



DRAFT Board of Vocational Nursing and Psychiatric Technicians
Department of Consumer Affairs
Board Meeting Minutes
 Thursday 12/7/2023
<https://youtu.be/ZT7OzUxfszE?si=lvXg4KbWS1MIT1E4>

- DATE:** Thursday, December 7, 2023
- BOARD MEMBERS PRESENT:**
- Dr. Mountain, President, Education Member
 - Mr. Dierking, Vice President, Public Member
 - Ms. Carpenter, Public Member
 - Ms. Moore, Psychiatric Technician Member
 - Ms. Brown, Public Member
 - Ms. Guzman, Licensed Vocational Nurse Member
 - Mr. Hill, Psychiatric Technician Member
 - Ms. Nieblas, Public Member
 - Ms. Sonson, Public Member
- STAFF PRESENT:**
- Ms. Yamaguchi, Executive Officer
 - Mr. Ito, Assistant Executive Officer
 - Ms. Wood, Enforcement Chief
 - Ms. DeYoung, Supervising Nursing Education Consultant
 - Mr. Prouty, Discipline Unit Manager
 - Ms. Archibald, Intake and Enhanced Screening Unit Manager
 - Mr. Weiler, Probation Unit Manager
 - Mr. Delgado, Enforcement Division Supervisor
 - Ms. Brown, Licensing Division Manager
 - Mr. Hall, Licensing Division Supervisor
 - Ms. Arreola, Licensing Division Supervisor
 - Dr. McCleod, Lead Nursing Education Consultant
 - Dr. Fairchild, Nursing Education Consultant
 - Ms. Devila, Nursing Education Consultant
 - Ms. dela Rosa, Nursing Education Consultant
 - Dr. Thomson, Nursing Education Consultant
 - Mr. Gonzalez, Education Analyst
 - Ms. DeCristofaro, Human Resources Analyst
 - Ms. Ball, Administration Analyst
- DCA STAFF PRESENT:** Mr. Swenson, Board General Counsel

Agenda Item 1 Call to Order, Roll Call, and Establishment of Quorum

Dr. Mountain called the meeting to order at 2:05 p.m. Dr. Mountain shared housekeeping instructions and information. Quorum was established.

Agenda Item 2 Introduction of Board Staff

Ms. Yamaguchi introduced Board staff. General Counsel introduced himself.

Agenda Item 3 BVNPT 2024 Sunset Report, Recommendations, and Possible Actions

Ms. Yamaguchi thanked all Members for their time and shared a high-level overview of what to expect to see as the report is finalized and printed for submission by the end of the month or early January. This report details the Board’s work from July 1, 2019 through June 30, 2023. Due to the pandemic, this report does overlap some updated details that were submitted for the 2021 hearing (original report submitted in 2020). She continued by walking through the entire report and highlighting details of each section. Within each section, Ms. Yamaguchi shared additional updates, and provided explanation and response to Member questions or comments. Ms. Wood elaborated on Enforcement related sections when necessary.

Board Discussion:

Ms. Carpenter requested clarification to the cost recovery in regard to the third precedential decision listed in the Sunset Report (time: 14:00). Mr. Swenson addressed this question and provided adequate information for better understanding.

Dr. Mountain inquired what the recommended “months in reserve” for the fund condition is. Ms. Yamaguchi confirmed that there is no statutory limit, but the recommendation is about six months; the Board’s fund condition is currently healthy.

Dr. Mountain asked about updating the Psychiatric Technician (PT) license to fall more clearly under nursing, since there has been a decline in these licenses. Ms. Yamaguchi agreed and reminded the board of many discussions that have been had and potential for evolving the PT license.

Dr. Mountain shared that the Board of Registered Nursing did update their required education hours this past year; so this topic seems to be in line with industry trends.

Public Comment: None received.

Motion: To approve the responses as set forth in the meeting materials as amended and to delegate to the Executive Officer the authority to make any technical, non-substantive changes to those responses if any changes are needed or requested upon review by staff, the department, or other stakeholders.

Moved/Second: Ms. Carpenter/Ms. Nieblas.

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Brown	Yes
Ms. Carpenter	Yes
Ms. Guzman	Yes
Ms. Moore	Yes
Mr. Hill	Yes
Ms. Nieblas	Yes
Ms. Sonson	Yes

Motion carried.

Agenda Item 4 Update, Discussion, and Possible Action – Board Meeting Logistics 2024-2025

The approved (11/18/2023) meeting dates for 2024 and 2025 were updated. The corrected dates are for the February 2025 meeting, from February 5-6, 2025 to February 6-7, 2025. This is the only amendment to these dates.

Board Discussion: None received.
Public Comment: None received.

Motion: To approve the board calendar as amended (2024-2025 public meetings).

Moved/Second: Mr. Dierking/Mr. Hill.

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Brown	Yes
Ms. Carpenter	Yes
Ms. Guzman	Yes
Ms. Moore	Yes
Mr. Hill	Yes
Ms. Nieblas	Yes
Ms. Sonson	Yes

Motion carried.

Agenda Item 5 Public Comment on Items Not on the Agenda

No comments received.

Agenda Item 6 Suggestions for Future Agenda Items

None received.

Agenda Item 7 Closed Session

Motion: This meeting to adjourn at the conclusion closed session without returning to open session.

Motion/Second: Mr. Dierking/Mr. Hill.

Board Discussion: None received.

Public Comment: None received.

Member Name	
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Brown	Yes
Ms. Carpenter	Yes
Ms. Guzman	Yes
Ms. Moore	Yes
Mr. Hill	Yes
Ms. Nieblas	Yes
Ms. Sonson	Yes

Agenda Item 8 Adjourn Meeting

The closed session ended at approximately 4:30 p.m.

Prepared by: _____ Date: _____

Elaine Yamaguchi
Executive Officer

Approved by: _____ Date: _____

Dr. Carel Mountain, Education Member
Board President