



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR  
**Board of Vocational Nursing and Psychiatric Technicians**  
2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945  
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Education and Practice Committee Meeting Report (Minutes)  
Public Meeting

**\*\*Meeting held via WebEx\*\***

**Please note the time stamps at the end of the agenda items coordinate with the WebEx meeting recording: <https://www.youtube.com/watch?v=fVmDx375lwQ>**

DATE: Monday, April 19, 2021

TIME: 2:00 P.M. to 5:00 P.M. or until Completion of Business

\*EXECUTIVE ORDER: Waiver of Bagley-Keene Restriction on Teleconferenced Meetings Related to Declared Emergency -- (Executive Order N-29-20, March 17, 2020, paragraph 11.)

MEMBERS PRESENT: Dr. Mountain, Chair and Education Member  
Ms. Norton, LVN Member  
Ms. Turner, Public Member  
Mr. Hill, PT Member

STAFF PRESENT: Ms. Yamaguchi, Executive Officer  
Ms. Lyman, Assistant Executive Officer  
Ms. Wood, Enforcement Chief  
Ms. Cordeiro, Supervising Nursing Education Consultant  
Ms. DeYoung, Lead Nursing Education Consultant  
Ms. Gomez, Nursing Education Consultant  
Dr. Fairchild, Nursing Education Consultant  
Dr. McLeod, Nursing Education Consultant  
Ms. Silverman, Nursing Education Consultant  
Ms. Dela Rosa, Nursing Education Consultant  
Ms. Shuman, Nursing Education Consultant (Retired Annuitant)  
Ms. Clayworth, Nursing Education Consultant (Retired Annuitant)  
Ms. Maracino, Education Analyst  
Ms. Nunez, Education Program Technician  
Ms. Saavedra, Budget and Board Analyst  
Ms. Pires, Legislation and Regulation Specialist  
Mr. Swenson, Board General Counsel  
Ms. Tatayon, Board Regulatory Counsel

1. Call to Order, Roll Call and Establishment of Quorum. **(14:02:42)**
2. Introductions of Committee Members, Board Staff and Board Legal Counsel.
3. Chairperson's Welcome and Opening Remarks (Dr. Mountain). **(14:04:30)**

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Dr. Mountain welcomed Committee Member Mr. Hill to the Committee.

4. Discussion and Possible Approval of the Committee Meeting Minutes: January 11, 2021 (Ms. Yamaguchi). **(14:05:00)**

Motion: To approve the meeting minutes of the Education and Practice Committee Meeting from Monday, January 11, 2021. **(14:05:44)**

Move/Second: Ms. Turner/Dr. Mountain

Support: 4    Oppose: 0    Abstain: 0    Not Present: 0    **(14:05:54)**

Committee Member	Vote
Dr. Mountain	Support
Mr. Hill	Support
Ms. Norton	Support
Ms. Turner	Support

5. Discussion and Possible Action to Make Recommendations to the Board on 2021 Rulemaking Proposals regarding Vocational Nursing and Psychiatric Technician Programs and Scopes of Practice (Ms. Yamaguchi). **(14:06:18)**

Ms. Yamaguchi stated, as the Board reviews its scope of practice relative to regulations, outside groups could provide valuable feedback.

Committee Discussion: Two suggestions were discussed – the Committee could provide the Board with study questions; and the Board could provide the Committee with a list of the most common scope questions the Board receives from licensees, employers and other stakeholders.

6. Discussion and Possible Action to Make Recommendations to the Board on Strategic Planning (Ms. Yamaguchi). **(14:24:54)**

Ms. Yamaguchi recommended Discussion and Possible Action on the Strategic Plan be deferred to at least August or later, due to more time-sensitive priorities.

7. Discussion and Possible Action to Make Recommendations to the Board on Distance Learning: Hybrid Programs (Ms. Yamaguchi). **(14:28:25)**

Ms. DeYoung gave a PowerPoint presentation on Post COVID-19 Pandemic Recommendations from the Nursing Education Consultants. **(14:29:38)**

Committee Discussion: Members, staff and DCA Legal discussed what is a beneficial amount of clinical lab simulation the Board should approve and if the VN program curriculum should remain not-standardized or become partially or completely standardized.

8. Discussion and Possible Action to Make Recommendations to the Board on Program Approval Process (Ms. Yamaguchi). **(14:58:00)**

Ms. Yamaguchi said one possibility for the Board to consider is to review public proposed programs before private ones, as public programs are fewer, and provide more affordable programs.

Committee Discussion: Members agreed a DCA-hired LVN or PT could help with program curriculum review and that new programs are needed in some locations.

9. Discussion and Possible Action to Make Recommendations to the Board on Joint In-Service Session with Board of Registered Nursing (Ms. Yamaguchi). **(15:38:08)**

Committee Discussion: Members agreed a joint session with BRN would be eye-opening for both boards, as issues such as compact license and bridge programs need further examining.

10. Updates from Supervising Nursing Education Consultant (Ms. Cordeiro). **(15:41:15)**

Ms. Cordeiro reported that the NECs will resume making site visits, as DCA recently lifted the travel ban. Also, staff emailed the 60 proposed programs listed on the Board's Proposed Program Wait List: 10 of the top 11 programs responded to the MS Teams group invite to meet their assigned NEC, and about one-third of the remaining 49 programs responded to the request to provide their current contact information and confirmation of continued interest to the Board by 4/28/2021.

11. Discussion and Possible Action to Make Recommendations to the Board.  
Please Note: The Nursing Education Consultants (NECs) make recommendations. The recommendations are forwarded to one or more: The Executive Officer Review, the Education and Practice Committee or the full Board for action.

- A. Consideration of Placement of Program on Provisional Approval. Carrington College, Sacramento, Vocational Nursing Program (Dr. McLeod). **(15:52:28)**

Motion: That the revised recommendation of the NEC be adopted and that the earlier recommendation be dropped from the calendar for the upcoming Board Meeting. **(15:55:45)**

Move/Second: Ms. Norton/Ms. Mountain

Public Comment: The program director, Ms. Parkman, expressed her thanks to the Board and confirmed the program worked diligently to correct all violations. **(15:56:24)**

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Vote: Support: 4    Oppose: 0    Abstain: 0    Not Present: 0    **(15:57:18)**

Committee Member	Vote
Dr. Mountain	Support
Mr. Hill	Support
Ms. Norton	Support
Ms. Turner	Support

12. Public Comment on Items Not on the Agenda. Note: The Committee may not discuss or take any action on any item raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code Sections 11125, 11125.7(a)]. **(15:57:36)**

None

13. Recommendations for Agenda Items for Future Committee Meetings. Note: The Committee may not discuss or take any action on any item raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code Sections 11125, 11125.7(a)]. **(15:58:00)**

None

14. Adjournment. **(15:58:40)**

Dr. Mountain adjourned the meeting at 3:58 pm.

Attachments

- 2021.01.11. - Education Practice Committee Meeting minutes\_FINAL\_draft\_gm\_MC
- BVNPT Program Approval
- Carrington College Sacramento Education Comm 4.19.21 jm
- Attachment B\_Manager Responsibilities for Employee Offboarding\_rev
- Attachment C-Nursing Team Meeting\_ MINUTES\_02082021
- Attachment D-SSP Training SAC 2021
- Attachment E-Credit Granting Policy
- Attachment F-VN Transcript Evaluation Form 2021
- Attachment G-CNA Transfer Credit Statement-Carrington Catalog VI-page 151

Minutes

Prepared by: \_\_\_\_\_ Date \_\_\_\_\_  
Ms. Yamaguchi, Executive Officer

Minutes

Approved by: \_\_\_\_\_ Date \_\_\_\_\_  
Dr. Mountain, Committee Chair

**The mission of the California Board of Vocational Nursing and Psychiatric Technicians (Board) is to protect the public. Public protection is paramount to the Board and its highest priority in exercising its licensing, regulatory, and disciplinary functions. Towards this end, the Board ensures that only qualified persons are licensed vocational nurses and psychiatric technicians by enforcing education requirements, standards of practice, and by educating consumers of their rights.**