



**Board of Vocational Nursing
and Psychiatric Technicians
Board Meeting Minutes**

DATE: Wednesday, October 30, 2019

TIME: 12:00 p.m. – 5:00 p.m.

LOCATION: **Sacramento** – Department of Consumer Affairs, Headquarters,
1625 North Market Street, Hearing Room – South, Room 102,
Sacramento, CA 95834

South El Monte – Bureau of Automotive Repair
1180 Durfee Avenue, Suite 120
South El Monte, CA 91733

San Diego – Bureau of Automotive Repair
16855 West Bernardo Drive, Suite 112,
San Diego, CA 92127

Redding – Department of Transportation
1657 Riverside Drive, Basement Conference Room,
Redding, CA 96001

Atascadero – Department of State Hospitals
10333 El Camino Real. Room 303
Atascadero, CA 93422

BOARD MEMBERS

PRESENT:

Bernice Bass de Martinez, Public Member, Vice President
(Sacramento)
Aleta Carpenter, Public Member (Redding)
John Dierking, Public Member (South El Monte)
Kenneth Maxey, Public Member (Sacramento)
Dr. Carel Mountain, Education Member (Sacramento)
Cheryl Turner, Public Member (South El Monte)
Paula Amezola de Herrera (South El Monte)
Donna Norton, LVN Member (Sacramento)
Paul Sellers, PT Member (Atascadero)

BOARD MEMBERS

NOT PRESENT:

Tammy Endozo, LVN Member, Board President

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STAFF PRESENT: Elaine Yamaguchi, Executive Officer
Vicki Lyman, Assistant Executive Officer
Candace Raney, Enforcement Chief
Jay Prouty, Discipline Manager
Amy Nguyen, HR Analyst
Vicky Saavedra, Budget Analyst
Helen Park, Enforcement Analyst
Kenneth Swenson, DCA Legal Counsel

Public Member: (South El Monte)

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Agenda Item 1 Call to Order, Roll Call, and Establishment of Quorum

The meeting was called to order by Board Vice President, Bernice Bass de Martinez at 12:11 p.m., Wednesday, October 30, 2019, at the Department of Consumer Affairs, Headquarters, 1625 North Market Street, Hearing Room – South, Room 102, Sacramento, CA 95834.

Agenda Item 2 Pledge of Allegiance

Donna Norton led the Pledge of Allegiance.

Agenda Item 3 Introduction of Board Members and Staff

Board Members introduced themselves remotely and in person. A quorum was confirmed. Elaine Yamaguchi, Executive Officer, introduced herself and staff present. Kenneth L. Swenson, DCA Senior Staff Counsel Attorney III, introduced himself.

Mr. Swenson: Asked for confirmation from the San Diego site that there is an open mic accessible for the public.

Agenda Item 4 Board President's Remarks

Board Vice President Bernice Bass de Martinez reiterates the Board's purpose for the meeting is for review and possible action on the 2019 Sunset Review Oversight Report.

Agenda Item 5 Review and Possible Action on Sunset Report

Brief discussion regarding the 2019 Sunset Review Oversight Report between Board Members and Executive Officer Elaine Yamaguchi.

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Ms. Norton: Makes a statement regarding the per diem reimbursement amount for Bernice Bass de Martinez.

Ms. Bass de Martinez: Replies that the figure is a typographical error and will be corrected.

Ms. Yamaguchi: Confirms that the figure will be corrected.

Dr. Carel Mountain: (1) to accept and approve the 2019 Sunset Review Oversight Report; (2) to authorize the Executive Officer to correct any typographical, grammatical, or clerical errors, to make formatting changes, to revise the internal references to page numbers to reflect changes in pagination as a result of formatting changes, or to make minor technical changes to the report; (3) to send the report and its attachments and exhibits to printing; and (4) to submit the printed report to the legislature.

Moved/Seconded: Dr. Carel Mountain moved to accept the 2019 Sunset Review Oversight Report / Ken Maxey seconded.

Board Votes:

Member Name	Vote
Ms. Endozo	Absent
Dr. Bass de Martinez	Yes
Ms. Amezola De Herrera	Yes
Ms. Carpenter	Yes
Mr. Dierking	Yes
Mr. Maxey	Yes
Dr. Mountain	Yes
Ms. Norton	Yes
Mr. Sellers	Yes
Ms. Turner	Yes

Agenda Item 6 Public Comment on Items Not on the Agenda.

***Note:** The Board may not discuss or take any action on any item raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code Sections 11125 and 11125.7(a)].*

Agenda Item 7 Closed Session.

The Board will convene in closed session pursuant to Government Code section 11126, subdivision (c)(3) to deliberate and vote on disciplinary matters.

Adjourn Closed Session.

Agenda Item 8 Return to Open Session.

Agenda Item 9 Suggestions for Future Agenda Items.

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NONE

Agenda Item 10 Adjournment.

Board Vice President Bernice Bass de Martinez adjourned the meeting at 1:18 p.m.

Prepared by: _____

Date: _____

Elaine Yamaguchi
Executive Officer

Approved by: _____

Date: _____

Tammy Endozo, LVN
Board President