



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR
Board of Vocational Nursing and Psychiatric Technicians
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| | |
|--------------------|--|
| DATE | November 8, 2021 |
| TO | Board Members |
| FROM | LNEC |
| REVIEWED BY | Beth DeYoung, MPH, RN Lead Nursing Education Consultant (LNEC) |
| PREPARED BY | Jessica Gomez MSN, RN Nursing Education Consultant (NEC) |
| SUBJECT | Request to Admit Students |
| PROGRAM | Integrity College of Health Vocational Nursing Program (Program) (Director: Alice Sorelle-Thompson, Pasadena, Los Angeles, Private) |

Please note: The NECs make recommendations. The recommendations are forwarded to the Executive Officer Review, the Education and Practice Committee or the full Board for action.

PROGRAM REQUEST:

Admit a full-time class of 20 students to commence January 10, 2022 with a graduation date of March 19, 2023.

BACKGROUND:

On November 21, 2018, due to non-compliance with regulatory requirements of Section 5 of the Vocational Nursing Practice Act, the Board placed the Program on provisional approval for a two-year period.

On July 15, 2019, a new program director was approved.

On November 23, 2019, the Board denied a new class due to the identification of the Bureau of Private Post-Secondary Education’s (BPPE) denial of approval for the Integrity College of Health Vocational Nursing Program. It was identified that Legacy Education L.L.C. had developed a contract with Integrity College of Health to assist them with the financial issues which had led to the BPPE denial of approval and planned to submit the required appeal for continued approval.

On February 18, 2020, the BPPE approved Integrity College of Health until February 28, 2022.

On February 20, 2020, the Board approved the program to admit a class of 20 students on March 4, 2020, with an expected graduation of June 6, 2021.

On October 27, 2020, the Executive Officer approved the program's request for a major curriculum revision to include both full and part-time programs. The curriculum contains 1679 total program hours which includes 725 theory and 955 clinical hours.

Due to the program's noncompliant pass rates and the program diligently working to complete a major curriculum revision and develop lesson plans for the new curriculum, the program did not request a class of students for the November Board meeting. It was overlooked that the program's provisional approval was expiring. As such a report was not written for the Board to extend the program's provisional approval.

On February 9, 2021, the program provisional approval was extended until November 2022. Additionally, the program was approved to start a full-time class on May 4, 2021.

On May 3, 2021, the program requested to move the class to June 29, 2021 due to the BPPE required time to approve the curriculum revision.

On August 29, 2021, the program submitted the required program analysis designed to increase the program pass rates.

STAFF ANALYSIS:

The NEC reviewed and analyzed the documents provided by the program director to verify adequate resources including clinical facilities and classrooms to accommodate the students learning needs and ability to meet the program's approved objectives.

The program's average annual pass rate is 67 percent, five percentage points below the state average annual pass rate. The program is following the correctional plan developed to increase pass rates. The Program's Quarter 3, 2021 average annual pass rates increased a total of 17 percentage points over the preceding quarter.

STAFF RECOMMENDATIONS:

Please note: These are not NEC decisions, rather the recommendations presented at the Executive Officer Review, the Education and Practice Committee and/or the full Board.

1. Approve the Program's request to admit a full-time class of 20 students to commence January 10, 2022, with a graduation date of March 19, 2023.
2. Comply with all program requirements listed below.

PROGRAM REQUIREMENTS

1. Continue to require the program to submit a comprehensive analysis report in ten months, with a submission date no later than June 1, 2022. The report must include a comprehensive analysis of the program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1- Instructional Plan
 - 2- Theory & Clinical Objectives for each Term
 - 3- Lesson Plans for each Term
 - c. Student Policies including:
 - 1- Admission Policy
 - 2- Screening and Selection Policy
 - 3- Attendance & Remediation Policy
 - 4- Evaluation of Student Achievement
 - 5- Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected students.
 - e. Evaluations of Faculty
 - f. Methodologies for:
 - 1- Faculty Meetings
 - 2- Clinical Evaluations
 - g. Documentation of required clinical resources for all terms for all current cohorts.
2. Admit no additional classes without prior approval by the Board.
 3. Require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the program maintains an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations.
 4. Continue to provide no less than one instructor for every ten students in clinical experiences. Regulation 2534(d) states, "For supervision of clinical experience, there shall be a maximum of 15 students for each instructor." Recommendation of one instructor for every ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
 5. Notify the NEC in the event a current class is displaced from clinical sites.
 6. Continue the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at the California Business and Professionals Code, Section 2880, and Article 5 of the California Code of Regulations, Title 16, Section 2526.

7. Continue the program’s requirement to demonstrate incremental progress in NCLEX-PN® examination pass rates. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program’s approval.

RELEVANT PROGRAM ELEMENTS

Enrollment

Section 2530(k) of the California Code of Regulations states:

“(k) The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of students per class and/or increase the frequency of class admissions include but are not limited to: (1) Sufficient program resources as specified in Section 2530(a). (2) Adequacy of clinical experience as specified in Section 2534. (3) Licensure examination pass rates as specified in Section 2530(l)”.

The Program is approved for a 52-week full-time class and a 68-week part-time class. Approval by the full Board is required prior to the admission of additional students.

The following table represents current and projected student enrollment based on current and proposed class starts and completion dates. The table indicates a maximum enrollment of 38 students for the period June 2021 through January 2022.

Enrollment Data Table

| Class Start Dates | Class Completion Dates | Number of Students Admitted | Number of Students Current | Number of Graduated | Total Enrolled |
|------------------------------|------------------------|-----------------------------|----------------------------|---------------------|----------------|
| 6/21 FT *10/22 | | 20 | 18 | | 18 |
| 1/22 FT *3/23 Proposed | | 20 | | | 18 + 20 = 38 |

*Indicates projected graduation date

Licensing Examination Statistics

Section 2530(l) of the California Code of Regulations states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the

state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

The following statistics, furnished by Pearson Vue and published by the National Council of State Boards of Nursing as “Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction,” for the period October 2019 through September 2021, specify the pass percentage rate for graduates of the Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®) and the variance from the state average annual pass rates.

NCLEX-PN® Licensure Examination Data

| Quarter | Quarterly Statistics | | | | Annual Statistics* | | |
|-----------------|----------------------|----------|----------|---------------------------|----------------------------------|---|--|
| | # Candidates | # Passed | % Passed | State Quarterly Pass Rate | Program Average Annual Pass Rate | State Average Annual Pass Rate CCR §2530(l) | Variance from State Average Annual Pass Rate |
| Oct - Dec 2019 | 5 | 2 | 40% | 79% | 64% | 79% | -15 |
| Jan - Mar 2020 | 2 | 2 | 100% | 78% | 65% | 79% | -14 |
| Apr - Jun 2020 | 0 | 0 | N/A | 81% | 69% | 79% | -10 |
| Jul - Sept 2020 | 3 | 1 | 33% | 75% | 50% | 78% | -28 |
| Oct - Dec 2020 | 4 | 2 | 50% | 75% | 56% | 77% | -21 |
| Jan - Mar 2021 | 3 | 2 | 67% | 73% | 50% | 76% | -26 |
| Apr - Jun 2021 | 6 | 3 | 50% | 72% | 50% | 74% | -24 |
| Jul – Sept 2021 | 8 | 7 | 88% | 70% | 67% | 72% | -5 |

*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the most current data available (July – September 2021), the program’s average annual pass rate is 67 percent. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 72 percent. The average annual pass rate for the Program is five percentage points below the state average annual pass rate.

Faculty and Facilities

Section 2534(d) of the California Code of Regulations states:

“For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.”

The current number of Board-approved faculty totals 12, including the director. The director has 75 percent administrative duties and 25 percent teaching responsibilities. Of the total faculty, ten are designated to teach clinical. Based upon a maximum proposed enrollment of 38 students, 4 instructors are required for clinical supervision.

The utilization of faculty at clinical facilities is such that clinical instruction is covered adequately.

Section 2534(b) of the California Code of Regulations states:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.”

Submitted documentation indicates the program has sufficient clinical facilities to afford the number, type and variety of patients that will provide clinical experience consistent with Board-approved competency-based objectives and theory being taught for current and proposed student enrollment.

ATTACHMENTS:

Attachment A: Program History

Attachment A, Agenda Item 6.D.II

INTEGRITY COLLEGE OF HEALTH VOCATIONAL NURSING PROGRAM

Program History

- On November 2, 2006, the Executive Officer approved Integrity College of Health to begin a vocational nursing program with an initial class of 30 students on January 3, 2007, only; and approved the program curriculum for 1560 hours, including 582 theory hours and 978 clinical hours.
- On March 19, 2008, the Executive Officer approved initial full accreditation for Integrity College of Health Vocational Nursing Program for the period from March 19, 2008, through March 18, 2012, **and** a certificate was issued accordingly; approved the program's request to admit a full-time class of 30 students to start on July 27, 2008, only, to **replace** students graduating on July 12, 2008; **and** approved the program's request to admit a full-time class of 30 students to start on March 30, 2008, only, thereby increasing the program's frequency of admissions.
- On December 8, 2008, the Executive Officer approved the Integrity College of Health Vocational Nursing Program request to admit a part-time class of 30 students to start on January 7, 2009.
- On November 4, 2009, the Executive Officer approved the Integrity College of Health Vocational Nursing Program request to admit a part-time class of 30 students to start on May 31, 2009, to **replace** the students graduating on May 23, 2009.
- Further, the Executive Officer approved the Integrity College of Health Vocational Nursing Program request to admit a part-time class of 30 students to start on September 27, 2009, to **replace** the students graduating on September 23, 2009; **and**, approved ongoing admissions to **replace** graduating classes, only, for the Integrity College of Nursing Vocational Nursing Program with the following stipulations:
 - a) No additional classes are added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions includes three classes with 30 students in each class per calendar year; and
 - b) The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- On May 30, 2012, the Executive Officer continued approval of the Integrity College of Health Vocational Nursing Program for the four - year period from March 18, 2012, to March 17, 2016 and issued a certificate accordingly; **and** continued the program's approval for ongoing admissions of 30 students three (3) times each calendar year to **replace** graduating classes, only.

- September 17, 2014, the Executive Officer approved the program's request to admit one (1) full time day class of 30 students to commence on December 2, 2014 **only**; graduating on January 25, 2016 to **replace** students graduating on November 29, 2014; **and** denied the program's request to increase ongoing admissions of 30 students from three (3) times each calendar year to **replace** graduating students only, to four (4) times each calendar year in January, April, July, and October to **replace** graduating students only.

- On July 30, 2015 The Acting Executive Officer denied the Integrity College of Health Vocational Nursing Program's request to admit one (1) full time day class of 30 students to commence on December 2, 2015 **only**; graduating on January 25, 2016 to **replace** students graduating on November 29, 2014; **and** denied the program's request to increase ongoing admissions of 30 students from three (3) times each calendar year to **replace** graduating students only, to four (4) times each calendar year to **replace** graduating students only. Additionally the program was required to secure clinical facilities and submit for Board approval clinical facility applications sufficient to provide clinical experiences for the enrolled students that are sufficient to afford a variety of clinical experiences that are consistent with competency-based objectives and presented theory by August 31, 2015; **and** rescinded the program's ongoing approval for class admissions, effective immediately; **and** required the program to obtain Board approval prior to the admission of each class.

- On March 24, 2016, the Acting Executive Officer, contingent upon the correction of the five (5) outstanding violations, approved the Integrity College of Health, Vocational Nursing Program, for the four year period from March 17, 2016 through March 16, 2020, issue certificate accordingly; **and** denied the Integrity College of Health Vocational Nursing Program's request to admit one (1) full time day class of 20 students to commence on April 26, 2016, graduating on June 20 2017, to **replace** the class that graduated on February 9, 2016; **and required** the program to correct all violations no later than April 29, 2016 and submit a comprehensive report that delineates program corrections per identified violation:

Violation #1: Failure to Follow Board – Approved Attendance Policy.

1. Identification of student absences in theory and clinical classes per term;
2. Plan of correction that ensures students complete required remediation consistent with the approved attendance policy, to include, but not be limited to:
 - a) Date of student absence;
 - b) Term in which absence occurred and curricular content missed;
 - c) Date of Make-up;
 - d) Correlation of topics addressed in make-up hours to hours missed in theory or clinical; **and**

- e) Process to track students' absences and remediation.

Violation #2: Failure to Evaluate Student Performance to Determine Remediation or Removal from the Program.

1. Under penalty of perjury, confirmation that all currently enrolled students have been evaluated;
2. Signed confirmation that remediation required for currently enrolled students has been completed.
3. Actions taken to ensure sustained correction of identified violation.

Violation #3: Failure to Grant Credit for Prior Education and Experience.

Corrective actions taken to ensure students are granted credit for prior education and experience consistent with California Code of Regulations section 2535.

Violation #4: Failure to Comply with Board Decision Relative to the Admission of Additional Class.

1. A letter of explanation as to why the January 2016, class was admitted without prior Board approval.
2. Actions taken to prevent reoccurrence.

Violation #5: Failure to Evaluate Clinical Facilities to Determine the Adequacy of Available Clinical Experience that Correlates with the Approved Curriculum.

1. Clinical site evaluations for all approved clinical facilities utilized for student assignment that contain input from the director or designee, faculty, and students.
2. Actions taken to prevent reoccurrence.

Additionally, the Executive Officer continued the program's requirement to obtain Board approval prior to the admission of each class.

- On May 19, 2016, the Executive Officer **approved** the Integrity College of Health Vocational Nursing Program's request to admit one (1) full time day class of 30 students to commence on June 14, 2016, graduating on August 22, 2017, to **replace** the class that graduated on August 9, 2016; and, **continued** to require the program to obtain Board approval prior to the admission of each class.
- **On August 4, 2016, the Board approved a new program director.**

- On August 31, 2016 the Executive Officer **approved** the Integrity College of Health Vocational Nursing Program's request to admit a full time day class of 20 students to commence on September 28, 2016, scheduled to graduate on November 29, 2017; **only**, to **replace** the class that graduated on August 9, 2016, **and**; approved the program's request to admit a full time class of 20 students to commence on November 16, 2016, scheduled to graduate on January 24, 2018, **only**, to **replace** the class scheduled to graduate on October 7, 2016; **and** continued the program's requirement to obtain Board approval prior to the admission of each class.
- On January 13, 2017, the Executive Officer denied the Integrity College of Health Vocational Nursing Program's request to admit a full-time day class of 20 students to commence February 7, 2017, scheduled to graduate on May 2, 2018; **and** approved the program's request to admit a class of 20 students on April 11, 2017, scheduled to graduate on June 24, 2018; **and** continued to require the program to obtain Board approval prior to the admission of each class.
- **On June 18, 2017, the Board approved a new program director**
- On June 29, 2017, the Interim Executive Officer rendered the following decisions:
 - 1- **Approved** the Integrity College of Health Vocational Nursing Program's request to admit a full-time day class of 20 students to commence July 25, 2017, scheduled to graduate on October 11, 2018.
 - 2- **Approved** the program's request to admit a class of 20 students on September 7, 2017, scheduled to graduate on November 16, 2018.
 - 3- **Continued** the program's requirement to obtain Board approval prior to the admission of each class.
- On December 7, 2017 the Interim Executive officer rendered the following decisions:
 - 1- **Approved** the Integrity College of Health, Vocational Nursing Program's request to admit a class of 20 students commencing January 31, 2018, replacing the class that graduated November 29, 2018, with the projected graduation date of April 29, 2019; **only**.
 - 2- **Denied** at this time, the program's request to admit a class of 20 students commencing April 4, 2018, to replace the class that graduated on January 24, 2018, with the projected graduation date of June 2, 2019; **only**.
 - 3- **Denied** at this time, the program's request to admit a class of 20 students on July 10, 2018, to replace the class that graduates on June 24, 2018, with the projected graduation date of September 8, 2019; **only**.
 - 4- **Denied** at this time, the program's request to admit a class of 20 students on October 16, 2018, to replace the class that graduates on October 7, 2018, with the projected graduation date of April 7, 2020 **only**.
 - 5- **Continued** the program's requirement to obtain Board approval prior to the admission of each class.
- On March 27, 2018 the Executive Officer rendered the following decisions.

- 1- **Approved** the program's request to admit a class of 20 students and two (2) alternate students to commence on April 25, 2018, with the projected graduation date of July 14, 2019; **only**.
 - 2- **Denied** the program's request to admit a class of 20 students and two (2) alternate students to commence on July 10, 2018, with the projected graduation date of September 8, 2019; **only**.
 - 3- **Denied** the program's request to admit a class of 20 students and two (2) alternate students to commence on October 16, 2018, with the projected graduation date of April 7, 2020; **only**.
 - 4- **Continued** the program's requirement to obtain Board approval prior to the admission of each class.
- On July 3, 2018, the Executive Officer rendered the following decisions:
 - 1- **Denied** the program's request to admit a class of 20 students and two alternate students to commence on July 24, 2018, with the projected graduation date of October 16, 2019, **only**.
 - 2- **Continued** the program's requirement to obtain Board approval prior to the admission of each class.
 - **On August 20, 2018, the Board approved a new program director.**
 - On November 16, 2018 the Board rendered the following decisions
 1. Placed Integrity College of Health, Vocational Nursing Program on provisional approval for a two-year period beginning November 16, 2018, and direct staff to issue a certificate accordingly.
 2. Required the program to provide documentation verifying, under the penalty of perjury that all currently enrolled students scheduled to graduate in October and November of 2018, have completed all required clinical experience in Pediatrics and OB.
 3. The documentation must be submitted prior to the submission of the students record of completion of the program to the Board for processing.
 4. Required the program to admit no additional classes without prior approval by the Board.
 5. Required the director to submit follow-up reports in 10 months, but no later than **September 1, 2019**, and in 22 months but no later than **September 1, 2020**. The report must include a comprehensive analysis of the program, specific actions taken with revisions to improve pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
 - a. Admission and Screening Criteria
 - b. Terminal Objectives
 - c. Evaluate the Current Curriculum for Possible Update Curriculum to include:
 - 1- Program objectives

- 2- Instructional Plan
 - 3- Theory and Clinical Objectives for Each Course
 - 4- Lesson Plans for Each Course
 - 5- Evaluation of Correlation of Theory and Clinical
 - 6- Textbooks
 - d. Student Policies to include
 - a. Attendance Policy
 - b. Remediation Policy
 - c. Evaluation of Student Achievement
 - d. Credit Granting
 - e. Evaluation of available clinical facilities approvals to determine adequacy in number and variety to accommodate current and projected students.
6. Continue the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16 commencing at Section 2526.
 7. Failure to take any of these corrective actions may cause the full Board to revoke the program's
- On February 22, 2019 the Board rendered the following decisions.
 1. Deny the director's request to admit an evening class of 20 students to commence on March 12, 2019, with an expected graduation date of May 30, 2020.
 2. Continue to require the program to provide no less than one instructor for every ten students in clinical experiences.
 3. Continue to require the program to obtain Board approval prior to the admission of each class.
 4. Continue to require the director to submit follow-up reports in 10 months, but no later than **September 1, 2019**, and in 22 months but no later than **September 1, 2020**. The report must include a comprehensive analysis of the program, specific actions taken with revisions to improve pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
 - e. Admission and Screening Criteria
 - f. Terminal Objectives
 - g. Evaluate the Current Curriculum for Possible Update Curriculum to include:
 - i. Program objectives
 - ii. Instructional Plan
 - iii. Theory and Clinical Objectives for Each Course
 - iv. Lesson Plans for Each Course
 - v. Evaluation of Correlation of Theory and Clinical
 - vi. Textbooks
 - h. Student Policies to include
 - i. Attendance Policy
 - ii. Remediation Policy
 - iii. Evaluation of Student Achievement
 - iv. Credit Granting

- i. Evaluation of available clinical facilities approvals to determine adequacy in number and variety to accommodate current and projected students.
 - 5. Place the program on the November 2020 Board agenda for reconsideration of provisional approval.
 - 6. Continue the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
 - 7. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
- On May 3, 2019 the Board rendered the following decision:
 - 1. Approved the director's request to admit an evening class of 20 students to commence on June 18, 2019, with an expected graduation date of September 6, 2020.
 - 2. Continued to require the program to provide no less than one instructor for every ten students in clinical experiences.
 - 3. Continued to require the program to obtain Board approval prior to the admission of each class.
 - 4. Continued to require the director to submit the follow-up reports no later than **September 1, 2019**, and in 22 months but no later than **September 1, 2020**. The report must include a comprehensive analysis of the program, specific actions taken with revisions to improve pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
 - A. Admission and Screening Criteria
 - B. Terminal Objectives
 - C. Evaluate the Current Curriculum for Possible Update Curriculum to include:
 - i. Program objectives
 - ii. Instructional Plan
 - iii. Theory and Clinical Objectives for Each Course
 - iv. Lesson Plans for Each Course
 - v. Evaluation of Correlation of Theory and Clinical
 - vi. Textbooks
 - D. Student Policies to include
 - 1. Attendance Policy
 - 2. Remediation Policy
 - 3. Evaluation of Student Achievement
 - 4. Credit Granting
 - E. Evaluation of available clinical facilities approvals to determine adequacy in number and variety to accommodate current and projected students.
 - 5. Place the program on the November 2020 Board agenda for reconsideration of provisional approval.
 - 6. Continue the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.

7. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
- On July 15, 2019, the Board approved a new program director.
 - On November 23, 2019 the Full Board rendered the following decision.
 1. Denied the director's request to admit an evening class of 20 students to commence on December 6, 2019, with an expected graduation date of March 7, 2021.
 2. Continued to require the program to provide no less than one instructor for every ten students in clinical experiences.
 3. Continued to require the program to obtain Board approval prior to the admission of each class.
 4. Continued to require the director to submit the previously required program analysis reports due no later than September 1, 2020. The report must include a comprehensive analysis of the program, specific actions taken with revisions to improve pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
 - a- Admission and Screening Criteria
 - b- Terminal Objectives
 - c- Evaluate the Current Curriculum for Possible Update Curriculum to include:
 - vii. Program Objectives
 - viii. Instructional Plan
 - ix. Theory and Clinical Objectives for Each Course
 - x. Lesson Plans for Each Course
 - xi. Evaluation of Correlation of Theory and Clinical
 - xii. Textbooks
 - d- Student Policies to Include
 1. Attendance Policy
 2. Remediation Policy
 3. Evaluation of Student Achievement
 4. Credit Granting
 - a. Evaluation of available clinical facilities approvals to determine adequacy in number and variety to accommodate current and projected students.
 5. Placed the program on the November 2020 Board agenda for reconsideration of provisional approval.
 6. Continued the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
 7. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
 - On February 21, 2020 the Board rendered the following decisions:

1. Approved the program's request to admit a class of 20 students on March 4, 2020 with an expected graduation date of June 6, 2021.
 2. Required the program to admit no additional classes without prior approval by the Board.
 3. Continued to require the director to submit the previously required program analysis reports due no later than September 1, 2020. The report must include a comprehensive analysis of the program, specific actions taken with revisions to improve pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
 - a. Admission and Screening Criteria
 - b. Terminal Objectives
 - c. Evaluate the Current Curriculum for Possible Update Curriculum to include:
 2. Program Objectives
 3. Instructional Plan
 4. Theory and Clinical Objectives for Each Course
 5. Lesson Plans for Each Course
 6. Evaluation of Correlation of Theory and Clinical
 7. Textbooks
 - d. Student Policies to Include
 8. Attendance Policy
 9. Remediation Policy
 10. Evaluation of Student Achievement
 11. Credit Granting
 - e. Evaluation of available clinical facilities approvals to determine adequacy in number and variety to accommodate current and projected students.
 4. Placed the program on the November 2020 Board agenda for reconsideration of provisional approval.
 5. Continued the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
 6. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
- On October 27, 2020 the Executive Officer rendered the following decisions:
 1. Approve the major curriculum revision for both the full-time and part-time curriculum to include 1679 total hours, 725 theory hours and 955 clinical hours.
 2. Comply with all program requirements listed below.

PROGRAM REQUIREMENTS:

1. Notify the NEC in the event a current class is displaced from clinical sites.
2. Notify the NEC when a course is 50 percent complete, and submit an update related to clinical sites.
3. Continue the program's requirement to obtain Board approval prior to admission of any additional classes.
4. Continue to require the program, when requesting approval to admit students, to:

- a. Submit all documentation in final form, using the forms provided by the Board, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the program maintains an average annual pass rate that is compliant with Section 2530(l) of the Vocational Nursing Rules and Regulations.
5. Continue to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
- On February 19 the Full Board rendered the following decisions:
 1. Extended the program's provisional approval for a two-year period, beginning November 21, 2020 and issue a certificate accordingly.
 2. Denied the program's request to admit a full-time evening class of 30 students to commence on March 2, 2021, with an expected graduation date of April 9, 2022, to replace the class that graduated on October 10, 2020.
 3. Approved the program to admit a full-time evening class of 20 students to commence on March 2, 2021, with an expected graduation date of April 9, 2022, to replace the class that graduated on October 10, 2020.
 4. Comply with all program requirements listed below.

PROGRAM REQUIREMENTS:

1. Approval by the full Board is required prior to the admission of additional students.
2. Notify the NEC in the event a current class is displaced from clinical sites.
3. Notify the NEC when a course is 50 percent complete, and submit an update related to clinical sites.
4. Continue the program's requirement to obtain Board approval prior to admission of any additional classes.
5. Continue the program's requirement to maintain a 1:10 faculty to student ratio in clinical.
6. Continue to require the program, when requesting approval to admit students, to:
 - a- Submit all required documentation in final form by the fifteenth day of the second month preceding the month of the Board meeting at which the changes will be considered.
 - b. Provide documentation that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
 - c. Maintains an average annual pass rate that is compliant with Section 2530(l) of the Vocational Nursing Rules and Regulations.
7. Submit a report to the Board no later than September 15, 2021 and September 15, 2022. The report must include a comprehensive analysis of the program, timeline for implementation, and the effect of employed interventions. The elements below must be addressed in the analysis.
 - a. Terminal objectives
 - b. Evaluation of current curriculum including:

- 4- Instructional plan
- 5- Theory objectives for each term
- 6- Clinical objectives for each term
- 7- Lesson plans for each term
- c. Evaluation of student policies including:
 - 6- Admission policy
 - 7- Screening and selection policy
 - 8- Attendance policy
 - 9- Remediation policy
 - 10-Evaluation of student achievement
 - 11-Credit granting policy
- d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected students.
- e. Evaluations of faculty
- f. Methodologies for:
 - 1- Faculty meetings
 - 2- Clinical evaluations

Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.

- 8- Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions and the program's licensure examination pass rates each quarter.
- 9- Failure to take any of these corrective actions may cause the Board to revoke the program's approval.

During the Board meeting the program director notified the Board that they will start the class on May 4, 2021 due to enrollment.

- On May 3, 2021, the program requested to move the Approved May 4, class to June 29, 2021 due to the program requiring BPPE approval of the curriculum revision.
- On May 24, 2021, the program submitted the BPPE approval of the curriculum revision.
- On August 29, 2021 the program submitted the required program analysis.