



Board of Vocational Nursing and Psychiatric Technicians
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DATE	November 7, 2023
TO	Board Members
REVIEWED BY	Beth DeYoung, MPH, RN Supervising Nursing Education Consultant (SNEC)
PREPARED BY	M. Brigid Barrett, MSN RN Nursing Education Consultant (NEC)
SUBJECT	Reconsideration of Provisional Approval; Request to Admit Students
PROGRAM	Integrity College of Health Vocational Nursing Program (Program) (Program Director: Alice Sorrell-Thompson, Pasadena, Los Angeles County, Private)

Please note: Board Nursing Education Consultants make recommendations. The recommendations are forwarded to the Education and Practice Committee for review and recommendation or to the Executive Officer or full Board for action.

PROGRAM REQUEST:

Reconsideration of provisional approval.

Request to admit a full-time class of 20 students to commence on February 12, 2024, with a graduation date of April 24, 2025.

BACKGROUND:

The Program was placed on provisional approval on November 16, 2018, due to inadequate resources, specifically faculty and facilities.

On November 21, 2020, the Program’s provisional approval was extended an additional two years due to non-compliant licensure examination pass rates.

On May 19, 2023, the Board required the Program to submit a Comprehensive Program Analysis by September 1, 2023. The report was not submitted by the program on or before the due date. The NEC requested submission of the report by phone and email from the Program Director.

On September 14, 2023, the Program Director submitted an incomplete and inaccurate Comprehensive Program Analysis, that included the following:

- a. The Admission Criteria submitted were different than what was listed on the Program’s Admission Policy.

- b. The analysis did not include information regarding the attendance, remediation, and evaluation of student progress including evaluation of clinical practice. The Program Director referred in the analysis report to a report the Program previously submitted in 2022, stating specifically that, “attendance, remediation, evaluation of student achievement and clinical facilities continue as discussed in the program analysis from 2022”.
- c. The students’ attendance was not being monitored. The tracking system does not capture the absences of students and whether the student has made up the hours and the objectives missed.
- d. The Program did not evaluate clinical facilities.
- e. The Program report did not include their faculty meeting methodology.
- f. The analysis did not include information regarding their credit granting policy.

During the analysis of submitted documents regarding the request to admit students, the information submitted by the Program Director had errors and was incomplete. For example, there were incorrect graduation dates for the currently enrolled class and faculty were scheduled at two different facilities at the same time.

STAFF ANALYSIS:

The Program has been compliant with the California Code of Regulations, Title 16, Section 2530(l), pertaining to the annual average pass rate for five out of eight quarters and for the three most recent quarters.

On October 11 and 12, 2023, a site visit was conducted by two NECs, and eight violations were identified. Three of the currently identified violations are repeats of the violations that led to the Program’s initial placement on provisional approval.

STAFF RECOMMENDATIONS:

1. Extend the Program’s provisional status until February 16, 2024, and place the Program on the February 2024 Board agenda for reconsideration of provisional approval.
2. Deny the Program’s request to admit a full-time class of 20 students to commence on February 12, 2024, with a graduation date of April 24, 2025.
3. Require the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

1. Require the Program to correct all violations and submit documents verifying the corrections made to the BVNPT no later than January 1, 2024. If the Program fails to correct all violations, the full Board may revoke the Program's approval at the February 2024 meeting.
2. Admit no additional classes without prior approval by the Board.
3. Require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the BVNPT, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with the California Code of Regulations, Title 16, Section 2530(l).
4. Continue to provide a maximum of ten students for each instructor. California Code of Regulations, Title 16, Section 2534(d) states: "for supervision of clinical experience, there shall be a maximum of 15 students for each instructor." Recommendation of one instructor for a maximum of ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
5. Notify the NEC in the event a current class is displaced from clinical sites.
6. Continue the Program's requirement to comply with all the approval standards in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code, Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
7. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.

Site Visit

After review of the Program Comprehensive Analysis Report, the NEC determined that a site visit of Integrity College of Health Vocational Nursing Program was necessary to determine compliance with Article 5 of the California Code of Regulations, Title 16. The findings of the site visit are seen within the table below. Eight violations were found.

ARTICLE 5 – SCHOOLS OF VOCATIONAL NURSING	VIOLATIONS
2526. Procedure for Approval	
1-4 Program Application Information	
5 Disciplinary History	
6 Organizational Chart	
7 Geographic Narrative	
8 Philosophy of Program	
9 Conceptual Framework	
10 Clinical Facility Placement	
11 Terminal Objectives	
12 Course Outlines for Each Course	
13 Instructional Plan	
14 Daily Lesson Plans	
15 Evaluation Methodology for Curriculum	
16 Verification of Faculty Qualifications	x
17 Evaluation Methodology for Clinical Facilities	x
18 Admission Criteria	x
19 Screening and Selection Criteria	
20 Student Services List	
21 Number of Students	
22 Evaluation Methodology for Student Progress	x
23 Remediation	x
24 Attendance Policy	x
25 Grievance Policy	
26 Required Notices (Contacting Board, Grievance Policy, credit granting, a list of approved clinical facilities)	
27 Credit Granting	
28 Transfer Credit	
29 Competency Based Credit	

30 Program Resources	
31 Faculty Meeting Minutes	
32 Education Equivalency (High School Graduation)	
33 Program Hours	
34 Preceptorship	
35 BPPE Approval (Private School Only)	
36 Fee Reduction request (if applicable)	
2527 Reports	
2529. Faculty Qualifications	x
2530. General Requirements	
2532. Curriculum Hours	
2533. Curriculum Content	
2534. Clinical Experience	x
2535. Credit for Previous Education and Experience	

RELEVANT PROGRAM ELEMENTS

Enrollment

California Code of Regulations, Title 16, Section 2530(k) states:

“The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of students per class and/or increase the frequency of class admissions include but are not limited to: (1) Sufficient program resources as specified in Section 2530(a). (2) Adequacy of clinical experience as specified in Section 2534. (3) Licensure examination pass rates as specified in Section 2530(l).”

The Program is approved to offer a 52-week full-time class and a 68-week part-time class. Board approval is required prior to the admission of each class.

The following table represents current and projected student enrollment based on current and proposed class starts and completion dates. The table indicates a maximum enrollment of 30 students for the period June 2023 through February 2024.

ENROLLMENT DATA TABLE

Class Start Dates	Class Completion Dates	Number of Students Admitted	Number of Students Current	Number of Graduated	Total Enrolled
6/6/23 *(10/21/24)		11	10		10
2/12/24 *(4/24/25) Proposed		20			10 + 20 = 30

*Indicates projected graduation date

Licensing Examination Statistics

California Code of Regulations, Title 16, Section 2530(l) states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

The following statistics, furnished by Pearson Vue and published by the National Council of State Boards of Nursing as “Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction,” for the period October 2021 through September 2023, specify the pass percentage rate for graduates of the Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®) and the variance from the state average annual pass rates.

NCLEX-PN® LICENSURE EXAMINATION DATA

Quarterly Statistics					Annual Statistics		
Quarter	# Candidates in Quarter	# Passed in Quarter	% Passed in Quarter	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate CCR §2530(l)	Variance from State Average Annual Pass Rate
Oct-Dec 2021	3	1	33%	73%	65%	72%	-7
Jan-Mar 2022	2	0	0%	76%	58%	73%	-15
Apr-June 2022	No Tests			70%	62%	72%	-10
Jul-Sept 2022	1	0	0%	71%	17%	72%	-55
Oct-Dec 2022	No Tests			75%	0	73%	-73
Jan-Mar 2023	6	5	83%	73%	71%	72%	-1
Apr-Jun 2023	8	7	88%	85%	80%	75%	+5
Jul-Sept 2023	No tests			86%	86%	78%	+8

*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the most current data available (July– September 2023), the Program’s average annual pass rate is 86 percent. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 78 percent. The average annual pass rate for the Program is eight percentage points above the state average annual pass rate.

Faculty and Facilities

California Code of Regulations, Title 16, Section 2534(d) states:

“For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.”

The current number of approved faculty totals nine, including the Program Director. The Program Director has 60 percent administrative duties and 40 percent teaching responsibilities. Of the total faculty, eight are designated to teach clinical. Based upon a maximum proposed enrollment of 30 students, three instructors are required for clinical supervision. The utilization of faculty at clinical facilities is such that clinical instruction is covered adequately.

California Code of Regulations, Title 16, Section 2534(b) states:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student

assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.”

Submitted documentation indicates the Program has sufficient clinical facilities to afford the number, type, and variety of patients that will provide clinical experience consistent with Board-approved competency-based objectives and theory being taught for current and proposed student enrollment.

Program Inspection

On October 11 and October 12, 2023, two NECs conducted an unannounced Program on-site inspection of Integrity College of Health Vocational Nursing Program to determine compliance with Article 5, California Code of Regulations, Title 16.

Campus Description

The Program is offered within a clean, well-maintained building with ample parking spaces for the students. The campus and building have recently been upgraded, and there are four other programs running on the campus, not including the vocational nursing program. The campus contains one classroom with 40 student seats, a whiteboard with a projector, and a faculty desk with computer. The Program has one room with student workstations and computers. The skills lab is adequately stocked but does not have a sink, as there is no plumbing in the skills lab room currently. The skills lab has three patient care units with three adult manikins. There are no high-fidelity manikins.

There is a staff breakroom that is shared with students with vending machines, a microwave, refrigerator, and coffee and tea dispensers.

Interview with Faculty

No faculty were present on campus except the Program Director.

Interview with Students

The interview consisted of the current VN cohort (8 of the 10 students) when they came to campus for theory. All students agreed they would recommend the Program to family members or friends. Students stated the best part of the Program was the proximity to their homes, as well as the support of the instructor. Skills lab hours are conducted on campus in small groups. Students stated clinical hours are completed in direct patient care settings. According to the students, clinical and theory, remediation, and make-up hours are completed in the skills lab on Friday.

Interview with Program Director

A discussion with the Program Director and College Administration took place at the end of the second day of the site visit. All elements of the site inspection were addressed, and the Program Director verbalized understanding of the violations identified.

Violations

California Code of Regulations, Title 16, Section 2526(j)(1) requires an institution, as a condition for the continued approval of a postsecondary school or educational program offering a course of instruction in vocational nursing, to submit a completed "Continuing Approval Application for a Vocational Nursing School or Program," Form 55M-15 (New 04/2022), the requirements of which are incorporated by reference into the section.

Violation #1

Form 55M-15, at Section 18: Admission Policy on page 6, requires the Program to attach an explanation of the policy requirements for admission to the school or program. Documentation must include verification for current students enrolled in the Program that the Program follows its admission policy. For example, student's entrance examination results, health requirements, letters of recommendation, if noted in the program's admission policy.

Violation: During the review of the Comprehensive Program Analysis submitted by the Program Director on September 14, 2023, it was stated that the Program will do a panel interview when admitting students that will consist of a representative from the administration, the Program Director, and a clinical or theory instructor. It also indicated that the SLE Wonderlic (an entrance examination) score should be a minimum of 21.

During a review of the most recently admitted student records, a panel interview was not completed. The records also indicated that six out of the 11 students admitted had SLE Wonderlic scores less than 21.

Status: **The violation is not corrected.**

Violation #2

Form 55M-15, at Section 22: Evaluation Methodology for Student Progress on page 7, requires the program to explain the process or identify the tool used by the instructor and/or preceptor (if applicable) to evaluate student progress in mastering the course and programs objectives. The written narrative must identify objectives or criteria for measuring student progress and the methods for evaluation, action, follow-up, and

documentation of outcomes. This methodology may include quizzes, testing, mid-term evaluations etc. for early identification of at-risk students.

Violation: During the Program Comprehensive Analysis review, the Program Director did not submit an explanation of the process or tool used by faculty to evaluate student progress in mastering the course and program objectives.

During the site visit, the Program Director was not able to present documentation to show how make-up time, remediation or tutoring were provided to meet the missed objectives. The Program Director submitted a folder with information about several students showing theory grades below 75 percent, as well as several students with attendance issues. The remediation plan indicated the student needs to show up at school on a Friday for tutoring. This was the same instruction whether the student needed remediation for theory or clinical. The documentation did not include instructions on what to complete during remediation to meet the program objectives.

Status: **The violation is not corrected.**

Violation #3

Form 55M-15, at Section 24: Attendance policy on page 7, requires the institution to attach a current copy of the attendance policy and unredacted records/rosters of all student absences for the current terms or semesters. The record/roster must include the student's name and length of absence(s). If the attendance policy does not specify, list the types of make-up assignment used for theory, skills lab and clinical experience.

Violation: The Program Director did not submit a copy of the attendance policy as required in the Comprehensive Program Analysis.

During the Comprehensive Program Analysis review, the system the Program uses to record attendance did not record the students' absences and make-up hours accurately. The prerequisite hours were also accounted for as program hours.

During the interview, the Program Director could not explain the attendance system and how it accounts for program hours accurately.

Status: **The violation is not corrected.**

Violation #4

California Code of Regulations, Title 16, Section 2529(a) states: A school shall submit the qualifications of the proposed faculty members for approval by the Board prior to employment.

Violation: During review of the faculty meeting minutes dated March 2023, it was noted that the Program Director hired and oriented a faculty member at a clinical site prior to completing and submitting the Verification of Faculty Qualifications Form (Form 55M-10 New 04/2022).

During the site visit interview, the Program Director could not explain why the faculty member was at the faculty meeting prior to being approved by the Board.

This is a repeated program violation. On November 21, 2018, the Program was given a notice of violations due to hiring a faculty member prior to submitting the required documentation to the Board.

Status: **The violation is not corrected.**

Violation #5

California Code of Regulations, Title 16, Section 2529(b) states: Each vocational nursing program shall have one faculty member, designated as director who meets the requirements of subsection (c)(1) herein, who shall actively administer the Program. The director is responsible for compliance with all regulations in Chapter 1, Article 5 (commencing with Section 2525 et seq.).

Violation:

- 1) The Program Director failed to submit the required Comprehensive Program Analysis on September 1, 2023, as required by the Board. The report provided limited information and referred to the Comprehensive Program Analysis from 2022 but did not verify if any of the corrections identified from the 2022 Comprehensive Program Analysis were implemented or what effect they had on the students' progression or pass rates.
- 2) The Program Director could not interpret the attendance monitoring system. The Program Director could not identify student hours or how many make-up hours they had.
- 3) The Program Director allowed 11 students to attend a clinical site with one instructor but is required by the Board to maintain a maximum of ten students to each instructor. In addition, the

Program Director allowed 11 students to attend a clinical site that requested to have only ten.

- 4) The Program Director had a faculty member attend a faculty meeting as well as orientation at a clinical site prior to Board approval.
- 5) The facility site evaluation reports were not submitted to the NEC despite several requests, by phone and in writing.
- 6) The Program Director admitted students did not meet the admission requirements. This violation is a repeated violation.

Status: **The violation is not corrected.**

Violation #6

California Code of Regulations, Title 16, Section 2534(a) states: "Schools shall apply on a form provided by the Board for approval of each clinical facility prior to use."

Violation: The Program Director submitted a verification form for Foothill Heights Care Center that clearly stated they would accept a maximum of ten students to each instructor and one group of ten students at a time (see Attachment B).

During the interview, the Program Director stated there were 11 students at the clinical site but did not provide an explanation.

Status: **The violation is not corrected.**

Violation #7

California Code of Regulations, Title 16, Section 2534(c) states: "Schools are responsible for the continuous review of clinical facilities to determine if the student's clinical objectives for each facility are being met."

Violation: The evaluation methodology for facilities indicated that continuous review of clinical facilities is to be completed twice a year. The NECs requested documentation of completion of the facility evaluations four times via email and by phone. The Program Director did not provide the required documents. During the site visit, the NECs requested the documents again, but the Program Director did not provide the documents.

Status: **The violation is not corrected.**

Violation # 8

California Code of Regulations, Title 16, Section 2534(d) states: "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." The Board may, in its discretion, require a lower ratio of students for each instructor as a condition of continued approval.

Violation: The Program was required by the Board to maintain a maximum of ten students for each instructor at clinical sites, on the following dates:

- February 22, 2019
- May 3, 2019
- November 23, 2019
- February 19, 2020
- February 9, 2021
- November 8, 2021
- November 8, 2022
- May 19, 2023

During the interview, the Program Director stated there were 11 students at Foothill Heights Care Center but did not provide an explanation. This is a repeated violation.

Status: **The violation is not corrected.**

ATTACHMENTS:

Attachment A: Program History

Attachment B: Integrity College of Health Campus Photos

Attachment C: Clinical Verification Form Foothill Heights Care Center 4.27.22

Attachment A

INTEGRITY COLLEGE OF HEALTH VOCATIONAL NURSING PROGRAM

Program History

- On November 2, 2006, the Executive Officer approved Integrity College of Health to begin a Vocational Nursing Program with an initial class of 30 students on January 3, 2007, only; and approved the Program's curriculum for 1560 hours, including 582 theory hours and 978 clinical hours.
- On March 19, 2008, the Executive Officer approved initial full accreditation for Integrity College of Health Vocational Nursing Program for the period from March 19, 2008, through March 18, 2012, and a certificate was issued accordingly; Additionally the Executive Officer approved the Program's request to admit a full-time class of 30 students to start on July 27, 2008, only, to replace students graduating on July 12, 2008 and approved the Program's request to admit a full-time class of 30 students to start on March 30, 2008, only, thereby increasing the Program's frequency of admission.
- On December 8, 2008, the Executive Officer approved the Program's request to admit a part-time class of 30 students to start on January 7, 2009.
- On November 4, 2009, the Executive Officer approved the Program's request to admit a part-time class of 30 students to start on May 31, 2009, to replace the students graduating on May 23, 2009. Additionally, the Executive Officer approved the Program's request to admit a part-time class of 30 students to start on September 27, 2009, to replace the students graduating on September 23, 2009; and approved a pattern of admission to replace graduating classes, only, with the following stipulations:
 - a) No additional classes are added to the Program's current pattern of admission without prior Board approval. The Program's current pattern of admission includes three classes with 30 students in each class per calendar year:
 - b) The Program Director documents that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
- On May 30, 2012, the Executive Officer continued approval of the Integrity College of Health Vocational Nursing Program for the four-year period from March 18, 2012, to March 17, 2016, and issued a certificate; and continued the Program's approval for a pattern of admission of 30 students three times each calendar year to replace graduating classes, only.

- On September 17, 2014, the Executive Officer approved the Program's request to admit one full time day class of 30 students to commence on December 2, 2014 only; graduating on January 25, 2016 to replace students graduating on November 29, 2014 and denied the Program's request to increase the pattern of admission of 30 students from three times each calendar year to replace graduating students only to four times each calendar year in January, April, July, and October to replace graduating students only.
- On July 30, 2015, The Acting Executive Officer denied the Program Director's request to admit one full time day class of 30 students to commence on December 2, 2015, only; graduating on January 25, 2016, to replace students graduating on November 29, 2014; and denied the Program's request to increase the approved pattern of admission of 30 students from three times each calendar year to replace graduating students only, to four times each calendar year to replace graduating students only. Additionally, the Program was required to secure clinical facilities and submit for Board approval clinical facility applications sufficient to provide clinical experiences for the enrolled students to afford a variety of clinical experiences that are consistent with competency-based objectives and presented theory by August 31, 2015; and rescinded the Program's pattern of admission, effective immediately; and required the Program to obtain Board approval prior to the admission of each class.
- On March 24, 2016, the Acting Executive Officer, contingent upon the correction of the five outstanding violations, approved the Integrity College of Health Vocational Nursing Program for the four year period from March 17, 2016 through March 16, 2020 and issued certificate accordingly and denied the Integrity College of Health Vocational Nursing Program's request to admit one full time day class of 20 students to commence on April 26, 2016, graduating on June 20 2017, to replace the class that graduated on February 9, 2016; and required the Program to correct all violations no later than April 29, 2016 and submit a comprehensive report that delineates Program corrections by identified violation. Additionally, the Executive Officer continued the Program's requirement to obtain Board approval prior to the admission of each class.
- On May 19, 2016, the Executive Officer approved the Program Director's request to admit one full time day class of 30 students to commence on June 14, 2016, graduating on August 22, 2017, to replace the class that graduated on August 9, 2016; and, continued to require the Program to obtain Board approval prior to the admission of each class.
- On August 4, 2016, a new Program Director was approved.
- On August 31, 2016 the Executive Officer approved the Program Director's request to admit a full time day class of 20 students to commence on September 28, 2016, scheduled to graduate on November 29, 2017; only, to replace the class that graduated on August 9, 2016, and approved the Program's request to admit a full

time class of 20 students to commence on November 16, 2016, scheduled to graduate on January 24, 2018, only, to replace the class scheduled to graduate on October 7, 2016; and continued the Program's requirement to obtain Board approval prior to the admission of each class.

- On January 13, 2017, the Executive Officer denied the Program Director's request to admit a full-time day class of 20 students to commence February 7, 2017, scheduled to graduate on May 2, 2018; and approved the Program's request to admit a class of 20 students on April 11, 2017, scheduled to graduate on June 24, 2018; and continued to require the Program to obtain Board approval prior to the admission of each class.
- On June 18, 2017, a new Program Director was approved.
- On June 29, 2017, the Interim Executive Officer rendered the following decisions:
 - 1- Approved the Program Director's request to admit a full-time day class of 20 students to commence July 25, 2017, scheduled to graduate on October 11, 2018.
 - 2- Approved the Program's request to admit a class of 20 students on September 7, 2017, scheduled to graduate on November 16, 2018.
 - 3- Continued the Program's requirement to obtain Board approval prior to the admission of each class.
- On December 7, 2017, the Interim Executive Officer rendered the following decisions:
 - 1- Approved the Program's request to admit a class of 20 students commencing January 31, 2018, replacing the class that graduated November 29, 2018, with the projected graduation date of April 29, 2019: only.
 - 2- Denied the Program's request to admit a class of 20 students commencing April 4, 2018, to replace the class that graduated on January 24, 2018, with the projected graduation date of June 2, 2019: only.
 - 3- Denied the Program's request to admit a class of 20 students on July 10, 2018, to replace the class that graduates on June 24, 2018, with the projected graduation date of September 8, 2019: only.
 - 4- Denied the Program's request to admit a class of 20 students on October 16, 2018, to replace the class that graduates on October 7, 2018, with the projected graduation date of April 7, 2020, only.
 - 5- Continued the Program's requirement to obtain Board approval prior to the admission of each class.
- On March 27, 2018, the Executive Officer rendered the following decisions:
 - 1- Approved the Program Director's request to admit a class of 20 students and two alternate students to commence on April 25, 2018, with the projected graduation date of July 14, 2019: only.

- 2- Denied the Program's request to admit a class of 20 students and two alternate students to commence on July 10, 2018, with the projected graduation date of September 8, 2019: only.
 - 3- Denied the Program's request to admit a class of 20 students and two alternate students to commence on October 16, 2018, with the projected graduation date of April 7, 2020: only.
 - 4- Continued the Program's requirement to obtain Board approval prior to the admission of each class.
- On July 3, 2018, the Executive Officer rendered the following decisions:
 - 1- Denied the Program Director's request to admit a class of 20 students and two alternate students to commence on July 24, 2018, with the projected graduation date of October 16, 2019, only.
 - 2- Continued the Program's requirement to obtain Board approval prior to the admission of each class.
 - On August 20, 2018, a new Program Director was approved.
 - On November 16, 2018, the Board rendered the following decisions:
 1. Placed Integrity College of Health Vocational Nursing Program on provisional approval for a two-year period beginning November 16, 2018 and directed staff to issue a certificate accordingly.
 2. Required the Program to provide documentation verifying, under the penalty of perjury, that all currently enrolled students scheduled to graduate in October and November of 2018 have completed all required clinical experiences in Pediatrics and OB.
 3. The documentation must be submitted prior to the submission of the student records of completion of the Program to the Board for processing.
 4. Required the Program to admit no additional classes without prior approval by the Board.
 5. Required the Program Director to submit comprehensive analysis of reports in 10 months, but no later than September 1, 2019, and in 22 months but no later than September 1, 2020. The report must include a comprehensive analysis of the Program, specific actions taken, with revisions, to improve pass rates, a timeline for implementation, and the effect of the employed interventions. The following elements must be addressed in the analysis:
 - a. Admission and Screening Criteria
 - b. Terminal Objectives
 - c. Evaluate the Current Curriculum for Possible Update Curriculum to include:
 - 1- Program objectives
 - 2- Instructional Plan
 - 3- Theory and Clinical Objectives for Each Course
 - 4- Lesson Plans for Each Course

- 5- Evaluation of Correlation of Theory and Clinical
 - 6- Textbooks
 - d. Student Policies to include
 - 1. Attendance Policy
 - 2. Remediation Policy
 - 3. Evaluation of Student Achievement
 - 4. Credit Granting
 - e. Evaluation of available clinical facilities approvals to determine adequacy in number and variety to accommodate current and projected students.
 - 6. Continued the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing at Section 2525.
 - 7. Failure to take any of these corrective actions may cause the full Board to revoke the Program's approval.
- On February 22, 2019, the Board rendered the following decisions:
 - 1. Denied the Program Director's request to admit an evening class of 20 students to commence on March 12, 2019, with an expected graduation date of May 30, 2020.
 - 2. Continued to require the Program to provide no less than one instructor for every ten students in clinical experiences.
 - 3. Continued to require the Program to obtain Board approval prior to the admission of each class.
 - 4. Continued to require the Program Director to submit comprehensive analysis reports in 10 months, but no later than September 1, 2019, and in 22 months but no later than September 1, 2020. The report must include a comprehensive analysis of the Program, specific actions taken, with revisions, to improve pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
 - a. Admission and Screening Criteria
 - b. Terminal Objectives
 - c. Evaluate the Current Curriculum for Possible Update Curriculum to include:
 - 1. Program objectives
 - 2. Instructional Plan
 - 3. Theory and Clinical Objectives for Each Course
 - 4. Lesson Plans for Each Course
 - 5. Evaluation of Correlation of Theory and Clinical
 - 6. Textbooks
 - d. Student Policies to include:
 - 1. Attendance Policy
 - 2. Remediation Policy
 - 3. Evaluation of Student Achievement

4. Credit Granting
 - e. Evaluation of available clinical facilities approvals to determine adequacy in number and variety to accommodate current and projected students.
 5. Placed the Program on the November 2020 Board agenda for reconsideration of provisional approval.
 6. Continued the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing at Section 2525.
 7. Failure to take any of these corrective actions may cause the full Board to revoke the Program's approval.
- On May 3, 2019, the Board rendered the following decisions:
 1. Approved the Program Director's request to admit an evening class of 20 students to commence on June 18, 2019, with an expected graduation date of September 6, 2020.
 2. Continued to require the Program to provide a maximum of ten students for each instructor in clinical experiences.
 3. Continued to require the Program to obtain Board approval prior to the admission of each class.
 4. Continued to require the Program Director to submit the comprehensive analysis reports no later than September 1, 2019, and in 22 months but no later than September 1, 2020. The report must include a comprehensive analysis of the Program, specific actions taken, with revisions, to improve pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
 - a. Admission and Screening Criteria
 - b. Terminal Objectives
 - c. Evaluate the Current Curriculum for Possible Update Curriculum to include:
 1. Program objectives
 2. Instructional Plan
 3. Theory and Clinical Objectives for Each Course
 4. Lesson Plans for Each Course
 5. Evaluation of Correlation of Theory and Clinical
 6. Textbooks
 - d. Student Policies to include:
 1. Attendance Policy
 2. Remediation Policy
 3. Evaluation of Student Achievement
 4. Credit Granting
 - e. Evaluation of available clinical facilities approvals to determine adequacy in number and variety to accommodate current and projected students.
 2. Placed the Program on the November 2020 Board agenda for reconsideration of provisional approval.

3. Continued the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing at Section 2525.
 4. Failure to take any of these corrective actions may cause the full Board to revoke the Program's approval.
- On July 15, 2019, a new Program Director was approved.
 - On November 23, 2019, the Board rendered the following decisions:
 1. Denied the Program Director's request to admit an evening class of 20 students to commence on December 6, 2019, with an expected graduation date of March 7, 2021.
 2. Continued to require the Program to provide a maximum of ten students for each instructor in clinical experiences.
 3. Continued to require the Program to obtain Board approval prior to the admission of each class.
 4. Continued to require the Program Director to submit the comprehensive analysis reports due no later than September 1, 2020. The report must include a comprehensive analysis of the Program, specific actions taken with revisions to improve pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
 - a- Admission and Screening Criteria
 - b- Terminal Objectives
 - c- Evaluate the Current Curriculum for Possible Update Curriculum to include:
 1. Program Objectives
 2. Instructional Plan
 3. Theory and Clinical Objectives for Each Course
 4. Lesson Plans for Each Course
 5. Evaluation of Correlation of Theory and Clinical
 6. Textbooks
 - d- Student Policies to Include
 1. Attendance Policy
 2. Remediation Policy
 3. Evaluation of Student Achievement
 4. Credit Granting
 - e- Evaluation of available clinical facilities approvals to determine adequacy in number and variety to accommodate current and projected students.
 5. Placed the Program on the November 2020, Board agenda for reconsideration of provisional approval.
 6. Continued the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and

Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.

7. Failure to take any of these corrective actions may cause the full Board to revoke the Program's approval.
- On February 21, 2020, the Board rendered the following decisions:
 1. Approved the Program Director's request to admit a class of 20 students on March 4, 2020, with an expected graduation date of June 6, 2021.
 2. Required the Program to admit no additional classes without prior approval by the Board.
 3. Continued to require the Program Director to submit the comprehensive analysis reports due no later than September 1, 2020. The report must include a comprehensive analysis of the Program, specific actions taken, with revisions, to improve pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
 - a. Admission and Screening Criteria
 - b. Terminal Objectives
 - c. Evaluate the Current Curriculum for Possible Update Curriculum to include:
 1. Program Objectives
 2. Instructional Plan
 3. Theory and Clinical Objectives for Each Course
 4. Lesson Plans for Each Course
 5. Evaluation of Correlation of Theory and Clinical
 6. Textbooks
 - d. Student Policies to Include:
 1. Attendance Policy
 2. Remediation Policy
 3. Evaluation of Student Achievement
 4. Credit Granting
 - e. Evaluation of available clinical facilities approvals to determine adequacy in number and variety to accommodate current and projected students.
 4. Placed the Program on the November 2020 Board agenda for reconsideration of provisional approval.
 5. Continued the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing at Section 2525.
 6. Failure to take any of these corrective actions may cause the full Board to revoke the Program's approval.
 - On October 27, 2020, the Executive Officer rendered the following decisions:

1. Approved the major curriculum revision for both the full-time and part-time curriculum to include 1679 total hours, 725 theory hours and 955 clinical hours.
2. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

1. Notify the NEC in the event a current class is displaced from clinical sites.
 2. Notify the NEC when a course is 50 percent complete, and submit an update related to clinical sites.
 3. Continue the Program's requirement to obtain Board approval prior to admission of any additional classes.
 4. Continue to require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
 5. Continued to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing at Section 2525.
- On February 19, 2020, the full Board rendered the following decisions:
 1. Extended the Program's provisional approval for a two-year period, beginning November 21, 2020, and issued a certificate accordingly.
 2. Denied the Program Director's request to admit a full-time evening class of 30 students to commence on March 2, 2021, with an expected graduation date of April 9, 2022, to replace the class that graduated on October 10, 2020.
 3. Approved the Program to admit a full-time evening class of 20 students to commence on March 2, 2021, with an expected graduation date of April 9, 2022, to replace the class that graduated on October 10, 2020.
 4. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

1. Notify the NEC in the event a current class is displaced from clinical sites.
2. Notify the NEC when a course is 50 percent complete, and submit an update related to clinical sites.
3. Continued the Program's requirement to obtain Board approval prior to admission of any additional classes.
4. Continued the Program's requirement to maintain a 1:10 faculty to student ratio in clinical.
 2. Continued to require the Program, when requesting approval to admit students, to:

- a. Submit all required documentation in final form by the fifteenth day of the second month preceding the month of the Board meeting at which the changes will be considered.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).
3. Required the Program Director to submit a comprehensive analysis report to the Board no later than September 15, 2021, and September 15, 2022. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The elements below must be addressed in the analysis.
- a. Terminal objectives
 - b. Evaluation of current curriculum including:
 1. Instructional plan
 2. Theory objectives for each term
 3. Clinical objectives for each term
 4. Lesson plans for each term
 - c. Evaluation of student policies including:
 1. Admission policy
 2. Screening and selection policy
 3. Attendance policy
 4. Remediation policy
 5. Evaluation of student achievement
 6. Credit granting policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected students.
 - e. Evaluations of faculty
 - f. Methodologies for:
 1. Faculty meetings
 2. Clinical evaluations
4. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
5. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions and the Program's licensure examination pass rates each quarter.
6. Failure to take any of these corrective actions may cause the Board to revoke the Program's approval.

During the Board meeting the Program Director notified the Board that they will start the class on May 4, 2021, due to low enrollment.

- On May 3, 2021, the Program Director requested to move the approved May 4, class to June 29, 2021, due to the BPPE requiring the Program to obtain BPPE approval of the curriculum revision.
- On May 24, 2021, the Program submitted the BPPE approval of the curriculum revision.
- On August 29, 2021, the Program Director submitted the required Program Analysis.
- On November 8, 2021, the Board rendered the following decisions:
 1. Approved the Program Director's request to admit a full-time class of 20 students to commence January 10, 2022, with a graduation date of March 19, 2023.
 2. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

1. Continued to require the Program to submit a comprehensive analysis report in ten months, with a submission date no later than June 1, 2022. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1- Instructional Plan
 - 2- Theory & Clinical Objectives for each Term
 - 3- Lesson Plans for each Term
 - c. Student Policies including:
 1. Admission Policy
 2. Screening and Selection Policy
 3. Attendance & Remediation Policy
 4. Evaluation of Student Achievement
 5. Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected students.
 - e. Methodologies for:
 - Faculty Meetings
 - Clinical Evaluations
 - f. Documentation of required clinical resources for all terms for all current cohorts.
5. Admit no additional classes without prior approval by the Board.
6. Required the Program, when requesting approval to admit students, to:

- a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - d. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - e. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
7. Continued to provide a maximum of ten students for each instructor in clinical experiences. California Code of Regulations, Title 16, Section 2534(d) states: "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." Recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
 8. Notify the NEC in the event a current class is displaced from clinical sites.
 9. Continued the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professionals Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16, Section 2525.
 10. Continued the Program's requirement to demonstrate incremental progress in NCLEX-PN® examination pass rates. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
- On November 8, 2022, the Board rendered the following decisions:
 1. Extended the Program's provisional approval for 6 months and issued a certificate accordingly.
 2. Placed the Program on the May 2023 Board meeting agenda for reconsideration of provisional approval.
 3. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

1. Required the Program to submit a comprehensive analysis report in three months, with a submission date no later than March 1, 2023. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 1. Instructional Plan
 2. Daily Lesson Plans for each Term
 - c. Student Policies including:
 1. Admission Criteria

2. Screening and Selection Criteria
 3. Attendance Policy
 4. Remediation Policy
 5. Evaluation Methodology for Student Progress including evaluation of clinical practice
 6. Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected student enrollment.
 - e. Faculty Meeting Methodology
 - f. Documentation of resources, including faculty and facilities, for all terms for all current cohorts.
2. Admit no additional classes without prior approval by the Board.
 3. Required the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).
 4. Continued to provide a maximum of ten students for each instructor in clinical experiences. California Code of Regulations, Title 16, Section 2534(d), states: "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." Recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
 5. Notify the NEC in the event a current class is displaced from clinical sites.
 6. Continued the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professions Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing at Section 2525.
 7. Continued the Program's requirement to demonstrate incremental progress in NCLEX-PN® licensure examination pass rates. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
- On February 17, 2023, the Program Director submitted the application for continued approval.

The Board, at its May 19, 2023, meeting, rendered the following decisions:

1. Approved the Program for a four-year period to commence on November 2, 2022.
2. Maintained the Program's provisional approval status for a six month-period until November 21, 2023 and issued a certificate accordingly.
3. Placed the Program on the Board's November 2023 meeting agenda for reconsideration of approval.
4. Approved the Program Director's request to admit a full-time class of 20 students to commence on June 6, 2023, with a graduation date of October 21, 2024.
5. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

1. Required the Program Director to submit a comprehensive analysis report in four-months, with a submission date no later than September 1, 2023. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1-Instructional Plan
 - 2-Daily Lesson Plans for each term
 - c. Student Policies including:
 - 1-Admission Criteria
 - 2-Screening and Selection Criteria
 - 3-Attendance Policy
 - 4-Remediation Policy
 - 5-Evaluation Methodology for Student Progress including evaluation of clinical practice
 - 6-Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected student enrollment.
 - e. Faculty Meeting Methodology
 - f. Documentation of resources, including faculty and facilities, for all terms for all current cohorts.

2. Admit no additional classes without prior approval by the Board.
3. Required the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).
4. Continue to provide a maximum of ten students for each instructor in clinical experiences. California Code of Regulations, Title 16, Section 2534(d) states: "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." Recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
5. Notify the NEC in the event a current class is displaced from clinical sites.
6. Continued the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing at Section 2525.

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ATTACHMENT B: Integrity College of Health Campus Photos



Front entrance reception desk



Reception desk area



Skill lab supplies



Skills lab supplies



Skills lab supplies



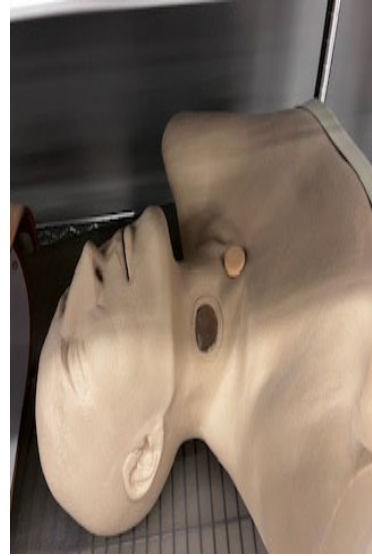
Skills lab supplies



Skills lab supplies



Mobilizer equipment



Mannequin



Mannequin



Mannequin



"Pregnant" Mannequin



Where the sink would be placed



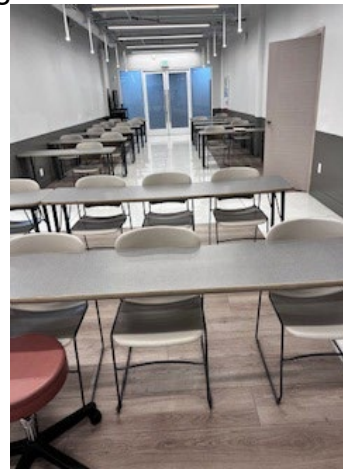
Pet washing area in the next room



VN classroom (rear)



VN classroom



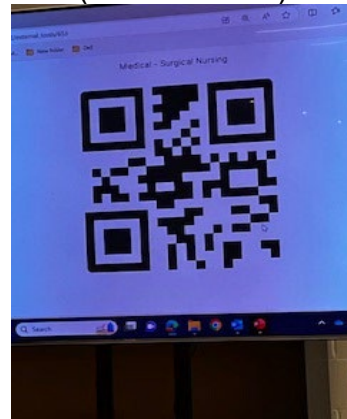
VN classroom (different view)



Student workstations



Student and staff break room



Attendance Tracker



**INTEGRITY
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1460 N. Lake Ave. Suite 102
Pasadena, California 91106
Office: (626) 808-0215

April 22, 2022

Jessica Gomez MSN, RN
Nursing Education Consultant
Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive Suite. 205
Sacramento, California. 95833-2945

RE: Facility Approval Application for Foothill Heights Care Center

Greetings Jessica,

I hope this correspondence finds you well. Please find the clinical facility approval application and the corresponding clinical objectives for Foothill Heights Care Center. Foothill Heights offers a strong foundational nursing learning opportunity for our VN students. As always, thank you for your assistance.

Regards,

Alice

Alice S. Thompson, MBA, BSN, RN, PHN
Director of Nursing Education/VN Program Director

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LEGACY EDUCATION

[1460 N. Lake Av. Ste 102](#)

[Pasadena, Ca. 91104](#)

(626) 808-0215, Ext 2041 Direct



Instructions to Program Director:

Please complete SECTIONS I and III of this form to demonstrate compliance with California Code of Regulations (CCR), Title 16, sections 2534 and 2588.

To assure successful submissions:

- Complete all sections of the form electronically by typing within the fillable areas and clicking on the yes or no boxes. This form is an official document; therefore, forms with alterations will not be accepted.
- Submit separate forms for each program (PT or VN) or school campus if the facility will be used by more than one program or campus of a school.
- Check the form before submission to assure that all requested information has been included, all required signatures are present, and the required facility-specific clinical objectives are attached.
- Attach only clinical objectives from the approved instructional plan that will be able to be accomplished at this facility.
- Complete Sections I and III, and attach applicable clinical objectives before giving the form to the facility contact person for review. The facility contact person should then be directed to complete Section II.
- Upon completion the application should be submitted via email to the program's assigned Nursing Education Consultant.

Check list for Program Directors before giving form to facility to complete:

- Form is completed electronically with no crossed-out or whited-out information.
- Separate form has been used for each campus or program (if school offers VN and PT programs).
- All required information is included in Sections I and III.
- Clinical objectives from the approved instructional plan specific to this facility are attached.
- Program director signed and dated the form.

Check list for Program Directors before submitting to BVNPT:

- Form is completed electronically with no crossed out or white-out information.
- All sections are filled out and checked for accuracy (i.e. Section 2, #4A matches Section 3, #1B).
- Clinical objectives for all terms specified are attached and are **specific to this facility**.
- Program director and facility contact signed and dated form.



CLINICAL FACILITY APPROVAL APPLICATION FORM

Board Use Only	
Name of Facility Representative: <u>Maria Nepomuceno</u>	
Comments:	
NEC Signature: _____ Date Approved: <u>4/27/22</u>	
THIS SECTION IS TO BE COMPLETED ELECTRONICALLY BY PROGRAM DIRECTOR	
PROGRAM NAME AND CAMPUS: Integrity College of Health <input checked="" type="checkbox"/> VN <input type="checkbox"/> PT 	
1. NAME OF CLINICAL FACILITY: Foothill Heights Care Center	
ADDRESS OF LOCATION WHERE CLINICAL EXPERIENCE WILL TAKE PLACE: STREET: 1515 N. Fair Oaks Ave. CITY: Pasadena STATE: CA ZIP: 91103 FACILITY TELEPHONE #: <u>(626) 603-5280</u>	
2. NAME OF FACILITY ADMINISTRATOR/DIRECTOR: Shahrzad Jannet, MBA, NHA, RDT	3. NAME/TITLE OF PERSON RESPONSIBLE FOR STUDENT PLACEMENT (CONTACT PERSON): Maria Nepomuceno, RN
4. FOR FACILITY CONTACT PERSON: TELEPHONE #: <u>(626) 603-5280</u> EMAIL ADDRESS: <u>DON@foothillops.com</u>	

SECTION II - Type

THIS SECTION IS TO BE COMPLETED ELECTRONICALLY BY THE FACILITY DIRECTOR

FACILITY ADMINISTRATOR/DIRECTOR: Please complete the following information for your facility. Be as descriptive as possible regarding your client population and the type of care offered at your location. After completion return the form to the Program Representative.

1. TYPE OF FACILITY (acute care, skilled nursing facility, long term care, clinic, private practice office etc.)

Long-term care/Rehabilitation

2. CLIENT POPULATION: Check All That Apply

- Med/Surg OB Peds Mental Health
 DD (for PT programs) Other (describe): Rehab/Geria

3. AVERAGE DAILY CENSUS FOR ENTIRE FACILITY:

44

4. Please complete the following table:

A. List each Unit/Service available for student assignment	Med/Surg-Term I	Med/Surg-Terr	Med/Surg/Reh	Rehab/Leader
B. Average daily census for each Unit/Service	40	40	40	40
C. # Students possible per Unit/Service per shift	10	10	10	10
D. Shifts available for student assignment	Monday-Friday 7a-3p, 3p-11p	Monday-Friday 7a-3p, 3p-11p	Monday-Friday 7a-3p, 3p-11p	Monday-friday 7a-3p, 3p-11p

5. Please answer the following questions:

A. What is your facility's ratio of instructors to students? # 1 instructors to # 10 students

B. Please specify how many groups of students this school will be able to send at one time. 1 group of no more that 10

C. Were the student's clinical objectives given to you for review?

Yes No

D. Are the students' clinical objectives achievable within your facility?

Yes No

E. Can the instructor assign students to multiple units and be responsible for students on all assigned units?

Yes No

F. Does your facility require faculty orientation?

Yes No

G. Does your facility require student orientation?

Yes No

H. Is the instructor free to make assignments which correlate with current theory classes, including administration of medications, treatments, use of equipment and charting?

Yes No

I. Did you discuss the following with the program representative:

Policies and procedures regarding student placement?

Yes No

Documentation and charting methodologies?

Yes No

Are students allowed to access the patient/resident electronic records?

Yes No

Facility emergency and non-emergency procedures?

Yes No

6. THIS SIGNATURE CONFIRMS THAT I HAVE REVIEWED AND AGREE WITH THE CONTENTS OF THIS FORM AND ALL ATTACHMENTS.

Facility Director's Printed Name: SHARRAZAB JALNAT

Facility Director's Signature:  Date: 4/11/2022

SECTION III - Type

THIS SECTION IS TO BE COMPLETED ELECTRONICALLY BY THE PROGRAM DIRECTOR

1. The following information regarding your program's use of the facility must be completed for each applicable term/level.

A. Term/Level of Student & Content	Term 1-Funds	Term 2	Term 3	Term 4
B. Unit/Services Used Each Term	Med/Surg-Geri	Med/Surg-Geriatri	Med-Surg/Rehab	Med-Surg/Rehab/
C. # of Students Assigned Per Unit	10	10	10	5
D. # of Weeks Per Term the Students will be at Facility	8	8	8	4
E. Total Hours Per Week	18	18	18	18

2. What is the maximum number of weeks during the entire program that a student would be at this facility? 10

REMINDER: Copies of the students' clinical objectives from the approved instructional plan, specific to this facility for each term listed above, must be attached to this application before giving the application to the facility.

3. PROGRAM DIRECTOR: PLEASE ANSWER THE FOLLOWING QUESTIONS.

Did you discuss the following topics with the facility:

A. Course description and student clinical objectives?

Yes No

B. Specific nursing care and procedures required for student achievement of clinical objectives?

Yes No

4. I HEREBY CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT.

Program Director's Printed Name: Program Director's *Alice Sorrell-Thompson*

Signature: Date: 4/22/2022

***Program Director Reminder**

- 1) Be sure the application is filled out completely with no cross out marks or white out.
- 2) Both signatures, facility contact and program director, are complete.
- 3) You have included specific clinical objectives to be completed at the site for each term requested.
- 4) One PDF document (with application and clinical objectives combined) is emailed to the NEC for approval.



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TERM ONE CLINICAL OBJECTIVES

The clinical experiences for Term One at Integrity College of Health will provide the VN student opportunities to continue developing their nursing skills to manage patient care, data collection, appropriate response, and intervention with normal and abnormal data. Students focus on building the skill sets of prioritizations, documentation, knowledge of patient diagnosis, current plan of care and changes in patient status. Students will increase their assignment load from two to three patients by end of Term Two.

1. Effectively provide total patient care for two assigned patients, including personal care, medication administration, foley catheter insertion and care, gastrostomy tube feeding and care.
2. Demonstrate the appropriate procedure for obtaining vital signs and describe values that are considered within and outside of normal range.
3. Actively engage in daily patient assessments including subjective and objective data collection and the identification of abnormal data and accurately reporting data to instructor and primary nurse.
4. Progressively demonstrate ability to perform appropriate nursing care documentation including changes in patient status. Students will demonstrate understanding of the components of S-BAR and consistently utilize this reporting process.
5. Demonstration of the ability to perform a head-to-toe assessment and focused assessments in the areas of: Integumentary, musculoskeletal, gastrointestinal, cardiovascular, and respiratory systems.
6. Demonstration of the understanding of the 10 rights of medication administration with two assigned patients and safe administration of medication on a timely basis under the direct supervision of the nursing instructor.
7. Assist with wound care and dressing changes under the direct supervision of nursing instructor.
8. Effective and accurate recording of intake and output values.
9. Assist with gastrostomy and nasogastric tube feeding and demonstrating ability to perform verification of tube placement and patency.
10. Demonstrate the ability to accurately report on patient status, interpret lab results, medication, and physician orders as well as interdisciplinary plans to the instructor.

Revised: 03/4/2021



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TERM THREE CLINICAL OBJECTIVES

The clinical experiences for Term Three at Integrity College of Health will provide the VN student opportunities to continue developing their nursing skills to manage patient care, data collection, appropriate response and intervention with normal and abnormal data. Student's focus is on building the skill sets of prioritization, documentation, knowledge of patient diagnosis, current plan of care and changes in patient status. Students will increase their assignment load from three to five patients by end of Term Two.

1. Effectively provide total patient care for three assigned patients, including personal care, medication administration, foley catheter insertion and care, gastrostomy tube feeding and care.
2. Demonstrate the appropriate procedure for obtaining vital signs and describe values that are considered within and outside of normal range.
3. Actively engage in daily patient assessments including subjective and objective data collection and the identification of abnormal data and accurately reporting data to instructor and primary nurse.
4. Progressively demonstrate ability to perform appropriate nursing care documentation including changes in patient status. Students will demonstrate understanding of the components of S-BAR and consistently utilize this reporting process.
5. Demonstration of the ability to perform a head-to-toe assessment and focused assessments in the areas of: Neurology, endocrine, sensory, urinary systems.
6. Demonstration of the understanding of the 10 rights of medication administration with two assigned patients and safe administration of medication on a timely basis under the direct supervision of the nursing instructor.
7. Assist with wound care and dressing changes under the direct supervision of nursing instructor.
8. Effective and accurate recording of intake and output values.
9. Provide accurate blood glucose assessment as ordered and identify behaviors of hypo and hyperglycemia as well as the appropriate interventions.
10. Demonstrate the ability to accurately report on patient status, interpret lab results, medication, and physician orders as well as interdisciplinary plans to the instructor.
11. Demonstrate accuracy in drawing up insulin, double checking dose and rotating sq injection sites.
12. Demonstrate appropriate care and safety measures for patients with visual and hearing deficits.
13. Ability to demonstrate understanding of safety measures for patients with dementia and other organic brain disorders.

Revised: 03/4/2021



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HEALTH**

TERM FOUR CLINICAL OBJECTIVES

The clinical experiences for Term Four at Integrity College of Health will provide the VN student opportunities to refine their nursing skills to manage patient care, data collection, appropriate response and intervention with normal and abnormal data. Students focus is on building leadership skills and practice the role of team leader. Student will demonstrate the ability to provide direct care for 3-5 assigned patients as well as assist the team as needed in the performance of care in the facility. The student will build their ability to swiftly identify changes, implement critical thinking skills, and problem-solving techniques. Effectively provide total patient care for three assigned patients, including personal care, medication administration, foley catheter insertion and care, gastrostomy tube feeding and care.

1. Demonstrate proficiency in required nursing skill for the effective care of assigned patients.
2. Demonstrate self-direction and independence in providing nursing care in previously learned competencies.
3. Participates in post conference prepared to provide synthesized information of patients and performance.
4. Verbalize legal, ethical responsibilities of the vocational nurse in the facility.
5. Demonstration of the understanding of the 10 rights of medication administration with two assigned patients and safe administration of medication on a timely basis under the direct supervision of the nursing instructor.
6. Demonstrates critical thinking skills in relation to care of assigned patients and members of the nursing team.
7. Effectively provide documentation and verbal report of status of all patients.
8. Describe and explain past, present, and future planned assigned patients in relation to health and placement.
9. Demonstrate the ability to accurately report on patient status, interpret lab results, medication and physician orders as well as interdisciplinary plans to the instructor.
10. Perform team leading, delegation of duties to assist student team members in completion of nursing duties.
11. Demonstrate appropriate care and safety measures for patients with visual and hearing deficits.
12. Identify and perform necessary patient cultural adaptations for effective care.

Revised: 03/4/2021



**INTEGRITY
COLLEGE OF
HEALTH**

TERM TWO CLINICAL OBJECTIVES

The clinical experiences for Term Two at Integrity College of Health will provide the VN student opportunities to refine their nursing skills to manage patient care, data collection, appropriate response and intervention with normal and abnormal data. Student's focus is on building leadership skills and practice the role of team leader. Student will demonstrate the ability to provide direct care for 3-5 assigned patients as well as assist the team as needed in the performance of care in the facility. The student will build their ability to swiftly identify changes, implement critical thinking skills, and problem-solving techniques. Effectively provide total patient care for three assigned patients, including personal care, medication administration, foley catheter insertion and care, gastrostomy tube feeding and care.

1. Demonstrate proficiency in required nursing skill for the effective care of assigned patients.
2. Demonstrate self-direction and independence in providing nursing care in previously learned competencies.
3. Participates in post conference prepared to provide synthesized information of patients and performance.
4. Verbalize legal, ethical responsibilities of the vocational nurse in the facility.
5. Demonstration of the understanding of the 10 rights of medication administration with two assigned patients and safe administration of medication on a timely basis under the direct supervision of the nursing instructor.
6. Demonstrates critical thinking skills in relation to care of assigned patients and members of the nursing team.
7. Effectively provide documentation and verbal report of status of all patients.
8. Describe and explain past, present, and future planned assigned patients in relation to health and placement.
9. Demonstrate the ability to accurately report on patient status, interpret lab results, medication and physician orders as well as interdisciplinary plans to the instructor.
10. Perform team leading, delegation of duties to assist student team members in completion of nursing duties.
11. Demonstrate appropriate care and safety measures for patients with visual and hearing deficits.
12. Identify and perform necessary patient cultural adaptations for effective care.

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