
VN11-2009	8	6	3	3	2	1	2	1 contacted, 1 no contact
VN12-2010	9	6	1	5	1	1	3	3 no contact
VN13-2010	11	8	4	4	0	2	3	1 enlisted in US navy, 1 not cleared financialy, 1 no contact
VN14-2010	20	14	10	4	2	1	6	1 enlisted in US Navy, 1 awaiting test date, 1 left the country, 1 communicating, 2 no contact



**Contracted Clinical Sites for High Desert Medical College**

1. Pineridge Convalescent Hospital.
2. San Fernando Post- Acute Hospital
3. Tehachapi Hospital
4. Good Samaritan Hospital
5. Good Samaritan Mental Health Hospital
6. Lifehouse Parkview Convalescent Hospital
7. Caring Corner Pediatrics
8. Totally Kids Pediatric Specialty Health Care
9. Just Plane Kids
10. Del alto Medically Fragile Foster Home
11. Small wonders Daycare and Pre-School.
12. Dependable Home Care
13. Excellent Home Care
14. Golden Years Home Care
15. Casa Amore East
16. Antelope Valley Adult Daycare Center

701 W. Ave K., Suite 113, Lancaster, CA 93534

**Candidate Questionnaire: This is to initially assess candidacy for enrollment application.**

Name:	[REDACTED]	SS#: xxx - xx - [REDACTED]
Address:	[REDACTED]	DOB: 07/26/1987
City/Zip:	Palmdale Ca 93550	Employer: A/C
Ph:	[REDACTED]	Emp. Ph: [REDACTED]
Alternate Ph:	[REDACTED]	Emergency Contact: [REDACTED]
Email:	[REDACTED]	Ph: [REDACTED]
Program of interest:	LVN	Marital status: single
		Annual Income:
		No of Dependents: 2
Last school attended:	currently enrolled @ Ave	
Level of education completed:	<input type="checkbox"/> HS Graduate <input type="checkbox"/> GED <input type="checkbox"/> Equivalency Document <input checked="" type="checkbox"/> 1+ College	
Have any of your family members graduated from college?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
How did you hear about us?	<input type="checkbox"/> Pennysaver <input type="checkbox"/> Employer <input type="checkbox"/> Phone book <input type="checkbox"/> Internet <input type="checkbox"/> Radio <input checked="" type="checkbox"/> Friend/Family <input type="checkbox"/> Special Event <input type="checkbox"/> Other: _____	
What interested you in this program?	I love medicine (medical)	
What time preference?	<input type="checkbox"/> WeekDay <input type="checkbox"/> WeekEnd <input type="checkbox"/> Evenings	
When would you like to start training?	?	
Why have you decided to consider us?	Family referral - [REDACTED]	
What are your career goals?	To finish LVN - move on to RN	
What are your financial goals?		
Do you have others assisting financially?	NO	
Who will help you study?	Family (aunt & cousin)	
Why do you think you are a good candidate for this program?	I love medicine & I know I will finish	
Describe good student behaviors?	Some one that is focused & give their with the program	
Have you visited another school yet?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    If yes, which: _____	
How will you finance your education?	financial aid if possible	
Provide the contact information of two other individuals you think might be interested in enrolling in the school?		
Name:		Ph:
1. _____		_____
2. _____		_____

"I would like to find out more about the programs and admission requirements at HDMC."

Signature: [REDACTED] Date: 2/25/13  
 The completed form may be faxed to (661) 940-7319. A representative will contact you very soon. Thank you.

<b>For office use only:</b>	Date of interview:
Admissions Representative: [REDACTED]	02/25/13
Program: VN	Comments:
Recommend Enrollment:	Target Start Date:

02-25-13 - Met w/ [REDACTED] - Will F/U to take SLE/HESI & FA.

# High Desert Medical College

701 W. Ave K., Suite 113, Lancaster, CA 93534

LWN

**Candidate Questionnaire: This is to initially assess candidacy for enrollment application.**

Name: [REDACTED]	SS#: xxx - xx -
Address: [REDACTED]	DOB: 10 / 24 / 91
City / Zip: Palmdale CA 93552	Employer: 24 hr Fitness
Ph: [REDACTED]	Emp. Ph: [REDACTED]
Alternate Ph:	Emergency Contact: [REDACTED]
Email: [REDACTED]	Ph: [REDACTED]
Program of interest: LVN	Marital status: Single
	Annual Income: 10,800
	No of Dependents:
Last school attended:	AVC
Level of education completed:	<input type="checkbox"/> HS Graduate <input type="checkbox"/> GED <input type="checkbox"/> Equivalency Document <input checked="" type="checkbox"/> 1+ College
Have any of your family members graduated from college?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
How did you hear about us?	<input type="checkbox"/> Pennysaver <input type="checkbox"/> Employer <input type="checkbox"/> Phone book <input type="checkbox"/> Internet <input type="checkbox"/> Radio <input checked="" type="checkbox"/> Friend/Family <input type="checkbox"/> Special Event <input type="checkbox"/> Other: _____
What interested you in this program?	
What time preference?	any time <input type="checkbox"/> WeekDay <input type="checkbox"/> WeekEnd <input type="checkbox"/> Evenings
When would you like to start training?	As soon as possible
Why have you decided to consider us?	Numerous graduates have talked about this school
What are your career goals?	Physical Therapy
What are your financial goals?	Become stable
Do you have others assisting financially?	Yes
Who will help you study?	my mother is currently a nurse
Why do you think you are a good candidate for this program?	I have self discipline and goals I want to accomplish
Describe good student behaviors?	No procrastination Study A LOT
Have you visited another school yet?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, which: Career care, Josephs school of nursing
How will you finance your education?	
Provide the contact information of two other individuals you think might be interested in enrolling in the school?	
1. [REDACTED] Name: [REDACTED] Ph: 461-547-9482 LWN @ 01/23/13 9:02am	
2. [REDACTED]	

w/ H ANDREW - PCR - W/ LWN

✓ "I would like to find out more about the programs and admission requirements at HDMC."

Signature: [REDACTED] Date: 01/18/2013  
 The completed form may be faxed to (661) 940-7319. A representative will contact you very soon. Thank you.

<b>For office use only:</b>	Date of interview: 01/18/13
Admissions Representative: [REDACTED]	Comments:
Program: LVN	Target Start Date: JAN. 28, 2013
Recommend Enrollment: yes	

01/18/13 - Int. Took SLE, Gave HESI Guide to study - coming in next week to test

# High Desert Medical College

701 W. Ave K., Suite 113, Lancaster, CA 93534

## Candidate Questionnaire: This is to initially assess candidacy for enrollment application.

Name:	[REDACTED]	SS#: xxx - xx - 2097
Address:	44414 3rd ST E	DOB: [REDACTED]
City/Zip:	Lancaster 93535	Employer:
Ph:	[REDACTED]	Emp. Ph:
Alternate Ph:	(661) 349 2132	Emergency Contact:
Email:	[REDACTED]	Ph:
Program of interest:	LVN	Marital status:
		Annual Income:
		No of Dependents:
Last school attended:	Anelope Valley High School	
Level of education completed:	<input checked="" type="checkbox"/> HS Graduate <input type="checkbox"/> GED <input type="checkbox"/> Equivalency Document <input type="checkbox"/> 1+ College	
Have any of your family members graduated from college?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
How did you hear about us?	<input type="checkbox"/> Pennysaver <input type="checkbox"/> Employer <input type="checkbox"/> Phone book <input checked="" type="checkbox"/> Internet <input type="checkbox"/> Radio <input type="checkbox"/> Friend/Family <input type="checkbox"/> Special Event <input type="checkbox"/> Other: _____	
What interested you in this program?	Because I would like a job in the medical field.	
What time preference?	<input checked="" type="checkbox"/> WeekDay <input type="checkbox"/> WeekEnd <input type="checkbox"/> Evenings	
When would you like to start training?	As soon as possible.	
Why have you decided to consider us?	Because this is a medical school.	
What are your career goals?	I want to become an RN.	
What are your financial goals?	To be financially stable.	
Do you have others assisting financially?	yes.	
Who will help you study?	My grandmother.	
Why do you think you are a good candidate for this program?	Because this is something I enjoy doing.	
Describe good student behaviors?	on time, good grades, polite, and hardworking.	
Have you visited another school yet?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    If yes, which: _____	
How will you finance your education?	loans	
Provide the contact information of two other individuals you think might be interested in enrolling in the school?		
Name:		Ph:
1. _____		_____
2. _____		_____

"I would like to find out more about the programs and admission requirements at HDMC."

Signature: [REDACTED]

Date: 2/12/13

The completed form may be faxed to (661) 940-7319. A representative will contact you very soon. Thank you.

<b>For office use only:</b>	Date of interview: 02.12.13
Admissions Representative: [REDACTED]	Comments:
Program: LVN	Target Start Date:
Recommend Enrollment:	