



Board of Vocational Nursing and Psychiatric Technicians
Department of Consumer Affairs
Board Meeting Minutes
 Friday, 5/19/2023
<https://youtu.be/nPFL4pTFxkl>

DATE: Friday May 19, 2023

BOARD MEMBERS

PRESENT:

- Dr. Mountain, President, Education Member
- Mr. Dierking, Vice President, Public Member
- Ms. Brown, Public Member
- Ms. Carpenter, Public Member
- Ms. Guzman, Licensed Vocational Nurse Member
- Mr. Hill, Psychiatric Technician Member
- Mr. Maxey, Public Member (joined in progress)
- Ms. Moore, Psychiatric Technician Member
- Ms. Sonson, Public Member

STAFF PRESENT:

- Ms. Yamaguchi, Executive Officer
- Mr. Ito, Assistant Executive Officer
- Ms. DeYoung, Supervising Nursing Education Consultant
- Ms. Brown, Licensing Division Manager
- Mr. Hall, Licensing Supervisor
- Dr. McLeod, Nursing Education Consultant
- Ms. Silverman, Nursing Education Consultant
- Ms. dela Rosa, Nursing Education Consultant
- Ms. Gomez, Nursing Education Consultant
- Ms. Devila, Nursing Education Consultant
- Dr. Fairchild, Nursing Education Consultant
- Ms. Thomson, Nursing Education Consultant
- Ms. Barrett, Nursing Education Consultant
- Mr. Gonzalez, Education Analyst
- Ms. Ball, Administration Analyst

DCA STAFF PRESENT: Ms. Arupo-Rodriguez, DCA Deputy Director for Legal Affairs, on behalf of Board General Counsel

Agenda Item 1

Call to Order, Roll Call, and Establishment of Quorum

Dr. Mountain called the meeting to order at 9:01 a.m. Dr. Mountain shared housekeeping instructions for this meeting.

Dr. Mountain took roll call and quorum was established.

Agenda Item 2 Introduction of Board Staff

Ms. Yamaguchi introduced Board staff. Ms. Arupo-Rodriguez shared that she was attending the meeting on behalf of the Board’s General Counsel, Kenneth Swenson.

Agenda Item 3 Review and Approval of Meeting Minutes

A. Meeting Minutes for March 3, 2023 – Review and approval.

Motion: Approve the meeting minutes from March 3, 2023, if no errors or omissions.
Moved/Seconded: Mr. Dierking/ Ms. Brown

Board Discussion: None.

Public Comment: None.

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Sonson	Yes
Ms. Carpenter	Yes
Ms. Moore	Yes
Mr. Hill	Yes
Ms. Brown	Yes
Ms. Guzman	Yes

Motion carried unanimously.

Agenda Item 4 Fiscal and Budgets – Update

Karen Munoz, a Department of Consumer Affairs budget manager, shared the data provided in the three (3) page document provided in the meeting materials packet. She walked through each document, including the current and projected expenditures, revenues, and fund condition. The budget office has no current concerns with BVNPT’s financial health and they will continue to monitor the board’s budget and provide updates to the board’s executive management.

Board Discussion: None.

Public Comment: None.

Agenda Item 5 Board Update from DCA

Brian Clifford of the DCA Executive Office opened by welcoming Ms. Guzman to the board and thanked Ms. Rooks for her service on the board and for her dedication to protecting California consumers. He continued to share that since 2017, the State of California has participated in Public Service Recognition Week (May 7-13, 2023), to express appreciation for civil servants and the essential work they do. DCA celebrated with a department wide appreciation message to staff and by highlighting staff on social media. He thanked the dedicated board staff for their service and daily contributions. He continued to share updates from the executive office regarding projects and plans including, the DCA Diversity Equity and Inclusion (DEI) Steering Committee, strategic planning, and board member mandatory trainings. He ended by sharing information about travel expense claims leading into the end of the fiscal year and legislation in regard to amending the Bagley-Keene Open Meeting Act and new laws about licensed service members who are stationed in California.

Board Discussion: None.

Public Comment: None.

Agenda Item 6 The National Council of State Boards of Nursing (NCSBN) – Presentation and Board Discussion

Full presentation recording: 19:34 – 1:37:00

Ms. Alicia Byrd, Membership Director of NCSBN thanked the board for allowing the council to join them and thanked President Mountain and Ms. Yamaguchi for working with her over the past couple months to facilitate this opportunity. She shared information on how to get engaged with NCSBN, some of the resources that are available, and the Council's Passport System. She walked through quick overviews of each flyer/resource the Council shared (hard copies of) with members.

Jim Cleghorn, Director of Member Engagement and Government Affairs thanked the board for allowing the Council to attend the meeting. He shared background details of his working relationship with the boards management. He shared information about the Journal of Nursing Regulation, how to access the journal, and how to use the journal in nursing regulation. Mr. Cleghorn continued by sharing information about the International Center for Regulatory Scholarship (ICRS), a newer offering from NCSBN to assist regulators to understand "how to"; these courses include topics on, Introduction to Public Policy, Making Data Analysis Easy, Presentations and Public Speaking, Program and Policy Evaluation, Reading and Critically Evaluating Regulatory Literature, and the History of Nursing Regulations. He continued with information about

what offerings are available to members and staff and how to access, and what to expect when using the resources or attending the trainings. Mr. Cleghorn closed by sharing that the intent of the NCSBN presentation was to engage with the board and to offer their expertise and resources to the board members and staff.

Dr. Nancy Spector, PhD, RN, FAAN, Director of Nursing Education shared a high-level overview of her background as it related to nursing and how her current role is structured. Dr. Spector gave a presentation that walked through and highlighted key points and metrics used nationally as it relates to nursing education regulation and recommended criteria based on their research. The NCSBN research combines data and information from many reliable sources such as Department of Education, State Boards of Nursing Annual Reports, and many internal research projects and data mining efforts. She shared the many quality indicators that are considered to ensure nursing schools are held to the highest standards and offer the most effective education.

Dr. Phil Dickison, Chief Operating Officer and Chief Officer of Exams, shared an overview of the Next Generation NCLEX. The Next Generation NCLEX was launched April 1, 2023. He shared that a major addition is the inclusion of clinical decision making. They have administered 25,000 exams and have not seen any significant changes in pass rates; likely due to the years of research, conversations, and resources they participated in to ensure a successful transition. Dr. Dickison offered to answer any questions regarding exams, now or in the future.

Nicole Livanos, JD, MPP, Director of State Governmental Affairs thanked the board for allowing NCSBN to attend the meeting and to share resources to assist the board in navigating legislative affairs. Ms. Livanos gave a presentation that included an overview of the State Affairs Department, the three (3) National Advocacy Campaigns NCSBN participates, Key Legislative Issues as they pertain to nursing, an introduction to the ITrack System/website, and Opportunities to Engage with the State Affairs Department. Ms. Livanos shared her screen to share the ITrack System, a member service that is available on the NCSBN website. She shared how to use the system to see bills that they are tracking nationally and their status, et al.

Board Discussion: Ms. Sonson asked as far as governing bodies for nursing, where the Council falls under governance of nursing regulations. Mr. Cleghorn confirmed that NCSBN is a member organization and provides support to the governing bodies and plays no role in the governance of regulations; other than supporting the state nursing boards with resources, including trainings, to help the boards be successful.

Dr. Mountain asked to confirm whether there is access to the studies Dr. Spector discussed on the NCSBN website or not. Dr. Spector confirmed that the Annual Report Program data and more has a large section on the website.

Dr. Mountain thanked Dr. Spector for her time and for the information and commented that nursing education is a specialty and should be recognized as a specialized advanced practice.

Dr. Mountain thanked Dr. Dickison for his time and the information he provided.

Dr. Mountain thanked Ms. Livanos for her time and commented that it was a wonderful presentation. Ms. Livanos thanked the board for the opportunity to speak and present.

Agenda Item 7 Education - Reports, Recommendations, and Possible Actions

A. Education Division Report.

Ms. DeYoung welcomed Ms. Guzman to the board. She shared that the Education Division is fully staffed, having filled the analyst and two (2) NEC positions. She introduced the new staff and welcoming them to the team. Ms. DeYoung shared that at the end of April she joined Dr. Mountain and Ms. Yamaguchi in presenting at the California VN Educators (CVNE) spring conference; she thanked the CVNE for the invitation and shared that they had a wonderful time and participated in many great conversations. MS. DeYoung concluded her report sharing that the board’s Spring 2023 Directors Forum (via WebEx) was held earlier in May. In attendance were 135 directors (or designee) for the one-day forum. She thanked all presenters and attendees for their participation and contribution to the discussions.

Board Discussion: None.
Public Comment: None.

- I. Review and Approval of Executive Officer Program Decisions for period from January 3, 2023 to April 3, 2023.

Board Discussion: None.
Public Comment: None.

Motion: Approve and ratify the Executive Officer Program Decisions for the period from January 3, 2023 to April 3, 2023.

Moved/Seconded: Mr. Dierking/Mr. Maxey

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Brown	Yes
Ms. Guzman	Yes

Ms. Sonson	Yes
Ms. Carpenter	Yes
Mr. Hill	Yes
Ms. Moore	Yes
Mr. Maxey	Yes

Motion carried unanimously.

B. Request to Admit Students.

- I. Cypress College, Psychiatric Technician Program, Ms. Devila, Nursing Education Consultant.

Ms. Devila shared that there were no updates to the report provided in the meeting packet. She offered to answer any questions members may have.

Mr. Jaime Ramos, Director of Cypress College thanked the board and Ms. Devila. He agrees with the report and recommendations. He thanked the board for allowing the opportunity to look into their program to make it better. He shared specific actions they have planned to continue to better the school.

Mr. Ramos requested to admit a smaller cohort than that approved in the report. He continued to share the purpose behind this request.

Ms. Devila shared that she will be working closely with the program and it will be evaluated again at the August Board Meeting. The report stands as submitted.

Board Discussion: Mr. Dierking asked to confirm that the program director agrees with the report. Mr. Ramos confirmed that he does agree.

Ms. Yamaguchi clarified that the report allows up to 24 students in the cohort; therefore, their request to submit 12 students does not alter the recommendation as presented.

Dr. Mountain thanks her for the clarification.

Public Comment: None.

Motion: To approve the report and adopt the NEC recommendation(s).

Moved/Seconded: Mr. Dierking/Ms. Carpenter

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Brown	Yes
Ms. Guzman	Yes
Ms. Sonson	Yes
Ms. Carpenter	Yes
Mr. Hill	Yes

Ms. Moore	Yes
Mr. Maxey	Yes

Motion carried unanimously.

II. Downey Adult School, Vocational Nursing Program, Dr. Fairchild, Nursing Education Consultant.

Dr. Fairchild shared that there are no updates to the report submitted to the meeting packer. She offered to answer any questions.

Ms. Marianne Pacheco, Director of Downey Adult School shared her thanks to Dr. Fairchild for her time and all the efforts she has done for the school. Ms. Pacheco agrees with the report.

Board Discussion: None.

Public Comment: None.

Motion: To approve the report and adopt the NEC recommendation(s).

Moved/Seconded: Ms. Carpenter/Mr. Dierking

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Brown	Yes
Ms. Guzman	Yes
Ms. Sonson	Yes
Ms. Carpenter	Yes
Mr. Hill	Yes
Ms. Moore	Yes
Mr. Maxey	Yes

Motion carried unanimously.

III. University of Antelope Valley, Vocational Nursing Program, Ms. dela Rosa, Nursing Education Consultant.

Ms. dela Rosa shared that there are no updates to the report as submitted to the meeting packet and she welcomed any questions.

Ms. Ahila Muthaiya, Director of University of Antelope Valley thanked Ms. dela Rosa for her support and she agrees with the report as submitted.

Board Discussion: None.

Public Comment: None.

Motion: To approve the report and adopt the NEC recommendation(s).

Moved/Seconded: Mr. Dierking/Ms. Carpenter

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Brown	Yes
Ms. Guzman	Yes
Ms. Sonson	Yes
Ms. Carpenter	Yes
Mr. Hill	Yes
Ms. Moore	Yes
Mr. Maxey	Yes

Motion carried unanimously.

C. Reconsideration of Provisional Approval, Request to Admit Students.

I. Integrity College of Health, Vocational Nursing Program, Ms. Gomez, Nursing Education Consultant.

Ms. Gomez had no updates to the report included in the meeting packet. She offered to answer any questions.

Ms. Alice Sorrell-Thompson, Director of Integrity College, agrees with the recommendations. She shared that the school is thankful for the structure and support that has been provided by their NEC.

Board Discussion: None.

Public Comment: None.

Motion: To approve the report and adopt the NEC recommendation(s).

Moved/Seconded: Mr. Dierking/Ms. Carpenter

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Brown	Yes
Ms. Guzman	Yes
Ms. Sonson	Yes

Ms. Carpenter	Yes
Mr. Hill	Yes
Ms. Moore	Yes
Mr. Maxey	Yes

Motion carried unanimously.

Agenda Item 8 Executive Officer’s Report, Recommendations, and Possible Actions

Ms. Yamaguchi did not have any updates to the report provided in the meeting materials packet. She did want to highlight the information about SB 544, specifically that this bill is moving fast through the legislature and unless an urgency clause is added, if it continues at this pace and is passed without such a clause, the effective date would be January 1, 2024. This will impact the board in that the August meeting may have to be in-person in Sacramento; staff will keep members updated.

She continued to share that last year, the board had requested a minor technical change to the board’s Sunset Bill, AB 1536 (2021), in that the language related to community colleges waiver of fees was written in the inverse; this language has been added to SB 816 (Roth). As a technical bill, staff do not believe there will be any delays in the passing.

Ms. Yamaguchi made certain that members are aware of the upcoming Board Sunset Report. She explained the purpose of the report and that the board will likely be required to submit this report by the end of the year or early in 2024. She shared a high-level timeline of what members could expect in coming months and the expected actions to be taken in the creation of the report.

Ms. Yamaguchi ended her report thanking NCSBN for their time and presentations to the board. She continued to share other high-level facts and reminded members of contacting staff to set-up their credentials for the NCSBN website.

A. Dr. Mountain had no updates to the Executive Committee Report provided in the meeting materials packet. She offered to address any questions members may have.

Board Discussion: Ms. Sonson thanked the board and NCSBN for all the information and resources that were provided. She asked if there was a single source of information or would stakeholders have to subscribe to multiple organizations to receive the best/most complete updates to the industry. Ms. Yamaguchi shared that staff is working on the board approved newsletter to offer a more inclusive resource of what is happening at the board. In addition, the board does have list serv options on their website that

target specific stakeholder groups to allow a more targeted audience when disseminating information to stakeholders.

Public Comment: Ms. Noemi Barajas, Director of Citrus College, asked to confirm whether school directors are allowed access to NCSBN or if it is only for NEC's. Ms. Yamaguchi confirmed that the website offers a lot of information for the public, however, she will have to investigate whether or not directors are able to use the resources shared today. Dr. Mountain added that she believes that the resources shared by NCSBN are for board staff and member only. She ended by encouraging all members to sign-up; the resources are very informative.

Agenda Item 9 Licensing and Evaluations – Report, Recommendations, and Possible Actions

A. Ms. Brown shared that there were no updates to the report provided in the meeting packet and offered to answer any questions.

Board Discussion: None.

Public Comment: None.

Agenda Item 10 Public Comment on Items Not on the Agenda.

No comments received.

Agenda Item 11 Suggestions for Future Agenda Items

No suggestions received.

Agenda Item 12 Adjourn Meeting

Board Discussion: None.

Public Comment: None.

Motion: To adjourn the meeting.

Moved/Seconded: Mr. Dierking/Mr. Hill

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Brown	Yes
Ms. Guzman	Yes
Ms. Sonson	Yes
Ms. Carpenter	Yes

Mr. Hill	Yes
Ms. Moore	Yes
Mr. Maxey	Yes

Motion carried unanimously.

Meeting was adjourned at 11:40 a.m.

Prepared by: _____ Date: _____

Elaine Yamaguchi
Executive Officer

Approved by: _____ Date: _____

Dr. Carel Mountain, Education Member
Board President