



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR.
Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945
www.bvnpt.ca.gov



Education and Practice Committee Meeting Report (Minutes)
Public Meeting

****Meeting held via WebEx****

<https://www.youtube.com/watch?v=0sxyzstDiZMo&feature=youtu.be>

Please note: Time stamps at the end of the agenda items coordinate with the WebEx meeting recording.

DATE: Monday, October 26, 2020

TIME: 2:00 P.M. to 5:00 P.M. or until Completion of Business

*EXECUTIVE ORDER: Waiver of Bagley-Keene Restriction on Teleconferenced Meetings Related to Declared Emergency -- (Executive Order N-29-20, March 17, 2020, paragraph 11.)

MEMBERS PRESENT: Dr. Mountain, Chair and Education Member
Ms. Amezola de Herrera, Public Member
Ms. Norton, LVN Member
Ms. Turner, Public Member

STAFF PRESENT: Ms. Yamaguchi, Executive Officer
Ms. Lyman, Assistant Executive Officer
Ms. DeYoung, Nursing Education Consultant
Ms. Clayworth, Nursing Education Consultant (Retired Annuitant)
Dr. Fairchild, Nursing Education Consultant
Ms. Silverman, Nursing Education Consultant
Ms. Gomez, Nursing Education Consultant
Ms. Saavedra, Budget and Board Analyst
Ms. Maracino, Education Analyst
Ms. Nunez, Education Program Technician
Mr. Matsumoto, Education Analyst (Retired Annuitant)
Mr. Swenson, Board General Counsel

- I. Call to Order, Roll Call and Establishment of Quorum. **(0:00:00)**
- II. Introduction of Committee Members. **(0:00:53)**
- III. Introduction of Board Staff and Department of Consumer Affairs Legal Counsel. **(0:01:25)**
- IV. Welcome Stakeholders to the Meeting. **(0:02:26)**

- V. Discussion and Possible Action on Special Meeting on Vocational Nursing and Psychiatric Technician Education Modalities. **(0:02:35)**
 Ms. Yamaguchi, Executive Officer.
- VI. Discussion and Possible Action on Sunset Legislation Concepts regarding Vocational Nursing and Psychiatric Technician Programs or Scope of Practice. * **(0:19:22)**
 Ms. Yamaguchi, Executive Officer.
 - A. Program Fees (Update Only). **(0:21:03)**
 - B. Program Citations and Fines. **(0:21:20)**
 - C. Clarification of Scope of Practice. **(0:21:58)**
- VII. Discussion and Possible Action on 2021 Rulemaking Proposals regarding Vocational Nursing and Psychiatric Technician Programs or Scope of Practice. * **(0:27:04)**
 Ms. Yamaguchi, Executive Officer.
 - A. Program Pass Rate Standards (Update Only). **(0:27:14)**
 - B. Article 5, Program Standards. **(0:27:45)**
 - C. Article 4, Scope of Practice – Cosmetic Treatments. **(0:29:53)**
- VIII. Discussion and Possible Action on Program and Scope of Practice Decision Making Process. * **(0:32:24)**
 Ms. Yamaguchi, Executive Officer.

Motion: the Committee recommends to the full Board that we approve the procedure and process set forth in the Decision Making Process flow chart attached to this agenda item, with the EO making decisions regarding programs' requests of minor issues, such as approvals of programs and classes, etc., and that those EO approvals or recommendations be presented to the full Board for ratification at the next full Board Meeting after the EO decisions were made. **(0:57:20)**

Moved\Seconded: Ms. Turner\Dr. Mountain

Member Name	Vote
Dr. Mountain	Yes
Ms. Amezola de Herrera	Yes
Ms. Norton	Yes
Ms. Turner	Yes

- IX. Discussion and Possible Action on Strategic Planning. **(0:59:25)**
 Ms. Yamaguchi, Executive Officer.
- X. Discussion and Possible Action to Make Recommendations to the Board. **(1:04:20)**
 - A. Consideration of Placement of Program on Provisional Approval.
 - i. Summit College, San Bernardino, Vocational Nursing Program. *
 Ms. Silverman, Nursing Education Consultant (NEC).
 NEC Recommendations:
 - 1. Place Summit College, San Bernardino, Vocational Nursing Program on provisional approval for the two-year period beginning November 20, 2020; and issue a certificate accordingly.

2. Issue a notice of change in Approval Status to the program identifying specific areas of non-compliance and requirements for correction as referenced in Section 2526.1 and Section 2530(l) of the California Code of Regulations.
3. Comply with all program requirements listed below.
 Program Requirements:
 1. Require the program to submit an action plan to demonstrate adequate live patient clinical resources.
 2. Require the program to submit an action plan to demonstrate an online clinical resource for the student to obtain up to 50 percent of assigned clinical hours. This action plan will also need to demonstrate adequate instructor training for this resource.
 3. Require the program to admit no additional classes without prior approval by the Board.
 4. Notify the NEC in the event any current class is displaced from clinical sites.
 5. Require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code, section 2880, and Article 5 of the Board’s Regulations, commencing at California Code of Regulations, Title 16, section 2526.
 6. Require the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program’s approval.
 7. Place the program on the Board’s November 2022 agenda for reconsideration of provisional approval.

Motion: send to the full Board a recommendation to rescind the program’s approval of ongoing admissions, so that the program is not placed on provision but is required to submit documentation prior to each term start, to ensure the program has the resources for the students. **(1:54:55)**

Moved\Seconded: Ms. Amezola de Herrera\Dr. Mountain

Member Name	Vote
Dr. Mountain	Yes
Ms. Amezola de Herrera	Yes
Ms. Norton	Yes
Ms. Turner	Yes

- XI. Public Comment on Items Not on the Agenda. **(1:57:05)**
 The Committee may not discuss or take any action on any item raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code Sections 11125, 11125.7(a)].
- XII. Suggestion for Future Agenda Items. **(1:57:24)**
- XIII. Adjournment. **(2:01:21)**

*** Indicates item has attachments**

Education and Practice Committee Meeting – via WebEx
Monday, October 26, 2020 – Meeting Minutes

Attachments:

- VIII. Decision Making Processes - BVNPT Education Division
- X.A.i. Summit College San Bernardino, Consideration of Provisional Approval...fs...
- X.A.i. Attachment B - Summit College - BVNPT Clinical Hrs Terms 1-4 fs

Minutes

Prepared by: _____ Date _____
Ms. Yamaguchi, Executive Officer

Minutes

Approved by: _____ Date _____
Dr. Mountain, Committee Chair

Important Notices to the Public:

If you wish to participate in or observe the meeting, you can access the meeting via the BVNPT WebEx Link:

<https://dca-meetings.webex.com/dcameetings/onstage/g.php?MTID=aaa9c19fe139fd350df4eae712a14dc79>.

Action may be taken on any item on the agenda. The time and order of agenda items are subject to change at the discretion of the Committee Chair and may be taken out of order. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Board are open to the public. The Board plans to webcast this meeting on its website at

<https://thedcapage.wordpress.com/webcasts/>. Webcast availability cannot, however, be guaranteed due to limited resources. The meeting will not be cancelled if webcast is not available. Adjournment, if it is the only item that occurs after a closed session, may not be webcast. The meeting may be paused or postponed if there are technical difficulties with the WebEx.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Board prior to the Board taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the Board, but the Board President may, at his or her discretion, apportion available time among those who wish to speak. Individuals may appear before the Board to discuss items not on the agenda; however, the Board can neither discuss nor take official action on these items at the time of the same meeting [Government Code sections 11125, 11125.7(a)].

*Waiver of Bagley-Keene Restriction on Teleconferenced Meetings Related to Declared Emergency – (Executive Order N-29-20, March 17, 2020, paragraph 11.): Executive Order N-29-20 waives some requirements regarding the notification and access for teleconferenced public meetings. Specifically, it would allow a Board to conduct Board business via a telephonic meeting and allow the members to call in from private lines without making those numbers public or requiring the sites from which they call to be accessible to the public. One site must be posted as publicly accessible, and this public site need not include an appointed Board member.

Education and Practice Committee Meeting – via WebEx
Monday, October 26, 2020 – Meeting Minutes

The mission of the California Board of Vocational Nursing and Psychiatric Technicians (Board) is to protect the public. Public protection is paramount to the Board and its highest priority in exercising its licensing, regulatory, and disciplinary functions. Towards this end, the Board ensures that only qualified persons are licensed vocational nurses and psychiatric technicians by enforcing education requirements, standards of practice, and by educating consumers of their rights.