



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR
Board of Vocational Nursing and Psychiatric Technicians
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DATE	November 8, 2022
TO	Board Members
REVIEWED BY	Beth DeYoung, MPH, RN Supervising Nursing Education Consultant (SNEC)
PREPARED BY	Sharlene dela Rosa MSN RN Nursing Education Consultant (NEC)
SUBJECT	Request to Admit Students
PROGRAM	University of Antelope Valley Vocational Nursing Program (Program) (Program Director: Ahila Muthaiya, Lancaster, Los Angeles County, Private)

Please note: The NECs make recommendations. The recommendations are forwarded to the Executive Officer Review, the Education and Practice Committee or the full Board for action.

PROGRAM REQUEST:

Admit a full-time class of 30 students to commence on December 5, 2022, with a graduation date of March 22, 2024, to replace a class that graduates on September 23, 2022.

BACKGROUND:

On September 19, 2022, the NEC received a request with supporting documentation from the Program Director for a request to admit students.

STAFF ANALYSIS:

The NEC reviewed and analyzed the documents provided by the Program Director to verify adequate resources including clinical facilities and classrooms to accommodate the students’ learning needs and ability to meet the Program’s approved objectives.

The Program was initially placed on provisional approval on August 16, 2019, due to failure to comply with Section 2530(l) of the California Code of Regulations, Title 16, pertaining to the yearly average minimum pass rate on the licensure examination. Currently, the Program’s average annual pass rate is 75 percent, three percentage points above the state average annual pass rate.

STAFF RECOMMENDATIONS:

1. Approve the Program's request to admit a full-time class of 30 students to commence on December 5, 2022, with a graduation date of March 22, 2024, to replace a class that graduates on September 23, 2022.
2. Require the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

1. Continue to require the Program to submit a comprehensive analysis report in six months, with a submission date no later than February 1, 2023. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1- Instructional Plan
 - 2- Daily Lesson Plans for each Term
 - c. Student Policies including:
 - 1- Admission Criteria
 - 2- Screening and Selection Criteria
 - 3- Attendance Policy
 - 4- Remediation Policy
 - 5- Evaluation Methodology for Student Progress including evaluation of clinical practice
 - 6- Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected student enrollment.
 - e. Faculty Meeting Methodology
 - f. Documentation of resources, including faculty and facilities, for all terms for all current cohorts.
2. Admit no additional classes without prior approval by the Board.
3. Require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.

4. Continue to provide no less than one instructor for every ten students in clinical experiences. Section 2534(d) of the California Code of Regulations, Title 16, states: “For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.” Recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
5. Notify the NEC in the event a current class is displaced from clinical sites.
6. Continue the Program’s requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professionals Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16.
7. Continue the Program’s requirement to demonstrate incremental progress in NCLEX-PN® licensure examination pass rates. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program’s approval.

RELEVANT PROGRAM ELEMENTS

Enrollment

Section 2530(k) of the California Code of Regulations, Title 16 states:

“The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of students per class and/or increase the frequency of class admissions include but are not limited to: (1) Sufficient program resources as specified in Section 2530(a). (2) Adequacy of clinical experience as specified in Section 2534. (3) Licensure examination pass rates as specified in Section 2530(l)”.

The Program is approved to offer a 57-week full-time class and a 68-week part-time class. Board approval is required prior to the admission of each class.

The following table represents current and projected student enrollment based on current and proposed class starts and completion dates. The table indicates a maximum enrollment of 75 students for the period June 2021 through December 2022.

ENROLLMENT DATA TABLE

Class Start Dates	Class Completion Dates		Number of Students Admitted	Number of Students Current	Number of Graduated	Total Enrolled
6/28/2021 FT #34 *(9/23/2022)			30	12		12
12/6/2021 FT # 35 *(3/14/2023)			17	16		12+16=28
7/11/2022 FT # 36 *(9/15/2023)			20	9		28+9=37
	9/23/2022 (6/28/2021)				-12	37-12=25
10/3/2022 PT # 8 *(4/14/2024)			20	20		25+20=45
12/5/2022 *(3/22/2024) Proposed			30			45+30=75

*Indicates projected graduation date

Licensing Examination Statistics

Section 2530(l) of the California Code of Regulations, Title 16 states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

The following statistics, furnished by Pearson Vue and published by the National Council of State Boards of Nursing as “Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction,” for the period October 2020 through September 2022, specify the pass percentage rate for graduates of the Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®) and the variance from the state average annual pass rates.

NCLEX-PN® LICENSURE EXAMINATION DATA

Quarterly Statistics					Annual Statistics		
Quarter	# Candidates in Quarter	# Passed in Quarter	% Passed in Quarter	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate CCR §2530(l)	Variance from State Average Annual Pass Rate
Oct - Dec 2020	4	4	100%	75%	84%	77%	+7
Jan - Mar 2021	2	1	50%	73%	84%	76%	+8
Apr - Jun 2021	4	1	25%	72%	71%	74%	-3
Jul – Sept 2021	3	2	67%	75%	62%	72%	-10
Oct - Dec 2021	1	1	100%	73%	50%	72%	-22
Jan - Mar 2022	2	1	50%	76%	50%	73%	-23
Apr - Jun 2022	4	4	100%	70%	80%	72%	+8
Jul – Sept 2022	1	0	0%	71%	75%	72%	+3

*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the most current data available (July – September 2022), the Program’s average annual pass rate is 75 percent. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 72 percent. The average annual pass rate for the Program is three percentage points above the state average annual pass rate.

Faculty and Facilities

Section 2534(d) of the California Code of Regulations, Title 16 states:

“For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.”

At the August 16, 2019, Board meeting, the Board required the Program to provide one instructor for every ten students for clinical experiences. Fewer students for each clinical instructor enable more focused instruction and enhanced learning and allows the instructor to closely monitor and evaluate students’ clinical performance.

The current number of approved faculty totals 21, including the Program Director. The Program Director has 85 percent administrative duties and 15 percent teaching responsibilities. Of the total faculty, 17 are designated to teach clinical. Based upon a maximum proposed enrollment of 75 students, eight instructors are required for clinical supervision. The utilization of faculty at clinical facilities is such that clinical instruction is covered adequately.

Section 2534(b) of the California Code of Regulations, Title 16 states:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.”

Submitted documentation indicates the Program has sufficient clinical facilities to afford the number, type and variety of patients that will provide clinical experience consistent with Board-approved competency-based objectives and theory being taught for current and proposed student enrollment.

ATTACHMENTS:

Attachment A: Program History

Attachment A, Agenda Item 5.B.IV

UNIVERSITY OF ANTELOPE VALLEY VOCATIONAL NURSING PROGRAM

Program History

- On September 10, 2004, the Board approved the Antelope Valley Medical College's request to begin a full-time class of 15 students starting on October 18, 2004, in Lancaster, California with a projected graduation date of October 29, 2005.

The Board also approved the Program's curriculum for 1530 hours, including 576 theory and 954 clinical hours.

- On September 16, 2005, the Board approved initial full accreditation for the Antelope Valley Medical College Vocational Nursing Program for the period September 16, 2005, through September 15, 2009, and issued a certificate accordingly. The Board approved the Program's request to admit 30 students on November 30, 2005, to replace students graduating October 29, 2005: thereby increasing the enrollment from 15 to 30 students per class.

The Board approved ongoing admissions to replace graduating classes, only, for the Antelope Valley Medical College Vocational Nursing Program with the following stipulations:

- a. No additional classes are added to the Program's current pattern of admission without prior Board approval. The Program's current pattern of admission includes one class admission of 30 students within a calendar year.

- b. The Program Director documents that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.

- On February 3, 2006, the Board approved Antelope Valley Medical College Vocational Nursing Program's request to admit 30 students into a second full-time class starting April 18, 2006, and completing on June 22, 2007, thereby increasing frequency of admission.

- On August 9, 2006, the Board approved Antelope Valley Medical College Vocational Nursing Program's request to admit 30 students into a third full-time class starting November 27, 2006, and completing on January 25, 2008, thereby increasing frequency of admission.

- On December 8, 2008, the Board approved the Antelope Valley Medical College Vocational Nursing Program's request to increase the frequency of admission, adding a part-time class of 30 students on December 18, 2008, with an anticipated graduation date of May 16, 2010.

The Board Approved Antelope Valley Medical College Vocational Nursing Program's request for approved pattern of admission to replace graduating classes, only, with the following stipulations:

1. No additional classes are added to the Program's current pattern of admission without prior approval. The Program's current pattern of admission includes admission of three full-time classes of 30 students per year, and one part-time class of 30 students every 16 months.
 2. The Program Director documents that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
- Effective July 20, 2009, Antelope Valley Medical College changed its name to University of Antelope Valley.
 - On August 18, 2009, the Executive Officer approved continued full accreditation for the Antelope Valley Medical College Vocational Nursing Program for the period September 16, 2009 through September 15, 2013, and the Board issued a certificate accordingly.
 - On September 19, 2013, the Executive Officer approved continued full accreditation for the University of Antelope Valley Vocational Nursing Program for the period September 16, 2013 through September 15, 2017 and issue a certificate accordingly.
 - On May 14, 2014, a new Program Director was approved.
 - On May 6, 2016, a new Program Director was approved.
 - On February 6, 2018, the Executive Officer approved continued full approval of the University of Antelope Valley Vocational Nursing Program for the period September 16, 2017, through September 15, 2021, and issued a certificate accordingly.
 - Rescind approval of University of Antelope Valley Vocational Nursing Program's ongoing admission of 30 students three (3) times per year to its 52-week full-time Program, and 30 students every 16 months to its 16-month part-time program, only, effective immediately.
 - Require the Program to admit no additional classes without prior approval by the Board.
 - Require the Program to provide documentation of a current NCLEX-PN® improvement action plan and documentation of the action plan elements which have been carried out by February 28, 2018.
 - Require the Program, when requesting approval to admit students, to:

- a. Submit all documentation in final form, using the forms provided by the Board, no later than two (2) months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
- On July 31, 2018, the Executive Officer approved the request to admit one full-time class of 30 students on August 6, 2018, and graduating November 1, 2019, to replace the full-time class which graduated on April 13, 2018.
 - Continue to require the Program to admit no additional classes without prior approval by the Board.
 - Continue to require the Program, when requesting approval to admit students, to:
 - Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - Continue to require the Program to comply with all statutes in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and regulations in Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
 - On December 18, 2018, the Executive Officer approved the University of Antelope Valley Vocational Nursing Program's request to admit one full-time class of 30 students on December 20, 2018, and graduating May 1, 2020, to replace the full-time class which graduated on August 1, 2018.
 - Continue to require the Program to admit no additional classes without prior approval by the Board.
 - Continue to require the Program, when requesting approval to admit students, to:
 - Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
 - Continue to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and

Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.

- On March 5, 2019, the Executive Officer approved the University of Antelope Valley Vocational Nursing Program's request to admit one full-time class of 30 students on March 25, 2019, and graduating June 26, 2020, to replace the full-time class which graduated on March 8, 2019.
- Continue to require the Program to admit no additional classes without prior approval by the Board.
- Require the Program to submit a report to the Board no later than March 31, 2019. The report must include any specific actions already taken to improve Program pass rates for part time classes, specific actions going to be taken to improve Program pass rates, timeline for implementation, and the effect of employed interventions.
- Continue to require the Program, when requesting approval to admit students, to:
 - Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
- Continue to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.

On August 16, 2019, the BVNPT approved the following:

1. Place the University of Antelope Valley Vocational Nursing Program on provisional approval for the two-year period beginning August 16, 2019; and issue a certificate accordingly.
2. Issue a notice of change in Approval Status to the Program identifying specific areas of non-compliance and requirements for correction as referenced in Section 2526.1 and Section 2530(l) of the California Code of Regulations, Title 16.
3. Require the Program to correct existing violations identified during the onsite inspection and submit documentation of corrections of all violations no later than July 15, 2019.
4. Require the Program to admit no additional classes without prior approval by the Board.

5. Require the Program to submit a report to the Board in six months, no later than February 16, 2020, and eighteen months, no later than February 16, 2021. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum
Please submit:
 - 1- Instructional Plan
 - 2- Theory Objectives for each Term
 - 3- Clinical Objectives for each Term
 - 4- Lesson Plans for each Term
 - c. Student Policies to include:
 - 1- Admission Policy
 - 2- Screening and Selection Policy
 - 3- Attendance Policy
 - 4- Remediation Policy
 - 5- Evaluation of Student Achievement
 - 6- Credit Granting Policy
 - d. Evaluations of Approved Clinical Facilities which determine adequacy in number and variety to accommodate current and projected students.
 - e. Evaluations of Theory and Clinical Faculty
 - f. Methodologies for:
 - 1- Faculty Meetings
 - 2- Clinical Evaluations
 - g. Evaluations of interventions implemented to increase the Program's annual average pass rates.
6. Require the Program to provide no less than one instructor for every ten students in clinical experiences.
7. Require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code, section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2526.
8. Require the Program to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
9. Place the Program on the Board's August 2021 agenda for reconsideration of provisional approval.

On November 8, 2020, the BVNPT approved the following:

- Approve University of Antelope Valley Vocational Nursing Program to begin a full-time day class of 30 students to commence on December 7, 2020, with an expected graduation date of March 18, 2022.
- Require the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

- Continue to require the Program to submit a report to the Board in six months, no later than February 16, 2021. The report must include a comprehensive analysis of the program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - Terminal Objectives
 - Evaluation of Current Curriculum
Please submit:
 - Instructional Plan
 - Theory Objectives for each Term
 - Clinical Objectives for each Term
 - Lesson Plans for each Term
 - Student Policies to include:
 - Admission Policy
 - Screening and Selection Policy
 - Attendance Policy
 - Remediation Policy
 - Evaluation of Student Achievement
 - Credit Granting Policy
 - Evaluations of Approved Clinical Facilities which determine adequacy in number and variety to accommodate current and projected students.
 - Evaluations of Theory and Clinical Faculty
 - Methodologies for:
 - Faculty Meetings
 - Clinical Evaluations
 - Evaluations of interventions implemented to increase the Programs annual average pass rates.
- Admit no additional classes without prior approval by the Board.
- Continue to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) of the California Code of Regulations, Title 16, states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."
- Notify the NEC in the event a current class is displaced from clinical sites.

- Continue the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code, section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
- Continue the Program's requirement to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.

On February 9, 2021, the Board approved the following:

1. Approve University of Antelope Valley Vocational Nursing Program to begin a part-time evening/weekend class of 30 students to commence on March 22, 2021, with an expected graduation date of August 29, 2022.
2. Require the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

1. Continue to require the Program to submit a report to the BVNPT in six months, no later than February 16, 2021. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum
Please submit:
 - 1- Instructional Plan
 - 2- Theory Objectives for each Term
 - 3- Clinical Objectives for each Term
 - 4- Lesson Plans for each Term
 - c. Student Policies to include:
 - 1- Admission Policy
 - 2- Screening and Selection Policy
 - 3- Attendance Policy
 - 4- Remediation Policy
 - 5- Evaluation of Student Achievement
 - 6- Credit Granting Policy
 - d. Evaluations of Approved Clinical Facilities which determine adequacy in number and variety to accommodate current and projected students.
 - e. Evaluations of Theory and Clinical Faculty
 - f. Methodologies for:
 - 1- Faculty Meetings
 - 2- Clinical Evaluations
 - g. Evaluations of interventions implemented to increase the Program annual average pass rates.
2. Approval by the full Board is required prior to the admission of additional students.

3. Continue to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) of the California Code of Regulations, Title 16, states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."
 4. Notify the NEC in the event a current class is displaced from clinical sites.
 5. Continue to require the Program, when requesting approval to admit students, to:
 - c. Submit all documentation in final form, using the forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
 - d. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - e. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
 6. Continue the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code, section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2526.
 7. Continue the Program's requirement to demonstrate incremental progress in correcting the violations. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
- On August 10, 2021, the Board made the following decision:
 1. Deny the Program's request for reconsideration of provisional approval.
 2. Extend the Program's provisional approval for a period of two years beginning August 16, 2021 and issue a certificate accordingly.
 3. Require the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

1. Notify the NEC in the event a current class is displaced from clinical sites.
2. Notify the NEC when a course is 50 percent complete, and submit an update related to clinical sites.
3. Continue to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) of the California Code of Regulations, Title 16,

states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." Recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.

4. Obtain Board approval prior to the admission of each class.
5. When requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Maintain an average annual pass rate that is compliant with Section 2530(I) of the California Code of Regulations, Title 16.
6. Continue to require the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professionals Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16, Section 2526.
7. Continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions and the Program's licensure examination pass rates each quarter.
8. Require the Program to correct violations and demonstrate incremental progress in the NCLEX-PN® examination pass rates. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
- On May 6, 2022, the Board approved the following:
 1. Deny the Program's request to admit a full-time class of 30 students to commence on July 11, 2022, with a graduation date of September 15, 2023, to replace a class that graduated on March 18, 2022.
 2. Approve the Program to admit a full-time class of 20 students to commence on July 11, 2022, with a graduation date of September 15, 2023, to replace a class that graduated on March 18, 2022.
 3. Require the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

1. Continue to require the Program, as per May 10, 2021 Board Report to submit a comprehensive analysis report with a submission date no later than February 1, 2023. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1- Instructional Plan
 - 2- Theory & Clinical Objectives for each Term
 - 3- Lesson Plans for each Term
 - c. Student Policies including:
 - 1- Admission Policy
 - 2- Screening and Selection Policy
 - 3- Attendance & Remediation Policy
 - 4- Evaluation of Student Achievement
 - 5- Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected students.
 - e. Evaluations of Faculty
 - f. Methodologies for:
 - 1- Faculty Meetings
 - 2- Clinical Evaluations
 - g. Documentation of required clinical resources for all terms for all current cohorts.
2. Admit no additional classes without prior approval by the Board.
3. Require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
4. Continue to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) of the California Code of Regulations, Title 16, states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." The recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate students' clinical performance.

5. Notify the NEC in the event a current class is displaced from clinical sites.
 6. Continue the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professionals Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16, Section 2526.
 7. Continue the Program's requirement to demonstrate incremental progress in NCLEX-PN® examination pass rates. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.
- On August 2, 2022, the Board approved the following:
 1. Deny the Program's request to admit a part-time class of 30 students to commence on October 3, 2022, with a graduation date of April 14, 2024, to replace a class that graduates on August 29, 2022.
 2. Approve the Program to admit a full-time class of 20 students to commence on October 3, 2022, with a graduation date of April 14, 2024, to replace a class that graduates on August 29, 2022.
 3. Require the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS

1. Continue to require the Program to submit a comprehensive analysis report in six months, with a submission date no later than February 1, 2023. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1- Instructional Plan
 - 2- Theory & Clinical Objectives for each Term
 - 3- Lesson Plans for each Term
 - c. Student Policies including:
 - 1- Admission Policy
 - 2- Screening and Selection Policy
 - 3- Attendance & Remediation Policy
 - 4- Evaluation of Student Achievement
 - 5- Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected students.
 - e. Evaluations of Faculty

- f. Methodologies for:
 - 1- Faculty Meetings
 - 2- Clinical Evaluations
 - g. Documentation of required clinical resources for all terms for all current cohorts.
2. Admit no additional classes without prior approval by the Board.
 3. Require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
 4. Continue to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) of the California Code of Regulations, Title 16, states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." Recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
 5. Notify the NEC in the event a current class is displaced from clinical sites.
 6. Continue the Program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professions Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16.
 7. Continue the Program's requirement to demonstrate incremental progress in NCLEX-PN® licensure examination pass rates. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program's approval.