

# Revised Agenda Item #7.



STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.  
**BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS**  
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## Executive Officer's Report

### 1. Board Member Update

- Vacant Positions – There are currently three vacant board member positions – one (1) Licensed Vocational Nurse member and two (2) public members. Anyone interested in serving on the Board should contact the Governor's Appointment Secretary or go to the Governor's website.

### 2. Budget Update

- Budget Change Proposals (BCPs) – The Department of Consumer Affairs (DCA) is submitting two "departmental" BCPs for Budget Year 2012/13.
  - Breeze & Credit Card Processing BCPs – To obtain the required funds to implement this major information technology project. DCA indicates that the Board's implementation of Breeze is tentatively scheduled for March 2013.
  - Consumer Protection Enforcement Initiative (CPEI) BCP – Due to the State Hiring Freeze, none of the health care boards' limited term (LT) positions could be filled to implement elements of CPEI. Therefore, the DCA is requesting a two-year extension on all CPEI LT positions.

### 3. Education Division Update

- School Programs

	<b>VN Program</b>	<b>PT Program</b>	<b>Totals</b>
# Approved Programs	200	15	215
# Pre-Approved Programs	3	1	4
<b>Total Programs:</b>	<b>203</b>	<b>16</b>	<b>219</b>
# Proposed Programs	123	10	133
<b>Total Pre-Approved, Approved, Proposed Programs</b>	<b>326</b>	<b>26</b>	<b>352</b>

- Submission of New Proposals and School Materials for Nursing Education Consultant (NEC) Review – The Board asks for your cooperation when submitting new proposals and other materials to your Consultant. Due to the high vacancy rate of consultant staff, the Board cannot project the length of time necessary to review new proposals. Please work with the supervising nursing education. The Board thanks you for your cooperation and understanding.

#### 4. Licensing Division Update

- Online License Renewal Project – Board staff continues to work with the DCA Office of Information Services and the DCA Accounting Office to work out the final details for implementing the Online License Renewal application. The Board anticipates the Online License Renewal services will be available to licensees by January 2012.
- Retroactive Fingerprinting Audit – In July 2011, Board staff sent over 6,000 letters to licensees who checked “Yes” on their license renewal form stating they had their fingerprints on file with the Board but did not. Each licensee was required to complete and sign a Declaration and include a copy of the Live Scan processed to validate that the fingerprint records were submitted to the Department of Justice (DOJ) as specified. A large majority of these licensees complied with the DOJ and Federal Bureau of Investigation requirements. For the licensees still out of compliance, follow up action is underway. Board staff plans to have this project completed by the end of the year.

#### 5. Examination Update

- Examination Development
  - On Monday, January 23, 2012, the Board and the Office of Professional Examination Services (OPES) convened the first **2012 Psychiatric Technician Item Review Conference**. Goals of this conference included:
    1. Review, analysis, and revision of new try-out examination items to address identified deficiencies in the item bank.
    2. Review, analysis, and revision of scoreable items with performance statistics inconsistent with Board-approved parameters for inclusion in the Psychiatric Technician Item Bank.
    3. Provide training for new Nursing Education Consultant.

Subject Matter Experts included psychiatric technicians and registered nurses employed in the education and practice arenas.

**OPES Representative:** Kelly Parrish, Personnel Selection Consultant I

**Board Representatives:** Cheryl Anderson, SNEC, and Diane Oran NEC

The conference concluded on Friday, January 27, 2012.

- Examination Statistics - Current Calendar Year to Date (1/1/12 to 6/30/12) – The table below shows a total of **6356** candidates sat for the VN Licensure Examination. The pass percentage rate for **first-time applicants was 72% for the VN Program**. The NCLEX-PN® Licensure Examination Statistics are as follows:

<b>VN Applicants</b>	<b>VN Applicants Tested</b>	<b># Pass</b>	<b>% Pass</b>	<b># Fail</b>	<b>% Fail</b>
<b>First-time Applicants</b>	4197	3035	72%	1162	28%
Repeat Applicants	2159	523	24%	1636	76%
<b>Overall Totals</b>	<b>6356</b>	<b>3558</b>	<b>56%</b>	<b>2798</b>	<b>44%</b>

The table below shows a total of 413 applicants sat for the PT Licensure Examination. The pass percentage rate for first-time applicants was 80%. The PT Licensure Examination Statistics are as follows:

<b>PT Applicants</b>	<b>PT Applicants Tested</b>	<b># Pass</b>	<b>% Pass</b>	<b># Fail</b>	<b>% Fail</b>
<b>First-time Applicants</b>	285	228	80%	57	20%
Repeat Applicants	128	41	32%	87	68%
<b>Overall Totals</b>	<b>413</b>	<b>269</b>	<b>65%</b>	<b>144</b>	<b>35%</b>

- Online License Renewal Project – As of December 20, 2011, Licensees can now renew their licenses online. Licensees will be able to renew online until the BreEZE information Technology Project is operational in 2013. The credit card payment is strictly limited to license renewals that are paid for online. It cannot be used for any other payments.
- Retroactive Fingerprinting Audit – On January 9, 2009, the Office of Administrative Law approved the Board's emergency regulations to implement retroactive fingerprinting effective April 1, 2009. Board records indicated that approximately 55,000 licensees needed to be fingerprinted. These individuals were licensed prior to January 1, 1998. It was anticipated that the majority of retroactive fingerprints would be collected from April 1, 2009 through June 30, 2011 (i.e., two renewal cycles). Applicable licensees were instructed to submit their fingerprint records to a local LiveScan Service Provider and self-certify on their renewal forms that they complied with the fingerprint requirements. In July 2011, the Board conducted an audit of the licensees who failed to comply with the fingerprinting requirements. Over 6,000 licensees were non-compliant with the fingerprint requirements. In January 2012, follow-up letters were issued and individuals in violation were routed to the Enforcement Division for action.

## 6. Liaison Activity Update

- On January 20, 2012, Cheryl Anderson, Supervising Nursing Education Consultant, and Lynne Shively, Manager, Licensing Division attended a meeting with representatives of Assembly Member Dan Logue, 3<sup>rd</sup> District. The purpose of the meeting was discussion of the evaluation of military courses as a condition of licensure for vocational nurses (VNs) and psychiatric technicians (PTs). Additionally, information was requested relative to the following areas.
  1. Comparison of educational requirements for initial licensure of LVNs and PTs.
  2. Qualifications for dual licensure of LVNs and PTs.
  3. Sites employing LVNs and PTs.
  4. Comparison of RNs and LVNs.

Participants included:

1. David Kruckenberg, Legislative Director, Assembly Member Dan Logue.
2. Kevin Hanley, Chief Consultant, Assembly Member Dan Logue.
3. Luis Portillo, Assistant Deputy Director, DCA's Division of Legislative & Policy Review.
4. Erica A. Eisenlauer, Legislative Analyst, DCA Division of Legislative & Policy Review.

## 7. Personnel Update

- Budget Letter (BL) 11-29 – Effective November 1, 2011, the DCA's Operational Efficiency Plan (otherwise known as the reduction plan) was approved by the Department of Finance (DOF). Due to the approval of this plan, the hiring freeze was lifted for DCA effective November 22, 2011. As a follow-up to the plan, BL 11-29 requires a monthly update of hiring data to DOF no later than Friday of the first full week of each month.
- Board Vacancies – The Board currently has 24 positions vacant for a 31% vacancy rate (i.e., 24 vacant out of 78.3 total positions). The positions vacant are in the following Divisions:
  - 13.5 Enforcement Division
  - 8.5 Licensing & Administrative Services
  - 2.0 Education Division

Recruitment efforts to fill these vacancies are currently underway.

- In-House Promotions
  - Angelina Martin, Staff Services Manager II, promoted to Assistant Executive Officer effective December 1, 2011.
- In-House Transfers
  - Rikki Parks, Office Technician, transferred from the Cashiering Unit to the Enforcement Division effective December 1, 2011.
  - Hon Wong, Office Technician, transferred from the Mailroom to the Fingerprints Unit effective December 28, 2011.
- New Hires
  - Tricia Yu was hired as Supervising Special Investigator I effective December 1, 2011.
  - Napoleon Cristobal was hired as Office Technician effective December 7, 2011.

## 8. Other Important Issues

- Customer Service Surveys – The Board distributes a “Customer Service Survey” to solicit feedback regarding how the Board is accomplishing its mission and goals. The information is used to develop the Board's Strategic Plan and is included in our Sunset Review Reports. Please complete the survey form and leave it on the table at the back of the room. We are very interested in obtaining any recommendations you make regarding improving effectiveness.

(02/14/12)