



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR
Board of Vocational Nursing and Psychiatric Technicians
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**Board of Vocational Nursing
and Psychiatric Technicians
Department of Consumer Affairs
Special Board Meeting Minutes**

<https://www.youtube.com/watch?v=oxYvjt2r6F8>

Please note: If you hover over the time stamp under the agenda item and press the Ctrl key on your keyboard, it will take you to the exact place in the webcast to hear the Board conversation.

DATE: Friday, May 21, 2021

EXECUTIVE ORDER: Waiver of Bagley-Keene Restriction on Teleconferenced Meetings Related to Declared Emergency -- (Executive Order N-29-20, March 17, 2020, paragraph 11.)

**BOARD MEMBERS
PRESENT:**

Dr. Mountain, President, Education Member
Mr. Dierking, Vice President (Senate)
Ms. Carpenter, Public Member
Mr. Hill, Psychiatric Technician Member
Mr. Maxey, Public Member (Assembly)
Ms. Norton, Licensed Vocational Nurse Member
Ms. Rubalcava, Psychiatric Technician Member
Ms. Turner, Public Member

**BOARD MEMBERS
ABSENT:**

Ms. Brown, Public Member
Ms. Rooks, Licensed Vocational Nurse Member

STAFF PRESENT:

Ms. Yamaguchi, Executive Officer
Ms. Lyman, Assistant Executive Officer
Ms. Wood, Enforcement Chief
Ms. Cordeiro, Supervising Nursing Education Consultant
Ms. Brown, Licensing Manager
Ms. Clayworth, Nursing Education Consultant
Ms. delaRosa, Nursing Education Consultant
Ms. DeYoung, Nursing Education Consultant
Dr. Fairchild, Nursing Education Consultant
Ms. Gomez, Nursing Education Consultant
Dr. McLeod, Nursing Education Consultant
Ms. Pires, Legislation and Regulations Specialist

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Mr. Prouty, Discipline Unit Manager
Ms. Saavedra, Budget Analyst
Ms. Silverman, Nursing Education Consultant

DCA STAFF PRESENT: Ms. Munoz, DCA Budget Manager
Mr. Swenson, Board General Counsel
Ms. Tatayon, Board Regulatory Counsel

Agenda Item 1 **Call to Order, Roll Call and Establishment of Quorum**
[\(0:10-2:57\)](#)

Board President Dr. Mountain called the meeting to order at 9:07 a.m., Friday, May 21, 2021, via WebEx. Dr. Mountain took attendance of Board Members by roll call and confirmed quorum.

Agenda Item 2 **Introduction of Board Staff**
[\(2:58-4:20\)](#)

Executive Officer, Elaine Yamaguchi, introduced board staff and DCA Legal counsel.

Agenda Item 3 **Review and Approval of Meeting Minutes**

A. Meeting Minutes for February 19, 2021 – Review and Approval.
[\(4:25-7:15\)](#)

Motion: Approve the minutes from February 19, 2021, if no errors or omissions.
Moved/Seconded: Mr. Dierking/Ms. Carpenter

Member Name	Vote
Dr. Mountain	YES
Mr. Dierking	YES
Ms. Carpenter	YES
Mr. Maxey	YES
Ms. Norton	YES
Ms. Rubalcava	YES
Ms. Turner	YES
Ms. Rooks	ABSENT
Mr. Hill	YES
Ms. Brown	ABSENT

The motion carried.

Board Discussion: None
Public Comment: None

B. Meeting Minutes for March 30, 2021 – Review and Approval.
[\(7:19-8:59\)](#)

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Board Discussion: None
Public Comment: None

Motion: Approve the minutes from March 30, 2021, if no errors or omissions.
Moved/Seconded: Ms. Turner/Mr. Hill

Member Name	Vote
Dr. Mountain	YES
Mr. Dierking	YES
Ms. Carpenter	YES
Mr. Maxey	YES
Ms. Norton	ABSTAIN
Ms. Rubalcava	YES
Ms. Turner	YES
Ms. Rooks	ABSENT
Mr. Hill	YES
Ms. Brown	ABSENT

The motion carried.

Agenda Item 4 **Fiscal Budgets**
[\(9:01-17:20\)](#)

Ms. Munoz, DCA Budget Manager, provided information to the Board Members regarding the board's FM 9 projections and the current Fund Condition.

Board Discussion: None
Public Comment: None

Agenda Item 5 **Education**

A. Education Division Report – Ms. Cordeiro. [\(17:21-30:03\)](#)

- I. Review and approval of Executive Officer program decisions.

Board Discussion: None
Public Comment: None

Motion: To approve the Executive Officer's program decisions.
Moved/Seconded: Mr. Dierking/Mr. Maxey

Member Name	Vote
Dr. Mountain	YES
Mr. Dierking	YES
Ms. Carpenter	YES
Mr. Maxey	YES
Ms. Norton	YES
Ms. Rubalcava	YES
Ms. Turner	YES
Ms. Rooks	ABSENT

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Mr. Hill	YES
Ms. Brown	ABSENT

The motion carried.

B. Education Committee Report – Dr. Mountain. [\(30:05-31:10\)](#)

Board Discussion: None

Public Comment: None

C. Reconsideration of Provisional Approval.

I. Los Angeles Job Corp, Vocational Nursing Program, Dr. Fairchild, Nursing Education Consultant. [\(31:48-34:15\)](#)

1. Grant the Program full approval for a period of four years beginning May 21, 2021 through May 21, 2025.
2. Comply with all program requirements.

Board Discussion: None

Public Comment: [\(32:04-33:01\)](#)

Motion: Accept the NEC's report and adopt the recommendations.

Moved/Seconded: Ms. Carpenter/Ms. Turner

Member Name	Vote
Dr. Mountain	YES
Mr. Dierking	YES
Ms. Carpenter	YES
Mr. Maxey	YES
Ms. Norton	YES
Ms. Rubalcava	YES
Ms. Turner	YES
Ms. Rooks	ABSENT
Mr. Hill	YES
Ms. Brown	ABSENT

The motion carried.

D. Request to Admit Students by Programs on Provisional Approval.

I. CNI, Vocational Nursing Program, Dr. Fairchild, Nursing Education Consultant. [\(34:18-36:24\)](#)

1. Approve the Programs' request to admit a full-time class of 24 students commencing August 13, 2021 and graduating August 19, 2022 to replace the September 11, 2020, graduating class.
2. Comply with all program requirements.

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Board Discussion: None

Public Comments: [\(34:37-35:13\)](#)

Motion: Accept the NEC report and adopt the recommendations.

Moved/Seconded: Ms. Norton/Ms. Carpenter

Member Name	Vote
Dr. Mountain	YES
Mr. Dierking	YES
Ms. Carpenter	YES
Mr. Maxey	YES
Ms. Norton	YES
Ms. Rubalcava	YES
Ms. Turner	YES
Ms. Rooks	ABSENT
Mr. Hill	YES
Ms. Brown	ABSENT

The motion carried.

II. Gurnick San Mateo, Vocational Nursing Program, Ms. Silverman, Nursing Education Consultant. [\(36:29-38:19\)](#)

1. Approve Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program's request to begin a full-time day class of 25 students to commence on July 6, 2021 with an expected graduation date of July 29, 2022.
2. Approve Gurnick Academy of Medical Arts, San Mateo, Vocational Nursing Program's request to begin a full-time evening class of 25 students to commence on January 6, 2021 with an expected graduation date of July 29, 2022.
3. Comply with all program requirements.

Board Discussion: None

Public Discussion: None

Motion: Approve the NEC's report and adopt the recommendations.

Moved/Seconded: Mr. Dierking/Ms. Carpenter

Member Name	Vote
Dr. Mountain	YES
Mr. Dierking	YES
Ms. Carpenter	YES
Mr. Maxey	YES
Ms. Norton	YES
Ms. Rubalcava	YES
Ms. Turner	YES
Ms. Rooks	ABSENT
Mr. Hill	YES
Ms. Brown	ABSENT

The motion carried.

III. LAUSD Maxine Waters, Vocational Nursing Program, Dr. Fairchild, Nursing Education Consultant. [\(38:23-41:37\)](#)

1. Approve the Program's request to admit a full-time class of 15 students and two alternates commencing August 23, 2021, and graduating July 22, 2022, to replace the February 1, 2019, graduating class.
2. Place the Program on the February 2022 Board meeting agenda for reconsideration of provisional approval.
3. Comply with all program requirements.

Board Discussion: None

Public Discussion: [\(38:31-40:33\)](#)

Motion: Approve the NEC's report and adopt the recommendations.

Moved/Seconded: Mr. Maxey/Ms. Turner

Member Name	Vote
Dr. Mountain	YES
Mr. Dierking	YES
Ms. Carpenter	YES
Mr. Maxey	YES
Ms. Norton	YES
Ms. Rubalcava	YES
Ms. Turner	YES
Ms. Rooks	ABSENT
Mr. Hill	YES
Ms. Brown	ABSENT

The motion carried.

IV. University of Antelope Valley, Vocational Nursing Program, Ms. delaRosa, Nursing Education Consultant. [\(41:38-43:55\)](#)

1. Approve University of Antelope Valley Vocational Nursing Program's request to begin a full-time class of 30 students to commence on June 28, 2021, with an expected graduation date of September 23, 2022.
2. Place the Program on the August 20, 2021, Board meeting agenda for reconsideration of provisional approval.
3. Comply with all program requirements.

Board Discussion: None

Public Comments: [\(42:03-42:50\)](#)

Motion: Approve the NEC report and adopt the recommendations.

Moved/Seconded: Ms. Turner/Mr. Hill

Member Name	Vote
Dr. Mountain	YES
Mr. Dierking	YES

Ms. Carpenter	YES
Mr. Maxey	YES
Ms. Norton	YES
Ms. Rubalcava	YES
Ms. Turner	YES
Ms. Rooks	ABSENT
Mr. Hill	YES
Ms. Brown	ABSENT

The motion carried.

E. Reconsideration of Provisional Approval and Request to Admit Students.

I. Angeles Institute, Vocational Nursing Program, Ms. delaRosa, Nursing Education Consultant. [\(44:45-48:43\)](#)

1. Grant the Program full approval for a period of four years beginning May 21, 2021 and issue a certificate accordingly.
2. Approve the Program's request to admit a full-time class of 30 students commencing July 5, 2021, and graduating May 6, 2022, to replace the class that graduates May 21, 2021.
3. Comply with all program requirements.

Board Discussion: None

Public Comment: [\(44:57-46:59\)](#)

Motion: Approve the NEC report and adopt the recommendations.

Moved/Seconded: Mr. Dierking/Ms. Carpenter

Member Name	Vote
Dr. Mountain	YES
Mr. Dierking	YES
Ms. Carpenter	YES
Mr. Maxey	YES
Ms. Norton	YES
Ms. Rubalcava	YES
Ms. Turner	YES
Ms. Rooks	ABSENT
Mr. Hill	YES
Ms. Brown	ABSENT

The motion carried.

II. Institute of Technology – Modesto, Vocational Nursing Program, Dr. Fairchild, Nursing Education Consultant. [\(48:45-50:36\)](#)

1. Grant the Program full approval for a period of four years beginning May 21, 2021 through February 21, 2025.

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2. Approve the Program's request to admit a full-time class of 30 students commencing July 12, 2021, and graduating August 12, 2022, to replace the August 13, 2021, graduating class.
3. Comply with all program requirements.

Board Discussion: None

Public Comments: [\(48:56-49:27\)](#)

Motion: Approve the NEC report and adopt the recommendations.

Moved/Seconded: Ms. Norton/Ms. Turner

Member Name	Vote
Dr. Mountain	YES
Mr. Dierking	YES
Ms. Carpenter	YES
Mr. Maxey	YES
Ms. Norton	YES
Ms. Rubalcava	YES
Ms. Turner	YES
Ms. Rooks	ABSENT
Mr. Hill	YES
Ms. Brown	ABSENT

The motion carried.

F. Request to Admit and Curriculum Change.

I. North West College, Riverside, Vocational Nursing Program, Dr. McLeod, Nursing Education Consultant. [\(50:37-52:05\)](#)

1. Approve North West College, Riverside, Vocational Nursing Program to begin a full-time day class of 30 students to commence on June 1, 2021 with an expected graduation date of August 26, 2022, to replace the class which graduated on May 2, 2021.
2. Approve North West College, Riverside, Vocational Nursing Program request to change curriculum from a full-time curriculum of 60 weeks to a revised full-time curriculum of 60 weeks, effective June 1, 2021. The proposed curriculum consists of 698 theory hours and 954 clinical hours totaling 1652 hours.
3. Comply with all program requirements.

Board Discussion: None

Public Comments: None

Motion: Approve the NEC's report and adopt the recommendations.

Moved/Seconded: Mr. Dierking/Mr. Hill

Member Name	Vote
Dr. Mountain	YES
Mr. Dierking	YES
Ms. Carpenter	YES

Mr. Maxey	YES
Ms. Norton	YES
Ms. Rubalcava	YES
Ms. Turner	YES
Ms. Rooks	ABSENT
Mr. Hill	YES
Ms. Brown	ABSENT

The motion carried.

II. Premiere Career College, Vocational Nursing Program, Dr. Fairchild, Nursing Education Consultant. [\(52:11-54:45\)](#)

1. Approve the Program's request to admit a full-time class of 30 students commencing on May 24, 2021, graduating on August 12, 2022, to replace the February 7, 2020, graduating class.
2. Approve the Program's request to change curriculum change from a full-time curriculum of 60 weeks to a revised full-time curriculum of 62 weeks, effective May 24, 2021. The proposed curriculum consists of 584 theory hours and 978 clinical hours totaling 1562 hours.
3. Place the Program on the February 2022 Board agenda for reconsideration of provisional approval.
4. Comply with all program requirements.

Board Discussion: None

Public Comment: [\(52:45-53:25\)](#)

Motion: Approve the NEC's report and adopt the recommendations:

Moved/Seconded: Ms. Norton/Mr. Maxey

Member Name	Vote
Dr. Mountain	YES
Mr. Dierking	YES
Ms. Carpenter	YES
Mr. Maxey	YES
Ms. Norton	YES
Ms. Rubalcava	YES
Ms. Turner	YES
Ms. Rooks	ABSENT
Mr. Hill	YES
Ms. Brown	ABSENT

The motion carried.

Agenda Item 6
[\(54:48-1:01:37\)](#)

Executive Officer's Report - Ms. Yamaguchi.

- A. Sunset Hearing Legislative Update. [\(55:08-1:01:37\)](#)

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Board Discussion: None
Public Comment: None

B. Executive Committee Report – Dr. Mountain. [\(1:01:39-1:01:56\)](#)

Board Discussion: None
Public Comment: None

Agenda Item 7 **Update from DCA – Ms. Brianna Miller.**
[\(1:01:57-1:06:25\)](#)

Board Discussion: None
Public Comment: None

Agenda Item 8 **Licensing and Evaluations**
[\(1:06:27-1:10:12\)](#)

A. Licensing Division Report – Ms. Brown. [\(1:06:33-1:09:21\)](#)

Board Discussion: None
Public Comment: None

B. Licensing Committee Report – Ms. Carpenter. [\(1:09:22-1:10:12\)](#)

Board Discussion: None
Public Comment: None

Agenda Item 9 **Legislation and Regulations**

Committee Report – Mr. Dierking. [\(1:10:14-1:15:50\)](#)

- I. Sunset Hearing Update.
- II. Legislative Update.
- III. 2021 Rulemaking Calendar and update.
- IV. Continuing Education Provider Conflict of Interest Policy.

Board Discussion: None
Public Comment: None

Agenda Item 10 **Enforcement**

A. Enforcement Division Report – Ms. Wood. [\(1:15:54-1:16:58\)](#)

Board Discussion: None
Public Comment: None

B. Enforcement Committee Report – Mr. Maxey. [\(1:16:59-1:18:21\)](#)

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Board Discussion: [\(1:18:25-1:21:15\)](#)
Public Comment: None

Agenda Item 11 **Public Comment on Items Not on the Agenda**
[\(1:21:16-1:21:38\)](#)

Board Discussion: None
Public Comment: None

Agenda Item 12 **Suggestions for Future Agenda Items**
[\(1:21:39-1:24:43\)](#)

Board Discussion: [\(1:21:46-1:24:43\)](#)
Public Comment: None

Agenda Item 13 **Closed Session (No Cases to Deliberate)**
[\(1:24:43-1:25:09\)](#)

Agenda Item 14 **Adjourn Meeting**
[\(1:25:09-1:25:28\)](#)

Dr. Mountain adjourned the meeting at 10:32 a.m.

Prepared by: _____ Date: _____

Elaine Yamaguchi
Executive Officer

Approved by: _____ Date: _____

Dr. Carel Mountain, Education Member
Board President