



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR  
**Board of Vocational Nursing and Psychiatric Technicians**  
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<b>DATE</b>	August 10, 2021
<b>TO</b>	Board Members
<b>FROM</b>	LNEC
<b>REVIEWED BY</b>	Beth DeYoung, MPH, RN Lead Nursing Education Consultant (LNEC)
<b>PREPARED BY</b>	Sharlene dela Rosa MSN RN Nursing Education Consultant (NEC)
<b>SUBJECT</b>	Consideration of Placement on Provisional Approval
<b>PROGRAM</b>	Healthcare Career College, Vocational Nursing Program (Program)(Director: None at this time, Bellflower, Los Angeles County, Private)

Please note: The NECs make recommendations. The recommendations are forwarded to one or more: the Executive Officer Review, the Education and Practice Committee or the full Board for action.

**PROGRAM REQUEST:**

Consideration of Placement on Provisional Approval

**BACKGROUND:**

From April 2020 to present, the program had five consecutive quarters in which the NCLEX-PN® pass rates were below 10 percentage points of the state’s average annual pass rates. This data is non-compliant with the California Code of Regulations (CCR), Section 2530(l) which states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

From April 2018 to the current quarter (April to June 2021), the program had been below the annual state average for all quarters.

**STAFF ANALYSIS:**

The Program has not demonstrated compliance with NCLEX-PN® pass rates for the past five consecutive quarters (April 2020 – June 2021) with the program’s average annual pass rates ranging between 47 to 59 percent, 20 to 29 percentage points below state average. During six out of the most recent eight quarters, the Program has been non-compliant with regulations. Currently the program’s average annual pass rate is 50 percent, 24 percentage points below the state average.

The Program was on provisional approval from November 2011 through November 2017 related to non-compliance with NCLEX-PN® pass rates.

On February 2017, the full Board approved the program's major curriculum revision. Since then, the Program had shown incremental progress. During January 2017 through December 2017, the Program had an average annual pass rate that ranged from 87 percent to 92 percent, 16 to 20 percentage points above the state average.

On November 17, 2017 the Board granted full approval for the four-year period from November 17, 2017 through November 16, 2021.

During January to March 2018, the program had an average annual pass rate of 73 percent, equal to the state average. Starting April 2018 up to the current quarter (April to June 2021), the program has been below the annual state average ranging from 43 to 72 percent, five to 33 percentage points below state average.

The program director submitted the requested comprehensive analysis report on May 24, 2021. Program concerns identified by the program director were:

1. Students are not prepared for the rigors of college-level work.
2. Students are not equipped with study and time management skills, arithmetic skills as well as reading and writing abilities to effectively process the information required for the program.
3. Students complete end of module clinical site evaluation at the end of the rotation, so the program has been late to correct a problem or respond to feedback.
4. Curriculum review did not include student's common areas of knowledge deficiency.
5. Students are delayed in taking exit exam due to pending program balance. After taking the exit exam, students also delay taking the NCLEX exam.

The program will implement the following interventions to improve pass rates:

1. The Program will revise the admission policy to include successful completion of at least six college credits prior to admission to the program.
2. The Program will require submission of personal statement as part of screening and selection process. The Program will include study skills, reading skills and time management skills in the pre-requisite curriculum. The program will also offer ongoing study skills/coaching throughout the program.
3. The Program will incorporate ongoing clinical site evaluation through Canvas Learning Management System (LMS).

- The program will start early implementation of and increased use of EAQ and HESI resources. Using the data collected from HESI and Early Adaptive Quizzing (EAQ), the program will be able to collect detailed data regarding students' specific areas of deficiency in order to better review the curriculum. Future curriculum review will incorporate a discussion of students' identified areas of weakness and use that to drive curriculum modifications.

In the upcoming cohort, the program will implement EAQ from Term 1 and make full use of the HESI system so students and faculty will have constant feedback regarding how the students' performance compares with the national average. Additionally, the program will schedule a full 2 days of faculty training before the start of the cohort regarding proper use of the EAQ and HESI systems.

- Students are now required to clear student financial account prior to graduation. Students will have individual support and daily follow-up from the faculty mentor to maintain students' focus, confidence, and motivation until their NCLEX date.
- The Program will continue to teach on campus. The Program believes that holding classes in-person will promote more engagement, quality discussion and improved outcomes.
- The faculty will meet and review progress on a weekly basis so faculty can identify and correct issues in real time, instead of having to wait until the end of the module.

It was also noted that the program's attrition rate was between 25 percent to 45 percent for these three cohorts that graduated.

#### **ATTRITION DATA TABLE**

Class Start Dates	Class Completion Dates	Number of Students Approved	Number of Students Started	Number of Graduates	Number of Non-Grads/ Completers	Dropped
11/5/2018	11/26/2019	20	20	9	*2	9
2/12/2019	4/30/2020	20	20	5	*9	6
11/18/19	3/12/21	20	20	10	*5	5

\*indicates students who completed the program but did not pass Exit Exam and are not considered graduates from the program.

It is important to note that during the last two years (January 2019 to present), the program had four different program directors. Currently, the Program does not have a director. The approved class start of July 12, 2021 was voluntarily paused by the Program

## **STAFF RECOMMENDATIONS:**

Please note: These are not NEC decisions, rather the recommendations presented at the Executive Officer Review, the Education and Practice Committee and/or the full Board for action.

1. Place the Healthcare Career College, Vocational Nursing Program on provisional approval for the two-year period beginning August 20, 2021; and issue a certificate accordingly.
2. Comply with all program requirements listed below.

## **PROGRAM REQUIREMENTS:**

1. Require the Program to have one faculty member designated as Director.
2. Require the Program Director to submit an action plan to improve their NCLEX-PN® pass rate.
3. Require the program to submit a comprehensive analysis report in six months, no later than February 15, 2022, and in eighteen months, no later than February 15, 2023, respectively. The report must include a comprehensive analysis of the program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
  - a. Terminal Objectives
  - b. Evaluation of Current Curriculum including:
    - 1- Instructional Plan
    - 2- Theory & Clinical Objectives for each Term
    - 3- Lesson Plans for each Term
  - c. Student Policies including:
    - 1- Admission Policy
    - 2- Screening and Selection Policy
    - 3- Attendance & Remediation Policy
    - 4- Evaluation of Student Achievement
    - 5- Credit Granting Policy
  - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected students.
  - e. Evaluations of Faculty
  - f. Methodologies for:
    - 1- Faculty Meetings
    - 2- Clinical Evaluations
  - g. Documentation of required clinical resources for all terms for all current cohorts.
4. Require the Program to obtain Board approval prior to admission of each class.
5. Require the Program, when requesting approval to admit students, to:

- a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
  - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
  - c. Ensure that the program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations.
6. Continue to require the Program to provide no less than one instructor for every ten students in clinical experiences.
  7. Notify the NEC in the event a current class is displaced from clinical sites.
  8. Continue the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16, Section 2526.
  9. Require the Program to demonstrate incremental progress in the NCLEX-PN® examination pass rates. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval.
  10. Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.
  11. Place the program on the Board's August 2023 agenda for reconsideration of provisional approval.

## **RELEVANT PROGRAM ELEMENTS**

### **Enrollment**

Section 2530(k) of the California Code of Regulations states:

“(k) The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of students per class and/or increase the frequency of class admissions include but are not limited to: (1) Sufficient program resources as specified in Section 2530(a). (2) Adequacy of clinical experience as specified in Section 2534. (3) Licensure examination pass rates as specified in Section 2530(l).”

The program offers a full-time course of 60 weeks. The Program requires approval prior to admitting each class.

The following table represents the proposed student enrollment based on the approved class start. The table indicates a maximum enrollment of 16 students for the period of July 2021 through September 2022.

### ENROLLMENT DATA TABLE

Class Start Dates	Class Completion Dates	Number of Students Admitted	Number of Students Current	Number of Graduates	Total Enrolled
7/12/2021 *(9/30/2022)		16	**N/A		**N/A

\*indicates projected graduation dates

\*\*Program voluntarily delayed starting the class

### Licensing Examination Statistics

California Code of Regulations Section 2530(l) states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

The following statistics, furnished by Pearson VUE and published by the National Council of State Boards of Nursing as “Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction” for the period April 2018 through June 2021, specify the pass percentage rates for graduates of the Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®) and the variance from state average annual pass rates.

### NCLEX-PN® Licensure Examination Data

Quarterly Statistics					Annual Statistics *		
Quarter	# Candidates	# Passed	Percent Passed	State Average Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate [CCR 2530(1)]	Variance from State Average Annual Pass Rate
Apr – Jun 2018	1	1	100%	79%	71%	76%	-5
Jul – Sept 2018	3	1	33%	77%	43%	76%	-33
Oct – Dec 2018	6	5	83%	79%	64%	79%	-15
Jan – Mar 2019	6	4	67%	80%	69%	81%	-12
Apr – Jun 2019	4	3	75%	83%	68%	81%	-13
Jul – Sep 2019	2	1	50%	79%	72%	79%	-7

Oct – Dec 2019	3	2	67%	79%	67%	79%	-12
Jan – Mar 2020	4	3	75%	78%	69%	79%	-10
Apr – Jun 2020	13	7	54%	81%	59%	79%	-20
Jul – Sep 2020	6	3	50%	75%	58%	78%	-20
Oct – Dec 2020	7	3	43%	75%	53%	77%	-24
Jan – Mar 2021	4	1	25%	73%	47%	76%	-29
Apr – Jun 2021	3	3	100%	72%	50%	74%	-24

\*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the most recent data available (April to June 2021), the Program’s average annual pass rate is 50 percent. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® Licensure Examination for the first time during the same period is 74 percent. The average annual pass rate for the Program is 24 percentage points below the state average annual pass rate.

**Faculty and Facilities**

Section 2534(d) of the California Code of Regulations states:

“For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.”

The total number of approved faculty is nine, including one additional faculty. Eight instructors are designated to teach clinical. At the time of submitting this report, there is no director for the Program.

At the August 2017 Board meeting, the Program was required to provide no less than one instructor for every ten students in clinical experiences. Recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.

Based upon a maximum proposed enrollment of 16 students, two instructors are required for clinical supervision. The utilization of faculty at clinical facilities is such that clinical instruction is covered adequately.

Section 2534(b) of the California Code of Regulations states:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.”

Due to the COVID-19 pandemic, some of the program's approved clinical facilities have displaced students, thereby not allowing student access to all clinical sites. They are currently conducting theory through an online modality. Submitted documentation indicates sufficient clinical facilities to afford the number, type and variety of patients that will provide clinical experience consistent with approved competency-based objectives and theory being taught for the proposed enrollment.

**ATTACHMENTS:**

Attachment A: Program History



# Attachment A, Agenda Item 5.F.II

## HEALTHCARE CAREER COLLEGE VOCATIONAL NURSING PROGRAM

### Program History

- On May 14, 2008, the Executive Officer approved InfoTech Career College's request to begin a vocational nursing program with an initial class of 30 students commencing May 19, 2008 only, with a projected graduation date of August 11, 2009; **and** approved the program curriculum for 1560 hours, including 600 theory, and 960 clinical hours.
- On September 9, 2008, a new program director was approved.
- On March 11, 2009, a new program director was approved.
- On July 6, 2009, a new program director was approved.
- On July 13, 2009, the Board received the program's Program Records Survey.
- On July 20 – 21, 2009, the program was inspected for compliance with regulatory requirements for initial approval. Fourteen (14) violations of the California Code of Regulations were identified. Recommendations for correction of each violation and a timeline for correction were discussed.
- On August 28, 2009, the Board forwarded correspondence to the director relative to the absence of required corrections of violations identified during the survey visit. A response was requested by September 10, 2009.
- On September 10, 2009, the Board received the program's response to identified survey violations.
- On October 5, 2009, the assigned consultant met with the program director relative to the proposed corrections of the fourteen (14) violations identified during the July 20 – 21, 2009 survey visit. Required revisions were specified. The director agreed to submit the required revised documents to correct all previously identified violations by Friday, October 30, 2009.
- On November 2, 2009, the Board received the program's revised documents addressing violations identified during the survey visit.
- On December 16, 2009, the assigned consultant, per telephone conference call, advised the director that the submitted information did not completely address violations identified during the July 2010 survey visit. Corrections specified during

the visit and during the October 5, 2009 meeting were reiterated. Additional revisions were requested by Tuesday, December 29, 2009.

- On December 30, 2009, the Board received the program's final revisions addressing violations identified during the survey visit.
- On January 7, 2010, the Executive Officer approved initial full accreditation for the InfoTech Career College Vocational Nursing Program for the period from January 6, 2010, through January 5, 2014, and issued a certificate accordingly; **and**, approved the program's request to admit a class of 30 students commencing February 1, 2010, to **replace** students graduating August 24, 2009. That class was projected to graduate March 7, 2011.
- On March 1, 2010, the Board received electronic correspondence from the school owner advising of the director's termination.
- On March 2, 2010, the SNEC discussed the program's status with Ashok Garg, President, and Owner. Mr. Garg advised that commencement of the next class would be delayed due to the lack of financial aid. The owner projected commencement of that class for August 2010.
- On October 1, 2010, the Board received correspondence from A. Garg reporting the school's plans to admit a class on October 25, 2010 and the hiring of a new program director.
- On October 5, 2010, the Board forwarded correspondence per certified mail to A. Garg relative to the lack of submission of an application for a new director and information relative to the planned class.
- On November 30, 2010, a new program director was approved.
- On December 4, 2010, the program was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rate for the past four (4) quarters. The director was requested to submit a written plan for improving the program's NCLEX-PN® pass rates by December 20, 2010.
- On December 29, 2010, the Board received correspondence from the director and supporting documents related to the program's plan to increase licensure pass rates.
- February 17, 2011, the program was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rate for the past five (5) quarters. The program was requested to submit a written plan for improving their NCLEX-PN® pass rates by March 4, 2011.
- On March 4, 2011, the Board received correspondence from the director and supporting documents related to the program's plan to increase licensure pass rates.

- On May 16, 2011, the program was notified that its average annual pass rates had fallen below 10 percentage points of the state average annual pass rates for the past six (6) quarters. The program was requested to submit a written plan for improving their NCLEX-PN® pass rates by June 3, 2011.
  - On April 13, 2011, a new program director was approved.
  - On June 15, 2011, a new program director was approved.
1. On November 10, 2011, the Board placed the InfoTech Career College Vocational Nursing Program on provisional accreditation for the two-year period from November 10, 2011, through November 30, 2013, and issue a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations. The Board denied the program's request for approval to admit a class of 30 full-time day students on January 17, 2012, graduating on March 23, 2013, and required the program to admit no additional students unless approved by the full Board. The program was required to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate for four consecutive quarters.

Additionally, the program was required to submit follow-up reports in 9 months, but no later than **August 1, 2012**, and 21 months, but no later than **August 1, 2013**. The reports must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment.

Further, the Board required the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526. The program is required to continue to demonstrate incremental progress in correcting the

violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval. The program was placed on the November 2013 Board agenda for reconsideration of provisional approval.

- On November 22, 2011, the Board forwarded to the director the *Notice of Change in Approval Status*.
- On January 19, 2012, the assigned consultant forwarded correspondence requesting submission of fifteen (15) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On January 20, 2012, the program director submitted fifteen (15) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
  - i. On February 6, 2012, the Board approved InfoTech Career College Vocational Nursing Program's request for approval to admit a class of 15 full-time, day students on April 9, 2012, only, graduating on July 1, 2013; and, required the program to admit no additional students unless approved by the full Board.
  - ii. On September 4, 2012, the Board received the program's comprehensive analysis.
- On December 13, 2012, the assigned consultant forwarded correspondence requesting submission of eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On December 28, 2012, the program director submitted eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
  1. On February 22, 2013, the Board denied the program's request for approval to admit a class of 30 full-time, day students on March 25, 2013, graduating on May 30, 2014; **and**, required the program to admit no additional students unless approved by the full Board.
  2. On March 27, 2013, the assigned consultant requested submission of two (2) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
  3. On March 29, 2013, the program director submitted two (2) copies and a CD of the requested documents.
  4. On May 10, 2013, the Board approved the program's request for approval to admit a class of 20 full-time, day students on June 3, 2013, graduating on August 11, 2014,

to **replace** a class that graduated on August 21, 2012; and, required the program to admit no additional students unless approved by the full Board.

- a. On June 5, 2013, the assigned consultant forwarded correspondence requesting submission of two (2) copies and a CD of pertinent documents and subsequent actions taken to correct identified problems that they desire Board members to consider by June 13, 2013.
  - i. On June 17, 2013, the director submitted two (2) copies and a CD of the requested documents.
1. On August 1, 2013, the Board received the program's comprehensive analysis.
  2. On September 13, 2013, the Board deferred action on the program's request to admit a class of 30 full-time, students on November 11, 2013, graduating on January 7, 2015 to the November 2013 Board meeting; **and** required the program to admit no additional students unless approved by the full Board.
  3. On November 22, 2013, the Board denied InfoTech Career College Vocational Nursing Program's request to admit a class of 30 full-time, students on February 10, 2014, graduating on April 22, 2015 to replace the class that graduated on August 27, 2012; **and**, approved the program to admit a class of 20 full-time students on February 10, 2014, only, graduating on April 22, 2015 to **replace** the class that graduated on August 27, 2012; **and, extended** provisional approval for the Info Tech Career College Vocational Nursing Program for a one (1) year period from November 22, 2013, through November 30, 2014 and issue a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations; **and**, required the program to admit no additional classes without prior approval by the full Board; **and** required the program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate; **and** required the program to submit a follow-up report in nine (9) months but no later than **August 1, 2014**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
    - a. Current Student Enrollment.
    - b. Admission Criteria.
    - c. Screening and Selection Criteria.
    - d. Terminal Objectives.
    - e. Curriculum Objectives.
    - f. Instructional Plan.
    - g. Theory and Clinical Objectives for Each Course.
    - h. Lesson Plans for Each Course.
    - i. Textbooks.
    - j. Attendance Policy.
    - k. Remediation Policy.

- l. Evaluations of Theory and Clinical Faculty.
- m. Evaluations of Theory Presentations.
- n. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- o. Evaluation of Student Achievement.
- p. Evaluation of Outreach Attempts to Reach Prior Graduates who have not Taken the Licensure Examination; **and**, advised

Failure to show progress shall constitute cause for revocation of provisional approval; **and** required the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2525; **and**, required the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval; **and**, advised that failure to take any of these corrective actions may cause the full Board to revoke the program's approval; and, placed the program on the November 2014 **Board** agenda for reconsideration of provisional approval.

- On October 20, 2014, the Board received the program's comprehensive analysis. This report was due to the Board by August 1, 2014.
- On November 21, 2014, the Board approved the program's request to admit a class of 30 full-time students on December 1, 2014, only, graduating on January 26, 2016 to **replace** the class that graduated on August 26, 2013; and, **extended** InfoTech Career College's Vocational Nursing Program provisional approval for a one (1) year period from December 1, 2014, through November 30, 2015, and issued a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations; **and** required the program to admit no additional students unless approved by the full Board; **and** required the program to submit a follow-up report in nine (9) months, but no later than **August 1, 2015**. The report must include an updated comprehensive analysis of the program, identifying specific actions taken to improve program pass rates that have worked and those that needed revision and why. The following elements must be addressed in the analysis.
  - a. Admission Criteria.
  - b. Screening and Selection Criteria.
  - c. Terminal Objectives.
  - d. Curriculum Objectives.
  - e. Instructional Plan.
  - f. Theory and Clinical Objectives for Each Course.
  - g. Lesson Plans for Each Course.
  - h. Textbooks.
  - i. Attendance Policy.
  - j. Remediation Policy.
  - k. Evaluations of Theory and Clinical Faculty.

- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment; **and**

Continued to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2526; **and** continued to require the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval; **and** advised that failure to show progress shall constitute cause for revocation of provisional approval; and, failure to take any of these corrective actions may cause the full Board to revoke the program's approval; **and** placed the program on the **November 2015** Board agenda for reconsideration of provisional approval.

- On December 10, 2014, the Board forwarded the Extension of Notice of Provisional Approval.
- On May 15, 2015, the Full Board approved the program's request to admit a class of 22 full-time students on June 29, 2015, only, graduating on September 23, 2016 to **replace** the class that graduated on May 21, 2015; **and** continued the program's requirement to admit no additional students unless approved by the full Board.
- On October 15, 2015, the Board approved a new Director.
- On November 20, 2015, the Board extended the provisional approval of InfoTech Career College Vocational Nursing Program for the one (1) year period from December 1, 2015 through November 31, 2016, and issue a certificate accordingly; **and** approved the program's request to admit a class of 20 full-time students on February 22, 2016, **only**, graduating on July 17, 2017 to **replace** the class scheduled to graduate on February 20, 2016; **and** required the program director to submit, under penalty of perjury, the names of all enrolled students, dates of admission, placement in the curriculum, and expected dates of graduation by **March 14, 2016**; **and** continued the program's requirement to admit no additional students unless approved by the full Board; **and** required the program to submit a follow-up report in three (3) months, but no later than **February 15, 2016**. The report must include an updated comprehensive analysis of the program, identifying specific actions taken to improve program pass rates that have worked and those that needed revision and why. The following elements **must be addressed** in the analysis.
  - a. Admission Criteria.
  - b. Screening and Selection Criteria.
  - c. Terminal Objectives.
  - d. Curriculum Objectives.

- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment.

Additionally, the program was required to continue to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code, section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2526; **and** continued to require the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval. The program was placed on the agenda of the Board's **November 2016** meeting, for reconsideration of provisional approval.

- On August 19, 2016, the Board denied the Info Tech Career College Vocational Nursing Program's request for early termination of provisional approval; **and**:
  1. Continued the program's provisional approval as previously determined by the Board through November 31, 2016.
  2. Denied the program's request to admit a class of 20 full-time students on September 6, 2016, graduating on February 15, 2018.
  3. Required the program to obtain adequate Board approved clinical facilities as to number, type, and variety of patients treated to afford students clinical experiences in all areas specified by Section 2533.
  4. Required the program director to submit, under penalty of perjury, the names of all enrolled students, dates of admission, placement in the curriculum, and expected dates of graduation by **September 15, 2016**.
  5. Continued the program's requirement to admit no additional students unless approved by the Board.
  6. Continued to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code, section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
  7. Continued to require the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval.
  8. Placed the program on the agenda of the Board's **November 2016** meeting, for reconsideration of provisional approval.



- On October 18, 2016, the Board approved a new program director.
- On November 4, 2016, the Board Extend Info Tech Career College Vocational Nursing Program's provisional approval for a one - year period from November 30, 2016 through November 29, 2017, and send notice; accordingly, and,
  1. Denied the program's request to admit a class of 20 full-time students on November 7, 2016, graduating on March 29, 2018.
  2. Continued to require the program director to submit, under penalty of perjury, the names of all enrolled students, dates of admission, placement in the curriculum, and expected dates of graduation no later than 15 days after commencement of any class.
  3. Continued the program's requirement to admit no additional students unless approved by the full Board.
  4. Continued to require the program to complete the evaluation of the current curriculum and complete the major curriculum revision prior to admission of additional students.
  5. Continued to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code, section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
  6. Continued to require the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval.
  7. Placed the program on the agenda of the Board's **February 2017** meeting, for reconsideration of the program's status.
- On February 10, 2017, the full Board continued Info Tech Career College Vocational Nursing Program's provisional approval for the one - year period from November 30, 2016 through November 29, 2017, as determined by the Board on November 4, 2016
  - 1- Denied the program's request to admit a class of 30 full-time students on February 20, 2017, graduating on March 30, 2018.
  - 2- Approved the program's admission of a class of 20 full-time students on February 20, 2017, graduating on March 30, 2018.
  - 3- Continued to require the program director to submit, under penalty of perjury, the names of all enrolled students, dates of admission, placement in the curriculum, and expected dates of graduation no later than 15 days after commencement of any class.
  - 4- Continued the program's requirement to admit no additional students unless approved by the full Board.
  - 5- Approved the program's major curriculum revision including 1840 total program hours, **696 theory hours**, and **1144 clinical hours**.
  - 6- Continued to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code, section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.

- 7- Continued to require the program to demonstrate sustained incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval.
  - 8- Placed the program on the agenda of the Board's **November 2017** meeting, for reconsideration of the program's status.
- On August 25, 2017, the full Board approved the revised recommendations as follows:
    - 1- Approve Healthcare Career College's request to admit 20 students commencing on **September 18, 2017** and expected to graduate November 2, 2018; only. To replace the students who graduated June 2017.
    - 2- Continue to require the program to admit no additional students unless approved by the full Board.
    - 3- Continue to require the program to provide no less than one (1) instructor for every ten (10) students in clinical experiences.
    - 4- Require the program director to submit, under penalty of perjury, the names of all enrolled students, date of admission, placement in the curriculum, and expected date of graduation by **September 15, 2017**.
    - 5- Continue the program's requirement to bring its average annual pass rate to no more than (10) ten percentage points below the State average annual pass rate.
    - 6- Continue to require the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress the full Board may revoke the program's approval.
    - 7- Continue to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
    - 8- Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
  - On November 17, 2017 the Full Board rendered for following decisions:
    1. Granted full approval for the Healthcare Career College, Vocational Nursing Program for the four - year period form November 17, 2017, through November 16, 2021, and issue a certificate accordingly
    2. Required the program to obtain Board approval prior to the admission of each class.
  - On February 6, 2018 the Executive officer rendered the following decisions:
    1. Approved the Healthcare Career College's request to admit a class of 20 students with 2 alternates to commence on March 12, 2018, with the projected graduation date of May 10, 2019; **only**. This is not a replacement class.
    2. Approved the Program's request to admit a class of 20 students with 2 alternates to commence on July 16, 2018, with the projected graduation date of August 30, 2019, **only**; to replace the class graduating on April 6, 2018.
    3. Required the program to obtain Board approval prior to the admission of each class.

- On September 18, 2018, the Executive Officer rendered the following decisions.
  1. Approve the program's request to admit a class of 20 students and two alternate students on November 5, 2018, with a projected graduation date of December 11, 2019.
  2. Approve the program's request to admit a class of 20 students and two alternate students, beginning February 12, 2019, with the expected graduation date of April 3, 2020. This is not a replacement class.
  3. Deny the program's request for ongoing admissions of three classes of 20 students and two alternate students per year.
  
- **On January 2, 2019, a new program director was approved.**
  
- **On April 23, 2019, a new program director was approved.**
  
- On October 29, 2019, the Executive Officer rendered the following decisions
  1. Approve the program's request to admit a class of 20 students and two alternate students on November 12, 2019, with a projected graduation date of January 15, 2021 to replace the students who graduated on August 30, 2019.
  
  2. Continue the program's requirement to obtain Board approval prior to admission of any additional classes.
  
  3. Continue to require the program, when requesting approval to admit students, to:
    - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
  
    - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
  
    - c. Ensure that the program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations.
  
  5. Continue to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
  
- On March 3, 2020, the Executive Officer rendered the following decision:
  1. Approve the program's request to admit a class of 20 students and two alternate students on March 23, 2020, with a projected graduation date of May 14, 2021. The class will replace the students who graduated on January 5, 2020.
  
  2. Continue the program's requirement to obtain Board approval prior to admission of any additional classes.
  
  3. Continue to require the program, when requesting approval to admit students, to:

- a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
  - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
  - c. Ensure that the program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations.
4. Continue to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
- **On July 13, 2020, a new program director was approved.**
  - **On April 13, 2021, a new program director was approved.**
  - **On June 29, 2021, the Executive Officer rendered the following decision:**
    1. Deny Healthcare Career College Vocational Nursing Program's request to admit a full-time class of 20 students to commence on July 12, 2021 with a graduation date of September 30, 2022, to replace the class that graduated on June 4, 2021.
    2. Approve Healthcare Career College Vocational Nursing Program's request to admit a full-time class of 16 students to commence on July 12, 2021 with a graduation date of September 30, 2022, to replace the class that graduated on June 4, 2021.
    3. Place the program on the July 2021 Education and Practice Committee agenda for consideration of placement on provisional approval.
    4. Comply with all program requirements listed below.

**PROGRAM REQUIREMENTS:**

1. Continue the program's requirement to obtain approval prior to admission of each class.
2. Continue to require the program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using the forms provided, no later than two months prior to the requested start date for the class.
  - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
  - c. Ensure that the program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations.

3. Continue to require the Program to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." The recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
4. Notify the NEC in the event a current class is displaced from clinical sites.
5. Continue to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
6. Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

• **On July 19, 2021, the Education Committee rendered the following decisions:**

1. Place the program on the agenda for the August 2021 Board meeting for consideration of placement on provisional approval.
2. Comply with all program requirements listed below.

**PROGRAM REQUIREMENTS:**

1. Continue the program's requirement to obtain approval prior to admission of each class.
2. Continue to require the program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
  - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
  - c. Ensure that the program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations.
3. Continue to require the Program to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." The recommendation of one instructor for every ten students in

clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.

4. Notify the NEC in the event a current class is displaced from clinical sites.
5. Continue to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
6. Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.