



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR  
**Board of Vocational Nursing and Psychiatric Technicians**  
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## LICENSING AND EVALUATIONS COMMITTEE MEETING MINUTES

January 19, 2021

2535 Capitol Oaks Drive  
Administrative Conference Room  
Sacramento, CA 95833  
VIA Web Ex

Time: 1:00-2:00 PM

### Board Member(s)

#### Present

Via Web Ex: Ms. Carpenter, Board Member, Chair  
Vacant, Board Member

### Staff Present

Via WebEx: Ms. Yamaguchi, Executive Officer  
Ms. Brown, Licensing Division Manager  
Ms. Coronel, Supervising Program Technician II,  
Licensing Division  
Mr. Swenson, Board Legal Counsel  
Ms. Tatayon, Board Legal Counsel

1. Call to Order (8:33)  
Ms. Carpenter called the meeting to order at 1:11 p.m.
2. Discussion and Consideration of the Strategic Plan and the Committee's role (10:49)
3. Update on Licensing Division restructure and vacancies (14:02)
4. Review of Licensing Division Performance Measures and Statistics (25:51)
5. Suggestions for Future Agenda Items (32:46)
6. Adjournment (35:11)  
Ms. Carpenter adjourned the meeting at 1:38 p.m.

*The mission of the California Board of Vocational Nursing and Psychiatric Technicians (Board) is to protect the public. Public protection is paramount to the Board and its highest priority in exercising its licensing, regulatory, and disciplinary functions. Towards this end, the Board ensures that only qualified persons are licensed vocational nurses and psychiatric technicians by enforcing education requirements, standards of practice, and by educating consumers of their rights.*