



Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive Suite 205, Sacramento, CA
95833-2945
P (916) 263-7800 | F (916) 263-7855 |
www.bvnpt.ca.gov



Table with 2 columns: Field (DATE, TO, REVIEWED BY, PREPARED BY, SUBJECT, PROGRAM) and Value (August 15, 2023, Board Members, Beth DeYoung, MPH, RN, Roberta Thomson, EdD, RN, Continued Program Approval; Reconsideration of Provisional Status, Healthcare Career College Vocational Nursing Program)

Please note: Board Nursing Education Consultants make recommendations. The recommendations are forwarded to the Education and Practice Committee for review and recommendation or to the Executive Officer or full Board for action.

PROGRAM REQUEST:

The Program requests continued program approval and reconsideration of provisional status.

BACKGROUND:

On August 20, 2021, the Program was placed on the August 2023 Board agenda for reconsideration of provisional status.

On May 11, 2023, the Nursing Education Consultant (NEC) received a request for reconsideration of provisional status.

On July 1, 2023, the NEC received supporting documentation from the Program Director for a request for continued program approval and reconsideration of provisional status.

STAFF ANALYSIS:

The NEC reviewed and analyzed the documents provided by the Program Director to verify adequate resources including clinical facilities and classrooms to accommodate the students' learning needs and ability to meet the Program's approved objectives.

The Program was initially placed on provisional approval for a two-year period on August 20, 2021, due to non-compliance with regulatory requirements, specifically, the Program's average annual pass rates for the NCLEX-PN® licensure examination that were significantly below the state average annual pass rate for first-time candidates.

During the August 2021 Board meeting, the Program Director stated that the following interventions would be implemented with the next admitted class to improve NCLEX-PN® licensure examination pass rates:

1. The Program planned to revise the admission policy to include the successful completion of at least six college credits prior to admission to the program (to prepare the students for the rigor of college level work).
2. The Program planned to require the submission of a personal statement as part of the screening and selection process. The Program would include study skills, reading skills and time management skills in the pre-requisite curriculum. The Program would also offer ongoing study skills/coaching throughout the program.
3. The Program would incorporate ongoing clinical site evaluations through Canvas Learning Management System (LMS).
4. The Program planned to start early implementation of and increased use of Early Adaptive Quizzing (EAQ) and Health Education Systems Inc. (HESI) resources. Using the data collected from HESI and EAQ, the Program would collect detailed data regarding students' specific areas of deficiency in to better review the curriculum. Future curriculum reviews would incorporate a discussion of students' identified areas of weakness and use that information to drive curriculum modifications.
5. Students were required to clear their student financial account prior to graduation. Students would have individual support and daily follow-up from the faculty mentor to maintain students' focus, confidence, and motivation until their NCLEX-PN® licensure examination date.
6. The Program would continue to teach on campus. The Program believes that holding classes in-person would promote more engagement, quality discussion and improved outcomes.
7. The faculty would meet and review progress on a weekly basis so faculty could identify and correct issues in real time, instead of having to wait until the end of the module.

On July 6, 2023, three NECs conducted a site visit for reconsideration of provisional status. The following findings were noted:

1. There has been one class of students that graduated since the Program implemented the interventions above. More data is needed to ensure the Program's stability.
2. Students did not have six college credits prior to being admitted to the Program, as per the revised admission policy. During the interview, the students stated if they did not have college credits, they can take the Certified Nursing Assistant (CNA) course.
3. Three of the four faculty stated they did not participate in curriculum reviews. The curriculum review meeting minutes did not include a discussion of students' identified areas of weakness to drive curriculum modifications.
4. The Program Director did not provide documented evidence that the faculty met weekly on a consistent basis. During the interview, the faculty stated they met monthly, sometimes twice a month.
5. During an interview, the students stated the Program did not provide credit granting for students who obtained a CNA certificate. The Program Director and Administrator verified they did not provide credit granting.
6. The Program continues to have a frequent turnover at the Program Director position.

The Program has not demonstrated full compliance with Article 5 of the California Code of Regulations, Title 16. Four violations were identified.

The \$5000 fee for program review was submitted and processed on July 7, 2023.

STAFF RECOMMENDATIONS:

1. Grant the Program's request for continued program approval with provisional status.
2. Extend the Program's provisional status for a one-year period beginning on August 25, 2023.
3. Place the Program on the August 2024 Board meeting agenda for reconsideration of provisional status.
4. Require the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

1. Require the Program to correct the outstanding violations by December 15, 2023.
2. Require the Program to submit a report in four months but with a submission date no later than December 15, 2023, and in nine months but with a submission date no later than May 31, 2024. The report must include a comprehensive analysis of the program, timeline for implementation, and the effect of employed interventions. The elements below must be addressed in the analysis.
 - a. Terminal objectives
 - b. Evaluation of current curriculum including:
 - 1 Instructional plan
 - 2 Theory objectives for each term
 - 3 Clinical objectives for each term
 - 4 Lesson plans for each term
 - c. Student Policies including:
 - 1 Admission policy
 - 2 Screening and selection policy
 - 3 Attendance policy
 - 4 Remediation policy
 - 5 Evaluation of student achievement
 - 6 Credit granting policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected students.
 - e. Evaluations of faculty
 - f. Methodologies for:
 - 1- Faculty meetings
 - 2- Clinical evaluations
 - g. Documentation of required clinical resources for all terms for all current cohorts
3. Admit no additional classes without prior approval by the Board.
4. Require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with the California Code of Regulations, Title 16, Section 2530(l).
5. Continue to provide a maximum of ten students for each instructor. The California Code of Regulations, Title 16, Section 2534(d) states "For supervision of clinical

experience, there shall be a maximum of 15 students for each instructor.” Recommendation of a maximum of ten students for each instructor in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.

6. Notify the NEC in the event a current class is displaced from clinical sites.
7. Continue the Program’s requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code, Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
8. Board staff will continue to monitor the Program’s effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program’s licensure examination pass rates each quarter.
9. Failure to take any of these corrective actions may cause the Board to revoke the Program’s approval.

Continuing Approval Survey

In accordance with Section 2883 of the California Business and Professions Code, it is the Board’s duty, through an official representative, to inspect or review all schools of vocational nursing in California. Written reports of the representatives’ visit, or inspection, shall be made to the Board. Such inspections determine Program compliance with Article 5 of the California Code of Regulations, Title 16.

The Healthcare Career College Vocational Nursing Program was reviewed to determine compliance with Article 5 of the California Code of Regulations, Title 16. The findings are seen within the table below. Four violations were identified.

ARTICLE 5 – SCHOOLS OF VOCATIONAL NURSING	VIOLATIONS
2526. Procedure for Approval	
1-4 Program Application Information	
5 Disciplinary History	
6 Organizational Chart	
7 Geographic Narrative	
8 Philosophy of Program	
9 Conceptual Framework	

10 Clinical Facility Placement	
11 Terminal Objectives	
12 Course Outlines for Each Course	
13 Instructional Plan	
14 Daily Lesson Plans	
15 Evaluation Methodology for Curriculum	X
16 Verification of Faculty Qualifications	
17 Evaluation Methodology for Clinical Facilities	
18 Admission Criteria	X
19 Screening and Selection Criteria	
20 Student Services List	
21 Number of Students	
22 Evaluation Methodology for Student Progress	
23 Remediation	
24 Attendance Policy	
25 Grievance Policy	
26 Required Notices (Contacting Board, Grievance Policy, credit granting, a list of approved clinical facilities)	
27 Credit Granting	X
28 Transfer Credit	
29 Competency Based Credit	
30 Program Resources	
31 Faculty Meeting Minutes	X
32 Education Equivalency (High School Graduation)	
33 Program Hours	
34 Preceptorship	
35 BPPE Approval (Private School Only)	
36 Fee Reduction request (if applicable)	
2527 Reports	

2529. Faculty Qualifications	
2530. General Requirements	
2532. Curriculum Hours	
2533. Curriculum Content	
2534. Clinical Experience	
2535. Credit for Previous Education and Experience	

RELEVANT PROGRAM ELEMENTS

Enrollment

California Code of Regulations, Title 16, Section 2530(k) states:

“The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of students per class and/or increase the frequency of class admissions include but are not limited to: (1) Sufficient program resources as specified in Section 2530(a)(2) Adequacy of clinical experience as specified in Section 2534. (3) Licensure examination pass rates as specified in Section 2530(l)”.

The Program is approved to offer a full-time class of 60 weeks. Board approval is required prior to the admission of each class.

The following table represents current and projected student enrollment based on current and proposed class starts and completion dates. The table indicates a maximum enrollment of 72 students for the period July 2022 through September 2023.

ENROLLMENT DATA TABLE

Class Start Dates	Class Completion Dates	Number of Students Admitted	Number of Students Current	Number of Graduated	Total Enrolled
7/18/2022 *(10/17/2023)		20	12		12
11/21/2022 *(3/11/2024)		20	20		12 + 20= 32
5/30/2023 *(8/26/2024)		20	20		32 + 20= 52
9/25/2023 *(12/27/2024) Projected		20			52 + 20= 72

*Indicates projected graduation date

Licensing Examination Statistics

California Code of Regulations, Title 16, Section 2530(l) states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

The following statistics, furnished by Pearson Vue and published by the National Council of State Boards of Nursing as “Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction,” for the period July 2021 through June 2023, specify the pass percentage rate for graduates of the Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®) and the variance from the state average annual pass rates.

NCLEX-PN® LICENSURE EXAMINATION DATA

Quarterly Statistics					Annual Statistics		
Quarter	# Candidates in Quarter	# Passed in Quarter	% Passed in Quarter	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate CCR §2530(l)	Variance from State Average Annual Pass Rate
Jul - Sept 2021	11	9	82%	75%	64%	72%	-8
Oct - Dec 2021	4	3	75%	73%	73%	72%	+1
Jan - Mar 2022	1	1	100%	76%	84%	73%	+11
Apr - Jun 2022	2	1	50%	70%	78%	72%	+6
Jul - Sept 2022	No testers	N/A	N/A	70%	71%	72%	-1
Oct - Dec 2022	No testers	N/A	N/A	75%	67%	73%	-6
Jan - Mar 2023	11	11	100%	73%	92%	72%	+20
Apr - Jun 2023	No testers	N/A	N/A	85%	100%	75%	+25

*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the most current data available (April – June 2023), the Program’s average annual pass rate is 100 percent. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 75 percent. The average annual pass rate for the Program is 25 percentage points above the state average annual pass rate.

Faculty and Facilities

California Code of Regulations, Title 16, Section 2534(d) states:

“For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.”

The current number of approved faculty totals 12. The Program Director has 100 percent administrative duties. Of the total faculty, nine are designated to teach clinical.

At the August 2021 Board meeting, the Program was required to provide a maximum of ten students for each instructor during clinical experiences. Based upon a maximum proposed enrollment of 72 students, eight instructors are required for clinical supervision. The utilization of faculty at clinical facilities is such that clinical instruction is covered adequately.

California Code of Regulations, Title 16, Section 2534(b) states:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.”

Submitted documentation indicates the Program has sufficient clinical facilities to afford the number, type and variety of patients that will provide clinical experience consistent with Board-approved competency-based objectives and theory being taught for current and proposed student enrollment.

Program Inspection

On July 6, 2023, three Nursing Education Consultants conducted an unannounced program inspection of the Healthcare Career College Vocational Nursing Program.

Campus Description

The Program is offered within a clean, maintained building and there are ample parking spaces for the students. The campus contains two classrooms with 30 student seats, a whiteboard with a projector, and a faculty desk with a computer. The Program has two large computer labs with at least 30 student workstations with computers for proctored testing. The Resource Center contains minimal reference books for students to utilize, most resources are online. The skills lab is well stocked and contains a sink and four patient care units with four full adult manikins. The sim lab contains one adult manikin, one child manikin, and one birthing torso.

Interview with Faculty

An interview was conducted with five faculty members. The instructors had been teaching in the Program from one to six years. All instructors were happy with the Program and felt that they had support from the Program Director and other coworkers. The faculty members denied any concerns stating they work well as a team and were supportive of each other to ensure best practices in teaching were implemented. The things they liked best about the Program were the supportive environment and being able to help the students have a better life. Two out of the five instructors did not know where the instructional plan was housed. Three out of the five instructors stated they utilized lesson plans based on the instructional plan. The faculty were able to verbalize the attendance policy and the process for make-up hours. In addition, they explained the remediation policy and process.

Interview with Students

The interview consisted of 22 term one students, 12 term three students, and seven term four students. All students agreed they would recommend the Program to family members or friends. Students stated the best part of the Program was the direct-patient care clinical experience and the support of instructors. Students stated they have support from the faculty, both in theory and clinical. Skills lab hours are conducted on campus. Students stated clinical hours are completed in direct-patient care settings. According to the students, clinical make-up hours are completed at the clinical site.

Interview with Program Director

A discussion with the Program Director took place at the end of the day. All elements of the site inspection were addressed, and the Program Director verbalized understanding of the violations identified.

Violations

California Code of Regulations, Title 16, Section 2526(j)(1) requires an institution, as a condition for the continued approval of a postsecondary school or educational program offering a course of instruction in vocational nursing, to submit a completed "Continuing Approval Application for a Vocational Nursing School or Program," Form 55M-15 (New 04/2022), the requirements of which are incorporated by reference into the section.

Violation #1:

Form 55M-15, at Section 15 on page 5, Evaluation methodology for curriculum, requires the institution to submit an explanation of the process that identifies the method(s) by which the curriculum is evaluated regularly. Submit complete unredacted curriculum reviews based on your stated methodology. The reviews should cover the past 18 months as a sample size.

The Program submitted an evaluation methodology for curriculum review that indicated "the data will be collected and presented during faculty meetings." The minutes of the faculty meeting did not indicate the data was presented during faculty meetings.

Status: This violation is not corrected.

Violation #2:

Form 55M-15, at Section 18 on page 6, Admission criteria, requires the institution to submit an explanation of the policy requirements for admission to the school or program. Documentation must include verification for current students enrolled in the program that the program follows its admission policy. For example, student's entrance examination results, health requirements, letters of recommendation, if noted in the program's stated admission policy.

The Program submitted a document titled "Admissions Policy," which indicated the students are required to complete at least six college credits or equivalent prior to admission. The policy also indicated that applicants seeking approval must complete personal interview with the Admissions Manager and the Director of Nursing. Applicants needed to demonstrate commitment to education as a priority which included adjusting personal and work schedules around scheduled classes, allowing ample time outside of scheduled class hours for homework and study, demonstration of commitment to participate in clinical experiences, and ability to change personal and work schedules should remediation, tutoring or other schedule adjustments were required. Applicants must demonstrate the physical, psychological, and cognitive capacity to perform the responsibilities of a practicing vocational nurse by complying with the standards of practice.

During the interview, students stated they did not have six college credits before admission, but they took the CNA course instead of the college credits.

During the interview, the Program Director stated that she interviewed the students during the application process and showed the NEC handwritten notes on a piece of paper that had all the names of the students she interviewed, had two to three sentences of the notes she took but did not include all the elements listed above. The handwritten notes were not filed in the student records.

Status: This violation is not corrected.

Violation #3:

Form 55M-15, at Section 28 on page 8, Transfer Credit, requires the institution to submit documentation for each new cohort (since the last approval) verifying eligible students that received or were denied transfer credit per 16 CCR 2535 for the following: (1) Approved vocational or practical nursing courses. (2) Approved registered nursing courses. (3) Approved psychiatric technician courses. (4) Armed services nursing courses. (5) Certified nurse assistant courses. (6) Other courses the school determines are equivalent to courses in the program. The documentation must include the student's name, term/semester, student identification number, the status of the credit (approved/denied), and signature/date from the student and Program Director.

The Program's credit granting policy indicates that "Transfer credit by education/skills performance/examination may be given for related previous education completed within the last five years including:

1. Accredited Vocational Nursing courses.
2. Accredited registered nursing courses.
3. Accredited psychiatric technician courses.
4. Armed services nursing courses
5. Certified nursing assistant courses.
6. Other courses the school determines are equivalent to courses in the program."

On July 6, 2023, during the interview, the students stated they were not provided credit for their certified nursing assistant (CNA) course. The Program Director and Administrator stated they did not provide credit for CNA course.

Status: The violation is not corrected.

Violation #4

California Code of Regulations, Title 16, Section 2530(b) states “Regular faculty meetings shall be held. . . Minutes shall be available to the Board’s representative”

Violation: The Program indicated the faculty meetings would be held weekly during their August 2021 plan for Program improvement. During the record review, there is no documented evidence that the Program held regular faculty meetings. During the interview, the faculty stated the faculty meetings are held monthly, sometimes twice a month, but there was no regular faculty meeting schedule.

Status: This violation is not corrected.

ATTACHMENTS

Attachment A: Program History

Attachment B: Program Photos

Attachment A

HEALTHCARE CAREER COLLEGE VOCATIONAL NURSING PROGRAM

Program History

- On May 14, 2008, the Executive Officer approved InfoTech Career College's request to begin a vocational nursing program with an initial class of 30 students commencing May 19, 2008, only, with a projected graduation date of August 11, 2009; and approved the Program curriculum for 1560 hours, including 600 theory, and 960 clinical hours.
- On September 9, 2008, a new Program Director was approved.
- On March 11, 2009, a new Program Director was approved.
- On July 6, 2009, a new Program Director was approved.
- On July 13, 2009, the Board received the Program's Program Records Survey.
- On July 20 – 21, 2009, the Program was inspected for compliance with regulatory requirements for initial approval. Fourteen violations of Article 5 of the California Code of Regulations, Title 16, were identified. Recommendations for correction of each violation and a timeline for correction were discussed.
- On August 28, 2009, the Board forwarded correspondence to the Program Director relative to the absence of the required corrections of violations identified during the survey visit. A response was requested by September 10, 2009.
- On September 10, 2009, the Board received the Program's response to identified survey violations.
- On October 5, 2009, the assigned consultant met with the Program Director relative to the proposed corrections of the fourteen violations identified during the July 20 – 21, 2009 survey visit. Required revisions were specified. The Program Director agreed to submit the required revised documents to correct all previously identified violations by Friday, October 30, 2009.
- On November 2, 2009, the Board received the Program's revised documents addressing violations identified during the survey visit.

- On December 16, 2009, the assigned consultant, per telephone conference call, advised the Program Director that the submitted information did not completely address violations identified during the July 2009 survey visit. Corrections specified during the visit and during the October 5, 2009, meeting were reiterated. Additional revisions were requested by Tuesday, December 29, 2009.
- On December 30, 2009, the Board received the Program's final revisions addressing violations identified during the survey visit.
- On January 7, 2010, the Executive Officer approved initial full accreditation for the InfoTech Career College Vocational Nursing Program for the period from January 6, 2010, through January 5, 2014, and issued a certificate accordingly and approved the Program's request to admit a class of 30 students commencing February 1, 2010, to replace students graduating August 24, 2009. That class was projected to graduate March 7, 2011.
- On March 1, 2010, the Board received electronic correspondence from the school owner advising of the Program Director's termination.
- On March 2, 2010, the SNEC discussed the Program's status with Ashok Garg, President, and Owner. Mr. Garg advised that commencement of the next class would be delayed due to the lack of financial aid. The owner projected the start of that class for August 2010.
- On October 1, 2010, the Board received correspondence from Ashok Garg reporting the school's plans to admit a class on October 25, 2010, and the hiring of a new Program Director.
- On October 5, 2010, the Board forwarded correspondence per certified mail to Ashok Garg relative to the lack of submission of an application for a new Program Director and information relative to the planned class.
- On November 30, 2010, a new Program Director was approved.
- On December 4, 2010, the Program was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rate for the past four (4) quarters. The Program Director was requested to submit a written plan for improving the Program's NCLEX-PN® pass rates by December 20, 2010.
- On December 29, 2010, the Board received correspondence from the Program Director and supporting documents related to the Program's plan to increase licensure pass rates.
- On February 17, 2011, the Program was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rate for the

past five (5) quarters. The Program was requested to submit a written plan for improving their NCLEX-PN® pass rates by March 4, 2011.

- On March 4, 2011, the Board received correspondence from the Program Director and supporting documents related to the Program's plan to increase licensure pass rates.
 - On April 13, 2011, a new Program Director was approved.
 - On May 16, 2011, the Program Director was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rates for the past six (6) quarters. The Program was requested to submit a written plan for improving their NCLEX-PN® pass rates by June 3, 2011.
 - On June 15, 2011, a new Program Director was approved.
1. On November 10, 2011, the Board placed the InfoTech Career College Vocational Nursing Program on provisional accreditation for the two-year period from November 10, 2011, through November 30, 2013, and issue a notice to the Program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1(e) of the California Code of Regulations, Title 16. The Board denied the Program's request for approval to admit a class of 30 full-time day students on January 17, 2012, graduating on March 23, 2013, and required the Program to admit no additional students unless approved by the full Board. The Program was required to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate for four consecutive quarters.

Additionally, the Program was required to submit follow-up reports in 9 months, but no later than August 1, 2012, and 21 months, but no later than August 1, 2013. The reports must include a comprehensive analysis of the Program, specific actions taken to improve Program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.

- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment.

Further, the Board required the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526. The Program is required to continue to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval. Failure to take any of these corrective actions may cause the full Board to revoke the Program's approval. The Program was placed on the November 2013 Board agenda for reconsideration of provisional approval.

- On November 22, 2011, the Board forwarded to the Program Director the *Notice of Change in Approval Status*.
- On January 19, 2012, the assigned consultant forwarded correspondence requesting submission of fifteen copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On January 20, 2012, the Program Director submitted fifteen copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On February 6, 2012, the Board approved InfoTech Career College Vocational Nursing Program's request for approval to admit a class of 15 full-time, day students on April 9, 2012, only, graduating on July 1, 2013; and required the Program to admit no additional students unless approved by the full Board.
- On September 4, 2012, the Board received the Program's comprehensive analysis.
- On December 13, 2012, the assigned consultant forwarded submission of eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On December 28, 2012, the Program Director submitted eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On February 22, 2013, the Board denied the Program's request for approval to admit a class of 30 full-time, day students on March 25, 2013, graduating on May 30,

2014, and required the Program to admit no additional students unless approved by the full Board.

2. On March 27, 2013, the assigned consultant requested submission of two copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
3. On March 29, 2013, the Program Director submitted two copies and a CD of the requested documents.
4. On May 10, 2013, the Board approved the Program's request for approval to admit a class of 20 full-time, day students on June 3, 2013, graduating on August 11, 2014, to replace a class that graduated on August 21, 2012; and required the Program to admit no additional students unless approved by the full Board.
5. On June 5, 2013, the assigned Nursing Education Consultant forwarded correspondence requesting submission of two copies and a CD of pertinent documents and subsequent actions taken to correct identified problems that they desire Board members to consider by June 13, 2013.
6. On June 17, 2013, the Program Director submitted two (2) copies and a CD of the requested documents.
7. On August 1, 2013, the Board received the Program's comprehensive analysis.
8. On September 13, 2013, the Board deferred action on the Program's request to admit a class of 30 full-time, students on November 11, 2013, graduating on January 7, 2015, to the November 2013 Board meeting; and required the Program to admit no additional students unless approved by the full Board.
9. On November 22, 2013, the Board denied InfoTech Career College Vocational Nursing Program's request to admit a class of 30 full-time, students on February 10, 2014, graduating on April 22, 2015 to replace the class that graduated on August 27, 2012; and, approved the Program to admit a class of 20 full-time students on February 10, 2014, only, graduating on April 22, 2015 to replace the class that graduated on August 27, 2012; and, extended provisional approval for the Info Tech Career College Vocational Nursing Program for a one (1) year period from November 22, 2013, through November 30, 2014 and issued a notice to the Program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1(e) of the California Code of Regulations, Title 16: and, required the Program to admit no additional classes without prior approval by the full Board; and required the Program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate; and required the Program to submit a follow-up report in nine (9) months but no later than August 1, 2014. The report must include a comprehensive analysis of the Program, specific actions taken to improve Program pass rates,

timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Current Student Enrollment.
- b. Admission Criteria.
- c. Screening and Selection Criteria.
- d. Terminal Objectives.
- e. Curriculum Objectives.
- f. Instructional Plan.
- g. Theory and Clinical Objectives for Each Course.
- h. Lesson Plans for Each Course.
- i. Textbooks.
- j. Attendance Policy.
- k. Remediation Policy.
- l. Evaluations of Theory and Clinical Faculty.
- m. Evaluations of Theory Presentations.
- n. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- o. Evaluation of Student Achievement.
- p. Evaluation of Outreach Attempts to Reach Prior Graduates who have not Taken the Licensure Examination; and, advised

Failure to show progress shall constitute cause for revocation of provisional approval; and required the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2525; and required the Program to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval; and, advised that failure to take any of these corrective actions may cause the full Board to revoke the Program's approval; and placed the Program on the November 2014 Board agenda for reconsideration of provisional approval.

- On October 20, 2014, the Board received the Program's comprehensive analysis. This report was due to the Board by August 1, 2014.
- On November 21, 2014, the Board approved the Program's request to admit a class of 30 full-time students on December 1, 2014, only, graduating on January 26, 2016 to replace the class that graduated on August 26, 2013; and, extended InfoTech Career College's Vocational Nursing Program provisional approval for a one (1) year period from December 1, 2014, through November 30, 2015, and issued a notice to the Program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1(e) of the California Code of Regulations, Title 16 and required the Program to admit no additional students unless approved by the full Board; and required the Program to submit a follow-up

report in nine (9) months, but no later than August 1, 2015. The report must include an updated comprehensive analysis of the Program, identifying specific actions taken to improve Program pass rates that have worked and those that needed revision and why. The following elements must be addressed in the analysis.

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment; and

Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526; and continued to require the Program to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval; and advised that failure to show progress shall constitute cause for revocation of provisional approval and, failure to take any of these corrective actions may cause the full Board to revoke the Program's approval; and placed the Program on the November 2015 Board agenda for reconsideration of provisional approval.

- On December 10, 2014, the Board forwarded the Extension of Notice of Provisional Approval.
- On May 15, 2015, the Full Board approved the Program's request to admit a class of 22 full-time students on June 29, 2015, only, graduating on September 23, 2016, to replace the class that graduated on May 21, 2015; and continued the Program's requirement to admit no additional students unless approved by the full Board.
- On October 15, 2015, a new Program Director was approved.

- On November 20, 2015, the Board extended the provisional approval of InfoTech Career College Vocational Nursing Program for the one (1) year period from December 1, 2015 through November 31, 2016, and issue a certificate accordingly; and approved the Program's request to admit a class of 20 full-time students on February 22, 2016, only, graduating on July 17, 2017 to replace the class scheduled to graduate on February 20, 2016; and required the Program Director to submit, under penalty of perjury, the names of all enrolled students, dates of admission, placement in the curriculum, and expected dates of graduation by March 14, 2016; and continued the Program's requirement to admit no additional students unless approved by the full Board; and required the Program to submit a follow-up report in three (3) months, but no later than February 15, 2016. The report must include an updated comprehensive analysis of the Program, identifying specific actions taken to improve Program pass rates that have worked and those that needed revision and why, the following elements must be addressed in the analysis.
 - a. Admission Criteria.
 - b. Screening and Selection Criteria.
 - c. Terminal Objectives.
 - d. Curriculum Objectives.
 - e. Instructional Plan.
 - f. Theory and Clinical Objectives for Each Course.
 - g. Lesson Plans for Each Course.
 - h. Textbooks.
 - i. Attendance Policy.
 - j. Remediation Policy.
 - k. Evaluations of Theory and Clinical Faculty.
 - l. Evaluations of Theory Presentations.
 - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 - n. Evaluation of Student Achievement.
 - o. Current Enrollment.

Additionally, the Program was required to continue to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code, section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2526; and continued to require the Program to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval. The Program was placed on the agenda of the Board's November 2016 meeting, for reconsideration of provisional approval.

- On August 19, 2016, the Board denied the Info Tech Career College Vocational Nursing Program's request for early termination of provisional approval; and:

1. Continued the Program's provisional approval as previously determined by the Board through November 31, 2016.
 2. Denied the Program's request to admit a class of 20 full-time students on September 6, 2016, graduating on February 15, 2018.
 3. Required the Program to obtain adequate Board approved clinical facilities as to number, type, and variety of patients treated to afford students clinical experiences in all areas specified by Section 2533.
 4. Required the Program Director to submit, under penalty of perjury, the names of all enrolled students, dates of admission, placement in the curriculum, and expected dates of graduation by September 15, 2016.
 5. Continued the Program's requirement to admit no additional students unless approved by the Board.
 6. Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code, Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
 7. Continued to require the Program to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
 8. Placed the Program on the agenda of the Board's November 2016 meeting, for reconsideration of provisional approval.
- On October 18, 2016, a new Program Director was approved.
 - On November 4, 2016, the Board Extended Info Tech Career College Vocational Nursing Program's provisional approval for a one-year period from November 30, 2016, through November 29, 2017, and send notice accordingly and,
 1. Denied the Program's request to admit a class of 20 full-time students on November 7, 2016, graduating on March 29, 2018.
 2. Continued to require the Program Director to submit, under penalty of perjury, the names of all enrolled students, dates of admission, placement in the curriculum, and expected dates of graduation no later than 15 days after commencement of any class.
 3. Continued the Program's requirement to admit no additional students unless approved by the full Board.
 4. Continued to require the Program to complete the evaluation of the current curriculum and complete the major curriculum revision prior to admission of additional students.
 5. Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code, section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
 6. Continued to require the Program to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.

7. Placed the Program on the agenda of the Board's February 2017 meeting, for reconsideration of the Program's status.
- On February 10, 2017, the full Board continued Info Tech Career College Vocational Nursing Program's provisional approval for the one-year period from November 30, 2016, through November 29, 2017, as determined by the Board on November 4, 2016
 - 1- Denied the Program's request to admit a class of 30 full-time students on February 20, 2017, graduating on March 30, 2018.
 - 2- Approved the Program's admission of a class of 20 full-time students on February 20, 2017, graduating on March 30, 2018.
 - 3- Continued to require the Program Director to submit, under penalty of perjury, the names of all enrolled students, dates of admission, placement in the curriculum, and expected dates of graduation no later than 15 days after commencement of any class.
 - 4- Continued the Program's requirement to admit no additional students unless approved by the full Board.
 - 5- Approved the Program's major curriculum revision including 1840 total Program hours, 696 theory hours, and 1144 clinical hours.
 - 6- Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code, Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
 - 7- Continued to require the Program to demonstrate sustained incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
 - 8- Placed the Program on the agenda of the Board's November 2017 meeting, for reconsideration of the Program's status.
 - On March 16, 2017, the Program informed the NEC of change in the Program name from Info Tech Career College Vocational Nursing Program to Healthcare Career College Vocational Nursing Program.
 - On August 25, 2017, the full Board approved the revised recommendations as follows:
 - 1- Approved Healthcare Career College's request to admit 20 students commencing on September 18, 2017, and expected to graduate November 2, 2018, only, to replace the students who graduated June 2017.
 - 2- Continued to require the Program to admit no additional students unless approved by the full Board.
 - 3- Continued to require the Program to provide no less than one (1) instructor for every ten (10) students in clinical experiences.
 - 4- Required the Program Director to submit, under penalty of perjury, the names of all enrolled students, date of admission, placement in the curriculum, and expected date of graduation by September 15, 2017.

- 5- Continued the Program's requirement to bring its average annual pass rate to no more than (10) ten percentage points below the State average annual pass rate.
 - 6- Continued to require the Program to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress the full Board may revoke the Program's approval.
 - 7- Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
 - 8- Failure to take any of these corrective actions may cause the full Board to revoke the Program's approval.
- On November 17, 2017, the Full Board rendered for following decisions:
 1. Granted full approval for the Healthcare Career College, Vocational Nursing Program for the four-year period from November 17, 2017, through November 16, 2021, and issue a certificate accordingly
 2. Required the Program to obtain Board approval prior to the admission of each class.
 - On February 6, 2018, the Executive Officer rendered the following decisions:
 1. Approved the Healthcare Career College's request to admit a class of 20 students with 2 alternates to commence on March 12, 2018, with the projected graduation date of May 10, 2019, only. This is not a replacement class.
 2. Approved the Program's request to admit a class of 20 students with 2 alternates to commence on July 16, 2018, with the projected graduation date of August 30, 2019, only; to replace the class graduating on April 6, 2018.
 3. Required the Program to obtain Board approval prior to the admission of each class.
 - On September 18, 2018, the Executive Officer rendered the following decisions.
 1. Approved the Program's request to admit a class of 20 students and two alternate students on November 5, 2018, with a projected graduation date of December 11, 2019.
 2. Approved the Program's request to admit a class of 20 students and two alternate students, beginning February 12, 2019, with the expected graduation date of April 3, 2020. This is not a replacement class.
 3. Denied the Program's request for ongoing admissions of three classes of 20 students and two alternate students per year.
 - On January 2, 2019, a new Program Director was approved.
 - On April 23, 2019, a new Program Director was approved.
 - On October 29, 2019, the Executive Officer rendered the following decisions

1. Approved the Program's request to admit a class of 20 students and two alternate students on November 12, 2019, with a projected graduation date of January 15, 2021, to replace the students who graduated on August 30, 2019.
 2. Continued the Program's requirement to obtain Board approval prior to admission of any additional classes.
 3. Continued to require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
 4. Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
- On March 3, 2020, the Executive Officer rendered the following decision:
 1. Approved the Program's request to admit a class of 20 students and two alternate students on March 23, 2020, with a projected graduation date of May 14, 2021. The class will replace the students who graduated on January 5, 2020.
 2. Continued the Program's requirement to obtain Board approval prior to admission of any additional classes.
 3. Continued to require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.

4. Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
- On July 13, 2020, a new Program Director was approved.
 - On April 13, 2021, a new Program Director was approved.
 - On June 29, 2021, the Executive Officer rendered the following decision:
 1. Denied Healthcare Career College Vocational Nursing Program's request to admit a full-time class of 20 students to commence on July 12, 2021, with a graduation date of September 30, 2022, to replace the class that graduated on June 4, 2021.
 2. Approved Healthcare Career College Vocational Nursing Program's request to admit a full-time class of 16 students to commence on July 12, 2021, with a graduation date of September 30, 2022, to replace the class that graduated on June 4, 2021.
 3. Placed the Program on the July 2021 Education and Practice Committee agenda for consideration of placement on provisional approval.
 4. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

1. Continue the Program's requirement to obtain approval prior to admission of each class.
2. Continue to require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
3. Continue to require the Program to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) of the California Code of Regulations, Title 16 states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." The recommendation of one instructor for every ten students in clinical experiences will enable more focused

instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.

4. Notify the NEC in the event a current class is displaced from clinical sites.
 5. Continue to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
 6. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On July 19, 2021, the Education and Practice Committee rendered the following decisions:
 1. Place the Program on the agenda for the August 2021 Board meeting for consideration of placement on provisional approval.
 2. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

1. Continue the Program's requirement to obtain approval prior to admission of each class.
2. Continue to require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
3. Continue to require the Program to provide no less than one instructor for every ten students in clinical experiences. Section 2534(d) of the California Code of Regulations, Title 16 indicates, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." The recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.

4. Notify the NEC in the event a current class is displaced from clinical sites.
 5. Continue to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
 6. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On July 30, 2021, a new Program Director was approved.
 - On August 10, 2021, the Board approved the following:
 1. Placed the Healthcare Career College, Vocational Nursing Program on provisional approval for the two-year period beginning August 20, 2021; and issue a certificate accordingly.
 2. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

1. Require the Program to have one faculty member designated as Program Director.
2. Require the Program Director to submit an action plan to improve their NCLEX-PN® pass rate.
3. Require the Program to submit a comprehensive analysis report in six months, no later than February 15, 2022, and in eighteen months, no later than February 15, 2023, respectively. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1- Instructional Plan
 - 2- Theory & Clinical Objectives for each Term
 - 3- Lesson Plans for each Term
 - c. Student Policies including:
 - 1- Admission Policy
 - 2- Screening and Selection Policy
 - 3- Attendance & Remediation Policy
 - 4- Evaluation of Student Achievement
 - 5- Credit Granting Policy

- d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected students.
 - e. Evaluations of Faculty
 - f. Methodologies for:
 - 1- Faculty Meetings
 - 2- Clinical Evaluations
 - g. Documentation of required clinical resources for all terms for all current cohorts.
4. Require the Program to obtain Board approval prior to admission of each class.
 5. Require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
 6. Continue to require the Program to provide no less than one instructor for every ten students in clinical experiences.
 7. Notify the NEC in the event a current class is displaced from clinical sites.
 8. Continue the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16, Section 2526.
 9. Require the Program to demonstrate incremental progress in the NCLEX-PN® examination pass rates. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
 10. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
 11. Place the Program on the Board's August 2023 agenda for reconsideration of provisional approval.
- On December 1, 2021, a new Program Director was approved.

- On February 8, 2022, the Board approved the following:
 1. Approve the Program's request to admit a full-time class of 20 students to commence on February 28, 2022, with a graduation date of June 9, 2023.
 2. Require the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

1. Continue to require the Program to submit a comprehensive analysis report in 12 months, with a submission date no later than February 1, 2023. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 1. Instructional Plan
 2. Theory & Clinical Objectives for each Term
 3. Lesson Plans for each Term
 - c. Student Policies including:
 - 1- Admission Policy
 - 2- Screening and Selection Policy
 - 3- Attendance & Remediation Policy
 - 4- Evaluation of Student Achievement
 - 5- Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected students.
 - e. Evaluations of Faculty
 - f. Methodologies for:
 - 1- Faculty Meetings
 - 2- Clinical Evaluations
 - g. Documentation of required clinical resources for all terms for all current cohorts.
2. Admit no additional classes without prior approval by the Board.
3. Require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.

4. Continue to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) of the California Code of Regulations, Title 16, states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." Recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
 5. Notify the NEC in the event a current class is displaced from clinical sites.
 6. Continue the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professionals Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16, Section 2526.
 7. Continue the Program's requirement to demonstrate incremental progress in NCLEX-PN® examination pass rates or other violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
- On May 6, 2022, the Board approved the following:
 1. Approved the Program's request to admit a full-time class of 20 students to commence on July 11, 2022, with a graduation date of October 10, 2023.
 2. Required the Program to comply with all program requirements listed below.

PROGRAM REQUIREMENTS

1. Continue to require the Program to submit a comprehensive analysis report in nine months, with a submission date no later than February 1, 2023. The report must include a comprehensive analysis of the Program, the timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1- Instructional Plan
 - 2- Theory & Clinical Objectives for each Term
 - 3- Lesson Plans for each Term
 - c. Student Policies including:
 - 1- Admission Policy
 - 2- Screening and Selection Policy
 - 3- Attendance & Remediation Policy
 - 4- Evaluation of Student Achievement
 - 5- Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected students.

- e. Evaluations of Faculty
 - f. Methodologies for:
 - 1- Faculty Meetings
 - 2- Clinical Evaluations
 - g. Documentation of required clinical resources for all terms for all current cohorts.
2. Admit no additional classes without prior approval by the Board.
 3. Require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
 4. Continue to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) of the California Code of Regulations, Title 16, states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." The recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate students' clinical performance.
 5. Notify the NEC in the event a current class is displaced from clinical sites.
 6. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
 7. Continue the Program's requirement to demonstrate incremental progress in NCLEX-PN[®] examination pass rates. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
 8. Continue the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professionals Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16, Section 2526.
- On August 2, 2022, the Board approved the following:

1. Approved the Program's request to admit a full-time class of 20 students to commence on October 31, 2022, with a graduation date of February 5, 2024.
2. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

1. Continue to require the Program to submit a comprehensive analysis report in six months, with a submission date no later than February 1, 2023. The report must include a comprehensive analysis of the Program, a timeline for implementation, and the effect of the employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1- Instructional Plan
 - 2- Theory & Clinical Objectives for each Term
 - 3- Lesson Plans for each Term
 - c. Student Policies including:
 - 1- Admission Policy
 - 2- Screening and Selection Policy
 - 3- Attendance & Remediation Policy
 - 4- Evaluation of Student Achievement
 - 5- Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected students.
 - e. Evaluations of Faculty
 - f. Methodologies for:
 - 1- Faculty Meetings
 - 2- Clinical Evaluations
 - g. Documentation of required clinical resources for all terms for all current cohorts.
2. Admit no additional classes without prior approval by the Board.
3. Require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).

4. Continue to provide a maximum of ten students to one instructor in clinical experiences. Regulation 2534(d) of the California Code of Regulations, Title 16, states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." The recommendation of a maximum of ten students to one instructor in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
 5. Notify the NEC in the event a current class is displaced from clinical sites.
 6. Continue the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professionals Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16.
 7. Continue the Program's requirement to demonstrate incremental progress with NCLEX-PN® licensure examination pass rates. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
 8. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On November 18, 2022, the Board approved the following:
 1. Approved the Program's request to admit a full-time class of 20 students to commence on March 13, 2023, with a graduation date of June 10, 2024.
 2. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

1. Continue to require the Program to submit a comprehensive analysis report in six months, with a submission date no later than February 1, 2023. The report must include a comprehensive analysis of the Program, a timeline for implementation, and the effect of the employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1- Instructional Plan
 - 2- Daily Lesson Plans for each Term
 - c. Student Policies including:
 - 1- Admission Criteria

- 2- Screening and Selection Criteria
 - 3- Attendance Policy
 - 4- Remediation Policy
 - 5- Evaluation Methodology for Student Progress including evaluation of clinical practice
 - 6- Credit Granting Policy
- d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected student enrollment.
 - e. Faculty Meeting Methodology
 - f. Documentation of resources, including faculty and facilities, for all terms for all current cohorts.
2. Admit no additional classes without prior approval by the Board.
 3. Require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
 4. Continue to provide a maximum of ten students for each instructor in clinical experiences. Section 2534(d) of the California Code of Regulations, Title 16, state: "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." Recommendation of a maximum of ten students for each instructor in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
 5. Notify the NEC in the event a current class is displaced from clinical sites.
 6. Continue the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professionals Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16.
 7. Continue the Program's requirement to demonstrate incremental progress in NCLEX-PN® licensure examination pass rates. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.

8. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On March 3, 2023, the Board approved the following:
 1. Approved the Program's request to admit a full-time class of 20 students to commence on July 17, 2023, with a graduation date of October 15, 2024, to replace the class that will graduate on June 9, 2023.
 2. Require the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

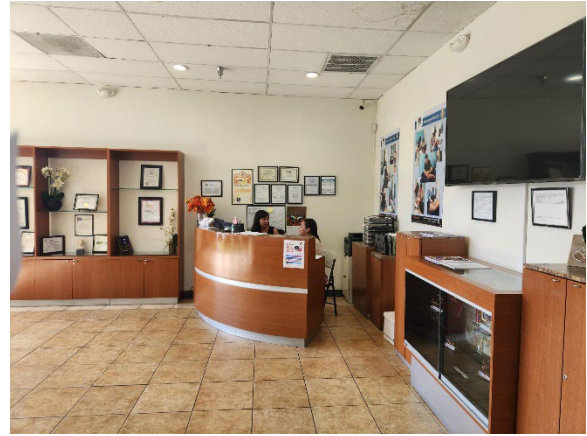
1. Require the Program to submit a comprehensive analysis report in three months with a submission date no later than July 1, 2023. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1 Instructional Plan
 - 2 Daily Lesson Plans for each Term
 - c. Student Policies including:
 - 1 Admission Criteria
 - 2 Screening and Selection Criteria
 - 3 Attendance Policy
 - 4 Remediation Policy
 - 5 Evaluation Methodology for Student Progress including evaluation of clinical practice
 - 6 Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected student enrollment.
 - e. Faculty Meeting Methodology
 - f. Documentation of resources, including faculty and facilities, for all terms for all current cohorts.
2. Admit no additional classes without prior approval by the Board.
3. Require the Program, when requesting approval to admit students, to:

- a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).
4. Continue to provide a maximum of ten students to one instructor for clinical experiences. California Code of Regulations, Title 16, Section 2534(d) states: “For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.” Recommendation of a maximum of ten students to one instructor in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of the students.
5. Notify the NEC in the event a current class is displaced from clinical sites.
6. Continue the Program’s requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professions Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16.
7. Continue the Program’s requirement to demonstrate incremental progress in NCLEX-PN® licensure examination pass rates. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program’s approval.
8. Board staff will continue to monitor the Program’s effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program’s licensure examination pass rates each quarter.
- On July 1, 2023 the Program sent a request to the NEC to delay the start of the July 17, 2023 class due to low enrollment. The new start date for the class is September 25, 2023 with a graduation date of December 27, 2024.

Attachment B Program Photos
Healthcare Career College



Main Entrance



Entrance



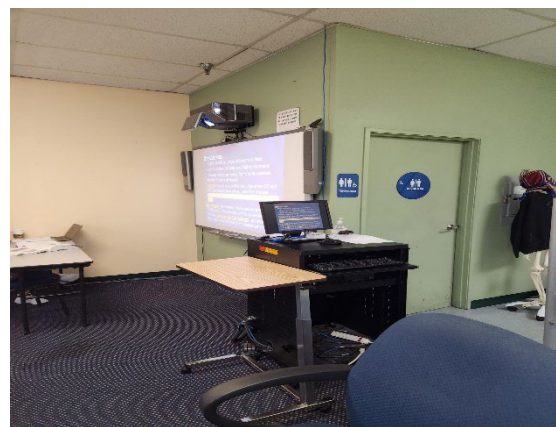
Entrance to Simulation Lab



Classroom 1

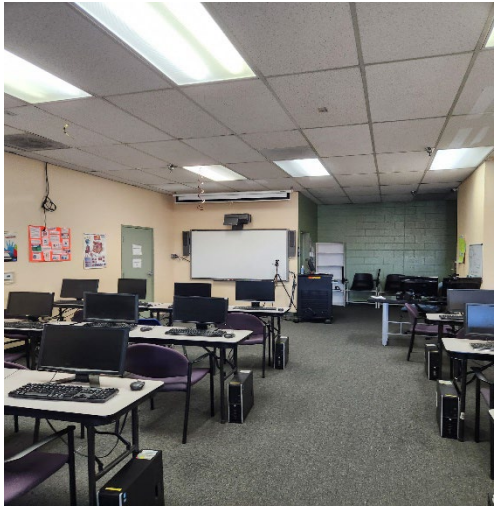


Parking



Classroom 2

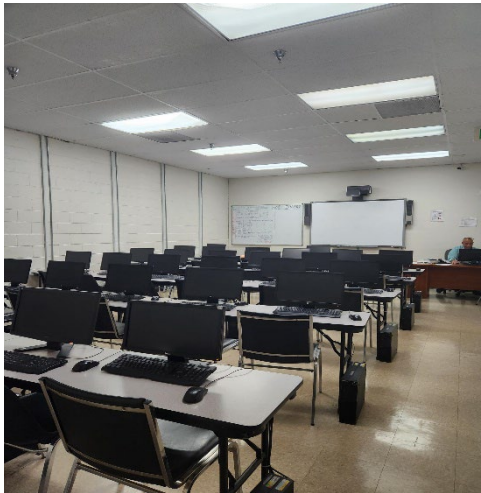
Attachment B Program Photos
Healthcare Career College



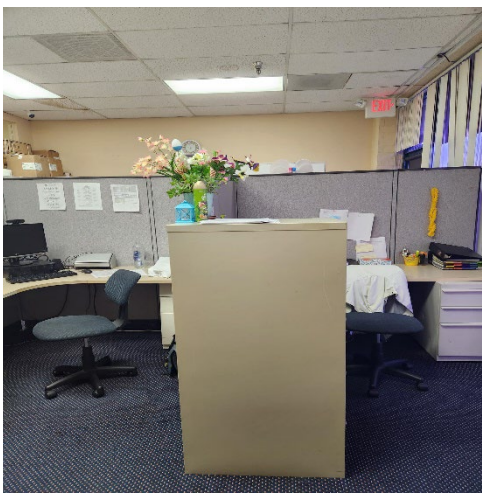
Computer lab 1



Faculty Office



Computer Lab 2



Faculty Office



Skills lab supplies



Skills lab supplies

Attachment B Program Photos
Healthcare Career College



Skills lab supplies



Skills lab supplies



Skills lab supplies



Skills lab supplies



Skills lab supplies



Skills lab supplies

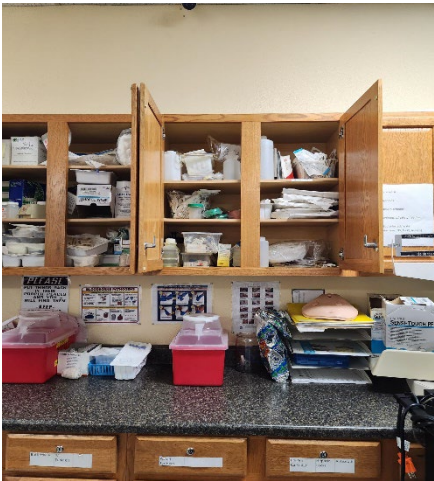
Attachment B Program Photos
Healthcare Career College



Linen closet



Medication cart



Skills lab supplies



Skills lab supplies cabinet



Skills lab supplies

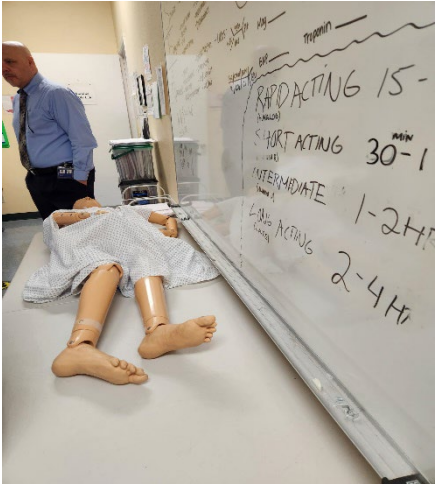


Sink

Attachment B Program Photos
Healthcare Career College



Manikin 1



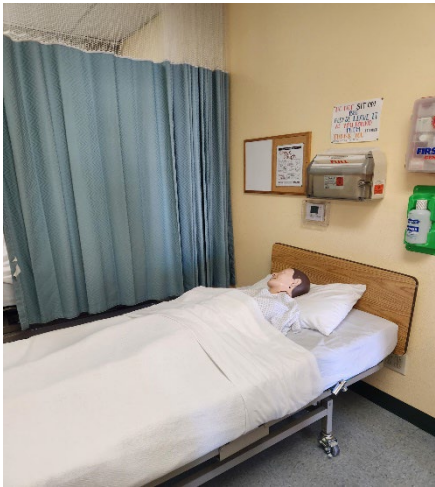
Manikin 4



Manikin 2



Sim lab



Manikin 3



Pediatric manikin

Attachment B Program Photos
Healthcare Career College



Sim adult manikin



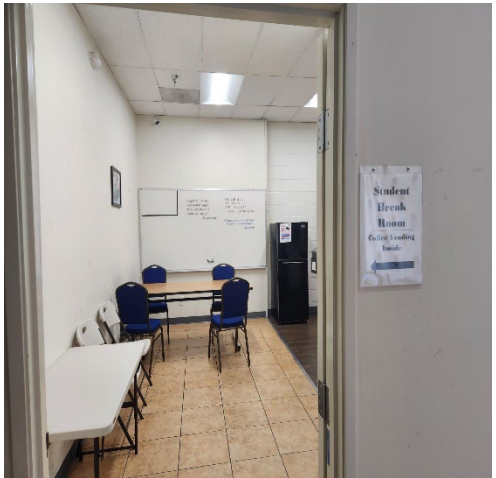
Student breakroom



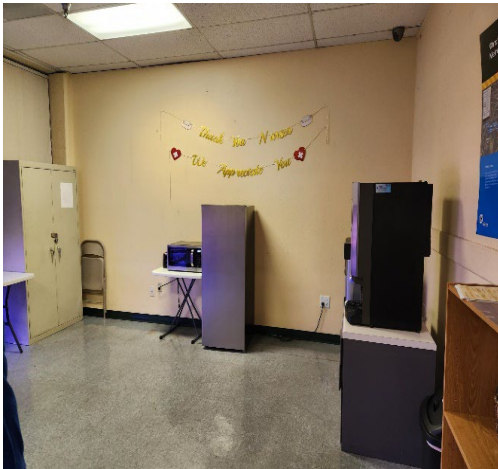
OB simulator torso



Student break area



Student breakroom



Student breakroom/study area