



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR
Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945
Phone 916-263-7800 Fax 916-263-7855 www.bvnpt.ca.gov



MEMORANDUM

DATE November 2, 2020

TO Board Members

FROM Antoinette Wood
Enforcement Division Chief

SUBJECT Enforcement Division Report

STAFFING

The Enforcement Division re-directed an AGPA and an SSA to perform duties related to COVID-19 contact tracing, a multi-step process that involves interviewing individuals who test positive, identifying and locating their known contacts, and monitoring and supporting those who must self-isolate. Contact tracers work under the direction of the local health department and the California Department of Public Health and the assignment is expected to last approximately six to nine months.

To handle the workload for the AGPA and SSA, we are in the process of hiring a retired annuitant.

STATISTICAL OVERVIEW

Attached is the BVNPT Quarterly Enforcement Report - This report includes statistical data from fiscal year 2020/21, quarter one, July 1, 2020 through September 30, 2020

NOTABLE HIGHLIGHTS

Total Number of Investigations Assigned

During quarter one, the total number of cases assigned for investigation decreased from 395 to 483. This is an increase of 88 cases over the previous quarter.

Total Number of Pending Cases

During quarter one, the total number of pending investigation cases decreased from 1,219 to 1,144. The total average pending age of all pending investigation cases decreased from 286 to 277 days.

Total Number of Investigations Completed

During quarter one, the total number of investigations completed decreased from 566 to 541. The average number of days to complete investigations increased from 249 days to 263 days. This is in part, due to COVID-19. The other governmental agencies, private institutions, and courts we rely on to provide documentation have slowed their response times. As we continue to work through the pandemic, we may see more instances of overall case aging, or lowered case closure rates for cases that require a judge to agree to the plea deal, or a jury trial to be completed.

Of the 541 investigations completed, 72 percent were completed within the Board's enforcement performance measure (PM 3) target average of 360 days.

Total Number of Cases Referred to the Attorney General's Office

During quarter one, 43 cases were referred to the Attorney General's Office for formal disciplinary action.

Total Number of Disciplinary Cases Completed

During quarter one, 65 disciplinary actions were completed. The average number of days to complete these actions was 781 days, which is an increase from the previous quarter's 709 days. This is in part, due to the pandemic which has shuttered court rooms and caused a delay or backlog in some cases.

Licensee Probation

During quarter one, there were 21 new probationers. The average number of days from assignment to first contact was 8 days. The average days from a violation reported to action initiated was 4 days.

Possible Issues Due to COVID-19

While the Enforcement Division is diligently working on closing cases, we may continue to see case aging issues if the courts do not re-open fully or continue to maintain a sizeable backlog. Since Enforcement relies on local and federal courts for our criminal cases, delays may occur as we have no control over how the courts set their hearing calendars.



Enforcement Division Statistical Data

July 1, 2016 through September 30, 2020

Executive Summary

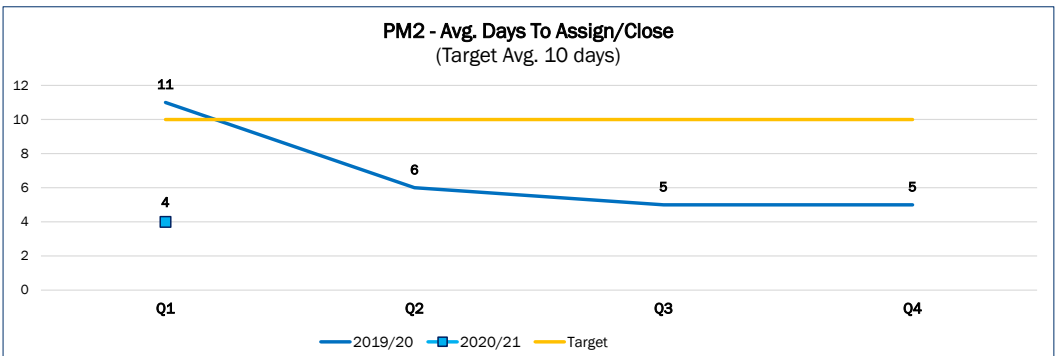
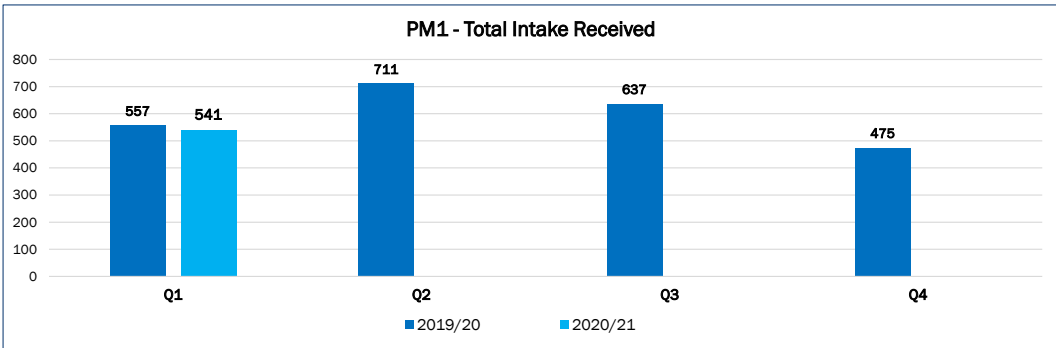
Enforcement Division consists of
1. Intake and Enhanced Screening Unit
2. Licensee and Applicant Case Review Unit
3. Special Investigations Unit
4. Discipline Unit
5. Probation Unit

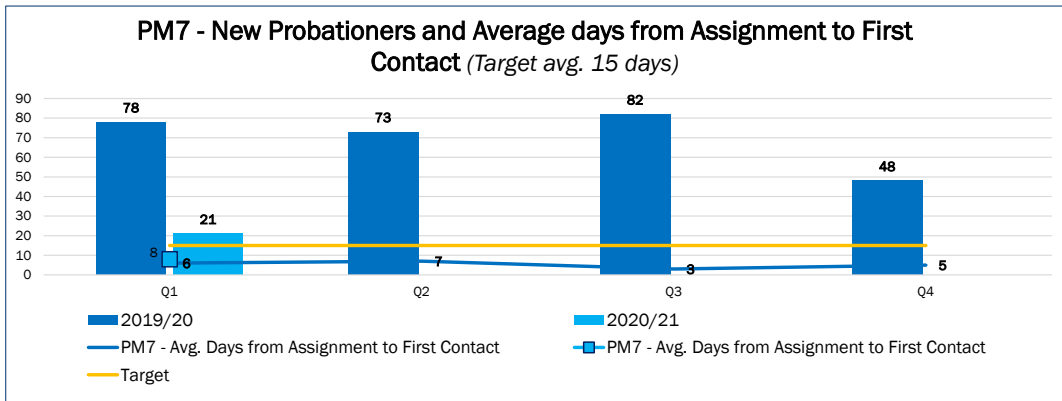
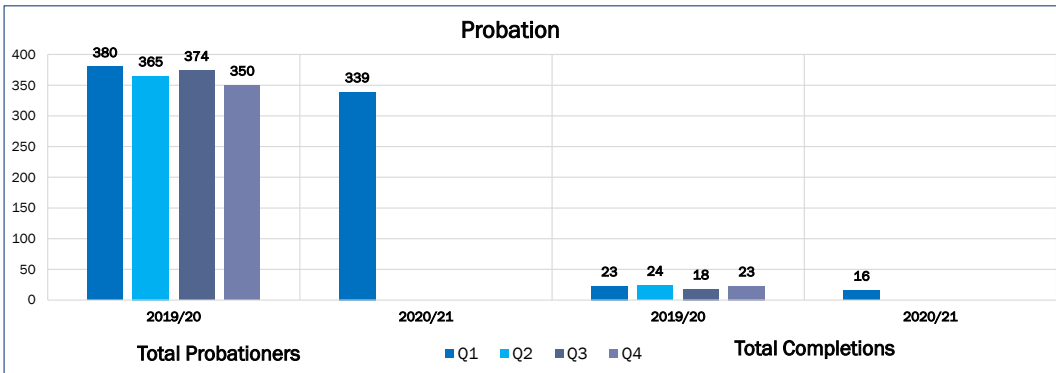
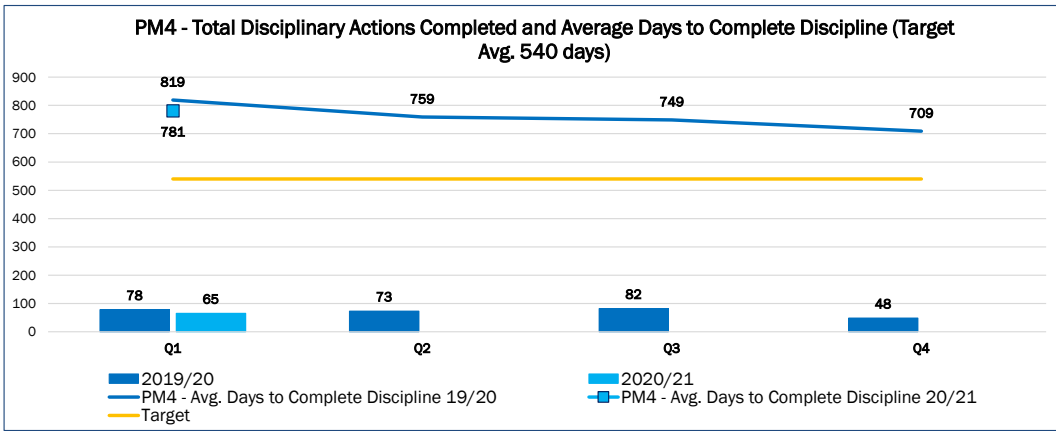
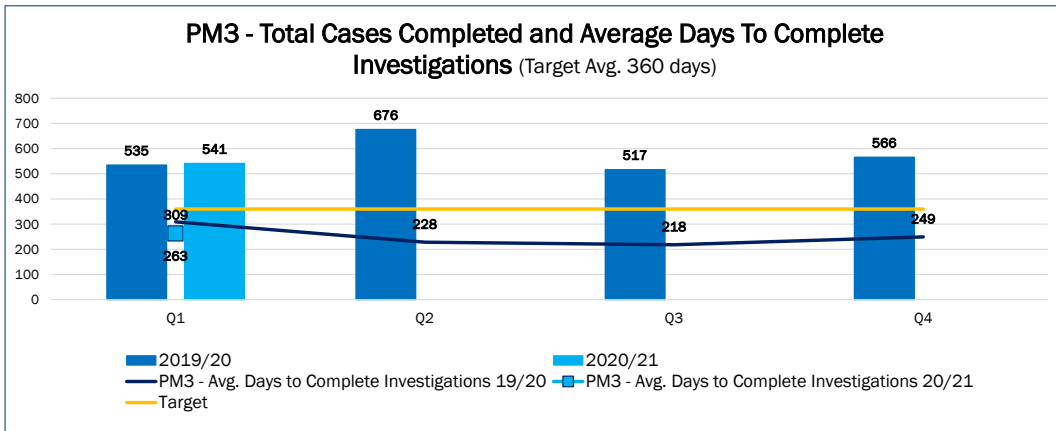
Enforcement Division statistics are shown through Performance Measures and incorporate CPEI Guidelines. These measures are based on quarters in the Fiscal Year.

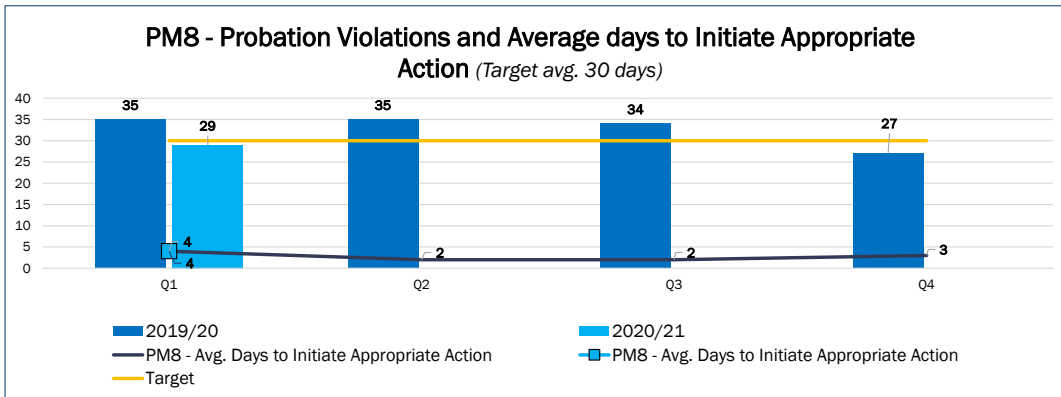
ENFORCEMENT DIVISION – PERFORMANCE MEASURES

PERFORMANCE MEASURE	DESCRIPTION	TARGET AVERAGE (Days)
PM 1 Complaint Volume	Total number of complaints received	N/A
PM 2 Complaint Intake – Cycle Time	Average number of days from complaint receipt to the date the complaint was closed or assigned to an investigator	10
PM 3 Investigations Completed	Total number of investigations closed	N/A
PM 3 Investigation – Cycle Time	Average number of days to complete the entire enforcement process for cases not transmitted to the Attorney General. (Includes intake and investigation).	360
PM 4 Formal Discipline Completed	Total number of Formal Discipline cases closed <i>[I] Does not include Petition for Reinstatement, Petition for Reduction of Penalty/Early Termination, or Citation Appeals.</i>	N/A
PM 4 Formal Discipline – Cycle Time	Average number of days to close cases transmitted to the Attorney General for formal disciplinary action. This includes formal discipline and closures without formal discipline (e.g. withdrawals, dismissals, etc.).	540
PM 7 Probation Intake	Total number of New Probationers	N/A
PM 7 Probation Intake – Cycle Time	Average number of days from monitor assignment to the date the monitor makes first contact with the probationer.	15
PM 8 Probation Violations	Total number of Probation term violations	N/A
PM 8 Probation Violation Response – Cycle Time	Average number of days from the date of the violation of probation is reported, to the date the assigned monitor initiates appropriate action.	30

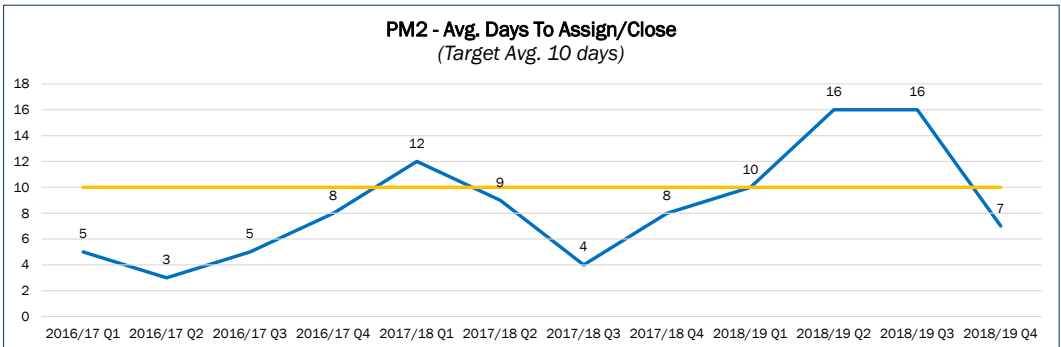
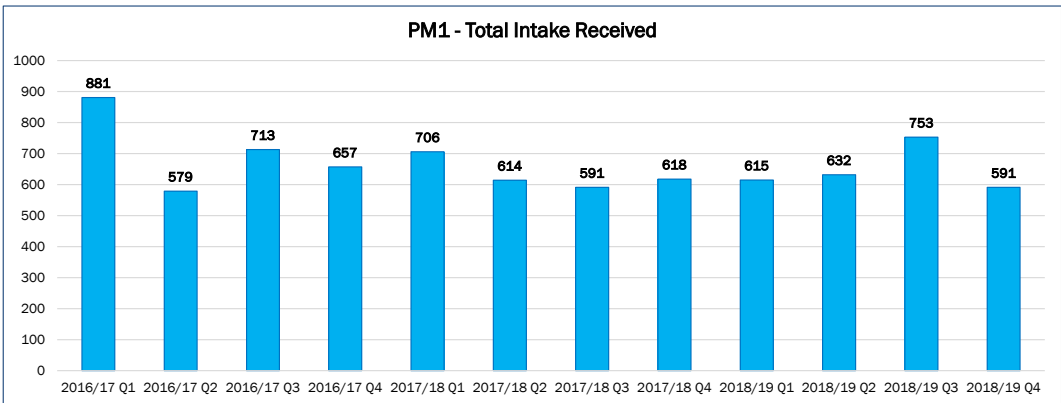
Comparison of Quarterly statistics
Fiscal Year 2019/20 .vs. Fiscal Year 2020/21



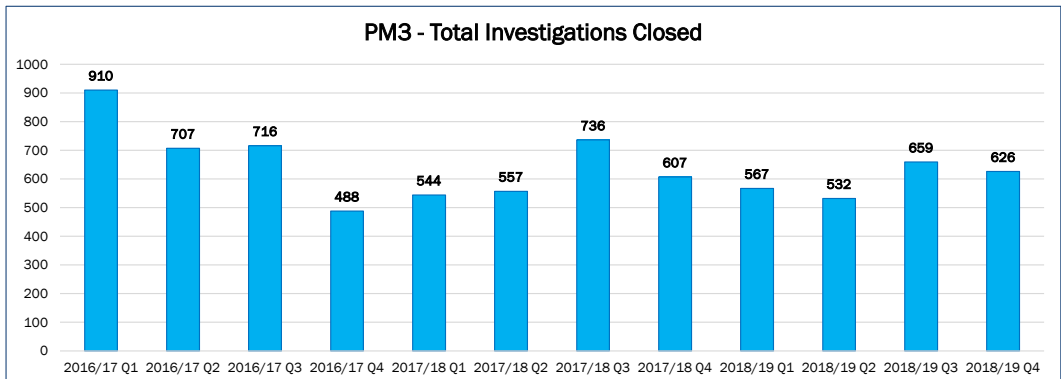


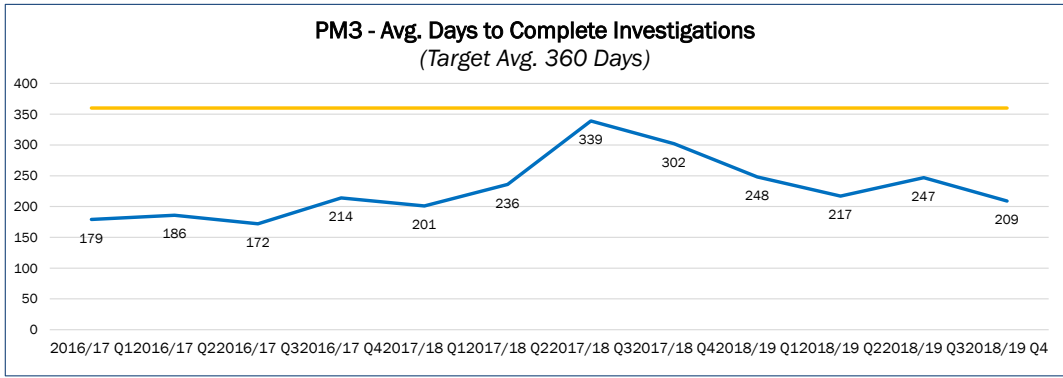


Quarterly statistics Fiscal 2016/17 through Fiscal 2018/19

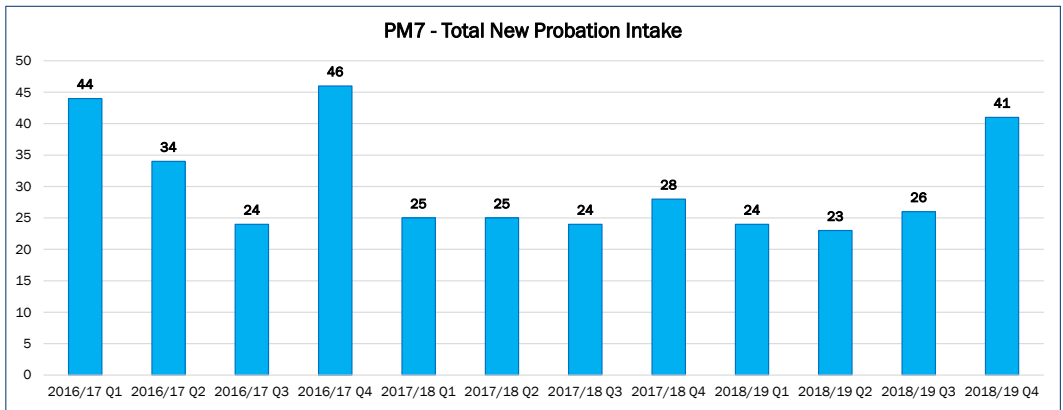
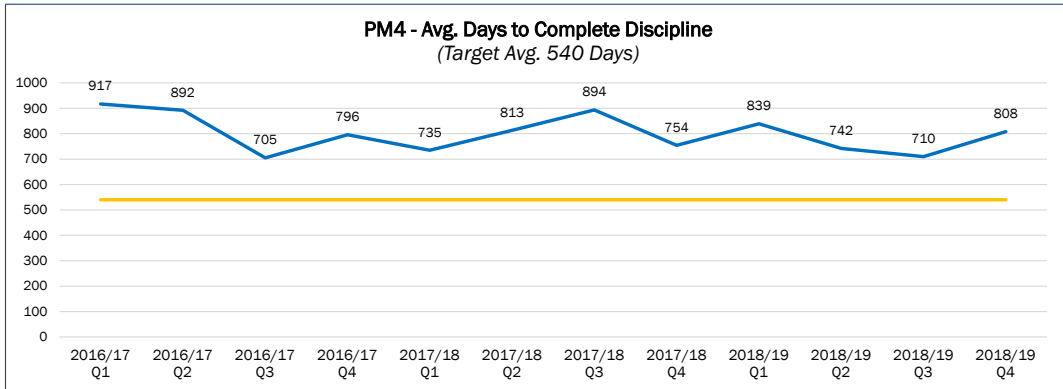
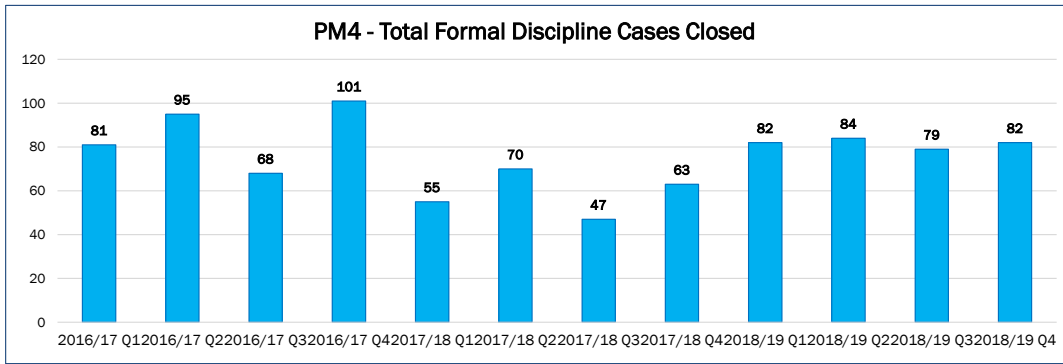


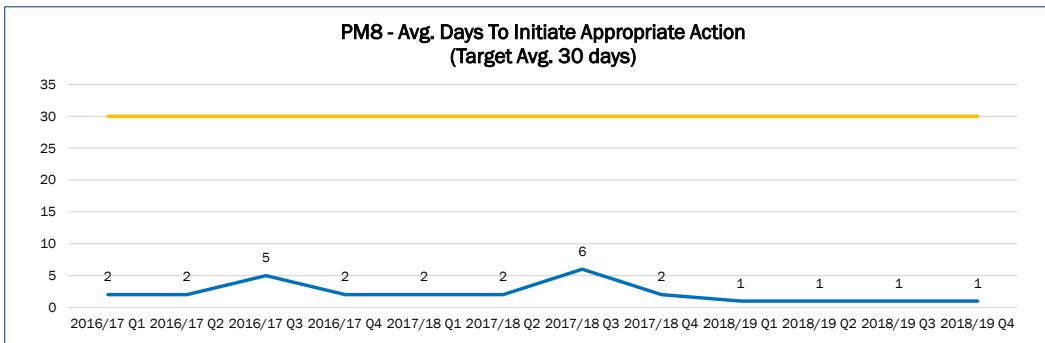
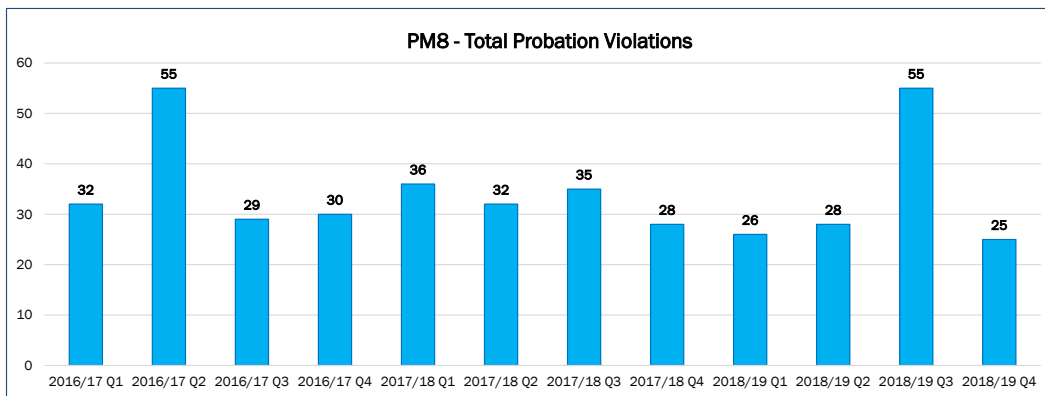
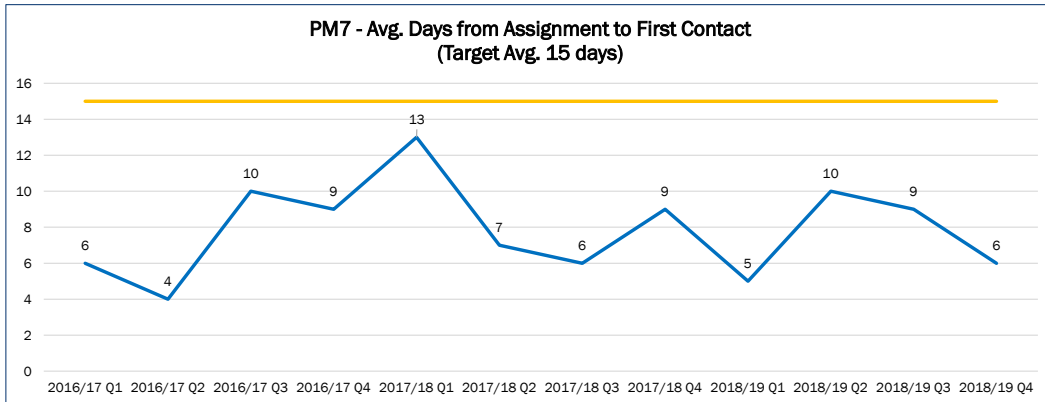
Investigations completed include those closed with Enhanced Screening, Licensee and Applicant Case Review, Special Investigations and Division of Investigations (DOI)





Formal Discipline cases closed are those with final decision received from the Attorney General's Office. The numbers shown are based on the discipline imposed date.
[i] Does not include Petition for Reinstatement, Petition for Reduction of Penalty/Early Termination, or Citation Appeals.





**Comparison of monthly statistics based on calendar year,
January 2018 through September 2020**

