



Executive Officer's Report

1. Board Member Update

- Vacant Positions – There are currently four vacant board member positions: One licensed vocational nurse member, one licensed psychiatric technician member, and two public members. Anyone interested in serving on the Board should contact the Governor's Appointment Secretary or go to the Governor's website.

2. Budget Update

- Budget Letter (BL) 12-03 – On March 12, 2012, BL 12-03 was issued directing departments to eliminate budgeted salary savings and allocate that amount to accurately reflect how state operation funds are being expended. On March 27, 2012, the Board was asked by the Department of Consumer Affairs (DCA) to analyze its authorized positions and identify, for elimination, positions that have historically been held vacant. The Board's budgeted salary savings for the VN program is 3.0 positions and .8 positions for the PT program.

On April 17, 2012, the Board was notified by the DCA Budget Office that the Department of Finance (DOF) approved a plan for the Board to achieve a reduction of 3.8 positions (3.0 VN and .8 PT) for fiscal year (FY) 2012/13.

The Board was required to eliminate the following positions:

VN Program: 2.0 Program Technicians
 1.0 Office Technician

PT Program: 0.5 Office Technician
 0.2 Special Investigator
 (Note: The remaining 0.1 position reduction was achieved through the use of a "blanket" allocation)

3. Education Division Update

- Vocational Nursing (VN) and Psychiatric Technician (PT) Programs

	VN Programs	PT Programs	Total
Accredited Programs	193	16	209
Approved Programs	3	1	4
Sub Total:	196	17	213
Proposed Programs	134	9	143
Total	330	26	356

- Meetings with Program Representatives – Since May 14, 2012, Nursing Education Consultants (NECs) have conducted meetings and teleconferences with representatives of existing and proposed VN programs to facilitate resolution of program issues as follows:
 1. June 19, 2012: Proposed Brightstar VN Program.
 2. June 25, 2012: Stanton University VN Program.
 3. July 11, 2012: Bay Area College of Nursing, Daly City, VN Program.
 4. July 19, 2012: Valley College of Medical Careers VN Program.

- Submission of New Proposals and School Materials for NEC Review - Since June 30, 2012, NECs have completed a comprehensive analysis of the following proposals for commencement of new VN and PT programs:
 1. Proposed American Medical Science Center Vocational Nursing Program.
 2. Proposed Central Coast College Psychiatric Technician Program.
 3. Proposed Charter College, Long Beach, Vocational Nursing Program.
 4. Proposed National Career College Vocational Nursing Program.

Detailed documentation advising of identified deficiencies and required corrections has been forwarded to the submitting director.

The Board asks for your cooperation when submitting new proposals and other materials to your consultant. Due to the high vacancy rate of consultant staff, the Board cannot project the length of time necessary to review new proposals. Please work with the supervising nursing education consultant. The Board thanks you for your understanding and patience.

4. Examination Update

- Examination Development - On Monday, May 21, 2012, the Board and the Office of Professional Examination Services (OPES) convened the second 2012 Psychiatric Technician Examination Construction Conference. The purpose of the conference was construction of the 2013 Psychiatric Technician Licensure Examinations. Subject Matter Experts included psychiatric technicians and registered nurses employed in the education and practice arenas.

OPES was represented by Sanja Durman–Perez, Personnel Selection Consultant. Cheryl Anderson, Nursing Education Consultant, represented the Board.

On August 21, 2012, Cheryl Anderson, S.N.E.C., completed analysis and revision, and approval of items for 2013 Psychiatric Technician Licensure Examinations. Implementation is scheduled for January 2, 2013.

On June 21, 2012, the Board hosted the 2012 Psychiatric Technician Annual Planning Meeting. The meeting was convened to evaluate the current California Psychiatric Technician Licensure Examination Program and develop future program plans.

➤ Examination Statistics – Current Calendar Year to Date (01/01/12 to 06/30/12)

	VN Program	PT Program
Average Annual Pass Rate for First-Time Graduates	75%	80%
Overall Pass Rate	56%	65%
Total First-Time Graduates Tested:	3,906	275

5. Liaison Activity Update

- May 16, 2012: Executive Officer (EO) Teresa Bello-Jones met with State and Consumer Services Secretary Anna Caballero.
- May 25, 2012: Board Member John Vertido spoke at the Curam College of Nursing on the topic of “Challenges for New Graduates.”
- July 16, 2012: Board President Todd D’Braunstein spoke at the Commencement Ceremony for Stanbridge College Vocational Nursing Program on the subject “Role of the LVN in Healthcare.”
- July 18, 2012: The EO, Enforcement Analyst Amy Wyckoff, Licensing Analyst Mark Ito, and Systems Analyst Shawn Nibbelink attended a BreZE kickoff meeting at the Department of Consumer Affairs (DCA).
- August 4, 2012: Board President Todd D’Braunstein spoke at the Commencement Ceremony for Advanced College’s Vocational Nursing Program on the topic of “Careers in the Healthcare Environment.”
- August 30, 2012: The EO attended an Executive Officers’ Quarterly Board Meeting in the Governor’s Council Room.

6. Personnel Update

- Retention of Mission Critical Retired Annuitant (RA) Positions - On July 10, 2012, the DCA notified the Board that the State must eliminate, by September 1, 2012, all RA positions that are not mission critical. The Board was required to submit justifications to retain its eleven retired annuitant positions. The justifications were submitted to the State and Consumer Services Agency (SCSA) for approval. On August 10, 2012, the SCSA requested additional information to justify the mission critical RA employees.

On August 21, 2012, the Board received notification that the SCSA had approved retention of only four of the eleven RA positions as follows:

- 2.0 Nursing Education Consultants (Education Division).
- 1.0 Management Services Technician (Enforcement Division).
- 1.0 Office Technician (Licensing Division).

The Board must eliminate the remaining seven RA positions by September 1, 2012.

- Board Vacancies – The Board currently has 13.5 positions vacant for a 20% vacancy rate. The positions vacant are in the following Divisions:
 - 1.5 Enforcement Division.
 - 7.0 Licensing Division.
 - 1.0 Administration Division.
 - 4.0 Education Division.

Recruitment efforts are currently underway to fill these vacancies.

- New Hires Date
 Cynthia Weyuker 6/11/12
 Morgan Gallardo 7/16/12

- Departure Date
 Marita Espiritu 7/3/12

- Retirements Date
 Georganna Smith 6/30/12
 Lynne Shively 7/27/12

- Resignation Date
 Diane Oran 6/8/12

7. Other Important Issues

- Customer Service Surveys – The Board distributes a “Customer Service Survey” to solicit feedback regarding how the Board is accomplishing its mission and goals. The information is used to develop the Board’s Strategic Plan and is included in our Sunset Review Reports. Please complete the survey form and leave it on the table at the back of the room. We are very interested in obtaining any recommendations you make regarding improving effectiveness.

(8/21/12)