

Agenda Item #12.A.5

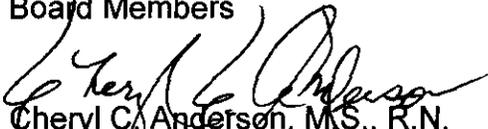


STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.
BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
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DATE: August 17, 2012

TO: Board Members

FROM: 
Cheryl C. Anderson, M.S., R.N.
Supervising Nursing Education Consultant

SUBJECT: Bay Area College of Nursing, Daly City, Vocational Nursing Program – Consideration of Placement on Provisional Approval; Consideration of Request to Admit Students (Director: Rachelle Cagampan-Mendoza, Daly City, San Francisco County, Private)

Bay Area College of Nursing, Daly City, Vocational Nursing Program is presented to the Board for consideration of placement on provisional approval.¹

In accordance with Section 2526.1(c) of the Vocational Nursing Rules and Regulations,

“The Board may place any program on provisional accreditation when a program does not meet all requirements as set forth in this chapter and in Section 2526...”

Section 2530(l) of the Vocational Nursing Rules and Regulations states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period.

- (1) Failure to maintain the required yearly average minimum pass rate for two years or eight consecutive quarters may be cause to place a program on provisional accreditation.”

The following table shows the variance of the program’s pass rates from state average annual pass rates of first time graduates of approved vocational nursing programs over

¹ Prior to January 1, 2012, references in article 4 of the Vocational Nursing Practice Act and article 4 of the Psychiatric Technicians Law provided that the Board accredits all vocational nursing and psychiatric technicians programs. Pursuant to Business and Professions Code Sections 2883 and 4532 (Senate Bill 539, Chapter 338, Statutes of 2011), **accredit** was changed to **approve**. There was no change to the Board’s authority or jurisdiction.

past sixteen (16) quarters. This data substantiates the program's noncompliance with Section 2530(l) of the Vocational Nursing Rules and Regulations.

NCLEX-PN® Licensure Examination Pass Rates			
Quarter	State Annual Average Pass Rate	Program Annual Average Pass Rate	Variance from State Annual Average Pass Rate
Jul – Sep 2008	74%	68%	-6
Oct – Dec 2008	73%	57%	-16
Jan – Mar 2009	72%	54%	-18
Apr – Jun 2009	70%	52%	-18
Jul – Sep 2009	72%	50%	-20
Oct – Dec 2009	73%	25%	-48
Jan – Mar 2010	74%	62%	-12
Apr – Jun 2010	74%	71%	-3
Jul – Sep 2010	75%	62%	-14
Oct – Dec 2010	76%	61%	-15
Jan – Mar 2011	77%	61%	-16
Apr – Jun 2011	76%	57%	-19
Jul – Sep 2011	76%	65%	-11
Oct – Dec 2011	75%	54%	-21
Jan – Mar 2012	74%	52%	-22
Apr – Jun 2012	74%	45%	-29

On June 7, 2012, the Executive Officer deferred action on the program's request to admit a new class and request for a major curriculum revision for consideration by the full Board. Additionally, the Executive Officer rescinded the program's approval for ongoing admissions. The program was placed on the September 2012 Board agenda for consideration of placement on provisional approval. That action was taken due to the program's noncompliant pass rates.

On July 6, 2012, the Board received correspondence from the director and supporting documents relative to the scheduled Board presentation. The program requests Board approval to admit an evening class of 20 students plus two (2) alternates on October 31, 2012, graduating January 26, 2014. The proposed class would **replace** the class scheduled to graduate September 16, 2012.

History of Prior Board Actions

- On January 11, 2007, the Executive Officer approved the Palo Alto Center for Healthcare Education, Daly City, Vocational Nursing Program's request to begin a vocational nursing program with an initial full-time class of 30 students commencing March 27, 2007 only, with a completion date of April 27, 2008; and approved the program curriculum for 1598 hours, including 628 theory and 970 clinical hours.
- On February 8, 2007, the program notified the Board that the program's name had been changed to Bay Area College of Nursing, Inc., Daly City, Vocational Nursing Program.

- On March 11-12, 2008, the program was surveyed for initial accreditation.
- On May 15, 2008, the program submitted documentation substantiating the completion of its revised instructional plan, lesson plans for Terms I, II, and III, and a new Skills Laboratory.
- On May 15, 2008, the Executive Officer approved the program's initial full accreditation for the period from April 27, 2008, through April 26, 2012, and approved the program's revised curriculum for 1646 hours (Theory – 676 hours; Clinical – 970 hours).

Additionally, the Executive Officer approved the program's request to admit a class of 30 full-time students on May 15, 2008 only, to **replace** students graduating May 2, 2008.

- On August 13, 2008, the Executive Officer approved the program's request to admit a class of 30 full-time students and three (3) alternates each May and September to **replace** graduating students with the following stipulations:
 - a. No additional classes are added to the program's current pattern of admissions without prior approval. The program's current pattern of admissions includes admission of two full-time classes of 30 students and three (3) alternates each May and September to **replace** graduating students, only; and
 - b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- On May 17, 2011, the assigned consultant forwarded correspondence to the director per certified mail advising that the program's average annual pass rates had been more than ten (10) percentage points below state average annual pass rates for four (4) quarters. The director was requested to submit a written plan for improving program pass rates by June 10, 2011.
- On June 15, 2011, the Board received correspondence from the director advising that the program had delayed commencement of the class scheduled for May to July 25, 2011 due to low student enrollment. The revised date of graduation is September 16, 2012.
- On October 14, 2011, the assigned consultant forwarded correspondence to the director advising that the program's average annual pass rates had been more than ten (10) percentage points below state average annual pass rates for five (5) quarters.
- On November 8, 2011, the Board received correspondence from the director setting forth the program's plan to improve program pass rates.
- On November 15, 2011, the Board received correspondence from the director requesting revisions in school policies.

- On February 28, 2012, the Board received correspondence from the director requesting a revision of its curriculum
- On June 7, 2012, the Executive Officer deferred action on the program's request to admit an evening class of 20 students plus 3 alternates commencing August 8, 2012, graduating on October 13, 2013, and a request for a major curriculum revision, to the full Board. Additionally, the Executive Officer rescinded approval of the program's ongoing class admissions. The program was placed on the September 2012 Board agenda for consideration of provisional approval.
- On June 7, 2012, the assigned consultant forwarded correspondence to the director advising of decisions rendered by the Executive Officer.
- On June 27, 2012, the assigned consultant forwarded correspondence to the director advising that the Board was scheduled to consider the programs placement on provisional approval on September 6, 2012. A copy of the program's plan of correction and other program information was requested by July 6, 2012.
- On July 6, 2012, the Board received electronic correspondence from the director providing information for presentation at the September 2012 Board meeting.
- On July 12, 2012, the Board received electronic correspondence from the director specifying the program's revised plan of correction.
- On July 18, 2012, the assigned consultant forwarded correspondence to the director requesting documents for dissemination to Board Members.

Enrollment

Currently, the program is required to obtain Board approval prior to the admission of each class. The pattern of admissions for proposed class is seen in the enrollment table below.

The following table represents **projected** student enrollment based on current and proposed class starts and completions. The table indicates a **maximum enrollment of 69 students** for the period from **March 2007 through December 2012**.

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Completed			
3/07		30	29	29
11/07		30	30	29 + 30 = 59

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Completed			
	4/08 (3/07 Class)		-29	59 - 29 = 30
5/08		22	22	30 + 22 = 52
9/08		21	17	52 + 17 = 69
	12/08 (11/07 Class)		-30	69 - 30 = 39
5/09		18	15	39 + 15 = 54
	7/09 (5/08 Class)		-22	54 - 22 = 32
9/09		29	28	32 + 28 = 60
	11/09 (9/08 Class)		-17	60 - 17 = 43
5/10		27	22	43 + 22 = 65
	6/10 (5/09 Class)		-15	65 - 15 = 50
	10/10 (9/09 Class)		-28	50 - 28 = 22
10/10		19	12	22 + 12 = 34
	7/11 (5/10 Class)		-22	34 - 22 = 12
7/11		17	11	12 + 11 = 23
9/11		18	14	23 + 14 = 37
	12/11 (10/10 Class)		-12	37 - 12 = 25
	9/12 (7/11 Class)		-11	25 - 11 = 14
10/12 (Proposed PM)		20		14 + 20 = 34
	12/12 (9/11 Class)		-14	34 - 14 = 20

Licensing Examination Statistics

The following statistics, furnished by Pearson Vue and published by the National Council of State Boards of Nursing as "Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction" for the period July 2008 through July 2012, specify the pass percentage rates for graduates of the Bay Area College of Nursing, Daly City, Vocational

Nursing Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®).

NCLEX-PN® Licensure Examination Data						
Quarterly Statistics				Annual Statistics*		
Quarter	# Candidates	# Passed	% Passed	State Average Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate
Jul - Sep 2008	3	2	68%	74%	68%	74%
Oct - Dec 2008	20	11	55%	73%	57%	73%
Jan - Mar 2009	3	1	33%	70%	54%	72%
Apr - Jun 2009	1	0	0%	71%	52%	70%
Jul - Sep 2009	No Candidates Tested			74%	50%	72%
Oct - Dec 2009	No Candidates Tested			76%	25%	73%
Jan - Mar 2010	12	8	67%	76%	62%	74%
Apr - Jun 2010	9	7	78%	74%	71%	74%
Jul - Sep 2010	5	1	20%	76%	62%	75%
Oct - Dec 2010	5	3	60%	77%	61%	76%
Jan - Mar 2011	9	6	67%	80%	61%	77%
Apr - Jun 2011	4	3	75%	71%	57%	76%
Jul - Sep 2011	5	3	60%	74%	65%	76%
Oct - Dec 2011	8	2	25%	74%	54%	75%
Jan - Mar 2012	14	8	57%	77%	52%	74%
Apr - Jun 2012	13	5	38%	72%	45%	74%

*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three-quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the **most recent data available** (April 2012 to July 2012), the program's average annual pass rate is **45%**. The California average annual pass rate for graduates from accredited vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 74%. The average annual pass rate for the Bay Area College of Nursing Daly City, Vocational Nursing Program is **29** percentage points **below** the state average annual pass rate.

Faculty and Facilities

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

"For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."

The program's Board - approved faculty totals twelve (12), including the program director. Of the total faculty, eleven (11) are approved to teach in the clinical area.

Based on a maximum enrollment of 69 students, five (5) instructors are needed. Therefore, the number of current faculty is adequate for the current and proposed enrollment.

Section 2534 (b) of the Vocational Nursing Rules and Regulations states:

"Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught."

The program has clinical facilities that are adequate as to type and variety of patients treated to enable current and proposed students to meet clinical objectives, in accordance with Section 2534 (b) of the Vocational Nursing Rules and Regulations.

Other Considerations

Published examination statistics and Board records evidence the program's difficulties in maintaining compliant program pass rates on the licensure examination. During the preceding sixteen (16) quarters, the program's average annual pass rates were **within ten (10) percentage points** of state average annual pass rates for **two (2) quarters**. For the remaining **14 quarters**, the program's average annual pass rates varied between **11 and 48 percentage points below** state average pass rates. As such, the program's average annual pass rates have been **compliant** with regulatory requirements **12.50%** of the total quarters, and **noncompliant 87.50%** of the total quarters.

On May 17, 2011, the assigned consultant forwarded correspondence to the director per certified mail advising that the program's average annual pass rates had been more than ten (10) percentage points below state average annual pass rates for four (4) quarters. The director was requested to submit a written plan for improving program pass rates by June 10, 2011.

On October 14, 2011, the assigned consultant forwarded correspondence to the director advising that the program's average annual pass rates had been more than ten (10) percentage points below state average annual pass rates for five (5) quarters.

On November 15, 2011, the Board received correspondence from the director requesting revisions in school policies.

On June 7, 2012, the Executive Officer deferred action on the program's request for a major curriculum revision and request to admit an evening class of 20 students plus 3 alternates to the full Board. Additionally, the Executive Officer rescinded the program's approval for ongoing admissions. The program was placed on the September 2012 Board agenda for consideration of placement on provisional approval. **At that time, the program's quarterly pass rate was 57%; its average annual pass was 52%. The program had been compliant with regulatory requirements relative to average annual pass rates for two (2) of the fifteen (15) quarters since its inception.**

On June 27, 2012, the assigned consultant forwarded correspondence to the director advising that the Board was scheduled to consider the programs placement on provisional accreditation on September 6, 2012. A copy of the program's plan of correction and other program information was requested by July 6, 2012 (see Attachment A).

On July 6, 2012, the Board received electronic correspondence from the director setting forth the program's plan of action to improve its pass rates. (See Attachment B)

On July 11, 2012, the assigned consultant conducted a telephone conference with the director. The submitted plan of correction was discussed in detail. The consultant advised the director that modification of the plan was strongly recommended. To ensure correction of the identified deficit in students' achievement and improved program pass rates, the consultant recommended the following actions.

- Thorough analysis of all program elements impacting student achievement.
- Identification of factors negatively impacting student achievement.
- Development of a detailed plan of correction based on identified deficits.
- Establishment of a timeline for implementation and achievement.

On July 12, 2012, the Board received the program's revised plan of correction. (See Attachment C)

The submitted plan addressed the following elements.

➤ **Admission Criteria.**

Currently, the program requires individuals seeking program admission to complete the Wonderlic Skills Assessment Test. Applicants are required to pass the examination at an 8th grade level or higher.

The submitted plan specifies that effective with the next class, applicants will be required to pass the Wonderlic Skills Assessment Test at a 12th grade level or higher for the Language (Verbal) and Math (Quantitative) sections. Additionally,

applicants will be required to complete the Scholastic Level Examination (SLE) and achieve a passing score of 14.

➤ **Screening and Selection Criteria.**

The director reports that the program has not considered applicants' overall grade point average as presented on applicants' high school diplomas.

As presented, the program will revise its Screening and Selection Criteria to require a minimum of a 2.0 grade point average (C average) in completed secondary education.

➤ **Terminal Objectives.**

As presented, program students will be required to pass a comprehensive examination by Assessment Technologies Institute (ATI) as a condition of graduation.

➤ **Instructional Methods and Materials.**

A. Instructional Plan.

Currently, the program curriculum is approved for 1646 hours (Theory – 676 hours; Clinical – 970 hours).

The submitted plan specifies a reduction of 100 theory hours and an increase of 42.50 clinical hours. Overall, a reduction of 57.50 hours is proposed, to include 1588.5 hours (Theory – 576; Clinical – 1012.5).

B. Theory and Clinical Objectives.

The submitted plan will require students to complete ATI Specialty Examinations consistent with the level of the curriculum.

C. Grading Criteria.

Currently, the program requires a minimum grade of 70% in nursing courses.

As presented, the program will revise its grading criteria to require students to achieve a minimum average grade of 75% in each nursing course prior to advancement to the next scheduled course.

D. Faculty Development.

Existing regulations require completion or current attendance of a course that contains principles or methodologies of teaching as a condition of faculty approval.

The submitted plan specifies faculty will be required to complete additional training to update faculty knowledge of instructional methods and techniques, student assessment, and test development and measurement.

E. Textbooks.

The program reported the addition of computerized NCLEX/PN materials to its library.

➤ **Policies.**

A. Attendance.

The program has implemented an electronic/digital attendance monitoring system. As presented, the director will issue a written warning to all enrolled students after the third absence. If a fourth absence occurs, the student will be placed on probation and a plan of remediation developed.

B. Remediation.

The submitted plan includes a thorough assessment of students identified as at - risk. Thereafter, a detailed plan for remediation is developed based on identified deficits.

Based on published program statistics, submitted documents, and materials, the following violation is identified.

Section 2530(I) of the Vocational Nursing Rules and Regulations states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period.”

Violation #1:

Based on published examination statistics, the program has failed to maintain an average annual pass rate that is compliant with regulatory requirements. Specifically, the program's average annual pass rates have been more than ten (10) percentage points below the state average annual pass rates for fourteen (14) of the previous sixteen (16) consecutive quarters.

Plan of Correction #1: This violation is **not corrected**. The violation will be corrected when the program's pass rates improve and are consistent with regulatory requirements.

On July 18, 2012, the assigned consultant forwarded correspondence requesting submission of eighteen (18) copies of pertinent documents, plan, and subsequent actions taken to correct identified problems that they desire Board members to consider. (See Attachment D)

Recommendations:

1. Place the Bay Area College of Nursing, Daly City, Vocational Nursing Program on provisional approval for the two – year period from September 6, 2012, through September 30, 2014, and issue a notice to the program to identify specific areas of noncompliance and requirements for correction, as referenced in Section 2526.1 (e) of the California Code of Regulations. (See Attachment E)
2. Require the program to bring its average annual pass rate to no more than ten (10) percentage points below the state average annual pass rates.
3. Approve the program's request to admit an evening class of twenty (20) students plus two (2) alternates commencing October 31, 2012, and graduating January 26, 2014.
4. Require the program to obtain approval by the full Board prior to the admission of additional students.
5. Require the program to submit follow – up reports in nine (9) months, but no later than **June 1, 2013**, and 21 months, but no later than **June 1, 2014**. The reports must include a comprehensive analysis of the program, specific actions to improve program pass rates, timeline for implementation, and expected outcomes. The following elements must be addressed in the analysis.
 - a. Admission Criteria.
 - b. Screening and Selection Criteria.
 - c. Terminal Objectives.
 - d. Curriculum Objectives.
 - e. Instructional Plan.
 - f. Theory and Clinical Objectives for Each Course.
 - g. Lesson Plans for Each Course.
 - h. Textbooks.
 - i. Attendance Policy.
 - j. Remediation Policy.
 - k. Evaluations of Theory and Clinical Faculty.
 - l. Evaluations of Theory Presentations.

- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 - n. Evaluation of Student Achievement.
 - o. Current Enrollment.
6. Require the program to comply with all accreditation standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
 7. Require the program to demonstrate incremental progress in correcting the violation. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval.
 8. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
 9. Place the program on the **September 2014** Board agenda for reconsideration of provisional approval.

Rationale: The Board has serious concerns relative to the program's performance. From November 2007 through December 2011, the program admitted 231 students. Of the total admitted, 175 students completed program requirements, a graduation rate of 75.75%. From July 2008 through June 2012, 111 program graduates completed the NCLEX-PN®. Of the total tested, 60 passed.

As noted previously, the program has failed to maintain average annual pass rates that are within ten (10) percentage points of state average annual pass rates for 14 of the previous 16 quarters. For 14 quarters, the program's average annual pass rates varied between 11 and 48 percentage points below state average pass rates. Given these statistics, the program's average annual pass rates have been **compliant** with regulatory requirements **12.50%** of the total quarters, and **noncompliant 87.50%** of the total quarters.

For the most recent reporting period, April – June 2012, the program's **quarterly** pass rate is **38%**; its **average annual** pass rate is **45%**. As such, the program's average annual pass rate is **29** percentage points **below** the state average annual pass rate.

Such demonstrated and sustained noncompliance with regulatory requirements supports the recommendation to place the program on provisional approval. The program has proposed several actions to address the lack of student achievement and improve program pass rates. Revision

of the submitted plan was strongly recommended. Additional revision is projected.

The program has demonstrated that it has sufficient resources, including faculty and facilities, to support the current and proposed enrollment. Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

- Attachment A: Board Correspondence Dated June 27, 2012
- Attachment B: Program Correspondence Dated July 5, 2012; Received July 6, 2012.
- Attachment C: Program Correspondence Dated July 12, 2012; Received July 12, 2012.
- Attachment D: Board Correspondence Dated July 18, 2012.
- Attachment E: Draft Notice of Change in Approval Status.

Agenda Item #12.A.5.Attachment A



STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
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June 27, 2012

Rachelle Cagampan – Mendoza, M.S.N., M.P.A., R.N.
Director, Vocational Nursing Program
Bay Area College of Nursing – Daly City
6767 Mission Street
Daly City, CA 94014

Subject: Accreditation Status

Dear Ms. Cagampan – Mendoza:

The Board of Vocational Nursing and Psychiatric Technicians (Board) is scheduled to consider the following elements relative to the ***Bay Area College of Nursing – Daly City, Vocational Nursing Program*** on **September 6, 2012**.

- Consideration of Placement on Provisional Approval.
- Consideration of Request to Admit Students.

In preparation for that meeting, the program is requested to submit documentation setting forth your plan to improve program pass rates. The deadline for submission of that report is **Friday, July 6, 2012**.

Additionally, information is requested relative to the program's enrollment, approved faculty, clinical resources, and other critical program resources. Please complete and submit the attached forms by **Friday, July 6, 2012**.

Should you have questions, please do not hesitate to contact me at (916) 263-7843.

Sincerely,

Cheryl C. Anderson

CHERYL C. ANDERSON, M.S., R.N.
Supervising Nursing Education Consultant

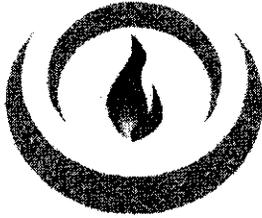
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Attachments:

1. Blank Enrollment Table.
2. Blank Faculty and Facility Forms.
3. Blank OB Tracking Form.
4. Blank Faculty: Clinical Assignment Form.



Agenda Item #12.A.5.Attachment B



SINCE 2004
BAY AREA COLLEGE
OF NURSING

July 5, 2012

Cheryl Anderson, RN MS
Supervising Nursing Education Consultant
BVNPT

Re: Plan of Action Relative to Bay Area College of Nursing – Daly City's Request
to Admit Students

Dear Ms. Anderson,

Bay Area College of Nursing Daly City would like to request to revise our current
VN curriculum. The following are the changes being proposed:

1. Change the total curriculum hours from 1646 to a total of 1588.5 curriculum
hours with Theory = 576 hours; Clinical and Lab = 1012.5 hours.
 - a. Explanation of changes and Rationale for proposed revision.

Changes: Theory and Clinical hours were revised from 1646 to 1588.5
hours

Rationale: To meet the theory and clinical 1:3 ratio as per board
requirement. This would further enhance students' critical thinking and
assist the students in the application of all content and materials learned
from the theory class in the clinical setting. It would also help students
focus on the most important and vital information in nursing and help
teachers manage instructional time more effectively and efficiently. The
breakdown of the revised hours is as follows:

Total theory hours: 576 hours
Total clinical hours: 1012.5 hours
Total curriculum hours: 1588.5 hours

Fundamentals of Nursing (236 hours): Theory = 59 hours; Clinicals = 177
hours: Skills: 90 hours; Clinical Practicum: 105 hours (1 : 3 ratio)

Basic Medical Surgical Nursing (200 hours): Theory = 50 hours; Clinicals = 150 hours; Skills: 18 hours; clinical practicum: 132 hours (1 : 3 ratio)

Intermediate Med-Surg Nursing (418): Theory = 104.5 hours; Clinicals = 313.5: Skills: 61.5 lab hours; Clinical Practicum: 252 hours (1 : 3 ratio)

Advanced Med-Surg Nursing (400 hours): Theory = 100 hours; Clinical = 300: Skills: 48 lab hours; Clinical Practicum: 252 hours (1 : 3 ratio)

Maternity (48 hours): Theory = 12 hours; Clinical and lab hours = 36 hours (1 : 3 ratio)

PEDs (48 hours): Theory = 12 hours; Clinical and lab hours = 36 hours (1 : 3 ratio)

Changes: Integrated NCLEX tutorials, NCLEX test plans, NCLEX predictor examinations, clinical case studies, study and test-taking workshops, exit exams and the analysis of all the essential elements to determine readiness to pass the licensure exams. This intensive or in-depth review will be concentrated on the last term of the program.

Rationale: To ensure the success of the student in the program and to determine adequate preparation to successfully pass the NCLEX-PN.

Changes: Increased skills lab hours per term from 100 hours to 348 hours
Rationale: To improve, hone, and correctly apply the nursing and medical skills/procedures learned. Skills lab hours will include computerized simulation tests, clinical case studies, and the use of a simulated manikin.

- b. Description of revised curriculum materials. Attached please find the following revised documents:
 - 1. Summary of instructional plan program hours
 - 2. Course outline/Course content hours per term (CD)
 - 3. Weekly instructional plan
 - 4. Detailed instructional plan (CD)
 - 5. Curriculum hours and objectives

- c. Changes to behavioral objectives: Student's NCLEX preparation, review, and testing will be initiated throughout the program with more concentration on the last term of the program.

2. Admission Criteria

- a. Explanation of changes and rationale for proposed revision:
The use of Wonderlic/WBST entrance exams assesses two sections:
 - 1. Language (Verbal)
 - 2. Math (Quantitative)

sees the program director for probation placement on the 4th absence. Attached please find the following revised document.

c. Changes to behavioral objectives: not applicable

5. Evaluations of Student Achievement

a. Explanation of changes and rationale for proposed revision:

In order to monitor and predict successful passing of the student of the NCLEX-PN, the proposed changes to the evaluations of student achievement are as follows:

1. Assess students for at-risk status early in the program and implement a plan to assist at-risk students with success in the program and on the NCLEX. At-risk students are those who exhibit a moderate to high probability of failing the nursing courses, repeating the nursing courses, and failing in the NCLEX predictor exam. We will be utilizing ATI systems with a strong combination of Nurse Logic, Learning System, Progress Assessment, and Content Mastery Series to assist our students and arm them with the study skills, critical thinking, problem solving, and the test question savvy needed to succeed throughout our program and beyond. ATI assessments will allow students to take practice assessments and remediate before they take the proctored exam that will give them their NCLEX readiness in the specific content area. This is a learning tool to help remediate the proctored exams are the students that are the highest risk of failing or repeating and a remediation plan will be created to have students spend time in a Focused Review and fill out Remediation

Templates, and then will be allowed to retake the exam to show improvement. Faculty can use the results from the practice assessments to tailor their lecture. Data trending over the years can also allow Bay Area College of Nursing to see the strengths and weaknesses in the curriculum, and remedy the weak areas, allowing for students to have a better learning experience and hopefully fewer repeats or drops.

2. Increase the minimum grade average to 75% from 70% to pass the nursing courses.

Based on our school's experience, the current passing score for the WBST assessment test did not accurately evaluate the suitability of our prospective students/current students for the nursing program. In this regard, we will be increasing the passing score to 12th grade level or higher for both the Quantitative and Verbal tests.

The WBST assessment test is a tool to assess the readiness and suitability for success in the VN program and can provide an accurate appraisal of a candidate's potential as a nurse.

- b. Description of revised curriculum materials: WBST entrance test content consists of two sections:
 - 1. Verbal (50 items)
 - 2. Quantitative (45 items)
- c. Changes to behavioral objectives: not applicable

3. Screening and Selection Criteria

- a. Explanation of changes and rationale for proposed revision:
 - High School Diploma and GED Certification - overall grade/average is not being considered.
- b. Description of revised curriculum materials: not applicable
- c. Changes to behavioral objectives: not applicable

4. Attendance Policies

- a. Explanation of changes and rationale for proposed revision:

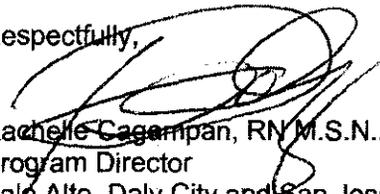
Attendance is monitored daily and made up accordingly, if absences occur. Some of the factors affecting student attendance are family responsibilities and employment issues. Explain to the candidates/students that increased family responsibilities and employment hours negatively impact their nursing education and their success in the program. Admission criteria should include commitment to the program.
- b. Description of revised curriculum materials:

Electronic/Digital attendance monitoring has been set up as a supplement. Student receives a written warning for 3 absences and

3. Implement NCLEX simulation tests and monitor progress. The school will utilize ATI which is the most specialized, comprehensive and adaptive learning system available. ATI offers NCLEX-simulation tests that can help hone the students' critical thinking and problem-solving skills so that they know exactly what it takes to pass their tests. ATI offers practice and proctored assessments that will highlight student weaknesses; each proctored exam will give the student feedback regarding their readiness for that content area on the NCLEX. One form of each practice and proctored exam for every content area has alternate item questions to prepare for the NCLEX. Faculty can use the results to address weaknesses in the program and remedy the weaker subjects through lecture.
4. Incorporate a comprehensive exam as their final examination at the end of the final term of the course program before its completion and prior to graduation. The content of the comprehensive exam will consist of topics discussed from the 1st term through the last term of the program. The ATI Proctored Comprehensive Predictor is created from the NCLEX PN 2011 Blueprint. The assessment will tell the student their probability of passing the NCLEX if they sat for it that day. Once the student has completed their practice or proctored assessment, they will have a list of topics they need to study, making remediation more streamlined. There have been many studies to show the ATI Proctored Comprehensive Predictor is predictive of how students will perform on the NCLEX. Any students that don't meet the benchmark established by Bay Area College of Nursing will have to remediate to the plan established by the Director.
 - b. Description of revised curriculum materials: Please see attachment (grading criteria and curriculum documents)
 - c. Changes to behavioral objectives: Please see attached terminal objectives.

Should you have questions, please feel free to contact me at (650) 858-6810.

Respectfully,



Rachelle Cagampan, RN M.S.N., M.P.A
Program Director
Palo Alto, Daly City and San Jose (new proposed location)

Agenda Item #12.A.5.Attachment C



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Bay Area College of Nursing – Comprehensive Analysis

Submitted Date: '7/06/12' Revised 7/12/12

1. Admission Criteria

- a. **COMPREHENSIVE ANALYSIS:** The use of Wonderlic/WBST entrance exams assesses two sections:
 - i. Language;
 - ii. Math;
 - iii. Based on our school's experience, the WBST assessment test did not accurately evaluate the suitability of our prospective students/current students for the nursing program. The test failed to identify or weed out gaps in required knowledge and the suitable attitude to ensure academic preparation and commitment in the rigorous training required by the school.
- b. **SPECIFIC ACTIONS TO IMPROVE PASS RATE:** We will be increasing the WBST passing score from a score of 200 Verbal and 210 Math at the 8th Grade level to a score at the 12th grade level or higher for the Verbal and Quantitative categories. In addition, a cognitive ability exam (Scholastic Level Exam [SLE]), with a passing score of 14, will be administered for better selection of prospective students in the field of nursing. The WBST/SLE assessment tests are tools to assess the readiness and suitability for success in the VN program and can provide an accurate appraisal of a candidate's potential as a nurse.
- c. **TIMELINE:** Will take effect once the proposed entrance exam change is approved by the BVNPT.
- d. **EFFECT OF INTERVENTION:** Expected outcome of intervention will be as follows:
 - i. There will be a reduction in student cancellations/withdrawals/terminations due to failure to commit to the rigorous training/education that the school offers or failure to pass the academic requirements of the program.
 - ii. The school's annual pass rate will improve to 80% or higher by the end of the course program.

2. Screening and Selection Criteria

- a. **COMPREHENSIVE ANALYSIS:** High School Diploma and GED Certification - overall grade/average is not being considered. No cognitive tests are administered to determine suitable attitude and skill to ensure academic preparation in nursing.
- b. **SPECIFIC ACTIONS TO IMPROVE PASS RATE:** Will require a 2.0 (C average) or higher overall cumulative grade point average based on completed secondary education



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Bay Area College of Nursing – Comprehensive Analysis

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- c. **TIMELINE:** Will take effect once the proposed entrance exam change is approved by the BVNPT.
- d. **EFFECT OF INTERVENTION:** Expected outcome of intervention will be as follows:
 - i. There will be a reduction in student cancellations/withdrawals/terminations due to failure to commit to the rigorous training/education that the school offers or failure to pass the academic requirements of the program.
 - ii. The school's annual pass rate will improve to 80% or higher by the end of the course program.

2. Screening and Selection Criteria

- a. **COMPREHENSIVE ANALYSIS:** High School Diploma and GED Certification - overall grade/average is not being considered. No cognitive tests are administered to determine suitable attitude and skill to ensure academic preparation in nursing.
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official transcript of records or GED results. We will be increasing the WBST passing score from a score of 200 Verbal and 210 Math at the 8th Grade level to a score at the 12th grade level or higher for the Verbal and Quantitative categories. In addition, a cognitive ability exam (SLE) will be administered for better selection of prospective students in the field of nursing. The WBST/SLE assessment tests are tools to assess the readiness and suitability for success in the VN program and can provide an accurate appraisal of a candidate's potential as a nurse. In addition, the candidates will also have to undergo a rigorous interview process (Rubric criteria involve attitude, skills and experience).

- c. **TIMELINE:** Will take effect once the proposed action is approved by the BVNPT.
- d. **EFFECT OF INTERVENTION:** Expected outcome of intervention will be as follows:
 - i. There will be a reduction in student cancellations/withdrawals/terminations due to failure to commit to the rigorous training/education that the school offers or failure to pass the academic requirements of the program.
 - ii. The school's annual pass rate will improve to 80% or higher by the end of the course program.

3. Terminal Objectives

- a. **COMPREHENSIVE ANALYSIS:** The school does not integrate and provide an end-of-the program clinical case study review/NCLEX test plan within the course program in preparation for the NCLEX-PN state exams.
- b. **SPECIFIC ACTIONS TO IMPROVE PASS RATE:**
 - i. Monitor student progress throughout the three (3) terms to determine capability to advance or complete the program by instituting the following:
 - 1. (a) Proctored ATI exam throughout each term.
 - 2. (b) Proctored comprehensive proctored exams at the end of each term will determine readiness of a student to advance to the next term by getting a passing grade as set by ATI grading criteria (Level II for Terms I-III.) If they fail to achieve a passing grade, then the student will have to repeat the whole entire term.
 - 3. (c) At the end of the program, the student will be required to take an exit exam (ATI), pass this exam in order to graduate from the program. The content of the comprehensive exam will consist of topics discussed from the 1st term through the last term of the program. The ATI Proctored Comprehensive Predictor is created from the NCLEX PN 2011 Blueprint. The assessment will tell the student their probability of passing the NCLEX if they sat for it that day. Once the student has completed their practice or proctored assessment, they will have a list of topics they need



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to study, making remediation more streamlined. There have been many studies to show the ATI Proctored Comprehensive Predictor is predictive of how students will perform on the NCLEX. Any student that doesn't meet the benchmark established by Bay Area College of Nursing (Level 2) will have to remediate to the plan established by the Director.

- ii. Utilize the annual reports for ongoing evaluation of factors influencing the program's NCLEX results.
- c. **TIMELINE:** Will take effect once the proposed action is approved by the BVNPT.
- d. **EFFECT OF INTERVENTION:** Expected outcome of intervention will be as follows:
 - i. The students will be fully prepared to take and successfully pass the ATI-administered comprehensive exit exams.
 - ii. The school's annual pass rate will improve to 80% or higher by the end of the course program.

4. Instructional Plan

- a. **COMPREHENSIVE ANALYSIS:** Current curriculum is 1646 hours. The school does not include NCLEX tutorials, NCLEX test plans, NCLEX predictor examinations, clinical case study, study and test-taking workshops and the analysis of all essential elements to ensure the success of the student in the program.
- b. **SPECIFIC ACTIONS TO IMPROVE PASS RATE:**
 - i. Propose to change curriculum to 1588.5 hours. The hours have been changed to reduce the length of time specific topics are discussed to eliminate redundancy of the topics and to better use the time effectively in presenting and discussing the topic. Although the hours have been reduced, the amount of weeks has actually increased by 2 weeks. Some weeks the students are only required to attend theory once a week. This will give them more time to absorb and study the materials given to them. Also, ATI is now incorporated and the students are going to be taking practice exams, tutorials, modules and videos at, their own time which are not counted in the actual curriculum hours except for the proctored ATI exams
 - ii. Begin using ATI-administered practice exams, proctored exams, and comprehensive exit exams as part of the curriculum and a requirement of the program. The content of the comprehensive exam will consist of topics discussed from the 1st term through the last term of the program. The ATI Proctored Comprehensive Predictor is created from the NCLEX PN 2011 Blueprint. The assessment will tell the student their probability of passing the NCLEX if they sat for it that day. Once the student has completed their practice or proctored assessment, they will have a list of topics they need to study, making



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remediation more streamlined. There have been many studies to show the ATI Proctored Comprehensive Predictor is predictive of how students will perform on the NCLEX. Any students that don't meet the benchmark established by Bay Area College of Nursing (Level 2) will have to remediate to the plan established by the Director.

- iii. Perform a cross analysis of the curriculum with the detailed clinical case study/NCLEX test plan and course review.
 - iv. Utilize board consultants as needed in program evaluation and curriculum development
 - v. Include study and test-taking skills early in the program to facilitate the development of such skills
 - vi. Faculty needs to receive training on test development and instructional techniques.
- c. **TIMELINE:** Will take effect once the proposed action is approved by the BVNPT.
- d. **EFFECT OF INTERVENTION:** Expected outcome of intervention will be as follows:
- i. The students will be academically and clinically prepared to perform nursing tasks and functions and will successfully pass all the requirements per term including the ATI-administered practice exams, proctored exams, and comprehensive exit exams
 - ii. The school's annual pass rate will improve to 80% or higher by the end of the course program.

5. Theory and Clinical Objectives for each Course

- a. **COMPREHENSIVE ANALYSIS:** Most of the theory and clinical objectives are met. No existing NCLEX type online practice and proctored exams.
- b. **SPECIFIC ACTIONS TO IMPROVE PASS RATE:** Begin using ATI-administered practice exams, proctored exams, and comprehensive exit exams as part of the curriculum and a requirement of the program.
- c. **TIMELINE:** Will take effect once the proposed action is approved by the BVNPT.
- d. **EFFECT OF INTERVENTION:** Expected outcome of intervention will be as follows:
 - i. The students will be academically and clinically prepared to perform nursing tasks and functions and will successfully pass all the requirements per term including the ATI-administered practice exams, proctored exams, and comprehensive exit exams
 - ii. The school's annual pass rate will improve to 80% or higher by the end of the course program.

6. Lesson Plans for each Course



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- a. **COMPREHENSIVE ANALYSIS:** Lesson plans are submitted by the instructor after the class is taught and is kept on file.
- b. **SPECIFIC ACTIONS TO IMPROVE PASS RATE:**
 - i. Faculty needs to receive training on test development and instructional techniques
 - ii. Lesson plans shall reflect implementation of test taking strategies and NCLEX practice tests at the end of each course topic.
- c. **TIMELINE:** Will take effect once the proposed action is approved by the BVNPT.
- d. **EFFECT OF INTERVENTION:** Expected outcome of intervention will be as follows:
 - i. Required evidence of ongoing professional development certifications related to teaching strategies & methods, test development will be kept on file.
 - ii. The students will be academically and clinically prepared to perform nursing tasks and will successfully pass the standards set forth by the school and the ATI-administered practice exams, proctored exams, and comprehensive exit exams
 - iii. The school's annual pass rate will improve to 80% or higher by the end of the course program.

7. Textbooks

- a. **COMPREHENSIVE ANALYSIS:** The school uses textbooks required for the nursing theory and practical class and does not provide any NCLEX-related materials. An online library is accessible 24 hours/day.
- b. **SPECIFIC ACTIONS TO IMPROVE PASS RATE:** Will add computerized resources online and provide all available NCLEX review materials and study question resources for use throughout the program to increase student's familiarity with the NCLEX examination.
- c. **TIMELINE:** Will take effect once the proposed action is approved by the BVNPT.
- d. **EFFECT OF INTERVENTION:** Expected outcome of intervention will be as follows:
 - i. The students will be fully equipped with resources for further learning.
 - ii. Students will be prepared to take and successfully pass the exams by utilizing all resources provide. ATI-administered practice exams, proctored exams, and comprehensive exit exams
 - iii. The school's annual pass rate will improve to 80% or higher by the end of the course program.

8. Attendance Policies

- a. **COMPREHENSIVE ANALYSIS:** Attendance is monitored daily and made up accordingly, if absences occur. Some of the factors affecting student attendance are family responsibilities and employment issues. A few students were under probation and have received a warning notice due to absences. Five (5) students are currently under Probation.



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- b. **SPECIFIC ACTIONS TO IMPROVE PASS RATE:** Explain to the candidates/students that increased family responsibilities and employment hours negatively impact their nursing education and their success in the program. Admission criteria will include full commitment to the program. Will continue monitoring attendance and enforce the attendance policy.
 - c. **TIMELINE:** Immediate action is required.
 - d. **EFFECT OF INTERVENTION:** There will be a reduction in the number of students on probation or warning due to absences.
- 9. Remediation Policies**
- a. **COMPREHENSIVE ANALYSIS:** Remediation policies are being followed accordingly. No ATI exams are being administered.
 - b. **SPECIFIC ACTIONS TO IMPROVE PASS RATE:** A follow-up consultation with the student to detect progress will be implemented by the Director in collaboration with the faculty, clinical coordinator and educational service director. In addition, once ATI is implemented and a student fails in one of the following, then they will be given another chance to pass after going through an extensive remediation:
 - i. End of the term comprehensive final proctored exam.
 - ii. End of the program comprehensive exit exam.
 - c. **TIMELINE:** Will take effect once the proposed action is approved by the BVNPT.
 - d. **EFFECT OF INTERVENTION:** By monitoring the progress of each student on remediation, all enrolled students will successfully pass the course program.
- 10. Evaluations of Theory and Clinical Faculty**
- a. **COMPREHENSIVE ANALYSIS:** Faculty turnover; incompetent faculty; most of the faculty are part-time employees. Instructors are evaluated at the end of every term by the students and program director. Instructors are not maintained for one cohort resulting to different assigned teachers. Lack of required professional development courses or in-service training for teachers provided by the school.
 - b. **SPECIFIC ACTIONS TO IMPROVE PASS RATE:**
 - i. Faculty needs to receive training on test development and instructional techniques
 - ii. Faculty needs to spend adequate time evaluating NCLEX result data and plan program changes based on the data
 - iii. Will hire full-time instructors.
 - iv. Provide continuing education for faculty members on test development and analysis skills
 - v. Continue end-of-term evaluation and surprise evaluations/drop-ins.



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- vi. Hire a Clinical Coordinator to assist in managing faculty needs, clinical assignment management, obtaining new clinical sites and establishing a good relationship with current clinical sites
- vii. Continue routine evaluation of theory and clinical instructors and effectiveness as a teacher.
- c. **TIMELINE:** Immediate action required.
- d. **EFFECT OF INTERVENTION:** Faculty retention for a minimum of three years. Required evidence of ongoing professional development certifications related to teaching, curriculum and test development will be kept on file.

11. Evaluations of Theory Presentations

- a. **COMPREHENSIVE ANALYSIS:** Theory Presentations are evaluated by the students at the end of each term and by the DON every six months/annually.
- b. **SPECIFIC ACTIONS TO IMPROVE PASS RATE:**
 - i. Ensure that all essential theoretical elements and content are discussed and covered adequately
 - ii. Will check and evaluate effectiveness of theory lesson plans submitted by the faculty
 - iii. Incorporate a comprehensive exam as their final exit examination at the end of the final term of the course program before its completion and prior to graduation
 - iv. Continue routine evaluation of theory instructor and effectiveness of teaching strategies and materials.
- c. **TIMELINE:** Immediate action is required.
- d. **EFFECT OF INTERVENTION:**
 - i. The students will pass the theoretical portion of the course program.
 - ii. The students will be fully prepared to take and pass the ATI-administered practice exams, proctored exams, and comprehensive exit exams.
 - iii. The school's annual pass rate will improve to 80% or higher by the end of the course program.

12. Evaluations of Clinical Rotations

- a. **COMPREHENSIVE ANALYSIS:** Clinical Rotations are evaluated by the students and faculty at the end of each term. Clinical sites are adequate. Approved Skills lab hours for Medical Surgical Nursing = 51skills lab hours
- b. **SPECIFIC ACTIONS TO IMPROVE PASS RATE:**



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- i. Will request to increase practical lab hours every term to improve, hone, and correctly apply the nursing and medical skills/procedures learned during the theory portion of the course program. Request to increase to 127.5 skills lab hours from 51 skills lab hours.
 - ii. Follow theory to clinical hour 1:3 ratio to comply with general educational requirements.
- c. **TIMELINE:** Will take effect once the proposed action is approved by the BVNPT.
- d. **EFFECT OF INTERVENTION:**
- i. Students will become and remain confident in performing all nursing and medical procedures as stated in their clinical objectives before exposure to the clinical sites
 - ii. The students will be fully prepared to take the NCLEX exams as evidenced by obtaining a 75% score on the NCLEX predictor exam.
 - iii. The school's annual pass rate will improve to 80% or higher by the end of the course program.

13. Evaluation of Student Achievement

- a. **COMPREHENSIVE ANALYSIS:** Evaluates student achievement after each term by giving them written exams.
- b. **SPECIFIC ACTIONS TO IMPROVE PASS RATE:**
 - i. Assess students for at-risk status early in the program and implement a plan to assist at-risk students with success in the program and on the NCLEX. At-risk students are those who fail the nursing course, repeat of nursing courses, and failure in the NCLEX predictor exam. In addition, students are assessed by:
 - (a) Proctored ATI exam throughout each term.
 - (b) proctored comprehensive ATI exam at the end of each term.
 - (c) At the end of the program, the student will be required to take an exit exam and must pass this exam in order to graduate and be awarded a certificate of completion from the program
 - ii. The student must obtain a Level 2 course grade, an ATI grading criteria, in the final exit exam in order to pass. If student fail this exam, they will be given another chance to pass after going through an extensive remediation and completing certain number of Remediation Templates (at least 20 templates).
 - iii. Increase the minimum grade average to 75% from 70% to pass the nursing courses.
- c. **TIMELINE:** Will take effect once the proposed action is approved by the BVNPT.
- d. **EFFECT OF INTERVENTION:** Expected outcome of intervention will be as follows:



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- i. The students will be fully prepared to take the NCLEX exams as evidenced by obtaining a 75% score on the NCLEX predictor exam.
 - ii. The school's annual pass rate will improve to 80% or higher by the end of the course program, because the students will be well prepared to take the NCLEX-PN examination by passing the exit exam. On the other hand, students who fail the exit exam weaned out and not be able to graduate from the program.
 - iii. All students are expected to complete the course program in a timely manner.
- 14. . Current Enrollment**
- a. **COMPREHENSIVE ANALYSIS:** Current enrollment has decreased from the past. Teacher to Student ratio is less than the required ratio mandated by the board. Completion rate = 85.8% (overall for PA & DC from July 1, 2011 to June 30, 2012.)
 - b. **SPECIFIC ACTIONS TO IMPROVE PASS RATE:** Maintain approved student quota and instructor: student ratio. Assess students for at-risk status early in the program and implement a plan to assist at-risk students with success in the program.
 - c. **TIMELINE:** In effect.
 - d. **EFFECT OF INTERVENTION:** Expected outcome of intervention will be as follows:
 - i. The school's completion rate will improve by the end of the course program.
 - ii. All students will complete the course program in a timely manner.

Agenda Item #12.A.5.Attachment D



STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945
Phone (916) 263-7800 Fax (916) 263-7855 Web www.bvnpt.ca.gov



July 18, 2012

Rachelle Cagampan – Mendoza, M.S.N., M.P.A., R.N.
Director, Vocational Nursing Program
Bay Area College of Nursing, Daly City
6767 Mission Street
Daly City, CA 94014

Subject: *Reconsideration of Provisional Approval; Consideration of Request to Admit Students*

Dear Ms.Cagampan - Mendoza:

On September 6, 2012, the Board of Vocational Nursing and Psychiatric Technicians (Board) is scheduled to consider the following items relative to the ***Bay Area College of Nursing, Daly City, Vocational Nursing Program.***

- Consideration of Provisional Approval.
- Consideration of Request to Admit Students.

On July 12, 2012, the Board received your correspondence, report, and attachments relative to the program's plan of correction. To ensure dissemination to individual Board members and relevant staff for timely consideration at the September 6, 2011 Board Meeting, please submit:

- Eighteen (18) copies of pertinent documents that you desire Board members to consider. Please remember existing statutes require that any document considered by the Board will become a public record. Accordingly, please redact all names of students.
- In addition, please provide information on a compact disc (CD) for Board use. Again, please remember to redact any student names prior to copying information onto the CD.

To ensure dissemination and review by Board Members prior to the meeting, the deadline for submission of the requested documents and the CD is **Friday, August 3, 2012.**

Although the primary purpose of this letter is to convey the Board's need for the copies, please be assured that, if timely submitted, any correspondence and attachments will be reviewed and, if appropriate, information submitted may be included in the report of the assigned consultant.

Please do not hesitate to contact the Board at (916) 263-7843 should you have questions.

Sincerely,

Cheryl C. Anderson

CHERYL C. ANDERSON, M.S., R.N.
Supervising Nursing Education Consultant



BAY AREA COLLEGE
OF NURSING

B V N P T
2012 JUL 27 PM 1:22

July 25, 2012

Cheryl C. Anderson, M.S., R.N.
Supervising Nursing Education Consultant
BVNPT

Dear Ms. Anderson,

As requested, attached are eighteen (18) copies of following pertinent documents relative to our request to admit students in Daly City beginning October 30, 2012:

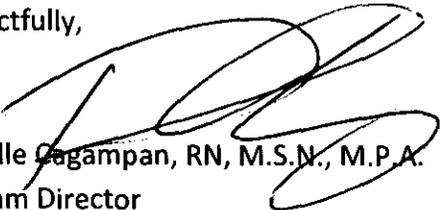
1. VN Calendar – October 31, 2012 to January 26, 2014
2. The Enrollment Data Table for the current and proposed classes
3. Summary of Instructional Plan Program Hours
4. Maternity and Pediatric Tracking Form
5. Faculty/Student Clinical Assignments
6. Facility Annual Report
7. Weekly Instructional Plans (Levels I, II and III).

A CD of the above mentioned documents is also provided for Board use.

Should you have questions, please feel free to call me at 650.858.6810 or email at rachelle@bayareacollege.net.

Thank you so much for your assistance.

Respectfully,


Rachelle Cagampan, RN, M.S.N., M.P.A.
Program Director

Main Office: 824 San Antonio Rd., Palo Alto, CA 94303 * Phone: (650) 858-6810 * Fax: (650) 204-6979
Daly City Campus: 6767 Mission St., Daly City, CA 94014 * Phone: (650) 755-6888 * Fax: (650) 204-6979
San Jose Campus: 702 E. Santa Clara St., San Jose, CA 95112 * Phone: (408) 280-6888 * Fax: (650) 204-6979

Agenda Item #12.A.5.Attachment E



STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS

2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945

Phone (916) 263-7800 Fax (916) 263-7859 Web www.bvnpt.ca.gov



CERTIFIED MAIL

September XX, 2012

Rachelle Cagampan – Mendoza, M.S.N., M.P.A., R.N.
Director, Vocational Nursing Program
Bay Area College of Nursing, Daly City
6767 Mission Street
Daly City, CA 94014

Subject: Notice of Change in Approval Status

Dear Ms. Cagampan - Mendoza:

Pursuant to the action of the Board of Vocational Nursing and Psychiatric Technicians (Board) on September 6, 2012, the status of the Bay Area College of Nursing, Daly City, Vocational Nursing was changed to provisional approval for the two-year period from September 6, 2012, through September 29, 2014.

The purpose of this letter is to explain the areas of non-compliance found and the corrections required of your program to avoid losing accreditation completely.

Once you have reviewed this letter, please sign and return the enclosed "Acknowledgement of Change in Accreditation Status" form by **Friday, September XX, 2012.**

AREAS OF NON-COMPLIANCE [VIOLATION(S)]

In accordance with Section 2526.1(c) of title 16 of the California Code of Regulations,

"The Board may place any program on provisional accreditation when that program does not meet all requirements as set forth in this chapter and in Section 2526..."

Section 2530(l) of title 16 of the California Code of Regulations states:

"The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period.

- (l) Failure to maintain the required yearly average minimum pass rate for two years or eight consecutive quarters may be cause to place a program on provisional accreditation.”

Program pass rates for the past sixteen (16) quarters are set forth in the following table for the Bay Area College of Nursing, Daly City, Vocational Nursing Program.

NCLEX-PN® Licensure Examination Pass Rates			
Quarter	State Annual Average Pass Rate	Program Annual Average Pass Rate	Variance from State Annual Average Pass Rate
Jul – Sep 2008	74%	68%	-6
Oct – Dec 2008	73%	57%	-16
Jan – Mar 2009	72%	54%	-18
Apr - Jun 2009	70%	52%	-18
Jul – Sep 2009	72%	50%	-20
Oct – Dec 2009	73%	25%	-48
Jan – Mar 2010	74%	62%	-12
Apr - Jun 2010	74%	71%	-3
Jul – Sep 2010	75%	62%	-14
Oct – Dec 2010	76%	61%	-15
Jan – Mar 2011	77%	61%	-16
Apr – Jun 2011	76%	57%	-19
Jul – Sep 2011	76%	65%	-11
Oct – Dec 2011	75%	54%	-21
Jan – Mar 2012	74%	52%	-22
Apr – Jun 2012	74%	45%	-29

Based on this data, the program failed to comply with the annual average pass rate requirement.

REQUIRED CORRECTION(S)

1. The Bay Area College of Nursing, Daly City, Vocational Nursing Program shall bring its average annual pass rate to no more than ten (10) percentage points below the state average annual pass rate.
2. The program shall show documented progress satisfactory to the Board, to improve the effectiveness of instruction and program pass rates on the NCLEX/PN®. If no progress is shown, the Board may revoke the program’s accreditation completely.
3. The program shall admit no additional students unless specifically approved by the full Board.
4. The program shall submit follow - up reports in nine (9) months, but no later than **June 1, 2013**, and 21 months, but no later than **June 1, 2014**. The report must include a comprehensive analysis of the program, specific actions taken to improve program

pass rates, timelines for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:

- a. Current Enrollment.
 - b. Admission Criteria.
 - c. Screening and Selection Criteria.
 - d. Terminal Objectives.
 - e. Curriculum Objectives.
 - f. Instructional Plan.
 - g. Theory and Clinical Objectives for Each Course.
 - h. Lesson Plans for Each Course.
 - i. Textbooks.
 - j. Attendance Policy.
 - k. Remediation Policy.
 - l. Evaluations of Theory and Clinical Faculty.
 - m. Evaluations of Theory Presentations.
 - n. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 - o. Evaluation of Student Achievement.
5. The program shall comply with all accreditation standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2526.
 6. The program shall demonstrate incremental progress in correcting its violation. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's accreditation.
 7. Failure to take any of these corrective actions may cause the full Board to revoke the program's accreditation.
 8. In the event additional violations of the accreditation standards are identified, such violations may result in further corrective action or revocation of provisional accreditation.

FUTURE BOARD ACTION

Your program will be placed on the **September 2014** Board Meeting agenda, at which point the Board may revoke or extend the program's accreditation. If you have additional information that you wish considered beyond the required corrections listed on pages 2 and 3, you must submit this documentation by the fifteenth day of the second month prior to the Board meeting.

OTHER IMPORTANT INFORMATION

Please be advised that, pursuant to the Board's regulations, the program will not be authorized to admit new classes beyond the established pattern of admissions previously approved by the Board. The established pattern of admissions approved by the Board is as follows: **Based on the above corrections, the full Board's permission will be required for each future class admission.**

In the event your program is required to submit any report(s) as a corrective action pursuant to this notice, such reports are required in addition to any other reports required pursuant to 2527 of the Board's regulations.

The program may no longer advertise that it has full accreditation, and should take steps to correct any ongoing advertisements or publications in that regard.

A copy of title 16, California Code of Regulations, section 2526.1, regarding provisional accreditation is attached for your reference. A complete copy of the Board's laws and regulations can be found on the Board's web site at www.bvnpt.ca.gov.

Should you have questions, please do not hesitate to contact the Board.

Sincerely,

TERESA BELLO-JONES, J.D., M.S.N., R.N.
Executive Officer

Enclosures

cc: Board Members

TBJ:cca

Agenda Item #12.A.5.Attachment D



STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945
Phone (916) 263-7800 Fax (916) 263-7855 Web www.bvnpt.ca.gov



July 18, 2012

Rachelle Cagampan – Mendoza, M.S.N., M.P.A., R.N.
Director, Vocational Nursing Program
Bay Area College of Nursing, Daly City
6767 Mission Street
Daly City, CA 94014

Subject: Reconsideration of Provisional Approval; Consideration of Request to Admit Students

Dear Ms.Cagampan - Mendoza:

On September 6, 2012, the Board of Vocational Nursing and Psychiatric Technicians (Board) is scheduled to consider the following items relative to the ***Bay Area College of Nursing, Daly City, Vocational Nursing Program***.

- Consideration of Provisional Approval.
- Consideration of Request to Admit Students.

On July 12, 2012, the Board received your correspondence, report, and attachments relative to the program's plan of correction. To ensure dissemination to individual Board members and relevant staff for timely consideration at the September 6, 2011 Board Meeting, please submit:

- Eighteen (18) copies of pertinent documents that you desire Board members to consider. Please remember existing statutes require that any document considered by the Board will become a public record. Accordingly, please redact all names of students.
- In addition, please provide information on a compact disc (CD) for Board use. Again, please remember to redact any student names prior to copying information onto the CD.

To ensure dissemination and review by Board Members prior to the meeting, the deadline for submission of the requested documents and the CD is **Friday, August 3, 2012.**

Although the primary purpose of this letter is to convey the Board's need for the copies, please be assured that, if timely submitted, any correspondence and attachments will be reviewed and, if appropriate, information submitted may be included in the report of the assigned consultant.

Please do not hesitate to contact the Board at (916) 263-7843 should you have questions.

Sincerely,

Cheryl C. Anderson

CHERYL C. ANDERSON, M.S., R.N.
Supervising Nursing Education Consultant



Vocational Nursing Program Calendar

DC0114

Start Date: October 31, 2012

End Date: January 26, 2014

Graduation Date: February 16, 2014

TERM I

Week 1 to 3	Oct 31 – Nov 18	Fundamentals of Nursing
	Nov 19 – Nov 25	Thanksgiving Break
Week 4 to 7	Nov 28 – Dec 23	Fundamentals of Nursing
	Dec 24 – Jan 6	Christmas Break
Week 8	Jan 9 – Jan 13	FINAL EXAM - Fundamentals of Nursing
Week 9 to 15	Jan 16 – Mar 3	Basic Medical Surgical Nursing
Week 16	Mar 6 – Mar 10	FINAL EXAM - Basic Medical Surgical Nursing
	Mar 11 – Mar 17	Term Break

TERM II

Week 1	Mar 20 – Mar 24	Intermediate Medical Surgical Nursing
	Mar 25 – Mar 31	Easter Break
Week 2 to 6	Apr 3 – May 5	Intermediate Medical Surgical Nursing
Week 7	May 8 – May 12	MIDTERM - Intermediate Medical Surgical Nursing
Week 8 to 17	July 24 – July 28	Intermediate Medical Surgical Nursing
Week 18	July 29 – Aug 4	FINAL EXAM - Intermediate Medical Surgical Nursing
	Aug 7 – Nov 24	Term Break

TERM III

Week 1 to 16	Aug 7 – Nov 24	Advanced Medical Surgical Nursing
	Nov 25 – Dec 1	Thanksgiving Break
Week 17	Dec 4 – Dec 8	Advanced Medical Surgical Nursing
Week 18 to 19	Dec 11 – Dec 22	Maternity Nursing
	Dec 23 – Jan 5	Christmas Break
Week 20 to 21	Jan 8 – Jan 19	Pediatric Nursing
Week 22	Jan 22 – Jan 26	Finals
	<i>Jan 27 – Feb 2</i>	<i>NCLEX-PN Review with ATI</i>
	<i>February 7, 2014</i>	<i>Deadline for Full Program Clearance</i>
	February 16, 2014	GRADUATION



Please complete the following Enrollment Data Table for all classes currently enrolled and for those that are proposed.

BAY AREA COLLEGE OF NURSING DALY CITY

**October 31, 2012 to January 26, 2014 Theory: EVENING CLASS; Clinical: AM/PM
1588.5 curriculum hours**

ENROLLMENT DATA			
CLASS DATES		#Students Admitted at time of class start	#Students who are still in the class
Date class started or will start	Date class will Complete		
10/31/2012 (Proposed)	01/26/2014	22 (Proposed)	
09/19/2011	12/2/2012	18	14
07/28/2011	09/16/2012	17	11
10/6/2010	12/17/2011	19	12 Graduated
05/24/2010	07/03/2011	27	22 Graduated
09/22/2009	10/24/2010	29	28 Graduated
05/06/2009	06/13/2010	18	15 Graduated
09/29/2008	11/01/2009	21	17 Graduated
05/15/2008	07/03/2009	21	22 Graduated
11/05/2007	12/07/2008	30	30 Graduated
03/27/2007	04/27/2008	30	29 Graduated

1588.5 hours

Start Date: October 31, 2012

End Date: January 26, 2014

Term I - 16 weeks

Term II - 18 weeks

Term III - 22 weeks

**SUMMARY OF INSTRUCTIONAL PLAN PROGRAM HOURS
VOCATIONAL NURSING PROGRAM**

Name of Program: **BAY AREA COLLEGE OF NURSING - Palo Alto**

Reference: Vocational Nursing Rules and Regulations: Article 5, section 2532 (Curriculum Hours) and section 2533 (Curriculum Content)

Curriculum Content	Prerequisites	Term 1	Term 2	Term 3	Comments	Totals
Anatomy & Physiology	54					54
Nutrition		18	7.5	17		42.5
Psychology		10	0	16		26
Growth & Development		2	10	17		29
Fundamentals of Nursing		59	0	0		59
Nursing Process		(6)	(2)	(2)		0
Communication		(6)	(2.5)	(3)		0
Patient Education		(3)	0	(13)		0
*Pharmacology		18	37	32		87
Medical/Surgical Nursing		50	104.5	100		254.5
Communicable Disease		(3)	(4)	(4)		0
Gerontological Nursing		(7)	0	0		0
Rehabilitation Nursing		(4)	(2)	(5)		0
Maternity Nursing		0	0	12		12
Pediatric Nursing		0	0	12		12
Leadership		0	0	(8)		0
Supervision		0	0	(8)		0
Ethics & Unethical Cond.		(4)	(1)	(19)		0
Critical Thinking		(2)	0	0		0
Culturally Congruent Care		(3)	0	0		0
End-of-Life Care		(1)	0	0		0
Total Theory Hours	54	157	159	206		576
Skills Lab Hours		90	61.5	84		235.5
Clinical Experience Hrs		237	252	288		777
Total Clinical Hours	0	327	313.5	372		1012.5
TOTAL PROGRAM HOURS						1588.5

Breakdown of Clinical Hours by Topic Areas:

Topic	Hours
Fundamentals	177
Medical-Surgical	731.5
Pediatrics	36
Maternity	36
Leadership	16
Supervision	16
Total Clinical Hours	1012.5

Note: This form is not required by regulation, but is a tool designed to assist program directors to accurately calculate curriculum content hours for Board-approval.

Maternity and Pediatric Tracking Form

**Bay Area College of Nursing
Vocational Nursing Program**

The purpose of this form is to delineate the program's presentation of theory instruction and clinical experience in Maternity Nursing and Pediatric Nursing to enrolled students and to ensure that every student receives the number of hours of theory instruction and clinical training consistent with the Board - approved curriculum.

List each student assignment for Maternity Nursing and Pediatric Nursing. Include both theory instruction and clinical experience, according to the program's instructional plan. Fill in the corresponding week of theory instruction and clinical experience from the program's instructional plan (IP). Modify the form as needed to show the number of students you are requesting and the number of weeks in your terms.

al Exposure
dren's Center
ent/9 hours
lent/9 hours
student/9 hours
dent/9 hours
t/9 hours

DC0114

Students DALY CITY	THH IP Wk #18	THH IP Wk #19	Students DALY CITY	THH IP Wk #20	THH IP Wk #21
22	Maternity Theory 6 Hours Classroom	Maternity Theory 6 Hours Classroom	22	Pediatrics Theory 6 Hours Classroom	Pediatrics Theory 6 Hours Classroom
22	Maternity Clinical 9 Hours Simulation 9 Hours Clinical Exposure = 18 hours <u>9 hours –Simulation</u> (Skills lab – Daly City Campus)	Maternity Clinical 9 Hours Simulation 9 Hours Clinical Exposure = 18 hours <u>9 hours –Simulation</u> (Skills lab – Daly City Campus)	22	Pediatrics Clinical 9 Hours Simulation 9 Hours Clinical Exposure = 18 hours <u>9 hours –Simulation</u> (Skills lab – Daly City Campus)	Pediatrics Clinical 9 Hours Simulation 9 Hours Clinical Exposure = 18 hours <u>9 hours –Simulation</u> (Skills lab – Daly City Campus)
20	<u>9 hours – Clinical Exposure:</u> Real Options Monday – 4 students/9 hours Tuesday – 4 students/9 hours Wednesday – 4 students/9 hours Thursday – 4 students/9 hours Friday – 4 students/9 hours	<u>9 hours – Clinical Exposure:</u> Real Options Monday – 4 students/9 hours Tuesday – 4 students/9 hours Wednesday – 4 students/9 hours Thursday – 4 students/9 hours Friday – 4 students/9 hours	5	<u>9 hours – Clinical Exposure</u> St. Joseph Medical Monday – 1 student/9 hours Tuesday – 1 student/9 hours Wednesday – 1 student/9 hours Thursday – 1 student/9 hours Friday – 1 student/9 hours	<u>9 hours – Clinical Exposure</u> St. Joseph Medical Monday – 1 student/9 hours Tuesday – 1 student/9 hours Wednesday – 1 student/9 hours Thursday – 1 student/9 hours Friday – 1 student/9 hours
2	<u>9 hours – Clinical Exposure:</u> Dr. Suresh Nayak, OB Thursday – 1 student/9 hours Friday – 1 student/9 hours	<u>9 hours – Clinical Exposure:</u> Dr. Suresh Nayak, OB Thursday – 1 student/9 hours Friday – 1 student/9 hours	10	<u>9 hours – Clinical Exposure</u> Patel Medical Monday – 2 students/9 hours Tuesday – 2 students/9 hours Wednesday – 2 students/9 hours Thursday – 2 students/9 hours Friday – 2 students/9 hours	<u>9 hours – Clinical Exposure</u> Patel Medical Monday – 2 students/9 hours Tuesday – 2 students/9 hours Wednesday – 2 students/9 hours Thursday – 2 students/9 hours Friday – 2 students/9 hours

Faculty/Student Clinical Assignments

Complete for all currently enrolled and all proposed students.

Use data for your faculty and facilities that will accurately document the status on the first clinical day for your proposed students.

School: Bay Area College of Nursing (Daly City) – Vocational Nursing Program 1588.5

DC0114

Faculty name	Assigned facility	# of Students Allowed/ Instructor	# of Students Actually in Group	Level of students being taught	Days of Clinical Experience	Time of Clinical Experience	Pre-conference Time	Post-conference Time
Joanne Briosos	Seton Coastside	15	11	I to III	Sat/Sun	AM	50 min	50 min
Mariano Cadiz	Seton Coastside	15	11	I to III	Sat/Sun	PM	50 min	50 min
Judith Ong	Mt. View Healthcare	15	11	I to III	Sat/Sun	AM	50 min	50 min
Mariano Cadiz	Mt. View Healthcare	15	11	I to III	Sat/Sun	PM	50 min	50 min
Joanne Briosos (on-call)	Real Options	15	4	III Maternity	Mon – Fri (4 students/day)	8:30am – 6:00pm	50	50
Joanne Briosos (on-call)	Dr. Suresh Nayak, OB	15	1	III	Wed/Fri (1 student/day)	8:30am – 6:00pm	50	50
Josephine Relos (on-call)	The Oakes Children's Center	15	4	III Pediatrics	Mon – Fri (4 students/day)	8:00am – 6:00pm	50	50
Josephine Relos (on-call)	SJB Child Development	15	11	III Pediatrics	Tues/Thurs	8:00am – 6:00pm	50	50
Judith Ong (on-call)	Love N Care Day Care Center	15	11	III Pediatrics	Mon/Wed	8:30am – 5:30pm	50	50
Judith Ong (on-call)	Noah's Ark Preschool	15	11	III Pediatrics	Wed/Fri	9:00am – 6:00pm	50	50
Joanne Briosos (on-call)	St. Joseph Medical	15	1	III Pediatrics	Mon/Wed (1 student/day)	8:30am – 5:30pm	50	50
Judith Ong	Patel Medical Corp	15	2	III Pediatrics	Wed/Fri (2 students/day)	9:00am – 6:00pm	50	50

BAY AREA COLLEGE OF NURSING
Vocational Nursing Program
Instructional Plan - Level I

CD	Communicable Disease	NP	Nursing Process	PSY	Psychology
COM	Communication	NUT	Nutrition	PA	Professional Adjustment
FUN	Fundamentals	OB	Obstetrical Nursing	REH	Rehabilitative Nursing
GD	Growth and Development	PE	Patient Education	BMS	Basic Med/Surg Nursing
GER	Gerontological Nursing	PED	Pediatric Nursing	IMS	Intermediate Med/Surg Nursing
LS	Leadership/Supervision	PH	Pharmacology	AMS	Advanced Med/Surg Nursing

Week 1	Page	Hrs	Week 2	Page	Hrs	Week 3	Page	Hrs	Week 4	Page	Hrs
FUN - Orientation		1	FUN - Vital Signs	Ch. 4	2	FUN - Body Mechanics & Patient Mobility	Ch. 15	3	FUN - Safety	Ch. 14	3
FUN - Study skills		1	FUN - Physical Assessment	Ch. 5	2	FUN (NP) - Nursing Process	Ch. 6	3	FUN - Pain Management, Comfort, Rest, and Sleep	Ch. 16	2
FUN - Medical Terminology		1	FUN (GER) - Gerontology		1	FUN - Legal & Ethical Aspects of Med Administration (Ref: Pharma Book)	Ch. 2	2	FUN (NP) - Nursing Process	Ch. 6	3
FUN - Evolution of Nursing	Ch. 1	1	NOTE: KATZ index of ADL, Lawton Scale; Functional Assessment								
FUN (COM) - Communication	Ch. 3	3	FUN (COM) - Communication	Ch. 3	3						
FUN - Vital Signs	Ch. 4	1									
		8			8			8			8
Skills Lab		Hrs	Skills Lab		Hrs	Skills Lab		Hrs	Clinicals		Hrs
Skills Lab Filling out sample school forms Handwashing Vital signs (TPR) Vital signs (Blood Pressure) Nursing Skills		24	Skills Lab Physical Assessment Vital signs (TPR) Vital signs (Blood Pressure) Nursing skills		24	Skills Lab Occupied/Unoccupied bed Turning/lifting/restraints Transfer techniques Range of Motion (ROM) Medication Administration		24	Fundamentals of Nursing		24

BAY AREA COLLEGE OF NURSING VOCATIONAL NURSING PROGRAM
Instructional Plan - Level I

CD	Communicable Disease	NP	Nursing Process	PSY	Psychology
COM	Communication	NUT	Nutrition	PA	Professional Adjustments
FUN	Fundamentals	OB	Obstetrical Nursing	REH	Rehabilitative Nursing
GD	Growth and Development	PE	Patient Education	BMS	Basic Med/Surg Nursing
GER	Gerontological Nursing	PED	Pediatric Nursing	IMS	Intermediate Med/Surg Nursing
LS	Leadership/Supervision	PH	Pharmacology	AMS	Advanced Med/Surg Nursing

Week 5	Page	Hrs	Week 6	Page	Hrs	Week 7	Page	Hrs	Week 8	Page	Hrs
FUN - Hygiene & Care of the Patient's Environment	Ch. 18	3	FUN - Medical-Surgical Asepsis and Infection Prevention and Control	Ch. 12	3	FUN - Emergency First Aid Nursing	Ch. 24	4	FUN - Comprehensive Final Exam		3
FUN - Medical-Surgical Asepsis and Infection Prevention and Control	Ch. 12	2	FUN - Specimen Collection and Diagnostic Examination	Ch. 19	3	FUN - Admission, Transfer, and Discharge	Ch. 11	3	BMS (GER) - Health Promotion and Care of Older Adult		6
FUN (CCC) - Cultural & Ethnic Consideration	Ch. 8	3	FUN (CRI) - Critical Thinking	Ch. 6	2	FUN (ELC) - Loss, Grief, Dying, and Death	Ch. 10	1			
						GD - Growth & Development	Ch. 9	2			
		8			8			10			9
Clinicals		Hrs	Clinicals		Hrs	Clinicals		Hrs	Clinicals/Skills Lab		Hrs
Fundamentals of Nursing		24	Fundamentals of Nursing		24	Fundamentals of Nursing		24	Fundamentals of Nursing		9
									Skills Lab (BMS)		18
		24			24			24			27

BAY AREA COLLEGE OF NURSING VOCATIONAL NURSING PROGRAM
Instructional Plan - Level I

CD	Communicable Disease	NP	Nursing Process	PSY	Psychology
COM	Communication	NUT	Nutrition	PA	Professional Adjustments
FUN	Fundamentals	OB	Obstetrical Nursing	REH	Rehabilitative Nursing
GD	Growth and Development	PE	Patient Education	BMS	Basic Med/Surg Nursing
GER	Gerontological Nursing	PED	Pediatric Nursing	IMS	Intermediate Med/Surg Nursing
LS	Leadership/Supervision	PH	Pharmacology	AMS	Advanced Med/Surg Nursing

Week 9	Page	Hrs	Week 10	Page	Hrs	Week 11	Page	Hrs	Week 12	Page	Hrs
NUT - Nutrition		2	NUT - Nutrition		2	NUT - Nutrition		2	NUT - Nutrition		2
PSY - Psychology		2	PSY - Psychology		2	PSY - Psychology		2	PSY - Psychology		2
PH - Pharmacology		2	PH - Pharmacology		2	PH - Pharmacology		2	PH - Pharmacology		2
BMS - GI Disorder - Patient Education		3 3	BMS - GI Disorder - Communicable Disease		3 3	BMS - Neurological Disorder Rehab		4 2	BMS - Neurological Disorder - Rehab		5 1
		12			12			12			12
Clinicals		Hrs	Clinicals		Hrs	Clinicals		Hrs	Clinicals		Hrs
Medical-surgical nursing			Medical-surgical nursing			Medical-surgical nursing			Medical-surgical nursing		
		18			18			18			18

BAY AREA COLLEGE OF NURSING VOCATIONAL NURSING PROGRAM

Instructional Plan: Level I

CD	Communicable Disease	NP	Nursing Process	PSY	Psychology
COM	Communication	NUT	Nutrition	PA	Professional Adjustments
FUN	Fundamentals	OB	Obstetrical Nursing	REH	Rehabilitative Nursing
GD	Growth and Development	PE	Patient Education	BMS	Basic Med/Surg Nursing
GER	Gerontological Nursing	PED	Pediatric Nursing	IMS	Intermediate Med/Surg Nursing
LS	Leadership/Supervision	PH	Pharmacology	AMS	Advanced Med/Surg Nursing

Week 13	Page	Hrs	Week 14	Page	Hrs	Week 15	Page	Hrs	Week 16	Page	Hrs
NUT - Nutrition		3	NUT - Nutrition		3	NUT - Nutrition		3	NUT - Nutrition Long Exam		1
PH - Pharmacology		3	PH - Pharmacology		3	PSY - Psychology		1	PSY - Psychology Long Exam		1
BMS - Endocrine Disorder - Rehab		5 1	BMS - Endocrine Disorder - Ethics		4 2	PH - Pharmacology		2	PH - Pharmacology Comprehensive Long Exam		2
						BMS - Fluids and Electrolytes - Ethics		4 2	BMS - Comprehensive Final Exam (Gerontology, GI-, Neurological-, Endocrine- & Fluids)		2
		12			12			12			6
Clinicals		Hrs	Clinicals		Hrs	Clinicals		Hrs	Clinicals		Hrs
Medical-surgical nursing			Medical-surgical nursing			Medical-surgical nursing			Medical-surgical nursing		6
		18			18			18			6

BAY AREA COLLEGE OF NURSING VOCATIONAL NURSING PROGRAM
Instructional Plan - Level II

CD	Communicable Disease	NP	Nursing Process	PSY	Psychology
COM	Communication	NUT	Nutrition	PA	Professional Adjustments
FUN	Fundamentals	OB	Obstetrical Nursing	REH	Rehabilitative Nursing
GD	Growth and Development	PE	Patient Education	BMS	Basic Med/Surg Nursing
GER	Gerontological Nursing	PED	Pediatric Nursing	IMS	Intermediate Med/Surg Nursing
LS	Leadership/Supervision	PH	Pharmacology	AMS	Advanced Med/Surg Nursing

Week 1	Page	Hrs	Week 2	Page	Hrs	Week 3	Page	Hrs	Week 4	Page	Hrs
NUT - Nutrition		1	NUT - Nutrition		1	NUT - Nutrition		1	NUT - Nutrition		1
GD - Growth & Development		1	GD - Growth & Development		1	GD - Growth & Development		1	GD - Growth & Development		1
PH - Pharmacology		4	PH - Pharmacology		4	PH - Pharmacology		4	PH - Pharmacology		4
IMS - Urinary Disorder - NP - COM - REH		4 .5 .5 1	IMS - Urinary Disorder		6	IMS - Cardiovascular Disorder and PVD		6	IMS - Cardiovascular Disorder and PVD - NP - COM - REH		4 .5 .5 1
		12			12			12			12
Skills Lab			Clinicals			Clinicals			Clinicals		
Skills Lab		16	Medical-surgical nursing		18	Medical-surgical nursing		18	Medical-surgical nursing		18
		16			18			18			18

BAY AREA COLLEGE OF NURSING VOCATIONAL NURSING PROGRAM
Instructional Plan II

CD	Communicable Disease	NP	Nursing Process	PSY	Psychology
COM	Communication	NUT	Nutrition	PA	Professional Adjustments
FUN	Fundamentals	OB	Obstetrical Nursing	REH	Rehabilitative Nursing
GD	Growth and Development	PE	Patient Education	BMS	Basic Med/Surg Nursing
GER	Gerontological Nursing	PED	Pediatric Nursing	IMS	Intermediate Med/Surg Nursing
LS	Leadership/Supervision	PH	Pharmacology	AMS	Advanced Med/Surg Nursing

Week 5	Page	Hrs	Week 6	Page	Hrs	Week 7	Page	Hrs	Week 8	Page	Hrs
NUT - Nutrition		1	NUT - Nutrition		1	NUT - Nutrition Exam		1.5	GD - Growth & Development		1
GD - Growth & Development		1	GD - Growth & Development		1	GD - Growth & Development Exam		1	PH - Pharmacology		5
PH - Pharmacology		4	PH - Pharmacology		4	PH - Pharmacology Exam		1	IMS - Integumentary Disorder		5
IMS - Respiratory Disorder		6	IMS - Respiratory Disorder		6	IMS - MidTerm Exam (Topics: Urinary-, Cardiovascular- or PVD, & Respiratory Disorders)		6.5	- NP		.5
					- Musculoskeletal Disorder (Lecture)				- COM		.5
		12			12			10			12
Skills Lab		Hrs	Clinic		Hrs	Clinic		Hrs	Clinic		Hrs
Skills Lab		16	Medical-surgical nursing		18	Medical-surgical nursing		18	Medical-surgical nursing		18
		16			18			18			18

BAY AREA COLLEGE OF NURSING VOCATIONAL NURSING PROGRAM
Instructional Plan II

CD	Communicable Disease	NP	Nursing Process	PSY	Psychology
COM	Communication	NUT	Nutrition	PA	Professional Adjustments
FUN	Fundamentals	OB	Obstetrical Nursing	REH	Rehabilitative Nursing
GD	Growth and Development	PE	Patient Education	BMS	Basic Med/Surg Nursing
GER	Gerontological Nursing	PED	Pediatric Nursing	IMS	Intermediate Med/Surg Nursing
LS	Leadership/Supervision	PH	Pharmacology	AMS	Advanced Med/Surg Nursing

Week 9	Page	Hrs	Week 10	Page	Hrs	Week 11	Page	Hrs	Week 12	Page	Hrs
GD - Growth & Development		1	IMS - Immune Disorder		6	IMS - Leadership and Supervision		5	IMS - Leadership and Supervision		4
PH - Pharmacology		5				- NP		.5	- Communicable Ds		2
IMS - Surgical Patient		6				- COM		.5			
		12			6			6			6
Skills Lab		Hrs	Clinic		Hrs	Clinic		Hrs	Clinic		
Skills Lab		16	Medical-surgical nursing		18	Medical-surgical nursing		18	Medical-surgical nursing		18
		16			18			18			18

BAY AREA COLLEGE OF NURSING VOCATIONAL NURSING PROGRAM
Instructional Plan II

CD	Communicable Disease	NP	Nursing Process	PSY	Psychology
COM	Communication	NUT	Nutrition	PA	Professional Adjustments
FUN	Fundamentals	OB	Obstetrical Nursing	REH	Rehabilitative Nursing
GD	Growth and Development	PE	Patient Education	BMS	Basic Med/Surg Nursing
GER	Gerontological Nursing	PED	Pediatric Nursing	IMS	Intermediate Med/Surg Nursing
LS	Leadership/Supervision	PH	Pharmacology	AMS	Advanced Med/Surg Nursing

Week 13	Page	Hrs	Week 14	Page	Week 15	Page	Hrs	Week 16	Page	Hrs	
IMS - Cancer - COM - Communicable Ds - ETH		2.5 .5 2 1	IMS - Blood or Lymphatic Disorder		6	IMS - HIV/AIDS		6	IMS - Visual or Auditory Disorder		6
		6			6		6			6	
Clinic		Hrs	Clinic		Hrs	Clinic		Hrs	Clinic		Hrs
Medical-surgical nursing		18	Medical-surgical nursing		18	Medical-surgical nursing		18	Medical-surgical nursing		18
		18			18		18			18	

BAY AREA COLLEGE OF NURSING VOCATIONAL NURSING PROGRAM
Instructional Plan II

CD	Communicable Disease	NP	Nursing Process	PSY	Psychology
COM	Communication	NUT	Nutrition	PA	Professional Adjustments
FUN	Fundamentals	OB	Obstetrical Nursing	REH	Rehabilitative Nursing
GD	Growth and Development	PE	Patient Education	BMS	Basic Med/Surg Nursing
GER	Gerontological Nursing	PED	Pediatric Nursing	IMS	Intermediate Med/Surg Nursing
LS	Leadership/Supervision	PH	Pharmacology	AMS	Advanced Med/Surg Nursing

Week 17	Page	Hrs	Week 18	Page	Hrs
IMS - Reproductive Disorder		6	GD - Growth & Development Exam	1	
			PH - Comprehensive Pharmacology Long Exam	2	
			IMS - Comprehensive Final Examination (Topics: Musculoskeletal-, Integumentary-, Surgical Patient, Immune-, Leadership and Supervision, Cancer, Blood or Lymphatic-, HIV/AIDS, Visual or Auditory-, Reproductive Disorder)	2	
		6		5	
Clinic		Hrs	Lab Skills		Hrs
Medical-surgical nursing		18	Skills Lab		13.5
		18			13.5

Bay Area College of Nursing - Vocational Nursing Program
Instructional Plan - Level III

CD	Communicable Disease	NP	Nursing Process	PSY	Psychology
COM	Communication	NUT	Nutrition	PA	Professional Adjustments
FUN	Fundamentals	OB	Obstetrical Nursing	REH	Rehabilitative Nursing
GD	Growth and Development	PE	Patient Education	BMS	Basic Med/Surg Nursing
GER	Gerontological Nursing	PED	Pediatric Nursing	IMS	Intermediate Med/Surg Nursing
LS	Leadership/Supervision	PH	Pharmacology	AMS	Advanced Med/Surg Nursing

Week 1	Page	Hrs	Week 2	Page	Hrs	Week 3	Page	Hrs	Week 4	Page	Hrs
NUT - Nutrition		2	NUT - Nutrition		2	NUT - Nutrition		2	NUT - Nutrition		2
PSY - Psychology		3	PSY - Psychology		3	PSY - Psychology		3	PSY - Psychology		3
GD - Growth and Development		1	GD - Growth and Development		1	GD - Growth and Development		1	GD - Growth and Development		1
AMS - Health Promotion and Care of Older Adult - REH - ETH (Intensive and Extensive Course Coverage)		2 3 1	AMS - GI Disorder - COM - REH - ETH (Intensive and Extensive Course Coverage)		2 1 2 1	AMS - Neurological Disorder - NP - COM - ETH (Intensive and Extensive Course Coverage)		2 1 2 1	AMS - Endocrine Disorder - PE - ETH (Intensive and Extensive Course Coverage)		2 3 1
		12			12			12			12
Skills Lab		Hrs	Clinic		Hrs	Clinic		Hrs	Clinic		Hrs
Skills Lab		16	Medical-Surgical Nursing		18	Medical-Surgical Nursing		18	Medical-Surgical Nursing		18
		16			18			18			18

BAY AREA COLLEGE OF NURSING
Instructional Plan - Level III

CD	Communicable Disease	NP	Nursing Process	PSY	Psychology
COM	Communication	NUT	Nutrition	PA	Professional Adjustments
FUN	Fundamentals	OB	Obstetrical Nursing	REH	Rehabilitative Nursing
GD	Growth and Development	PE	Patient Education	BMS	Basic Med/Surg Nursing
GER	Gerontological Nursing	PED	Pediatric Nursing	IMS	Intermediate Med/Surg Nursing
LS	Leadership/Supervision	PH	Pharmacology	AMS	Advanced Med/Surg Nursing

Week 5	Page	Hrs	Week 6	Page	Hrs	Week 7	Page	Hrs	Week 8	Page	Hrs
PSY - Psychology		3	GD - Growth and Development		3	PH - Pharmacology		6	PH - Pharmacology		6
GD - Growth and Development		1	NUT - Nutrition		3	AMS - Cardiovascular and PVD		4	AMS Respiratory Disorder		2
AMS - Fluids and Electrolytes		2	AMS - Urinary Disorder		1	- ETH (Intensive and Extensive Course Coverage)		1	- PE - ETH (Intensive and Extensive Course Coverage)		3
- PE		3	- NP		1						1
- ETH (Intensive and Extensive Course Coverage)		1	- PE		1						
			- ETH (Intensive and Extensive Course Coverage)		2						
					1						
		10			11			11			12
Skills Lab		Hrs	Clinic		Hrs	Clinic		Hrs	Clinic		Hrs
Skills Lab		16	Medical-Surgical Nursing		15	Medical-Surgical Nursing		15	Medical-Surgical Nursing		18
		16			15			15			18

Bay Area College of Nursing, Inc. Vocational Nursing Program
Instructional Plan - Level III

CD	Communicable Disease	NP	Nursing Process	PSY	Psychology
COM	Communication	NUT	Nutrition	PA	Professional Adjustments
FUN	Fundamentals	OB	Obstetrical Nursing	REH	Rehabilitative Nursing
GD	Growth and Development	PE	Patient Education	BMS	Basic Med/Surg Nursing
GER	Gerontological Nursing	PED	Pediatric Nursing	IMS	Intermediate Med/Surg Nursing
LS	Leadership/Supervision	PH	Pharmacology	AMS	Advanced Med/Surg Nursing

Week 9	Page	Hrs	Week 10	Page	Hrs	Week 11	Page	Hrs	Week 12	Page	Hrs
PH - Pharmacology		6	NUT - Nutrition		2	PH - Pharmacology		6	PH - Pharmacology		6
AMS - Musculoskeletal Disorder		2	GD - Growth and Development		2	AMS - Surgical Patient (Intensive and Extensive Course Coverage)		3	AMS - Immune Disorder - L/S - ETH (Intensive and Extensive Course Coverage)		2 3 1
- PE		2	AMS - Integumentary Disorder		2						
- CD		1	- CD		3						
- ETH (Intensive and Extensive Course Coverage)		1	- ETH (Intensive and Extensive Course Coverage)		1						
		12			10			9			12
Skills Lab		Hrs	Clinic		Hrs	Clinic		Hrs	Clinic		Hrs
Skills Lab		16	Medical-Surgical Nursing		18	Medical-Surgical Nursing		11	Medical-Surgical Nursing		18
		16			18			11			18

Bay Area College of Nursing, Inc. Vocational Nursing Program
Instructional Plan - Level III

CD	Communicable Disease	NP	Nursing Process	PSY	Psychology
COM	Communication	NUT	Nutrition	PA	Professional Adjustments
FUN	Fundamentals	OB	Obstetrical Nursing	REH	Rehabilitative Nursing
GD	Growth and Development	PE	Patient Education	BMS	Basic Med/Surg Nursing
GER	Gerontological Nursing	PED	Pediatric Nursing	IMS	Intermediate Med/Surg Nursing
LS	Leadership/Supervision	PH	Pharmacology	AMS	Advanced Med/Surg Nursing

Week 21	Page	Hrs	Week 22	Page	Hrs
PED - Pediatric		6	AMS - Comprehensive Final Exit Exam (All Topics covered from Term I, II, & III)		3
		6			3
Clinic		Hrs	Clinic		Hrs
Pediatrics - Clinical Simulation/Exposure		9/9	Medical Surgical Nursing		13
		18			13