



**Board Meeting  
NOTICE AND AGENDA**

**Thursday – Friday, February 4 – 5, 2016**

Hilton Los Angeles Airport  
International Ballroom  
5711 West Century Boulevard  
Los Angeles, CA 90045  
Telephone: (310) 410-4000  
Fax: (310) 410-6250  
**9:00 a.m. to 5:00 p.m.**

**OR UNTIL COMPLETION OF BUSINESS**

**THURSDAY, FEBRUARY 4, 2016**

Links to agenda items with attachments are available at [www.bvnpt.ca.gov](http://www.bvnpt.ca.gov), prior to the meeting date.

**8:00 a.m. – OPEN SESSION: Staff Presentation to Public (Board Members Not Present):**

1. Overview of Board's Process Related to Applicants with Convictions and Post-Licensure Requirements.
2. Questions and Answers.

**9:00 a.m. – OPEN SESSION: Board Meeting Begins**

3. Call to Order, Roll Call, and Establishment of Quorum.
4. Pledge of Allegiance.
5. Public Comment on Items Not on the Agenda. *The Board may not discuss or take any action on any item raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting (Government Code Sections 11125, 11125.7(a)).*
6. Reinstatement Hearings.
  - A. Aaron Childress
  - B. Sherrill Davis
  - C. Griselda Esquibel

**BREAK**

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D. Jennifer Servin  
E. Wendy Smith

**LUNCH BREAK**

7. **CLOSED SESSION**

A. The Board will meet in closed session pursuant to Government Code Section 11126(c)(3) to deliberate and vote on the above matters, and any other disciplinary matters.

B. Adjourn Closed Session.

8. **RECONVENE OPEN SESSION**

9. Adjournment.

**FRIDAY, FEBRUARY 5, 2016**

**9:00 a.m. – OPEN SESSION**

10. Call to Order, Roll Call, and Establishment of Quorum.
11. Pledge of Allegiance.
12. Introduction of Board Members and Board Staff.
13. Introduction of Approved Schools Represented at Meeting Based Upon Voluntary Sign-In.
14. Meeting and Public Comment Procedures.
15. Review and Consideration to Adopt Board Member Administrative Procedure Manual.
16. Election of Board Officers.
17. Education Division Reports Regarding Vocational Nursing and Psychiatric Technician Programs.
  - A. Reconsideration of Provisional Approval.
    1. American College of Nursing Psychiatric Technician Program. Reconsideration of Provisional Approval. Jessica Gomez, Nursing Education Consultant.
    2. American College of Nursing Vocational Nursing Program. Reconsideration of Provisional Approval. Jessica Gomez, Nursing Education Consultant.
    3. Angeles College Vocational Nursing Program. Reconsideration of Provisional Approval; Consideration of Request to Admit Students. Jessica Gomez, Nursing Education Consultant.
    4. Bay Area College of Nursing, Daly City, Vocational Nursing Program. Reconsideration of Provisional Approval; Consideration of Request to Admit Students. Donna Johnson, Nursing Education Consultant.
    5. Bay Area College of Nursing, Palo Alto, Vocational Nursing Program. Reconsideration of Provisional Approval; Consideration of Request to Admit Students. Donna Johnson, Nursing Education Consultant.
    6. Career Care Institute, Moreno Valley, Vocational Nursing Program. Reconsideration of Provisional Approval; Consideration of Request to Admit Students. Jessica Gomez, Nursing Education Consultant.
    7. High Desert Medical College Vocational Nursing Program. Reconsideration of Provisional Approval; Consideration of Request to Admit Students. Jessica Gomez, Nursing Education Consultant.

**BREAK**

8. Saint Joseph School of Nursing Vocational Nursing Program. Reconsideration of Provisional Approval; Consideration of Request to Admit Students. Jessica Gomez, Nursing Education Consultant.
  9. Santa Barbara Business College, Bakersfield, Vocational Nursing Program. Reconsideration of Provisional Approval. Jessica Gomez, Nursing Education Consultant.
  10. Shepherd University Vocational Nursing Program. Reconsideration of Provisional Approval. Jessica Gomez, Nursing Education Consultant
- B. Consideration of Placement on Provisional Approval.
1. Homestead Schools Vocational Nursing Program. Consideration on Provisional Approval. Donna Johnson, Nursing Education Consultant.
- C. Consideration of Request to Admit Students by Programs on Provisional Approval.
1. Preferred College of Nursing, Van Nuys, Vocational Nursing Program. Consideration of Request to Admit Students. Donna Johnson, Nursing Education Consultant.
  2. Sierra Pacific College Vocational Nursing Program. Consideration of Request to Admit Students. Jessica Gomez, Nursing Education Consultant.

**LUNCH BREAK**

18. Adoption of November 20, 2015 Board Meeting Minutes.
19. Adoption of Executive Officer's Report on Decisions for Vocational Nursing and Psychiatric Technician Programs.
20. Executive Officer's Report.  
John Brooks, Acting Executive Officer
21. Regulatory Report.  
Jennifer Almanza, Administrative Analyst
  - A. Proposed Regulatory Action to Amend California Code of Regulations Sections 2503 (VN) and 2563 (PT), Delegation of Certain Functions.
  - B. Proposed Regulatory Action to Amend California Code of Regulations Sections 2537 (VN) and 2590 (PT) Military Requirements.
  - C. Proposed Regulatory Action to Amend California Code of Regulations Sections 2526.1 (VN) and 2581.1 (PT), Provisional Approval, and Sections 2530 (VN) and 2585 (PT) General Requirements.

22. Legislative Report.  
Carol Northrup, Licensing and Administrative Services Division Manager
- A. AB12 (Cooley) State Government: Administrative Regulations: Review.
  - B. AB611 (Dahle) Controlled Substances: Prescriptions: Reporting.
  - C. AB750 (Low) Business and Professions: Licenses.
  - D. AB840 (Ridley-Thomas S) Nurses and Certified Nurse Assistants: Overtime.
  - E. AB923 (Steinorth) Respiratory Care Practitioners.
  - F. AB1165 (Ridley-Thomas S) Vocational Nursing: Secondary, Post-Secondary Education.
  - G. SB390 (Bates) Home Health Agencies: Skilled Nursing Services.
  - H. SB779 (Hall) Skilled Nursing Facilities: Staffing.
  - I. SB780 (Mendoza) Psychiatric Technicians and Assistants: Overtime.
  - J. Other Legislation Impacting the Board's Jurisdiction or Board Operations. Examples include measures involving the qualification, application, licensing and renewal requirements for board licensees; requirements related to the education of board licensees or programs offering such education; authority, scope of practice, or facilities practices related to board licensees; measures adding, modifying or removing requirements that impact the board and its operations or that of the Department of Consumer Affairs.
23. Licensing Division Report.  
Carol Northrup, Licensing and Administrative Services Division Manager

**BREAK**

24. Enforcement Division Report.  
Gina Bayless, Enforcement Division Chief
25. Review and Possible Action on Petition for Reinstatement of License Application Form.  
Gina Bayless, Enforcement Division Chief
26. Education Division Report.  
Cheryl Anderson, Supervising Nursing Education Consultant
27. Parameters of Closed Session.  
Rebecca Bon, DCA Legal Counsel
28. Public Comment on Items Not on the Agenda. *The Board may not discuss or take any action on any item raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting (Government Code Sections 11125, 11125.7(a)).*
29. Agenda Items for Future Meetings. *The Board may not discuss or take action on any matter that is not included on this agenda except to decide whether to place the matter on the agenda of a future meeting. (Government Code Section 11125 and 11125.7(a)).*

30. **CLOSED SESSION**

- A. The Board will meet in closed session to consider the appointment of an Executive Officer pursuant to Government Code Section 11126(a)(1).
- B. Adjourn Closed Session.

31. **RECONVENE OPEN SESSION**

32. Adjournment.

*The mission of the California Board of Vocational Nursing and Psychiatric Technicians (Board) is to protect the public. Public protection is paramount to the Board and its highest priority in exercising its licensing, regulatory, and disciplinary functions. Towards this end, the Board ensures that only qualified persons are licensed vocational nurses and psychiatric technicians by enforcing education requirements, standards of practice, and by educating consumers of their rights.*

Action may be taken on any item on the agenda. The time and order of agenda items are subject to change at the discretion of the Board President and may be taken out of order. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Board are open to the public. The Board plans to webcast this meeting on its website at [www.bvnpt.ca.gov](http://www.bvnpt.ca.gov). Webcast availability cannot, however, be guaranteed due to limited resources. The meeting will not be cancelled if webcast is not available. If you wish to participate or to have a guaranteed opportunity to observe, please plan to attend at a physical location. Adjournment, if it is the only item that occurs after a closed session, may not be webcast.

Government Code Section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Board prior to the Board taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the Board, but the Board President may, at his or her discretion, apportion available time among those who wish to speak. Individuals may appear before the Board to discuss items not on the agenda; however, the Board can neither discuss nor take official action on these items at the time of the same meeting (Government Code Sections 11125, 11125.7(a)).

The meeting is accessible to the physically disabled. A person who needs disability-related accommodation or modification in order to participate in the meeting may make a request by contacting: Jennifer Almanza at (916) 263-7845, email: [Jennifer.Almanza@dca.ca.gov](mailto:Jennifer.Almanza@dca.ca.gov) or send a written request to the Board of Vocational Nursing and Psychiatric Technicians, **2535 Capitol Oaks Drive, Suite 205, Sacramento, CA, 95833**. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodations. TDD Line: (916) 322-1700.